

POLICE AUTHORITY BOARD
Thursday, 24 October 2019

Minutes of the meeting of the Police Authority Board held at Committee Rooms, 2nd Floor, West Wing, Guildhall on Thursday, 24 October 2019 at 11.00 am

Present

Members:

Douglas Barrow (Chairman)
Deputy James Thomson (Deputy Chairman)
Deputy Keith Bottomley
Alderman Emma Edhem
Alderman Alison Gowman
Sheriff Christopher Hayward
Deborah Oliver (External Member)
Deputy Henry Pollard

City of London Police Authority:

John Barradell	- Chief Executive
Simon Latham	- Deputy Chief Executive
Alex Orme	- Head of Police Authority Team
Oliver Bolton	- Deputy Head of Police Authority Team
Alistair MacLellan	- Town Clerk's Department
Alistair Cook	- Head of Police Authority Finance
Jonathan Chapman	- Chamberlain's Department
Paul Chadha	- Comptroller & City Solicitor's Department

City of London Police Force:

Ian Dyson	- Commissioner
Karen Baxter	- Commander (Economic Crime)
Cecilie Booth	- Chief Operating and Chief Financial Officer
Hayley Williams	- City of London Police

1. APOLOGIES

Apologies were received from Nick Bensted-Smith, Tijs Broeke, Simon Duckworth, Andrew Lentin and Alderman Ian Luder.

2. MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA

There were no declarations.

3. MINUTES

RESOLVED, that the public minutes and non-public summary of the meeting held on 19 September 2019 be approved as a correct record.

4. **OUTSTANDING REFERENCES**

Members considered a joint report of the Town Clerk and Commissioner regarding outstanding references and the following points were made.

3/2018/P – Fees and Charges

- The Chairman noted that a report regarding Fees and Charges for 2019/20 was on the agenda that day, but requested that an update report on the Force's charging model be submitted to the November 2019 meeting, with a view to a more comprehensive report being submitted to the Board for consideration in January 2020.

17A/2019/P – Vacancy on Homelessness and Rough Sleeping Sub (Community and Children's Services Committee)

- Members noted that the Board was represented on the Homelessness and Rough Sleeping Sub-Committee and therefore agreed that this reference could be closed.

24/2019/P – Middlesex Street Car Park Charges

- The Commissioner noted that a formal request from the Force to the Authority regarding how charges should be met would be submitted shortly.

26/2019/P – Safeguarding and Public Protection Special Interest Area

- **RESOLVED**, that Deputy Keith Bottomley be appointed to the Safeguarding and Public Protection Special Interest Area. The Commissioner agreed to arrange for Deputy Bottomley to be provided with an appropriate briefing.

RESOLVED, that the report be received.

5. **MINUTES - PROFESSIONAL STANDARDS AND INTEGRITY COMMITTEE**

Members consider the draft public minutes of the Professional Standards and Integrity Committee meeting held on 18 September 2019 and the following points were made.

- The Chair of the Professional Standards and Integrity Committee noted that the Committee had welcomed the Force's new Head of the Professional Standards Directorate into her post and that the Committee would be undertaking a site visit in early 2020.
- The Chairman noted that he would welcome the development of a visits schedule for the wider Police Authority Board **(29/2019/P)**.

RESOLVED, that the draft public minutes of the Professional Standards and Integrity Committee meeting held on 18 September 2019 be received.

6. **MINUTES - POLICE PENSIONS BOARD**

RESOLVED, that the draft minutes of the Police Pensions Board meeting held on 8 October 2019 be received.

7. **FEES AND CHARGES 2019/20**

Members considered a report of the Commissioner regarding Fees and Charges 2019/20 and the following points were made.

- The Commissioner acknowledged that cost-recovery should inform the underlying charging model but noted that some items were set nationally and out of the control of the Force.
- In response to a question, the Chief Operating and Chief Financial Officer confirmed that other Forces such as the Metropolitan Police charged for the supply of a range of documents as shown in the appendices for example, domestic violence report and that the proposed charge was considered appropriate.
- In response to a question from a Member, the Commissioner confirmed that there was scope to review the level of fees and charges further.
- Members requested an interim report to the November 2019 meeting providing detail on the proposed charges and the Force's wider charging model, in anticipation of a full report being submitted to the January 2020 meeting.

RESOLVED, that the proposed increases to fees and charges for 2019/20 outlined in appendices 1 and 2 of the report be approved with immediate effect.

8. **QUARTERLY COMMUNITY ENGAGEMENT UPDATE**

Members considered a quarterly update report of the Commissioner regarding Community Engagement and the following points were made.

Counter Terrorism – Prevent

- The Commissioner noted that the Prevent Team had visited Coventry University's Freshers Fair as the university had a London campus on the edge of the City.

Prepare & Protect – Safeguarding and Vulnerability

- The Chairman remarked that Violence against Women and Girls label covered a broader policy area that was suggested by the title and that he had raised this with the Home Office accordingly.
- The Commissioner confirmed that the City and Hackney Children's Safeguarding Arrangements had been launched as planned in September 2019.

- The Chairman noted that Her Majesty's Inspector of Constabulary and Fire and Rescue Services (HMICFRS) would be conducting a safeguarding inspection of the Force in the New Year.

Prepare & Protect – Prevention of Fraud and Cyber Crime

- In response to a comment from a Member that consideration should be given to providing online Cyber Griffin training to expand the reach of the programme, the Commissioner committed to providing a Cyber Griffin evaluation report to the February 2020 meeting **(30/2019/P)**.

Prepare & Protect – Policing the Roads

- In response to a request from a Member, the Commissioner agreed to ensure that the Force's contribution to the Annual Update on the Road Danger Reduction Plan would include detail on cycling enforcement and education measures **(31/2019/P)**.
- A Member queried the accuracy of the Roads Policing figures provided within the report, to which the Commissioner agreed to ensure the responsible officer circulated a note to the Board outside of the meeting **(32/2019/P)**.
- In response to a question from a Member, the Commissioner agreed that the work described within the report was covered by the Force's Community Policing budget.

Prepare & Protect – Operation Luscombe

- The Chairman commented that the Home Office would be reviewing Operation Luscombe as a potential case study of best practice.

RESOLVED, that the report be received.

9. QUARTERLY EQUALITY AND INCLUSION UPDATE

Members considered a quarterly update report of the Commissioner regarding Equality and Inclusion and the following points were made.

- The Chairman noted that he was pleased to hear of the merger of the Independent Advisory Group (IAG) and Community Scrutiny Group (CSG) along with the increase in the new body's diversity. He was similarly pleased to note the LGBTI update.
- In response to a question, the Commissioner agreed to confirm what degree of autism awareness training had been offered to the Force **(33/2019/P)**.

RESOLVED, that the report be received.

10. **PUBLIC REPORT ON ACTION TAKEN BETWEEN MEETINGS**

Members considered a report of the Town Clerk regarding action taken between meetings.

RESOLVED, that the report be received.

11. **THE MACKEY REVIEW**

Sir Craig Mackey was heard regarding his review into Action Know Fraud and the following points were made.

- Sir Craig noted the context within which he had been appointed, namely the adverse press reporting regarding Action Know Fraud that had arisen during August 2019. He welcomed the City of London Police Authority and Force's prompt action in seeking to deal with the issues identified by the press, which involved the establishment of the review he had been tasked with delivering. He hoped his review would help the City understand what was working well within Action Know Fraud and similarly what areas for improvement existed. The review would also encompass the wider economic crime environment, it being notable that a third of the crime dealt with in the UK was economic crime. Since his appointment he had been engaging with key stakeholders both within and without the City, including Her Majesty's Inspector of Constabulary. The next phase of the review would examine the 'nuts and bolts' processes of Action Know Fraud.
- The Chairman thanked Sir Craig for attending the Board, and the pace at which he had set up and proceeded with his review. The Chairman noted that the United Kingdom was the only country to have adopted a system such as Action Know Fraud, with many of the UK's peers envious of the capability it provided.
- In response to questions from Members, Sir Craig noted that his colleague was undertaking a site visit to the Action Know Fraud call centre in Scotland at present, and that he planned to submit interim updates to each Board meeting ahead of submitting his report in the New Year.

RESOLVED, that the update be noted.

12. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE BOARD**

There were no questions.

13. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

There was no other business.

14. **EXCLUSION OF THE PUBLIC**

RESOLVED – That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Local Government Act.

15. **SPECIAL INTEREST AREA UPDATE - ECONOMIC CRIME**
Members agreed to vary the order of items on the agenda so that Item 21 (Special Interest Area Update – Economic Crime) was considered next.
16. **NON-PUBLIC MINUTES**
RESOLVED, that the non-public minutes of the meeting held on 19 September 2019 be approved.
17. **NON-PUBLIC OUTSTANDING REFERENCES**
Members considered a joint report of the Town Clerk and Commissioner regarding non-public outstanding references.
18. **NON-PUBLIC MINUTES - PROFESSIONAL STANDARDS AND INTEGRITY COMMITTEE**
RESOLVED, that the draft non-public minutes of the Professional Standards and Integrity Committee meeting held on 18 September 2019 be received.
19. **NON-PUBLIC MINUTES - MEDIUM TERM FINANCIAL PLAN WORKING PARTY**
RESOLVED, that the draft non-public minutes of the Medium-Term Financial Plan Working Party meeting held on 26 September 2019 be received.
20. **NON-PUBLIC MINUTES - POLICE PENSIONS BOARD**
RESOLVED, that the draft non-public minutes of the Police Pensions Board meeting held on 8 October 2019 be received.
21. **COMMISSIONER'S UPDATES**
The Commissioner was heard regarding a number of current issues.
22. **GATEWAY 6 ISSUE - ACTION KNOW FRAUD**
Members considered a Gateway 6 Issue report of the Commissioner regarding Action Know Fraud.
23. **FUNDING THE CAPITAL PROGRAMME - CITY OF LONDON CORPORATION AND CITY OF LONDON POLICE**
Members considered a report of the Commissioner regarding Funding the Capital Programme – City of London Corporation and City of London Police.
24. **WOOD STREET AND SNOW HILL POLICE STATIONS - DECLARATION OF SURPLUS TO REQUIREMENTS**
Members considered a report of the Commissioner regarding Wood Street and Snow Hill Police Stations – Declaration of Surplus to Requirements.
25. **CITY OF LONDON POLICE TRANSFORM UPDATE**
Members considered a report of the Commissioner regarding the Transform Programme: Update on the development of City of London Police's Target Operating Model (TOM).

26. **DEDICATED CARD AND PAYMENT CRIME UNIT (DCPCU)- S22 COLLABORATION AGREEMENT UNDER THE POLICE REFORM AND SOCIAL RESPONSIBILITY ACT 2011**
Members considered a report of the Commissioner regarding the Dedicated Card and Payment Crime Unit (DCPCU) – s22 Collaboration Agreement under the Police Reform and Social Responsibility Act 2011.
27. **S22 COLLABORATION AGREEMENT - RECORDS MANAGEMENT SYSTEM NICHE**
Members considered a report of the Commissioner regarding a s22 Collaboration Agreement – Niche Review, Retain or Destroy (RRD) Renewal.
28. **NON-COMPLIANT WAIVER REPORT**
Members considered a report of the Commissioner regarding a non-compliant waiver.
29. **GATEWAY 6 - FINSBURY HOUSE, 23 FINSBURY CIRCUS, EC2**
Members considered a Gateway 6 report of the City Surveyor regarding Finsbury House, 23 Finsbury Circus, EC2.
30. **SUMMARY OF CITY OF LONDON POLICE BUSINESS AT CITY OF LONDON CORPORATION COMMITTEES**
Members considered a summary report of the Town Clerk regarding City of London Police business at City of London Corporation Committees.
31. **NON-PUBLIC REPORT ON ACTION TAKEN BETWEEN MEETINGS**
Members considered a report of the Town Clerk on action taken between meetings.
32. **NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE BOARD**
There was one question.
33. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**
There was no other business.

The meeting ended at 12.52 pm

Chairman

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