



## Finance Grants Oversight and Performance Sub Committee

**Date:** TUESDAY, 21 NOVEMBER 2017  
**Time:** 3.15 pm (*or on the rising of the Finance Committee*)  
**Venue:** COMMITTEE ROOMS, 2ND FLOOR, WEST WING, GUILDHALL

**Members:** Simon Duckworth (Chairman)      Oliver Lodge  
Deputy Philip Woodhouse      Jeremy Mayhew  
(Deputy Chairman)      Alderman William Russell  
Nicholas Bensted-Smith      Randall Anderson  
Deputy Jamie Ingham Clark

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John Barradell  
Town Clerk and Chief Executive

# AGENDA

## Part 1 - Public Agenda

1. **APOLOGIES**

**For Decision**

2. **MEMBERS DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**

3. **MINUTES**

To agree the public minutes of the meeting held on 25 July 2017.

**For Decision**  
(Pages 1 - 4)

4. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

5. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

6. **EXCLUSION OF THE PUBLIC**

MOTION – That under Section 100A (4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of schedule 12A of the Local Government Act.

**For Decision**

## Part 2 - Non-public Agenda

7. **NON-PUBLIC MINUTES**

To approve the non-public minutes of the meeting held on 25 July 2017.

**For Decision**  
(Pages 5 - 6)

8. **REVIEW OF THE CENTRAL GRANTS PROGRAMME**

Report of the Chief Grants Officer.

**For Decision**  
(Pages 7 - 24)

9. **CENTRAL GRANTS PROGRAMME (CGP) - CITY'S CASH GRANT BUDGET**

Report of the Chief Grants Officer.

**For Decision**  
(Pages 25 - 28)

10. **A NEW POLICY FOR BENEFITS (OF GRANTS) IN KIND**

Report of the Chief Grants Officer.

**For Decision**  
(Pages 29 - 38)

11. **MERGER OF MISCELLANEOUS POVERTY CHARITIES**

Comptroller and City Solicitor to be heard.

**For Information**

12. **NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE  
SUB-COMMITTEE**

13. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND  
WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE  
PUBLIC ARE EXCLUDED**

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## FINANCE GRANTS OVERSIGHT AND PERFORMANCE SUB COMMITTEE

Tuesday, 25 July 2017

Minutes of the meeting of the Finance Grants Oversight and Performance Sub Committee held at Guildhall

### Present

#### Members:

Simon Duckworth (Chairman)	Jeremy Mayhew
Deputy Philip Woodhouse (Deputy Chairman)	Sheriff & Alderman William Russell
Deputy Jamie Ingham Clark	

### In Attendance

#### Officers:

David Farnsworth	- Director of the City Bridge Trust, Town Clerk's Department
Scott Nixon	- Head of Protects, Town Clerk's Department
Julie Mayer	- Committee and Member Services, Town Clerk's Department
Anne Pietsch	- Chief Legal Assistant, Comptroller & City Solicitor's Department
Karen Atkinson	- Head of Charity & Social Finance, Chamberlain's Department

#### 1. **APOLOGIES**

Apologies were received from Nicholas Bensted-Smith, Oliver Lodge and Randall Anderson.

#### 2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THIS AGENDA**

There were no declarations.

#### 3. **MINUTES**

The public minutes and non-public summary of the meeting held on 21 February 2017 were approved.

#### Matters arising

The GAP analysis was waiting on further funding rounds.

#### 4. **CENTRAL GRANTS PROGRAMME - UPDATE REPORT**

The Sub Committee received a report of the Director of the City Bridge Trust which provided an update on the Central Grants Programme (CGP), including the outcomes of the first CGP grant round delivered in 2016/17, an update on the Director's workshops for grantees, an overview of current grant deadlines and an update on the implementation of the monitoring and evaluation systems for the CGP.

The Director tabled an update to the table included in the report which showed the progress of the first CGP grant round, including percentages. Members asked for a full analysis, to be presented to the Finance Grants Oversight and Performance Sub Committee, Resource Allocation Sub Committee and Finance Committee in October, to include the quantum of funding sought.

Members noted that the first of the on-line monitoring forms were being returned and asked if they could be kept as brief as possible and presented to Members in a standard format.

RESOLVED, that the report be noted.

5. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

There were no questions.

6. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

There were no items.

7. **EXCLUSION OF THE PUBLIC**

RESOLVED, That – under Section 100A (4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12(A) of the Local Government Act.

**Item no**  
**9-12**

**Para no**  
**3**

8. **NON-PUBLIC MINUTES**

The non-public minutes of the meeting held on 21 February 2017 were approved.

9. **CENTRAL GRANTS PROGRAMME, OPTIONS FOR ON-GOING DELIVERY APPROACH**

The Sub Committee considered and approved a report of the Director of the City Bridge Trust.

10. **BENEFITS AND GRANTS IN KIND**

The Sub Committee considered and approved a report of the Director of the City Bridge Trust.

11. **NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB-COMMITTEE**

There were no questions.

12. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

There were no items

**The meeting ended at 4.00 pm**

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Chairman

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