



Nominations Sub (Education Board) Committee

Date: THURSDAY, 5 JULY 2018
Time: 8.00 am
Venue: COMMITTEE ROOMS, WEST WING, GUILDHALL

Members: Henry Colthurst (Chairman)
Ann Holmes (Deputy Chairman)
Caroline Haines
Deputy Philip Woodhouse

Enquiries: alistair.maclellan@cityoflondon.gov.uk

NB: Part of this meeting could be the subject of audio or video recording

**John Barradell
Town Clerk and Chief Executive**

AGENDA

1. **APOLOGIES**

2. **DECLARATIONS**

3. **TERMS OF REFERENCE**

To receive the terms of reference appointing the Nominations Sub (Education Board) Committee for 2018/19.

For Information
(Pages 1 - 2)

4. **MINUTES**

a) **29 November 2016**

To agree the public minutes and non-public summary of the meeting held on 29 November 2016.

For Decision
(Pages 3 - 4)

b) **15 February 2018**

To receive the public note of the inquorate meeting held on 15 February 2018.

For Information
(Pages 5 - 6)

5. **QUESTIONS**

6. **ANY OTHER BUSINESS**

7. **EXCLUSION OF THE PUBLIC**

MOTION – that under Section 100A (4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Act.

For Decision

8. **MINUTES**

a) **15 February 2018**

To receive the non-public note of the inquorate meeting held on 15 February 2018.

For Information
(Pages 7 - 8)

9. **APPOINTMENT OF A CO-OPTED MEMBER OF THE EDUCATION BOARD**
Report of the Town Clerk.

For Decision
(Pages 9 - 10)

10. **APPOINTMENT OF A SPONSOR DIRECTOR TO THE CITY OF LONDON
ACADEMIES TRUST**
Report of the Town Clerk.

For Decision
(Pages 11 - 12)

11. **NON-PUBLIC QUESTIONS**

12. **ANY OTHER BUSINESS THAT THE SUB-COMMITTEE AGREES SHOULD BE
CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

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Nominations Sub (Education Board) Committee

Terms of Reference

Constitution

- Chairman and Deputy Chairman of the Education Board.
- At least two members of the Education Board, who are also members of the Court of Common Council.

Quorum

- Any three members.

Terms of Reference

- Review the skills audit of the Education Board's membership and identify areas in which the Board would benefit from the addition of expertise;
- Review supporting statements from interested parties who wish to be considered as external members of the Education Board;
- Make recommendations on the appointment of external candidates to the Education Board.

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NOMINATIONS SUB (EDUCATION BOARD) COMMITTEE

Tuesday, 29 November 2016

**Minutes of the meeting of the Nominations Sub (Education Board) Committee
held at the Guildhall EC2 at 10.00 am**

Present

Members:

Deputy Catherine McGuinness (Chairman) Christopher Hayward
Henry Colthurst (Deputy Chairman) Virginia Rounding
Randall Anderson

Officers:

Alistair MacLellan - Town Clerk's Department
Mark Emmerson - Education Strategy Director
Jeanne Barnard - Education Policy Officer
Tirza Keller - Policy Support Officer

1. APOLOGIES

Apologies were received from Alderman & Sheriff William Russell.

2. DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA

Catherine McGuinness declared a non-pecuniary interest in Item 4 (Review of Board Membership) as she was a director on United Westminster Schools, of which Roy Blackwell was Chief Executive.

3. MINUTES

The minutes of the meeting held on 23 June 2016 were approved as a correct record.

4. REVIEW OF BOARD MEMBERSHIP

4.1 Review of Term Limits

The respective term limits of Roy Blackwell (2017) Helen Sanson (2018) Tim Campbell (2019) and Veronica Wadley (2020) were noted.

4.2 Review of Skills

Members reviewed a skills matrix for the Board and noted that public relations and communications was an obvious gap in skills.

4.3 **Consideration of Future Membership**

The Chairman noted that co-opted membership of the Board should reflect the three strands of the Education Strategy, and that arguably at the moment a gap existed in the 'Excellent Education' strand.

Members noted that co-opted Members at present offered lot of expertise in skills, an area over which the Board had little control at present.

Members further noted that two Board Members were now Sheriffs and would therefore face time pressures on their respective diaries during 2016/17.

5. **QUESTIONS**

There were no questions.

6. **ANY OTHER BUSINESS**

There was no other business.

7. **EXCLUSION OF THE PUBLIC**

RESOLVED – That under Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Paragraph 3 of Part I of Schedule 12A of the Local Government Act.

8. **NON-PUBLIC MINUTES**

The non-public minutes of the meeting held on 23 June 2016 were approved as a correct record.

9. **NON-PUBLIC QUESTIONS**

There were no non-public questions.

10. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

There was no other business.

The meeting closed at 10.20 am

Chairman

Contact Officer: alistair.maclellan@cityoflondon.gov.uk

NOMINATIONS SUB (EDUCATION BOARD) COMMITTEE

Thursday, 15 February 2018

**Minutes of the meeting of the Nominations Sub (Education Board) Committee
held at the Guildhall EC2 at 2.00 pm**

Present

Members:

Henry Colthurst (Chairman)

Deputy Philip Woodhouse

Officers:

Alistair MacLellan

- Town Clerk's Department

1. APOLOGIES

Apologies were received from Chris Hayward and Ann Holmes.

The Town Clerk noted that the meeting was inquorate and therefore a note of the meeting would be submitted to the next meeting of the Education Board, rather than formal minutes. Members present were welcome to discuss items on the agenda but no decisions could be taken.

2. DECLARATIONS

There were no declarations.

3. MINUTES

The minutes of the meeting held on 29 November 2016 were received. The Chairman noted they would be submitted to the next quorate meeting of the Sub-Committee for approval.

4. TERMS OF REFERENCE

Members considered the Sub-Committee's terms of reference. The Chairman noted the request for him not to take up his role as Company Member and Trustee of the City of London Academies Trust due to a perceived conflict with his existing role with the Mossbourne Federation. As a result he recommended that the Sub-Committee should suggest to the Education Board that the Sub-Committee's terms of reference should be adjusted to include the consideration and nomination of any appointments to educational outside bodies that did not fall within the jurisdiction of the City's Outside Bodies Sub (Policy and Resources) Committee.

5. QUESTIONS

There were no questions.

6. ANY OTHER BUSINESS

There was no other business.

7. **EXCLUSION OF THE PUBLIC**
RESOLVED, that under Section 100A (4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Act.
8. **SKILLS MATRIX**
Members considered a high-level skills matrix of Education Board members.
9. **NON-PUBLIC QUESTIONS**
There were no non-public questions.
10. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE SUB-COMMITTEE AGREES SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**
There was one item of non-public urgent business.

The meeting closed at 2.25 pm

Chairman

Contact Officer: Alistair MacLellan
alistair.maclellan@cityoflondon.gov.uk

By virtue of paragraph(s) 1 of Part 1 of Schedule 12A of the Local Government Act 1972.

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