



## Gresham (City Side) Committee

**Date:** FRIDAY, 17 MAY 2019  
**Time:** 10.30 am  
**Venue:** COMMITTEE ROOMS, 2ND FLOOR, WEST WING, GUILDHALL

**Members:**

Deputy Dr Giles Shilson	Deputy Edward Lord
Christopher Hayward	Alderman Ian Luder
Deputy John Bennett MBE	Alderman Professor Michael Mainelli
Nicholas Bensted-Smith	Wendy Mead
Simon Duckworth	John Scott
Deputy Tom Hoffman (Chief Commoner)	The Rt. Hon the Lord Mayor, Alderman Peter Estlin

**Enquiries:** Greg Moore  
gregory.moore@cityoflondon.gov.uk

Following a kind invitation from the Mercers' Company, a meeting of the Joint Grand Gresham Committee is due to take place at 11.15am, following which lunch will be served at 12.45pm.

**N.B.** Part of this meeting could be the subject of audio/visual recording.

**John Barradell**  
Town Clerk and Chief Executive

# AGENDA

## Part 1 - Public Agenda

1. **APOLOGIES**
2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**
3. **ORDER OF THE COURT OF COMMON COUNCIL**  
To receive the Order of the Court of Common Council from 25 April 2019.  

**For Information**  
(Pages 1 - 2)
4. **ELECTION OF CHAIRMAN**  
To elect a Chairman in accordance with Standing Order 29.  

**For Decision**
5. **ELECTION OF DEPUTY CHAIRMAN**  
To elect a Deputy Chairman in accordance with Standing Order 30.  

**For Decision**
6. **MINUTES**  
To agree the public minutes and summary of the meeting held on 1 March 2019.  

**For Decision**  
(Pages 3 - 6)
7. **GRESHAM COLLEGE COUNCIL APPOINTMENTS**  
Report of the Town Clerk.  

**For Decision**  
(Pages 7 - 10)
8. **GRESHAM WORKING PARTY REPRESENTATIVES**  
Report of the Town Clerk.  

**For Decision**  
(Pages 11 - 14)
9. **REPORT OF DECISIONS TAKEN UNDER DELEGATED AUTHORITY**  
Report of the Town Clerk.  

**For Information**  
(Pages 15 - 16)
10. **GRESHAM ALMSHOUSES UPDATE**  
Report of the Director of Community and Children's Services  

**For Information**  
(Pages 17 - 18)

11. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

12. **ANY BUSINESS THAT THE CHAIRMAN CONSIDERS TO BE URGENT**

13. **EXCLUSION OF THE PUBLIC**

MOTION - That under Section 100A of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act.

**For Decision**

**Part 2 - Non-Public Agenda**

14. **NON-PUBLIC MINUTES**

To agree the non-public minutes of the meeting held on 1 March 2019.

**For Decision**  
(Pages 19 - 22)

15. **SIR THOMAS GRESHAM BIOGRAPHY - TO FOLLOW**

Report of the Town Clerk

**For Decision**

16. **JOINT GRAND GRESHAM COMMITTEE MATTERS - CITY SIDE  
CONSIDERATION**

*Papers to be circulated separately*

17. **NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE  
COMMITTEE**

18. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND  
WHICH THE COMMITTEE AGREES SHOULD BE CONSIDERED WHILST THE  
PUBLIC ARE EXCLUDED**

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# Agenda Item 3

ESTLIN, Mayor	<b>RESOLVED:</b> That the Court of Common Council holden in the Guildhall of the City of London on Thursday 25th April 2019, doth hereby appoint the following Committee until the first meeting of the Court in April, 2020.
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## GRESHAM COMMITTEE (CITY SIDE)

### 1. **Constitution**

A Non-Ward Committee consisting of,

- two Aldermen nominated by the Court of Aldermen
- nine Commoners elected by the Court of Common Council, at least one of whom shall have fewer than five years' service on the Court at the time of their appointment
- the Right Honourable the Lord Mayor (ex-officio)

### 2. **Quorum**

The quorum consists of any three Members.

### 3. **Membership 2019/20**

#### ALDERMEN

- 6 Ian David Luder, J.P.
- 7 Professor Michael Raymond Mainelli

#### COMMONERS

- 4 (4) John Alfred Bennett, M.B.E., Deputy
- 15 (4) Tom Hoffman, M.B.E., Deputy
- 3 (3) Charles Edward Lord, O.B.E., J.P., Deputy, *for three years*
- 3 (3) Nicholas Michael Bensted-Smith, J.P.
- 3 (3) Christopher Michael Hayward
- 11 (2) Wendy Mead, O.B.E.
- 5 (2) John George Stewart Scott, J.P.
- 12 (1) Simon D'Olier Duckworth, O.B.E., D.L.
- 9 (1) Dr Giles Robert Evelyn Shilson, Deputy

together with the ex-officio Member referred to in paragraph 1 above.

### 4. **Terms of Reference**

To be responsible for:-

- (a) letting and demising the lands and tenements given to this City by Sir Thomas Gresham by his last Will and Testament or otherwise to do and perform all and everything and things according to the true intent and meaning of the said last Will and Testament of the said Sir Thomas Gresham and the several Acts of Parliament for that purpose made with limitations and provisions as in the same are directed;

(Note: The estate, so far as it relates to the land that was left to the City of London Corporation and the Mercers' Company, is administered by the Joint Grand Gresham Committee, which consists of the City Side and an equal number of Mercers. The legal obligations upon the City of London Corporation under the terms of Sir Thomas Gresham's Will, as varied by statute and discharged by the City Side, are limited:-

- (i) to the appointment and payment of four of the Gresham Lecturers, namely those in Divinity, Astronomy, Music and Geometry, and in the provision of a sufficient and proper place for the delivery of the lectures;
  - (ii) to the maintenance of eight almshouses in Ferndale Road, Brixton, to the appointment of eight "almsfolkes" and the payment of a small annual sum to each of them;
- (b) all other City Side matters relating to Gresham College including:-
- (i) the appointment, from the membership of the Court of Common Council, of one representative to attend General Meetings of the Council of Gresham College and up to four Directors to serve on the Council of Gresham College;
  - (ii) any amendments to the current Memorandum and Articles of Association of Gresham College, other than financial aspects and those which, in the opinion of the Committee, are significant and should be considered by the Court.

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## GRESHAM (CITY SIDE) COMMITTEE

Friday, 1 March 2019

Minutes of the meeting of the Gresham (City Side) Committee held at Committee Rooms, 2nd Floor, West Wing, Guildhall on Friday, 1 March 2019 at 10.15 am

### Present

#### Members:

Deputy Dr Giles Shilson (Chairman)	Alderman Professor Michael Mainelli
Christopher Hayward (Deputy Chairman)	Wendy Mead
Nicholas Bensted-Smith	John Scott (Chief Commoner)
Simon Duckworth	
Deputy Tom Hoffman	

### In Attendance

#### Officers:

Gregory Moore	- Town Clerk's Department
Sacha Than	- Town Clerk's Department
Steven Reynolds	- Chamberlain's Department
Kirpal Kaur	- Comptroller & City Solicitor's Department
Tom Leathart	- City Surveyor's Department

#### 1. APOLOGIES

Apologies were received from Deputy John Bennett, the Rt Hon the Lord Mayor Alderman Peter Estlin, Deputy Edward Lord, and Alderman Ian Luder.

The Chairman thanked Alderman Mainelli in advance for agreeing to take the chair at the Joint Grand Gresham Committee to be held later that day, in the absence of Alderman Luder.

#### 2. MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA

There were no declarations.

#### 3. MINUTES

**RESOLVED** – That the public minutes and non-public summary of the meeting held on Friday 30 November 2018 be approved as a correct record.

#### Matters Arising

The Chamberlain provided an update in respect of the Gresham Almshouses Refurbishment Works. Members were advised that the costs for the works due to be carried out were higher than anticipated and, as a result, there was a shortfall in the budget. This shortfall amounted to £150,000; however, the relevant works had previously been budgeted for and, over the past three

years, £70,000 of the allotted budget had not been spent. As a consequence, taking this underspend in to account, the shortfall amounted to £80,000.

The Chamberlain advised that he and officers within the Department of Community and Children's Services had been working together to investigate the reasons behind the increased costs. This information had now been obtained and, if Members of this Committee were content, a request could be put before the Finance Committee for their approval.

The Committee agreed that the Chairman and Deputy Chairman of the Gresham (City Side) Committee should be apprised of the necessary information and their initial approval sought before the request was made to the Finance Committee. It was agreed this decision should be taken under delegated powers.

**RESOLVED** – That authority be delegated to the Town Clerk, in consultation with the Chairman and Deputy Chairman of the Gresham (City Side) Committee, to approve the request in relation to costs of the Gresham Almshouses refurbishment works, for onward approval to the Finance Committee.

4. **ALMSHOUSES UPDATE**

The Town Clerk provided the Committee with an oral update in respect of the Gresham Almshouses.

The annual Christmas hamper delivery had taken place on Friday 7 December 2018 and the Town Clerk passed on the thanks of the residents. The Chairman encouraged Members of the Committee to attend the December 2019 visit and asked that a "save the date" be circulated in good time to Members. The Town Clerk agreed to obtain and circulate this information.

Members were also advised that a consultation on a proposed Pets Policy would commence shortly. The consultation would consider whether residents of the Almshouses could be allowed to own cats. At a previous meeting of the Gresham (City Side) Committee, Members had asked that the Policy be revisited due to the therapeutic effect that cats could provide. An update on the outcome of this consultation would be given to Members at a future Committee meeting.

5. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

There were no questions.

6. **ANY BUSINESS THAT THE CHAIRMAN CONSIDERS TO BE URGENT**

There was no other business.

7. **EXCLUSION OF THE PUBLIC**

**RESOLVED** – That, under Section 100A of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds



that the involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act.

Item Nos.	Exempt Paragraph(s)
9-14	3

8. **NON-PUBLIC MINUTES**

**RESOLVED** – That the non-public minutes of the meeting held on 30 November 2019 be approved as a correct record, subject to one minor amendment.

9. **GRESHAM COLLEGE CONSULTANT UPDATE**

The Committee received a report of the Town Clerk which provided an update in relation to Gresham College.

10. **GRESHAM COLLEGE FUNDING UPDATE**

The Committee received a report of the Town Clerk which provided an update in relation to funding for Gresham College.

11. **STRATEGIC MEETING OF THE JGGC**

The Town Clerk provided an update on the Strategic Meeting due to take place later in the year.

12. **JOINT GRAND GRESHAM COMMITTEE MATTERS - CITY SIDE CONSIDERATION**

The Committee considered the various items on the agenda for the meeting of the Joint Grand Gresham Committee that day.

13. **NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

There were no questions.

14. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREES SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

There was one item of business.

**The meeting ended at 10.44 am**

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Chairman

**Contact Officer: Sacha Than**  
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<b>Committee</b>	<b>Date:</b>
Gresham (City Side) Committee	<b>17 May 2019</b>
<b>Subject:</b> Gresham College Council Appointments	<b>Public</b>
<b>Report of:</b> Town Clerk	<b>For Decision</b>
<b>Report author:</b> Sacha Than, Senior Committee & Members' Services Officer	

## Summary

This report asks Members to consider the appointment of representatives on the Gresham College Council. Representatives to the College Council were last appointed in November 2017 with the decision endorsed at the May 2018 Gresham (City Side) Committee. You are therefore asked to confirm that you are content to approve the continuation of those Members serving on the College Council for the ensuing year.

## Recommendation

Members are asked to consider the appointment of representatives onto the Gresham College Council.

## Main Report

### Gresham College Council – Appointments

1. The Gresham College Council meets approximately five times a year to approve financial matters relating to the academic programme that is proposed to it by the College's Academic Board.
2. The Mercers' and the City Side can each appoint up to four Directors to the Council of the Gresham College for a four-year term. The Council itself can then also appoint further Directors.

### Background

3. The Court of Common Council agreed that City Side appointments to the College Council should be Members of the Court. Although they do not necessarily need to be members of the Committee, this has previously been the case.
4. At its November 2018 meeting, the Gresham (City Side) Committee agreed to prevent potential conflicts of interest for Members serving on both the College Council and the Gresham Working Party (who were negotiating funding arrangements for the College). A division should be made with Members only serving on either the Gresham Working Party or the Gresham College Council.

5. It was further agreed that all City-Side Committee Members were eligible to serve on the College’s appointment and interview panels.

**Current Position**

		Appointed	Term length	End dates
John	Scott	2016	4 years Remainder of term 1 year	2020
Giles	Shilson	2014 2018	4 years served 4 years Remainder of term 3 years	2016 2022
Tom	Hoffman	2009 2012 2016 2017 2018 2019	3 years served 4 years served 1 year served 1 year served 1 year extension served Final 1 year extension	2012 2016 2017 2018 2019 2020
Nicholas	Bensted-Smith	2017	4 years Remainder of term 2 years	2021

6. The revised Articles provide that each Director, including all serving at the date of adoption of the Articles (i.e. 31 August 2004) shall be appointed for a term of four years (“first term”), and can then be re-appointed for a further four years at the discretion of the Mercers’ or the City Side, as the case may be, subject only to where a Director reaches the age of 75 years, he or she can only complete their term of office if approved by the Gresham College Council on an annual basis.
7. At their Extra-Ordinary General Meeting of 19 April 2018, Members of the Gresham College Council agreed the following addition to Article 32 of the Articles of Association:
- In exceptional circumstances, the term of office of a Director may be extended beyond the requisite period, subject to the agreement of Council and for a maximum of two years and to be reviewed annually.
8. As Council members may serve a maximum term of eight years:
- Nicholas Bensted-Smith’s term continue until 2021;
  - John Scott’s term continue until 2020;
  - Deputy Dr Giles Shilson’s term continue until 2020;
  - Deputy Tom Hoffman has now completed the maximum number of years of service. In accordance with the decision made at the College Council’s EGM of April 2018, Deputy Hoffman was eligible to serve another two years at the College’s discretion.
  - In May 2018 Deputy Hoffman’s term was extended by one year under those terms he is therefore eligible to serve one final year and it is

recommended that Deputy Hoffman be re-appointed for one last term to expire in 2020.

9. The College Council has two Committees at present which members of the College Council may join. The table below details the City Corporation's representatives who serve on the College's Committees:

<b>Finance Committee</b>	<b>Nominations Committee</b>
Tom Hoffman	Tom Hoffman
Nicholas Bensted-Smith	

### **Appendices**

None.

### **Sacha Than**

Town Clerk's Department

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<b>Committee(s)</b>	<b>Date:</b>
Gresham (City Side) Committee	17 May 2019
<b>Subject:</b> Gresham Working Party Representatives	<b>Public</b>
<b>Report of:</b> Town Clerk	<b>For Decision</b>
<b>Report author:</b> Sacha Than, Senior Committee & Members' Services Officer	

## Summary

This report sets out the Terms of Reference for the Gresham Working Party and requests that the Committee appoint four representatives for the ensuing year.

You are also asked to endorse the continuation of the delegated authority arrangements that you have previously approved for occasions when the Working Party's decisions require endorsement more quickly than usual.

Representatives to the Working Party were last appointed in November 2017 and endorsed at the Gresham (City Side) meeting in May 2018. Given the benefits of continuity associated with the ongoing funding negotiations, you are therefore asked to confirm that you are content to approve the continuation of those Members serving on the Working Party for the ensuing year.

## Recommendation(s)

Members are asked to:-

- (a) note the Terms of Reference of the Gresham Working Party (paragraph 1);
- (b) appoint four representatives to represent the City Side on the Gresham Working Party; and
- (c) endorse the delegated authority procedures detailed in this report in relation to the Working Party (paragraph 7).

## Main Report

### Working Party - Terms of Reference

1. The Terms of Reference for the Gresham Working Party were agreed by the Joint Grand Gresham Committee (JGGC) in 2003/04 as follows:
  - i) The membership of the Working Party is agreed by the JGGC from time to time.
  - ii) The Clerk to the JGGC is the Clerk to the Working Party.

- iii) The Working Party deals with matters referred to it for detailed consideration and recommended by the JGGC (or exceptionally by the Chairman of the City Side and the Master of the Mercers' Company under the urgency procedure).
- iv) Where a matter is referred to the Working Party, authority is also given to consult and engage such professional advisers as the Working Party thinks appropriate and to agree fee arrangements with these advisers, using the urgency procedures as necessary.
- v) On completion of its investigations, the Working Party will report its conclusions to the JGGC together with its recommendations for further action. If time is of the essence, the recommended action may be reported directly to the Chairman of the City Side and the Master of the Mercers' Company for immediate action under the urgency procedures. The action taken will then be reported to the next meeting of the JGGC, for the record, in the usual way.

2. You are asked to note the Terms of Reference of the Gresham Working Party.

### **Working Party Membership**

3. At their November 2017 meeting, the City Side agreed to the introduction of a protocol such that Members could not serve on both the Gresham Working Party (funding) and the Gresham College Council to avoid any potential conflicts of interest. At this meeting, the City Side appointed the following members to the Gresham Working Party

- Simon Duckworth (to Chair the Working Party)
- Christopher Hayward
- Deputy Edward Lord
- Alderman Ian Luder

4. Mr Duckworth is currently the Chairman of the Working Party. Due to his experience with the College and knowledge of the ongoing funding negotiations, it is intended that he will continue to chair the Working Party.

5. You are asked to re-appoint the Members listed above (see paragraph three) to the Working Party for the ensuing year.

### **Delegated Authority Arrangements**

6. In terms of executing the decisions of the Working Party, it should be noted that, while every effort is made by the Clerk to arrange meetings of the Working Party so that recommendations can be made to the JGGC, this is not always possible or practical. From the City Side's point of view, recommendations of the Working Party may need the early endorsement of not only this Committee, but other Committees and, on occasion, the Court of Common Council. For those reasons, it may be necessary to use Delegated Authority/Urgency Authority procedures in accordance with Standing Order No. 41.



7. Members are therefore asked to agree that delegated authority be given to the Town Clerk, in consultation with the Chairman and Deputy Chairman, to enable such other authorities as may be required in respect of Gresham Working Party matters to be obtained in an expeditious manner when necessary.

### **Conclusion**

8. Members are asked to note the Terms of Reference for the Gresham Working Party and to appoint four Members to represent the City Side on it, as well as to confirm the existing delegated authority arrangements in place.

### **Appendices**

None.

### **Sacha Than**

Town Clerk's Department

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<b>Committee:</b> Gresham (City Side) Committee	<b>Date:</b> 17 May 2019
<b>Subject:</b> Decisions made under Delegated Authority	<b>Public</b>
<b>Report of:</b> Town Clerk	<b>For Information</b>
<b>Report author:</b> Greg Moore	

## Summary

This report provides details of three decisions taken under delegated authority since your last meeting, concerning the appointment of two Professors and the refurbishment of the Gresham Almshouses.

## Recommendation

Members are asked to note the report.

## Main Report

### **Appointment Of Gresham Professors Of Astronomy And Music**

1. At your meeting on 13 May 2005, you decided that all City-side appointments of the Gresham Professors viz Divinity, Astronomy, Music and Geometry be dealt with, as and when necessary, in accordance with Delegated Authority procedures, which involve the Town Clerk taking a decision in consultation with your Chairman and Deputy Chairman.
2. Following the resignation of Tom Service, a vacancy was created for the Professor of Music post. In addition, the tenure of the previous Professor of Astronomy, Joseph Silk, had also come to an end and a successor needed to be appointed.
3. Appointment panels were established, including City Side representation, and interview processes were undertaken.
4. The Academic Registrar of Gresham College advised that the Panel to appoint the Professor of Music, which included Dr Giles Shilson from the City Side, recommended that Professor Marina Frolova-Walker FBA be appointed as the Gresham Professor of Music for a three-year period from 1 August 2019 to 31 July 2022, with possible renewal for an additional year.
5. The Academic Registrar of Gresham College also advised that the Panel appointing the Professor of Astronomy, which included Ms Wendy Mead from the City Side, recommended that Katherine Blundell OBE be appointed as the Gresham Professor of Astronomy for a three-year period from 1 August 2019 to 31 July 2022, with possible renewal for an additional year.

6. Both appointments were subsequently ratified under delegated authority arrangements.

### **Gresham Almshouses Refurbishment**

7. At the March 2019 meeting of the Gresham (City Side) Committee, the Chamberlain provided an update in respect of the Gresham Almshouses Refurbishment Works. Members were advised that the costs for the works due to be carried out were higher than anticipated and, as a result, there was a shortfall in the budget. This shortfall amounted to £150,000; however, the relevant works had previously been budgeted for and, over the past three years, £70,000 of the allotted budget had not been spent. As a consequence, taking this underspend in to account, the shortfall amounted to £80,000.
8. The Chamberlain advised that he and officers within the Department of Community and Children's Services had been working together to investigate the reasons behind the increased costs. This information had now been obtained and, if Members of this Committee were content, a request could be put before the Finance Committee for their approval.
9. The Committee agreed that the Chairman and Deputy Chairman of the Gresham (City Side) Committee should be apprised of the necessary information and their initial approval sought before the request was made to the Finance Committee. It was agreed this decision should be taken under delegated powers.
10. The report was subsequently signed off and submitted to the Finance Committee for consideration under urgency procedures. An oral update on the outcome of this process will be provided at your 17 May 2019 meeting.

### **Greg Moore**

Town Clerk's Department

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<b>Committee</b>	<b>Dated:</b>
Gresham (City Side) Committee	17 May 2019
<b>Subject:</b> Gresham Almshouses update	<b>Public</b>
<b>Report of:</b> Director of Community & Children's Services	<b>For Information</b>
<b>Report author:</b> Jacqueline Whitmore, Sheltered Housing Manager	

## Summary

This report gives Trustees an information update on the Gresham Almshouses, in Lambeth. Some of the information in the report also relates to the City of London Almshouses on the estate.

## Recommendation

Trustees are asked to note the report.

## Main Report

### Background

1. This report is presented half yearly to the Trustees of the Gresham Almshouses. It updates Trustees on operational matters relating to the Gresham Almshouses and their residents and highlights any issues of concern.

### Current Position

#### 2. Waiting List

Currently there are no vacancies within the Gresham Almshouses, there are 2 people on the waiting list, drawn from the current City of London Almshouse residents.

#### 3. Social Activities

Residents have yet to agree what summer social activities they are interested in organising this year. Officers have sent suggestions to residents and await their response.

#### 4. Christmas Hamper Delivery – early notification of date

Christmas Hamper delivery will take place on 6 December 2019, transport from the Guildhall will be arranged. Light refreshments will be served to Trustees and residents during the visit.

## **5. Residents financial status**

Officers are required a review to be undertaken to ensure that residents still met the agreed eligibility criteria. This review will commence in May 2019 details will be reported to next Trustees meeting on 1 November 2019.

## **6. Cat Survey**

At the request of Gresham Trustees, officers will commence a second survey to gauge resident interest in having up to two indoor cats during May. There are well documented positive outcomes for older people who are able to keep a pet, however officers have considerable concerns relating to care of cats especially when residents are no longer able to care for themselves, and require support from registered care workers to remain living in their homes. The care workers are not permitted to care for pets a part of their support role which causes distress to both owner and pet.

The results of the last survey in 2017 were close, there were only 17 out of 50 possible responses and the outcome was 9 against and 8 in favour. Due to the low response rate it was considered appropriate to survey residents again. Officers will report to Trustees at the next Committee meeting on 1 November 2019.

## **Conclusion**

Trustees are asked to note the report.

## **Appendices**

**None**

## **Jacqueline Whitmore**

Sheltered Housing Manager

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By virtue of paragraph(s) 3 of Part 1 of Schedule 12A of the Local Government Act 1972.

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