



## Finance Grants Oversight and Performance Sub Committee

**Date:** TUESDAY, 13 NOVEMBER 2018  
**Time:** 3.45 pm  
**Venue:** COMMITTEE ROOMS, 2ND FLOOR, WEST WING, GUILDHALL

**Members:** Simon Duckworth (Chairman)      Oliver Lodge  
Deputy Philip Woodhouse      Jeremy Mayhew  
(Deputy Chairman)      Mark Wheatley  
Nicholas Bensted-Smith  
Deputy Jamie Ingham Clark

**Enquiries:** John Cater  
[john.cater@cityoflondon.gov.uk](mailto:john.cater@cityoflondon.gov.uk)

**N.B. Part of this meeting could be the subject of audio/video recording**

**John Barradell  
Town Clerk and Chief Executive**

# AGENDA

## Part 1 - Public Agenda

1. **APOLOGIES**

2. **MEMBERS DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**

3. **MINUTES**

To approve the public minutes of the meeting held on 10 April 2018.

**For Decision**  
(Pages 1 - 4)

4. **CENTRAL GRANTS PROGRAMME - CITY'S CASH GRANTS BUDGET**

Report of Chief Grants Officer

**For Information**  
(Pages 5 - 8)

5. **CENTRAL GRANTS PROGRAMME - UPDATE AND NEXT STEPS**

Report of the Chief Grants Officer

**For Decision**  
(Pages 9 - 22)

6. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

7. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

8. **EXCLUSION OF THE PUBLIC**

MOTION – That under Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of schedule 12A of the Local Government Act.

**For Decision**

## Part 2 - Non-public Agenda

9. **NON-PUBLIC MINUTES**

To approve the non-public minutes of the meeting held on 10 April 2018

**For Decision**  
(Pages 23 - 24)

10. **UPDATE ON BENEFITS IN KIND POLICY**

Report of the Chief Grants officer.

**For Decision**  
(Pages 25 - 36)

11. **NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB-COMMITTEE**

12. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

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## **FINANCE GRANTS OVERSIGHT AND PERFORMANCE SUB COMMITTEE**

**Tuesday, 10 April 2018**

Minutes of the meeting of the Finance Grants Oversight and Performance Sub Committee held at Guildhall at 3.15 pm

### **Present**

#### **Members:**

Simon Duckworth (Chairman)  
Deputy Philip Woodhouse (Deputy Chairman) - in the Chair  
Randall Anderson  
Nicholas Bensted-Smith  
Deputy Jamie Ingham Clark  
Oliver Lodge  
Jeremy Mayhew

#### **Officers:**

|                  |   |                          |
|------------------|---|--------------------------|
| David Farnsworth | - | Chief Grants Officer     |
| Karen Atkinson   | - | Chamberlain's Department |
| Julie Mayer      | - | Town Clerk's Department  |
| Scott Nixon      | - | Town Clerk's Department  |
| Karen Atkinson   | - | Town Clerk's Department  |
| Jack Joslin      | - | Town Clerk's Department  |

#### **1. APOLOGIES**

Apologies were received from Alderman William Russell and from the Chairman, Simon Duckworth for late attendance. The meeting was chaired by the Deputy Chairman, Mr Philip Woodhouse.

#### **2. MEMBERS DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**

There were no declarations.

#### **3. MINUTES**

The public minutes and non-public summary of the meeting held on 21 November 2017 were approved.

#### **4. IMPLEMENTATION OF 'BRIDGING DIVIDES'**

The Chief Grants Officer was heard in respect of the implementation of the City Bridge Trust's 'Bridging Divides' Strategy, through which the City Bridge Trust (CBT) intends to consider the ways in which it can make the most positive impact on reducing inequality and creating cohesive communities.

Members noted that resourcing implications had been signed off by the Policy and Resources and Resource Allocation Sub Committees earlier in the year and the Strategy was now live. Members would be contacted in respect of training sessions in due course.

**5. CENTRAL GRANTS PROGRAMME - UPDATE AND NEXT STEPS**

Members received a report of the Chief Grants Officer which provided an update and next steps in respect of the Central Grants Programme (CGP). The report provided an outcome of the four CGP rounds delivered in 2017/18 and recent amendments to Education and Employment (approved by the Education Board).

Members asked to be kept advised on the outcome of the new crowd funding platform run by Spacehive. In respect of those applications to the City Corporation's Relief of Poverty Charity, which did not meet the criteria, grants officers had been working with community and children's services and comptroller and city solicitors' officers to develop a suitable policy, consistent with the City Corporation's duties as Trustees. Members noted that the new Education Grants Policy permitted individual grants through schools and the grants officers had been working with education officers on marketing.

Members noted that feedback was provided to unsuccessful applicants and they were advised of their potential eligibility for other programmes. Members asked if they could be given a summary of information in respect of unsuccessful applicants, as they were concerned about any that might effectively 'fall through the gaps' and keen to maintain good relationships with applicants and potential applicants. The Senior Grants Officer advised that the team offered advice ahead of applications being submitted and ran workshops to ensure that potential applicants understand the criteria.

RESOLVED, that:

1. The Central Grants Programme progress update be noted.
2. Policy and Resources approval to implement the Central Grants Programme and the Central Grants Unit on a permanent basis, from 1 April 2018, be noted.

**6. QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

There were no questions.

**7. ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

The Chief Grants Officer advised Members that, now the Central Grants Unit had been formalised, so too would the staffing arrangements. To ensure a seamless transition, the current secondment to the team would be extended during the recruitment process.

The Chairman, who had arrived late for this meeting, thanked the Deputy Chairman for stepping in at short notice.

Members noted that the Policy and Resources Committee had signed off the new Benefits in Kind Policy, which would go live on 1<sup>st</sup> April 2018. All Chief Officers and recipients had been advised and Members would receive a report, with data collection, at the Autumn meeting of the Finance Grants Sub Committee.

**8. EXCLUSION OF THE PUBLIC**

RESOLVED, that - Under Section 100A (4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act

| <b>Item Nos</b> | <b>Para nos</b> |
|-----------------|-----------------|
|-----------------|-----------------|

|      |       |
|------|-------|
| 9-11 | 2 & 3 |
|------|-------|

**9. NON PUBLIC MINUTES**

There were no questions.

**10. NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB-COMMITTEE**

There were no questions.

**11. ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

The Senior Grants Officer was heard while the public were excluded.

**The meeting ended at 4pm**

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Chairman

**Contact Officer: Julie Mayer**  
**tel. no.: 020 7332 1410**  
**julie.mayer@cityoflondon.gov.uk**

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|---|-----------------------------|
| <b>Committee</b><br>Finance Grants Oversight and Performance Sub-Committee        | <b>Dated:</b><br>13/11/2018 |
| <b>Subject</b><br>Central Grants Programme (CGP) – City’s Cash Grant Budget       | <b>Public</b>               |
| <b>Report of:</b><br>Chief Grants Officer   | <b>For information</b>      |
| <b>Report author:</b><br>Jack Joslin, Head of Central Grants, Central Grants Unit |                             |

## Summary

This report provides an update to Members on the City’s Cash Grants Budget Allocations.

## Recommendations:

- a) To note the City’s Cash Grants Budget Allocations.

## Main Report

## Background

1. In July 2017, the Finance Grants Oversight and Performance Sub-Committee met to receive a report providing an update on the CGP. At the meeting members requested to see a breakdown of the City’s Cash Grants Budget to get a better understanding of the current commitments and how they relate to the budget held by the CGU. An update for 2018 is now provided.
2. Appendix 1 outlines the historical, current and future City’s Cash Grants Budget specifying the responsible committee for each. Members will note that ‘Grants General’ is the budget allocated for the Central Grants Programme

## Appendix 1 – Overview of City’s Cash Grants Budget Allocations

Jack Joslin  
Head of Central Grants Programme  
E: [Jack.Joslin@cityoflondon.gov.uk](mailto:Jack.Joslin@cityoflondon.gov.uk)

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**City's Cash Grants - 4 year trend**

|  | Responsible Committee | 2016/17<br>Actual | 2017/18<br>Actual | 2018/19<br>Budget | 2019/20<br>Budget | Total across<br>4 years |
|--|-----------------------|-------------------|-------------------|-------------------|-------------------|-------------------------|
| Central Grants Unit                    | FGOPS                 | 100,332           | 278,469           | 437,000           | 250,000           | 1,065,801               |
| Sports and Social Association          | Establishment         | 16,875            | 11,225            | 11,200            | 11,225            | 50,525                  |
| Pensioners Lunch                       | Establishment         | 26,761            | 26,133            | 27,000            | Transferred       | 79,894                  |
| Staff Christmas Lunch                  | Establishment         | 40,447            | 44,481            | 45,000            | Transferred       | 129,928                 |
| Toynbee Hall/CAB                       | DCCS                  | 100,000           | 100,000           | 100,000           | 100,000           | 400,000                 |
| Strings Project                        | DCCS                  | 44,000            | 44,000            | 44,000            | 44,000            | 176,000                 |
| Thames Fishery Research                | Port Health           | 5,332             | 5,332             | 5,300             | 5,460             | 21,424                  |
| St Lawrence Jewry                      | Finance Committee     | 81,240            | 83,430            | 86,000            | 87,995            | 338,665                 |
| Marathon Team                          | Establishment         | 3,127             | 3,494             | 3,500             | 3,500             | 13,621                  |
| King Edwards School Whitley            | Education             | 433,506           | 444,652           | 500,000           | 500,000           | 1,878,158               |
| Chairman's Discretionary Grants        | Finance Committee     | 10,000            | 0                 | 0                 | 0                 | 10,000                  |
| National/International Disasters       | Finance Committee     | 180,000           | 100,000           | 100,000           | 100,000           | 480,000                 |
| Christ's Hospital                      | Education             | 48,000            | 80,000            | 80,000            | 80,000            | 288,000                 |
| Guildhall School Trust UK/EU bursaries | Education             | 30,000            | 30,000            | 30,000            | 30,000            | 120,000                 |
| Honourable Irish Society               | Finance Committee     | 25,000            | 25,000            | 30,000            | 25,000            | 105,000                 |

**Total Grants awarded**

**1,144,620      1,276,216      1,499,000      1,237,180      5,157,016**

Costs of grant assessment

38,742      41,265      60,000      60,000      200,007

**1,183,362      1,317,481      1,559,000      1,297,180      5,357,023**

|                   |         |     |         |     |         |     |         |           |     |
|-------------------|---------|-----|---------|-----|---------|-----|---------|-----------|-----|
| Establishment     | 87,210  | 8%  | 85,333  | 7%  | 86,700  | 6%  | 14,725  | 273,968   | 5%  |
| Education         | 511,506 | 45% | 554,652 | 43% | 610,000 | 41% | 610,000 | 2,286,158 | 44% |
| DCCS              | 144,000 | 13% | 144,000 | 11% | 144,000 | 10% | 144,000 | 576,000   | 11% |
| Port Health       | 5,332   | 0%  | 5,332   | 0%  | 5,300   | 0%  | 5,460   | 21,424    | 0%  |
| Finance Committee | 296,240 | 26% | 208,430 | 16% | 216,000 | 14% | 212,995 | 933,665   | 18% |
| FGOPS             | 100,332 | 9%  | 278,469 | 22% | 437,000 | 29% | 250,000 | 1,065,801 | 21% |

**Split of Total Grants awarded**

**1,144,620    100%      1,276,216    100%      1,499,000    100%      1,237,180    5,157,016    100%**

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|   |                             |
|---|-----------------------------|
| <b>Committee</b><br>Finance Grants Oversight and Performance Sub-Committee                        | <b>Dated:</b><br>13/11/2018 |
| <b>Subject</b><br>Central Grants Programme (CGP) – Update and Next Steps                          | <b>Public</b>               |
| <b>Report of:</b><br>Chief Grants Officer   | <b>For Decision</b>         |
| <b>Report author:</b><br>Jack Joslin, Head of Central Grants Programme, Central Grants Unit (CGU) |                             |

## Summary

This report provides an update on the Central Grants Programme (CGP). The report includes the outcomes of the four CGP grant rounds delivered in 2018/19; an update on the monitoring and evaluation of the CGP and an outline of the next steps for 2018/19.

## Recommendations:

- a) To note the Central Grants Programme (CGP) progress update report.
- b) To approve the management cost budget for the CGU in 2019/20 (**Appendix 3**).

## Main Report

### Background

1. In March 2016, the Resource Allocation Sub-Committee and the Policy and Resources Committee received a report outlining the work that had been undertaken to date to implement the recommendations of the Effectiveness of Grants Service Based Review (SBR). The aim of the review was to increase the strategic impact of grant-making, ensure that the grants are managed more efficiently and effectively, improve the consistency and quality of the customer experience and so bring consequential reputational benefits. The report recommended a consolidated CGP be implemented.
2. In order to manage the CGP effectively a new Central Grants Unit (CGU) was proposed to administer the programme. The CGU would be responsible for the management of all grant applications, monitoring and evaluation processes and committee reporting procedures.
3. It was agreed that the CGU would be co-located with the City Bridge Trust team (CBT) in order to facilitate consistency of approach and harmonise service standards. The Chief Grants Officer, responsible for the grant-making

activities of CBT would maintain an overview of the CGU, with relevant input from the Head of Charity and Social Investment Finance (Chamberlain's Department), with the work being delivered by the Head of Central Grants Programme (HCGP).

4. In March 2018 the Resource Allocation Sub-Committee and Policy and Resources Committee met and both agreed to support the implementation of the CGP on a permanent basis from the 1<sup>st</sup> April 2018. Members agreed an uplift to the City's Cash Grants element of the CGP Budget to enable this to equal £250,000 annually, being approximately 20% of the City's Cash budget, an uplift of £91,000 for 2018/19. Members also noted the uplift of £10,000 applied to the operating costs of the CGU, included within the approved CBT budget for 2018/19. This amount is supplemented by contributions from City of London (COL) Charities that the CGU supports.
5. The four CGP funding themes were agreed in March 2016 by the Policy and Resources Committee, and the eligibility criteria subsequently agreed by each respective grant-giving committee.

### CGP Update

6. A breakdown outlining the number of successful applications and amounts awarded for each programme across the 7 Month Period from 1<sup>st</sup> April 2018 are in the table below:

| 7 Month Grant Period April 2018 – October 2018    |                  |                |
|---|------------------|----------------|
| CoL Programme                                     | Number of Grants | Amount Awarded |
| Education & Employment                            | 12               | £211,200       |
| Inspiring London through Culture                  | 9                | £42,200        |
| Enjoying Green Spaces and the Natural Environment | 1                | £14,852        |
| Stronger Communities                              | 4                | £26,885        |
| Total   | 25               | £295,137       |

7. An update in more detail on the progress of the four CGP grant rounds for 2018/19 is provided in **Appendix 1**. Members will note that there is still £462,000 funding available across all of the programmes. 4 grant rounds are scheduled before the end of the financial year and the HCGP has worked closely with officers to ensure they are well publicised to ensure the budget is met.
8. Detail of all applications approved, withdrawn and rejected under the CGP in 2018/19 is shown at **Appendix 2**.
9. A breakdown of the Management costs for the CGU in 2018/19 is shown at **Appendix 3**. Members will note a forecast underspend in the management costs for the programme in 2018/19. This is due to delays in staff recruitment.

## Overview of CGP

### Staffing Update

10. In March 2018 the Policy and Resources Committee agreed an uplift to the operating costs of the CGU. The increased budget was to include the permanent recruitment of the HCGP for 3 days a week and to recruit a Funding Officer 2.5 days a week to support the work of the CGU. As there was a delay in recruitment the HCGP has been working 4 days a week since June 2018 and will continue these hours until 31<sup>st</sup> January 2019.
11. In September 2018 Jack Joslin was appointed as the HCGP after being seconded as the Senior Grants Officer overseeing the programme since October 2016. Subsequently a Funding Officer Central Grants Programme has been appointed and will start in post on 1<sup>st</sup> December 2018.

### Education and Employment

12. The principal challenges of this theme relate to it being funded from two registered charities and therefore the need to comply with the governing documents for each charity in setting grants criteria and in otherwise administering the funds. The eligibility criteria for the Education and Employment theme of the CGU were revised and approved by the Education Board which has delegated authority for the City Corporation as Trustee to administer these charities. Elected members retain responsibility for taking grants decisions through a dedicated sub-committee of the Education Board.
13. Revised criteria were approved by the Education Board on 8 March 2018 and two grant rounds have taken place in 2018/19 with deadlines in June and September. Decisions for the September Grant round will be made at the Education Charity Sub-Committee on 12 November 2018. A verbal update of this round will be provided at the meeting. Your Officer worked with the Education Team and Media Team to publicise the programme widely which resulted in two successful funding rounds.

### Inspiring London through Culture

14. Remains a very popular programme. The HCGP worked closely with officers to ensure that the rounds were well advertised across a range of channels. Two funding rounds are planned again for the period. In July 2018 the Culture, Heritage and Libraries Committee agreed to delegate decision making to the Town Clerk in consultation with the Chairman and Deputy Chairman for all grants of £10,000 or less. This has allowed for applicants to receive a decision on their applications quicker and improved efficiency.

### Stronger Communities

15. The Department of Children and Community Services (DCCS) has, up until now, run a small grant programme from City Fund in the exercise of the City Corporation's local authority functions alongside the Stronger Communities Programme funded from both City's Cash and the City of London Combined

Relief of Poverty Charity (Charity No: 1073660). In line with the outcomes of the Grants SBR where it was agreed to streamline the administration of the City Corporation's various grants programmes, CCS Committee agreed in February 2018 that the activities of the small grants programme would be combined with those of the City's Cash element of the Stronger Communities Programme in 2018/19 to provide opportunities for both smaller and larger projects. The eligibility criteria and grant application processes were accordingly amended to accommodate smaller grant applications. No City Fund funding has been allocated to the CGP theme and the additional activities will therefore need to be met from the existing budgets subject to compliance with the relevant eligibility criteria and grant application process.

16. The first small grant applications were received in June 2018 and applications were made through the online process. The CGU received feedback that the process was prohibitive to small organisations. A small grant application form has now been produced with a lighter touch due diligence process. All applications will still be required to produce financial records when requested and ensure that they can produce a Safeguarding Policy.
17. At the February 2018 DCCS Committee, Members resolved that £30,000 of the Stronger Communities budget (City's Cash) under the CGP could be committed to support grants to organisations applying through a new 'crowd funding' platform run by Spacehive. Spacehive are a company that facilitate and maintain an online crowdfunding platform with significant experience of working within local authority structures. The HSGP has been working with officers in DCCS and Spacehive to ensure that any funding follows the agreed process of the CGP and fits with the eligibility criteria of the Stronger Communities Programme. The CGU continues to manage the Spacehive grants programme and a number of projects have been supported delivering work in the Aldgate Square area. The cost of the Spacehive budget are met by Departmental Budgets.

#### Enjoying Green Spaces and the Natural Environment

18. Enjoying Green Spaces and the Natural Environment held one round in November 2017 and received only two applications. The HCGP has worked with officers in the Open Spaces Department to develop a marketing strategy for the October 2018 grant round. The HCGP has carried out funding presentations in Epping Forest and Parliament Hill and provided one to one support on applications from Burnham Beaches and City Commons. The deadline for the Enjoying Green Spaces programme passed on the 16<sup>th</sup> October 2018 and 16 applications have been received.

#### General

19. The CGU still monitors organisations that are perceived to have fallen through the cracks as they may have previously benefited from funding from the City Corporation's previous arrangements for grant-making but are ineligible under the current CGP criteria. Further information on these grants can be provided at Members' request or verbally at the meeting.



20. The HCGP set up and delivered two workshops for prospective grantees in 2018/19 at the Guildhall and did further programme specific workshops for the Stronger Communities and Enjoying Green Spaces Programmes.

### Monitoring

21. The HCGP has set up and implemented the online monitoring and evaluation system in line with best practice from the CBT. Monitoring is generally of a good standard with grantees reporting on the success and impact of their funded schemes, the enhanced reach of the funding provided and how the funding has helped to leverage additional or match-funding for projects.
22. The CGU currently oversees and manages 79 active grants. The HCGP has agreed to provide an annual report for all of the programmes each April starting in 2019: this will provide monitoring information to the Grant giving committees.

### Next steps 2018/19

23. The Comptroller and City Solicitor's Department and the CGU will continue to explore the consolidation and rationalisation of charities associated with the City Corporation. A verbal update on this will be provided at the meeting.
24. The HCGP will work with the Philanthropy Director to support implementation and delivery of the Philanthropy Strategy.
25. Discussions are happening between the CGU and other departments around taking on additional programmes of work. A verbal update will be provided to members on this at the meeting.
26. The table below outlines the shows the application deadlines for the CGP in 2018/19.

| <b>Funding Theme</b>                              | <b>Application Deadlines</b> |
|---|------------------------------|
| Education and Employment                          | June 2018<br>September 2018  |
| Inspiring London through Culture                  | July 2018<br>January 2018    |
| Stronger Communities                              | June 2018<br>November 2018   |
| Enjoying Green Spaces and the Natural Environment | October 2018                 |

27. The HCGP will work with departments to establish grant-making good practice across the City Corporation and to provide advice and assistance to

implement best practice in the delivery of other City Corporation funding programmes which are not part of the CGP. An example, the CGU liaises with the Education Team in DCCS to avoid duplicative funding under the control of the Education Board and to ensure the City Corporation provides a cohesive offer of educational support. There will also be ongoing work with CCS on the rolling out of the Spacehive crowdfunding pilot with the HCGP providing other support around grant making to the department. The HCGP has now joined the Borough Grants Officer network hosted by London Funders, an infrastructure body that brings together charitable funders and decision makers from across London.

**Appendix 1 – CGP Grants Overview 2018/19**

**Appendix 2 – Overview of Approved, Rejected and Withdrawn Grants 2018/19**

**Appendix 3 – Breakdown of CGU Management Costs**

**Background Papers:**

- Policy and Resources Committee, January 2017, 'Review and Reclassification of Former Finance Grants Sub-Committee Grants'.
- Policy and Resources Committee, March 2018, 'Central Grants Programme Review'

Jack Joslin  
Head of Central Grants Programme  
E: [Jack.Joslin@cityoflondon.gov.uk](mailto:Jack.Joslin@cityoflondon.gov.uk)  
Ph : 020 7332 3712

## Appendix 1 – Central Grants Programme overview 2018/19

| Funding Theme                    | Committee/Officer Panel date   | Total number of applications received | Total number of applications approved | Funding Available 2018/19 | Total funding awarded through CGP (£) | Balance         |
|----------------------------------|--|---------------------------------------|---------------------------------------|---------------------------|---------------------------------------|-----------------|
| Education and Employment         | Education Charity Sub-Committee - July 2018, The City of London Corporation Combined Education Charity (290129).<br>- Further round currently under assessment | 9 Applications                        | 3                                     | £75,635                   | £19,600                               | £56,035         |
|                                  | Education Charity Sub-Committee - July 2018, (The City Educational Trust Fund (290840).<br>- Further round currently under assessment                          | 16 Applications                       | 9                                     | £251,359                  | £191,600                              | £59,759         |
|                                  | <b>Total Education Overall</b>   | <b>25 Applications</b>                | <b>12</b>                             | <b>£326,994</b>           | <b>£211,200</b>                       | <b>£115,794</b> |
| Inspiring London through Culture | Culture, Heritage and Libraries – 1 Round July 2018, March 2018<br>- Further round January 2019.   | 11 Applications                       | 7                                     | £139,000                  | £42,200                               | £96,800         |

|   |  |                        |           |                 |                 |                 |
|---|--|------------------------|-----------|-----------------|-----------------|-----------------|
| Stronger Communities                              | 2 Officer Panels – April 2017, December 2017<br>Further round November 2019                  | 11 Applications        | 4         | £132,000        | £26,885         | £105,115        |
| Enjoying Green Spaces and the Natural Environment | Application Received approved out of deadline.<br>16 Applications currently under assessment | 1 Application          | 1         | £159,000        | £14,852         | £144,148        |
| <b>Total</b>                                      |  | <b>48 Applications</b> | <b>24</b> | <b>£756,994</b> | <b>£295,137</b> | <b>£461,857</b> |

## Appendix 2 – Grants Awarded

| CoL Programmes                   | Organisation Name   | Status | Project Description  |
|----------------------------------|---|--------|--|
| Inspiring London through Culture | City Music Foundation   | Active | £7,500 to contribute to the costs of 8 free lunch time concerts and two additional performances at Bat's the Less, the Pathology Museum and Bart's the Great from September to May 2019. Funding is conditional on match funding the rest of the concerts, which is a requirement of this programme. |
| Inspiring London through Culture | London Euphonia Orchestra   | Active | £5000 to cover the operational costs including rehearsal space, venue hire and marketing to deliver concerts in the City over the course of a year. Funding is conditional on receipt of further information on how the organisation will develop and collect audience data to ensure best practice. |
| Inspiring London through Culture | Sing London Limited   | Active | £7,500 toward to the cost of commissions, over-time payments and marketing costs to deliver Libraries at night in the City of London.  |
| Inspiring London through Culture | Spitalfields Music  | Active | £7,500 contribution to the total project cost of the 2018 Spitalfields Festival place that will take place in December.  |
| Inspiring London through Culture | St John Ambulance (parent company of Museum of St John which is a member of The Ring consortium | Active | £2,000 contribution to the Project Manager costs in delivering phase 2 of establishing The Ring Consortium.  |
| Inspiring London through Culture | Summer Music in City Churches   | Active | £7,500 funding to deliver a midsummer festival of music and words in Churches across the square mile in 2019.  |
| Inspiring London through Culture | Voces Cantabiles Music  | Active | £5,200 to support the workshops at the Gresham Centre, the rehearsal and concert and the project management costs.   |

|  |                          |                     |  |
|--|--------------------------|---------------------|--|
| <b>Inspiring London through Culture</b>                    |                          | <b>Total Grants</b> | <b>£42,200</b>   |
| Stronger Communities                                       | Age UK East London       | Active              | £9,270 to cover the cost of volunteer recruitment, staff time, and project overheads for a project that enables housebound people in the City of London to get out and enjoy activities in their community.  |
| Stronger Communities                                       | Aldgate Community Events | Active              | £8,000 towards the total cost of delivering the Aldgate Lantern Parade and Winter Fair in 2018.  |
| Stronger Communities                                       | Little Angel Theatre     | Active              | £8,615 towards the costs of weekly and monthly workshops, tickets and a performance for residents of the Iselden House estate.   |
| Stronger Communities                                       | Portsoken Ward Club      | Active              | £1,000 towards the annual Coach trip for residents of Portsoken Ward to Boulogne. Funding is conditional on the Central Grants Unit receiving appropriate financial information to approve be approved by the Chamberlain's Department.  |
| <b>Stronger Communities</b>                                |                          | <b>Total</b>        | <b>£26,885</b>   |
| Enjoying Green Spaces & the Natural Environment            | Alzheimer's Society      | Active              | £14,852 over 12 months to continue to support the cost of a Dementia support worker (10.5hpw), volunteer costs and associated running costs for the delivery of a 'Singing for the Brain' programme at 'The View' in Epping Forest. Funding is subject to receipt of a satisfactory monitoring form for the current grant. |
| <b>Enjoying Green Spaces &amp; the Natural Environment</b> |                          | <b>Total</b>        | <b>£14,852</b>   |

|                                 |                                  |        |   |
|---------------------------------|----------------------------------|--------|---|
| The City Educational Trust Fund | Achievement for All (3As) Ltd    | Active | £25,000 to Achievement for All (3As) Ltd from the City Educational Charity towards of the costs of the Counterpoint research project that relate to the cultural arts and Science, Technology, Engineering and Maths (STEM) subjects.   |
| The City Educational Trust Fund | Ark                              | Active | £25,000 over 2 years (£12,500; £12,500) towards the design and development of curriculum resources and to support the travel costs of 125 students from London Schools to access programme days at partner business offices and universities for the purposes of supporting BTEC qualifications in Applied Science, Business or IT. |
| The City Educational Trust Fund | Career Ready                     | Active | £7,800 over 12 months to contribute to the Salary of the Regional Manager to deliver STEM Masterclasses and associated project costs.   |
| The City Educational Trust Fund | City of London Academy Islington | Active | £25,000 over one year to cover the cost of the trip to Ypres (£12,300) and the costs of Lighting, Sound Equipment, Theatre Tips and Workshops throughout the year.  |
| The City Educational Trust Fund | Dr Johnson's House Trust Ltd     | Active | £8,800 to Dr Johnson's House Trust Ltd from the City Educational Trust towards the delivery of the Education programme at Doctor Johnson's House.   |
| The City Educational Trust Fund | in2scienceUK                     | Active | £25,000 over 12 Months to in2scienceUK from the City Educational Trust, to fund 200 Bursary placements for students in London and a contribution to the salary costs of the Regional Programme Manager.   |
| Combined Education Charity      | A New Direction London Limited   | Active | £9,600 to A New Direction London Limited from the City of London Corporation Combined Education Charity towards the cost of workshops, coaching and roundtable events as part of the Cultural Leadership Programme, conditional on the grant only being applied to benefit London   |

|                                   |                              |              |  |
|-----------------------------------|------------------------------|--------------|--|
|                                   |                              |              | school teachers from maintained schools and academies.   |
| Combined Education Charity        | Grants to Individuals        | Active       | 2 Grants of £5,000 to two applicants to further their Education.   |
| The City Educational Trust Fund   | Roundhouse Trust             | Active       | £25,000 over two years (£12,500 and £12,500) to the Roundhouse Trust from the City Educational Trust, to contribute to the Roundhouse Education Programme in London.   |
| The City Educational Trust Fund   | Sadler's Wells               | Active       | £25,000 to Sadler's Wells from the City Educational Trust over two years (£12,500 and £12,500) towards the cost of workshops, curriculum support, showcase and professional development for teachers, all within London.   |
| The City Educational Trust Fund   | Stratford Circus Arts Centre | Active       | £25,000 to the Stratford Circus Arts Centre from the City Educational Trust over two years (£12,500 and £12,500) towards the overall project costs of the Creative Schools brokerage programme in East London. The grant funding to be conditional on the balance being raised for the total cost of the project; funding being released quarterly subject to the Central Grants Unit receiving quarterly management accounts. |
| <b>Education &amp; Employment</b> |                              | <b>Total</b> | <b>£211,200</b>  |



### Appendix 3 – Breakdown of Management Costs

2018/19

| 2018/19                           | Budget  | Budget 6 Months | Actual 6 Months | Variance | Budget for next 6 Months | Forecast Total |
|-----------------------------------|---------|-----------------|-----------------|----------|--------------------------|----------------|
| Salaries                          |         |                 |                 |          |                          |                |
| Head of CGP 3 then 4 Days a Week  | £35,000 | £17,500         | £20,145         | £2,645   | £20,145                  | £40,290        |
| Funding Officer CGP 2.5 x Days    | £25,000 | £12,500         | £0              | £12,500  | £8,333                   | £8,333         |
| Consultancy & Senior Officer time | £4,000  | £2,000          | £635            | £1,365   | £2,000                   | £2,635         |
| Admin Time                        | £9,750  | £4,875          | £4,875          | £0       | £4,875                   | £9,750         |
| Office Running Costs              | £300    | £150            | £150            | £0       | £150                     | £300           |
| Transport                         | £200    | £100            | £100            | £0       | £100                     | £200           |
| Facilities                        | £4,500  | £2,250          | £2,250          | £0       | £2,250                   | £4,500         |
| GIFTS User licence,system         | £6,250  | £3,125          | £1,563          | £1,562   | £3,125                   | £4,688         |
| Total                             | £85,000 | £42,500         | £29,718         | £12,782  | £40,978                  | £70,696        |

**Proposed Management costs for 2019/20 for the CGP**

|                                   |               |
|-----------------------------------|---------------|
| <b>2019/20</b>                    |               |
|                                   |               |
| Salaries                          |               |
| Head of CGP 3 x Days              | 40802         |
| Funding Officer CGP 2.5 x Days    | 22812         |
|                                   |               |
| Consultancy & Senior Officer Time | 5000          |
|                                   |               |
|                                   |               |
| Admin Time                        | 5,000         |
| Office Running Costs              | 300           |
| Transport                         | 200           |
| Facilities                        | 4,500         |
|                                   |               |
| GIFTS User licence,system         | 6,500         |
|                                   |               |
| <b>Total</b>                      | <b>85,114</b> |

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