



## Port Health & Environmental Services Committee

**Date:** TUESDAY, 21 MAY 2019

**Time:** 11.00 am

**Venue:** COMMITTEE ROOMS, 2ND FLOOR, WEST WING, GUILDHALL

**Members:**

Rehana Ameer	Christopher Hill
Deputy Keith Bottomley (Deputy Chairman)	Deputy Tom Hoffman (Chief Commoner)
Deputy John Absalom	Deputy Wendy Hyde
Caroline Addy	Deputy Jamie Ingham Clark
Alexander Barr	Alderman Sir Roger Gifford
Adrian Bastow	Shravan Joshi
Deputy John Bennett MBE	Alderman Gregory Jones Q
Peter Bennett	Vivienne Littlechild MBE
Tijs Broeke	Andrien Meyers
John Chapman	Deputy Brian Mooney
Peter Dunphy	Deputy Joyce Nash
Mary Durcan	Henrika Priest
Deputy Kevin Everett	Jason Pritchard
Anne Fairweather	Deputy Richard Regan
Sophie Anne Fernandes	Deputy Elizabeth Rogula
Graeme Harrower	Jeremy Simons
	Mark Wheatley

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**Lunch will be served at the rising of the Committee.  
N.B. Part of this meeting could be the subject of audio or video recording.**

**John Barradell  
Town Clerk and Chief Executive**

# AGENDA

## Part 1 - Public Agenda

1. **APOLOGIES**

2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**

3. **ORDER OF THE COMMON COUNCIL**

Members are asked to note the Order of the Court of Common Council dated 25 April 2019, appointing the Committee and approving its Terms of Reference.

**For Information**  
(Pages 1 - 2)

4. **ELECTION OF CHAIRMAN**

To elect a Chairman in accordance with Standing Order No. 29.

**For Decision**

5. **ELECTION OF DEPUTY CHAIRMAN**

To elect a Deputy Chairman in accordance with Standing Order No. 30.

**For Decision**

6. **ELECTION OF ONE MEMBER TO STREETS AND WALKWAYS**

To appoint a Representative on the Streets and Walkways Sub Committee.

**For Decision**

7. **MINUTES**

To agree the public minutes and summary of the meeting held on Tuesday 5 March 2019.

**For Decision**  
(Pages 3 - 12)

8. **OUTSTANDING ACTIONS**

To note the current list of outstanding actions.

**For Information**  
(Pages 13 - 14)

9. **UPDATE ON THE IMPACT OF THE UK LEAVING THE EU (BREXIT) ON PORT HEALTH AND PUBLIC PROTECTION**

The Interim Director of Consumer Protection and Market Operations to be heard.

**For Information**

10. **DEPARTMENT OF THE BUILT ENVIRONMENT BREXIT UPDATE**  
Report of the Director of the Built Environment.  

**For Information**  
(Pages 15 - 16)
11. **CEMETERY AND CREMATORIUM RISK MANAGEMENT**  
Report of the Director of Open Spaces.  

**For Decision**  
(Pages 17 - 30)
12. **DEVELOPING A LONDON PRIMARY AUTHORITY HUB**  
Report of the Interim Director of Consumer Protection and Market Operations.  

**For Decision**  
(Pages 31 - 36)
13. **FOOD HYGIENE RATING SCHEME - SCORES ON THE DOORS IN THE CITY OF LONDON**  
Report of the Interim Director of Consumer Protection and Market Operations.  

**For Decision**  
(Pages 37 - 42)
14. **MASSAGE AND SPECIAL TREATMENT LICENCE FEES 2019/20**  
Report of the Interim of Director of Consumer Protection and Markets Operations.  

**For Decision**  
(Pages 43 - 50)
15. **PROGRESS REPORT ON MOBILISATION OF THE NEW WASTE AND CLEANSING CONTRACT**  
Report of the Director of the Built Environment.  

**For Decision**  
(Pages 51 - 70)
16. **LITTER INTERVENTION TRIAL**  
Report of the Director of the Built Environment.  

**For Information**  
(Pages 71 - 86)
17. **STREET TRADING: REPEAL OF PART III OF THE CITY OF LONDON (VARIOUS POWERS) ACT 1965**  
Report of the Interim Director of Consumer Protection and Market Operations.  

**For Decision**  
(Pages 87 - 90)

18. **UPDATE ON STREET TRADING ENFORCEMENT FOR THE CITY'S BRIDGES**  
Report of the Interim Director of Consumer Protection and Market Operations.
- For Information**  
(Pages 91 - 94)
19. **APPROVAL OF THE 2019-2020 FOOD SERVICE ENFORCEMENT PLANS FOR THE CITY AND THE LONDON PORT HEALTH AUTHORITY**  
Report of the Interim Director of Consumer Protection and Market Operations.
- For Decision**  
(Pages 95 - 134)
20. **APPROVAL OF THE HEALTH AND SAFETY INTERVENTION PLAN 2019-2020**  
Report of the Interim Director of Consumer Protection and Market Operations.
- For Decision**  
(Pages 135 - 168)
21. **MARKETS AND CONSUMER PROTECTION BUSINESS PLAN 2018/2019: PROGRESS REPORT (PERIOD 3)**  
Report of the Interim Director of Consumer Protection and Market Operations.
- For Information**  
(Pages 169 - 202)
22. **DEPARTMENT OF THE BUILT ENVIRONMENT RISK MANAGEMENT - PERIODIC REPORT**  
Report of the Director of the Built Environment.
- For Information**  
(Pages 203 - 212)
23. **PORT HEALTH AND PUBLIC PROTECTION RISKS**  
Report of the Interim Director of Consumer Protection and Market Operations.
- For Information**  
(Pages 213 - 220)
24. **REVENUE OUTTURN 2018/19**  
Joint report of the Chamberlain, the Director of the Built Environment, the Interim Director of Consumer Protection and Market Operations and the Director of Open Spaces.
- For Information**  
(Pages 221 - 230)

25. **DRAFT ALCOHOL STRATEGY 2019-23**  
Report of the Director of Community and Children's Services.
- For Information**  
(Pages 231 - 246)

26. **DECISIONS TAKEN UNDER DELEGATED POWERS SINCE THE LAST MEETING OF THE COMMITTEE**  
Report of the Town Clerk.
- For Information**  
(Pages 247 - 248)

27. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

28. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**  
Any items of business that the Chairman may decide are urgent.

29. **EXCLUSION OF THE PUBLIC**

MOTION – That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part I of the Schedule 12A of the Local Government Act.

**For Decision**

**Part 2 - Non-public Agenda**

30. **NON-PUBLIC MINUTES**  
To agree the non-public minutes of the meeting held on Tuesday 5 March 2019.

**For Decision**  
(Pages 249 - 252)

31. **URGENT WAIVER REPORT - PROCUREMENT OF A CONTRACT OFFICIAL VETERINARIAN**  
Report of the Town Clerk.

**For Information**  
(Pages 253 - 254)

32. **PORT HEALTH AND ENVIRONMENTAL SERVICES DEBTORS -PERIOD ENDING 31 MARCH 2019**  
Joint report of the Director of the Built Environment, the Interim Director of Markets and Consumer Protection and the Director of Open Spaces.

**For Information**  
(Pages 255 - 264)

33. **NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**
34. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERED URGENT AND WHICH THE COMMITTEE AGREES SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**