



Board of Trustees of the City of London Academies Trust

Date: THURSDAY, 21 MARCH 2019
Time: 9.00 am
Venue: COMMITTEE ROOMS, 2ND FLOOR, WEST WING, GUILDHALL

Members: Andrew McMurtrie (Chairman)
Roy Blackwell (Vice-Chair)
Peter Bennett
Ann Holmes
Deputy Clare James
Dhruv Patel OBE
Rehana Ameer (Co-Opted Trustee)
Dawn Elliott (Co-Opted Trustee)
Lucas Green (Co-Opted Trustee)

Enquiries: Kerry Nicholls
Kerry.Nicholls@cityoflondon.gov.uk

DIAL-IN DETAILS

UK Landline – 0844 4 73 73 73
UK Mobile – 8 73 73

PIN – 652 562

AGENDA

1. **APOLOGIES**

2. **DECLARATIONS**

3. **MINUTES**

To agree the public minutes and non-public summary of the meeting held on 13 December 2018.

For Decision
(Pages 1 - 4)

4. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE BOARD**

5. **ANY OTHER BUSINESS**

6. **EXCLUSION OF THE PUBLIC**

For Decision

7. **NON-PUBLIC MINUTES**

To agree the non-public minutes of the meeting held on 13 December 2018.

For Decision
(Pages 5 - 12)

8. **APPOINTMENT OF CO-OPTED TRUSTEE**

The Chairman to be heard.

For Decision
(Pages 13 - 14)

9. **CEO EXECUTIVE SUMMARY**

Report of the Chief Executive Officer.

For Information
(Pages 15 - 22)

10. **GROWTH STRATEGY - RECONSIDERATION OF STRATEGY OPTIONS**

Report of the Chief Executive Officer.

For Decision
(Pages 23 - 30)

11. **IMPACT VISITS - SPRING 2 SUMMARIES**

Report of the Chief Executive Officer.

For Information
(Pages 31 - 56)

12. **TRUST SCHOOLS' OFF-ROLLING DATA**

Report of the Chief Executive Officer.

For Information
(Pages 57 - 62)

13. **CFO UPDATE AND APPROVALS**
Report of the Chief Financial Officer.

Appendix 6 (To Follow).

For Decision
(Pages 63 - 80)

14. **HUMAN RESOURCES UPDATE**
Report of the Human Resources Director.

For Decision
(Pages 81 - 90)

15. **COLAT SCHOOLS ICT UPDATE**
Report of the Director of Information and Communication Technology.

For Information
(Pages 91 - 108)

16. **NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE BOARD**

17. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND TRUSTEES AGREE SHOULD BE CONSIDERED WHEN THE PUBLIC ARE EXCLUDED**

Confidential Agenda - Circulated Separately

18. **CONFIDENTIAL MINUTES**
To agree the confidential minutes of the meeting held on 13 December 2018.

For Decision

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BOARD OF TRUSTEES OF THE CITY OF LONDON ACADEMIES TRUST

Thursday, 13 December 2018

Minutes of the meeting of the Board of Trustees of the City of London Academies Trust held at the Guildhall EC2 at 9.00 am

Present

Members:

Andrew McMurtrie (Chairman)
Roy Blackwell (Vice-Chair)
Peter Bennett
Dawn Elliott
Lucas Green

Ann Holmes
Deputy Clare James
Eamon Martin

Officers:

Alistair MacLellan	- Clerk
Mark Emmerson	- Chief Executive Officer
Claire Hersey	- Chief Financial Officer
Katyryna Zamulinskyj	- Director of Human Resources
Martin Simpson	- Director of Information Communication Technology
Gerald Mehrtens	- Director of Academy Development (Sponsor)

1. **APOLOGIES**

There were no apologies.

2. **DECLARATIONS**

There were no declarations.

3. **MINUTES**

RESOLVED, that the public minutes and non-public summary of the meeting held on 5 September 2018 be approved as a correct record.

4. **QUESTIONS**

There were no questions.

5. **ANY OTHER BUSINESS**

There was no other business.

6. **EXCLUSION OF THE PUBLIC**

RESOLVED, that the public be excluded from the following items of business.

7. **NON-PUBLIC MINUTES**

RESOLVED, that the non-public minutes of the meeting held on 5 September 2018 be approved as a correct record.

8. **APPOINTMENT OF CO-OPTED TRUSTEE**

The Chairman was heard regarding the appointment of a co-opted Trustee.

9. **REPORT ON ACTION TAKEN**
Trustees considered a report of the Clerk regarding action taken between meetings.
10. **APPOINTMENT OF LOCAL GOVERNING BODY MEMBERS**
Governors considered a report of the Clerk regarding the appointment of Local Governing Body Members.
11. **COLAT SCHOOLS SAFEGUARDING**
Trustees considered a report of the Chief Executive Officer regarding safeguarding in City of London Academies Trust schools.

11.1 **Appointment of Safeguarding Trustee**
Trustees considered the appointment of a Safeguarding Trustee.
12. **GROWTH STRATEGY - RECONSIDERATION OF STRATEGY OPTIONS**
Trustees considered a report of the Chief Executive Officer regarding Growth Strategy and a Reconsideration of Strategy Options.
13. **SOUTHWARK GOVERNANCE - UPDATE AND INTERIM REVIEW**
Trustees considered a report of the Chief Executive Officer regarding an update and interim review of Southwark Governance.
14. **CITY OF LONDON ACADEMIES TRUST ACADEMIES DEVELOPMENT PROGRAMME - UPDATE**
Trustees considered a report of the Sponsor regarding the City of London Academies Trust Development Programme.
15. **CEO EXECUTIVE SUMMARY**
Trustees considered an Executive Summary of the Chief Executive Officer.
16. **IMPACT VISITS - AUTUMN TERM SUMMARIES**
Trustees considered a report of the Chief Executive Officer regarding Autumn Term IMPACT visits.
17. **PROPOSED CLUSTER SUPPORT STRUCTURES**
Trustees considered a report of the Chief Executive Officer regarding proposed Cluster Support Structures.
18. **CFO UPDATE - REPORT ON FINANCE AUDIT AND RISK COMMITTEE**
Trustees considered an update report of the Chief Financial Officer regarding the Finance, Audit and Risk Committee.
19. **2018 YEAR-END FINANCIAL STATEMENTS AND EXTERNAL AUDIT**
Trustees considered a report of the Chief Financial Officer regarding the 2018 year-end financial statements and external audit.

20. **COLAT SCHOOLS INFORMATION AND COMMUNICATION TECHNOLOGY**
Trustees considered a report of the Director of Information and Communication Technology (ICT) regarding ICT in City of London Academies Trust schools.

21. **HUMAN RESOURCES UPDATE**
The Chief Executive Officer left the meeting for the duration of this item.

Trustees considered an update report of the Director of Human Resources.

22. **CENTRAL EXECUTIVE TEAM PAY REGULARISATION**
The Chief Executive Officer returned to the meeting for this item.

All other officers except the Chief Executive Officer and the Clerk left for the duration of this item.

Trustees agreed to vary the order of items on the agenda so the confidential report on Central Executive Team Pay Regularisation could be considered next.

Trustees considered a confidential report of the Chief Executive Officer regarding Central Executive Team Pay Regularisation.

23. **QUESTIONS**
There were no questions.

24. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND TRUSTEES AGREE SHOULD BE CONSIDERED WHEN THE PUBLIC ARE EXCLUDED**
There were two items of other business.

The meeting closed at 10.50 am

Chairman

Contact Officer: Alistair MacLellan / alistair.maclellan@cityoflondon.gov.uk

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of the Local Government Act 1972.

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