



Board of Governors of the City of London School for Girls

Date: MONDAY, 10 JUNE 2019

Time: 11.00 am

Venue: COMMITTEE ROOMS, 2ND FLOOR, WEST WING, GUILDHALL

Members:

Deputy Clare James	Deputy Richard Regan
Nicholas Bensted-Smith	Sir Michael Snyder
Rehana Ameer	Alderman Prem Goyal
Randall Anderson	Professor Anna Sapir Abulafia (External Member)
Tijs Broeke	Mary Ireland (External Member)
Alderman Emma Edhem	Soha Gawaly (External Member)
Deputy Tom Hoffman (Chief Commoner)	Dr. Stephanie Ellington (External Member)
Deputy Robert Merrett	Elizabeth Phillips (External Member)
Sylvia Moys	Chairman, Board of Governors of the City of London Freemen's School (Ex-Officio Member)
Dhruv Patel	Deputy James Thomson (Ex-Officio Member)
Peter Bennett	

Enquiries: Kerry Nicholls
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Next Meeting Date: 11.00 am, Monday 7 October 2019

**Lunch will be served in Guildhall Club at 1pm
NB Part of this meeting may be subject to Audio Visual Recording**

**John Barradell
Town Clerk and Chief Executive**

AGENDA

Part 1 - Public Agenda

1. **APOLOGIES**

2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**

3. **ORDER OF THE COURT OF COMMON COUNCIL**

Order of the Court of Common Council, 25 April 2019, appointing the Board and approving the Terms of Reference.

For Information
(Pages 1 - 2)

4. **ELECTION OF CHAIRMAN**

To elect a Chairman in accordance with Standing Order No. 29.

For Decision

5. **ELECTION OF DEPUTY CHAIRMAN**

To elect a Deputy Chairman in accordance with Standing Order No. 30.

For Decision

6. **MINUTES**

To agree the public minutes and non-public summary of the meeting held on 4 March 2019.

For Decision
(Pages 3 - 6)

7. **SUB-COMMITTEE MINUTES**

For Information

a) Minutes of Reference Sub-Committee held on 22 May 2019 (Pages 7 - 8)

To receive the public minutes and non-public summary of the Reference Sub-Committee meeting held on 22 May 2019.

b) Minutes of Reference Sub-Committee held on 14 March 2019 (Pages 9 - 10)

To receive the public minutes and non-public summary of the Reference Sub-Committee meeting held on 14 March 2019.

- c) Minutes of Bursary Committee held on 1 March 2019 (Pages 11 - 12)
To receive the public minutes and non-public summary of the Bursary Committee meeting held on 1 March 2019.
- d) Minutes of Reference Sub-Committee held on 11 February 2019 (Pages 13 - 14)
To receive the public minutes and non-public summary of the Reference Sub-Committee meeting held on 11 February 2019.

8. **APPOINTMENT OF SUB-COMMITTEES AND WORKING PARTIES, AGBIS REPRESENTATIVE AND DESIGNATED ROLES**

Report of the Town Clerk.

For Decision
(Pages 15 - 22)

9. **PROPOSAL TO CONVENE FINANCE SUB-COMMITTEE**

Report of the Town Clerk.

For Decision
(Pages 23 - 26)

10. **REPORT OF THE HEADMISTRESS**

Report of the Headmistress of the City of London School for Girls.

For Information
(Pages 27 - 36)

11. **RISK REGISTER 2018-19 FOR THE CITY OF LONDON SCHOOL FOR GIRLS BURSARY FUND INCORPORATING THE CITY OF LONDON SCHOOL FOR GIRLS SCHOLARSHIPS AND PRIZES FUND**

Joint report of the Chamberlain and the Bursar of the City of London School for Girls.

For Decision
(Pages 37 - 44)

12. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE BOARD**

13. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

14. **EXCLUSION OF THE PUBLIC**

MOTION - That under Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Local Government Act.

For Decision

Part 2 - Non-Public Agenda

15. NON-PUBLIC MINUTES

For Decision

- a) Non-Public Minutes of the Board of Governors meeting held on 4 March 2019 (Pages 45 - 50)
To agree the non-public minutes of the meeting held on 4 March 2019
- b) Non-Public Minutes of the Board of Governors meeting held on 11 February 2019 (Pages 51 - 58)
To agree the non-public minutes of the meeting held on 11 February 2019.

16. NON-PUBLIC SUB-COMMITTEE MINUTES

For Information

- a) Non-Public Minutes of Academic Working Party held on 24 May 2019 (To Follow)
To receive the non-public minutes of the Academic Working Party meeting held on 25 May 2019.
- b) Non-Public Minutes of Reference Sub-Committee held on 22 May 2019 (Pages 59 - 62)
To receive the non-public minutes of the Reference Sub-Committee meeting held on 22 May 2019.
- c) Non-Public Minutes of the Reference Sub-Committee held on 14 March 2019 (Pages 63 - 70)
To receive the non-public minutes of the Reference Sub-Committee meeting held on 14 March 2019.
- d) Non-Public Minutes of Bursary Committee held on 1 March 2019 (Pages 71 - 74)
To receive the non-public minutes of the Bursary Committee meeting held on 1 March 2019.
- e) Non-Public Minutes of Reference Sub-Committee held on 11 February 2019 (Pages 75 - 78)
To receive the non-public minutes of the Reference Sub-Committee meeting held on 11 February 2019.

17. **REPORT OF THE HEADMISTRESS**

Report of the Headmistress of the City of London School for Girls.

For Decision
(Pages 79 - 88)

- a) Appendix A - Admissions Policy (Pages 89 - 92)
- b) Appendix B - Anti-Bullying Policy (Pages 93 - 98)
- c) Appendix C - First Aid Policy (Pages 99 - 102)
- d) Appendix D - Privacy Notice - Development Office (Pages 103 - 106)
- e) Appendix E - Private Notice (Pages 107 - 116)
- f) Appendix F - PSHCEE Policy (Pages 117 - 122)
- g) Appendix G - Pupil Supervision Policy (Pages 123 - 130)
- h) Appendix H - Risk Assessment Policy (Pages 131 - 138)
- i) Appendix I - Reporting Policy (Pages 139 - 142)
- j) Appendix J - Safeguarding Policy (Pages 143 - 186)
- k) Appendix K - EAL Policy (Pages 187 - 190)
- l) Appendix L - Teaching and Learning Policy (Pages 191 - 196)
- m) Appendix M - Safeguarding Report (Pages 197 - 204)
- n) Appendix N - Parental Survey 2019 (Pages 205 - 208)
- o) Appendix O - Pupil Questionnaire (Pages 209 - 212)
- p) Appendix P - Tanzania Proposal (Pages 213 - 242)
- q) Appendix Q - Sabbatical Term Proposal MLE (Pages 243 - 244)
- r) Appendix R - Support Staff Survey Results (Pages 245 - 262)
- s) Appendix S - CLSG Risk Register (Pages 263 - 274)

18. **SAFEGUARDING PRESENTATION**

The Deputy Head (Pastoral) of the City of London School for Girls to be heard.

For Information

19. **FINANCIAL INFORMATION DASHBOARD**

Joint report of the Chamberlain and Bursar.

For Information
(Pages 275 - 288)

20. **CASH AVAILABLE IN THE SCHOOL'S CHARITY: THE CITY OF LONDON SCHOOL FOR GIRLS' BURSARY FUND INCORPORATING THE CITY OF LONDON SCHOOL FOR GIRLS' SCHOLARSHIPS AND PRIZES FUND**

Report of the Chamberlain.

For Information
(Pages 289 - 290)

21. **COL GIRLS SCHOOL (COLGS) - ROOF REMEDIATION WORKS (TO FOLLOW)**

Report of the City Surveyor

For Decision

22. **REPORT ON ACTION TAKEN**

Report of the Town Clerk.

For Information
(Pages 291 - 292)

23. **NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE BOARD**

24. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE BOARD AGREES SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

Part 3 - Confidential Agenda - Circulated Separately

25. **CONFIDENTIAL MINUTES**

To agree the confidential minutes of the meeting held on 11 February 2019.

For Decision