

PROJECTS SUB (POLICY AND RESOURCES) COMMITTEE

Wednesday, 19 June 2019

**Minutes of the meeting of the Projects Sub (Policy and Resources) Committee
held at the Guildhall EC2 at 11.00 am**

Present

Members:

Deputy Keith Bottomley (Chairman)	Deputy Edward Lord
Rehana Ameer	Andrew McMurtrie
Randall Anderson	Deputy Catherine McGuinness
Karina Dostalova	James de Sausmarez

Officers:

Alistair MacLellan	- Town Clerk's Department
Rohit Paul	- Town Clerk's Department
Sarah Baker	- Town Clerk's Department
James Aggio-Brewe	- Town Clerk's Department
Caroline Al-Beyerty	- Deputy Chamberlain
Chris Bell	- Chamberlain's Department - Procurement
Michael Harrington	- Chamberlain's Department - Procurement
Ola Obadara	- City Surveyor's Department
Dorian Price	- City Surveyor's Department
Paul Monaghan	- Department of the Built Environment
Pauline Weaver	- City of London Police

1. APOLOGIES

Apologies were received from Deputy Jamie Ingham Clark, Chris Hayward and Deputy Philip Woodhouse.

The Chairman welcomed Deputy Edward Lord and Karina Dostalova to their first meeting of the Sub-Committee for 2019/20.

2. MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA

Andrew McMurtrie declared a non-pecuniary interest in relation to item 17 (City of London Primary Academy Islington) by virtue of being Chairman of the Board of Trustees of the City of London Academies Trust, and a non-pecuniary interest in relation to item 8 (Questions) where he intended to ask a question regarding St Lawrence Jewry, by virtue of being Chairman of the Benefices Sub (Culture, Heritage and Libraries) Committee.

3. GATEWAY APPROVAL PROCESS

RESOLVED, that the Gateway Approval Process be received.

4. **MINUTES**

RESOLVED, that the public minutes and non-public summary of the meeting held on 29 May 2019 be approved as a correct record.

5. **ACTIONS**

Members considered a report of the Town Clerk regarding actions arising from previous meetings and the following points were made.

4/2019/P – Quarterly Framework Reports

- At the request of the Chamberlain, Members agreed to receive the first quarterly report in September 2019.

6/2019/P – Gateway 5 Issue – Avondale Square Windows

- In response to a question, the Town Clerk noted that this project would likely be reported to Members in July 2019.

16/2019/P – Costed Risk Provision

- In response to a question, the Town Clerk advised that costed risk provision on new projects was being managed through liaison between the Corporate Programme Office, the Chamberlain's Department, and the relevant project manager(s). The Town Clerk agreed to provide a note to Members outlining the current process.

17/2019/P – Project Management Academy (PMA)

- In response to a question, the Town Clerk advised that the current delay in securing a go-live date for the PMA was being addressed through securing an external specialist resource, subject to internal approvals. In response to a further request, the Town Clerk agreed to provide a note to Members outlining the structure of officer-level governance (**33/2019/P**).

29/2019/P – Terms of Reference

- The Town Clerk noted that the amended terms of reference would be submitted to the July 2019 meeting of the Policy and Resources Committee for approval.

31/2019/P – All Change at Bank

- The Town Clerk noted that the report regarding the Review of deferred schemes – All Change at Bank had been approved under urgency procedure on 7 June 2019 and that an update report would be submitted to Members in early 2020.

RESOLVED, that the report be received.

6. **GATEWAY 3/4 - SOUTHWARK BRIDGE SOUTH VIADUCT WATERPROOFING**

Members considered a Gateway 3/4 report of the Director of the Built Environment regarding Southwark Bridge South Viaduct Waterproofing and the following points were made.

- The Director of the Built Environment commented that the project had benefited from lessons learned from the Park Street Bridge project.
- In response to a request, the Town Clerk agreed to confirm the balance of the Bridge House Estates 50-year Repairs and Maintenance Fund outside of the meeting **(34/2019/P)**.

RESOLVED, that Members

- Approve inclusion of waterproofing works to the north approach viaduct within the scope of works and to change the project name accordingly to “Southwark Bridge *Approach Viaducts* Waterproofing”
- Approve progression of the design to Gateway 5 and invite tenders for the works.
- Approve £134,000 funding (from identified sums within the Bridge House Estates BHE 50-year Repair & Maintenance Fund) to proceed to Gateway 5.
- Approve the project budget of £1,725,000 including the Costed Risk Provision of £200,000, on the basis of recommended option 2.
- Approve that delegated authority be given to Chief Officer at Gateway 5 to appoint the successful tenderer and to instruct the Comptroller and City Solicitor to enter into contract, should tenders be returned within budget.
- Approve that delegated authority be given to Chief Officer following Gateway 5 to expend identified sums from the project risk register against specified risks.

7. **GATEWAY 3/4 ISSUE - LONDON BRIDGE WATERPROOFING AND BEARING REPLACEMENT**

Members considered a Gateway 3/4 Issue report of the Director of the Built Environment regarding London Bridge Waterproofing and Bearing Replacement and the following points were made.

- In response to a question, the Director of the Built Environment replied that the timing change for the project was not expected to have any cost implications, but nevertheless the marketplace was unpredictable, so it was not possible to give any firm assurances.

RESOLVED, that the report be received and the change in start date for project works to March 2020 be noted.

8. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB-COMMITTEE**

St Lawrence Jewry

In response to a question, the City Surveyor noted that works were expected to commence on St Lawrence Jewry in January 2021. Noting comments from Members regarding the delays that had affected the project, the City Surveyor agreed to provide a project issues report to Members at their September 2019 meeting **(35/2019/P)**.

9. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

There was no other business.

10. **EXCLUSION OF THE PUBLIC**

RESOLVED – That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following item(s) on the grounds that they involve the likely disclosure of exempt information as defined in Part I of the Schedule 12A of the Act.

11. **NON-PUBLIC MINUTES**

RESOLVED, that the non-public minutes of the meeting held on 29 May 2019 be approved as a correct record.

12. **NON-PUBLIC ACTIONS**

Members considered a report of the Town Clerk regarding non-public actions.

13. **PORTFOLIO OVERVIEW**

Members considered a report of the Town Clerk providing a portfolio overview.

14. **RED REPORT - CITY OF LONDON POLICE HR INTEGRATED TIME MANAGEMENT AND E-EXPENSES PROJECT**

Members considered a report of the Commissioner regarding the HR Integrated Time Management and e-Expenses Project.

15. **RED REPORT - CITY OF LONDON POLICE VIDEO MANAGEMENT SYSTEM (IMS-DRS)**

Members considered a report of the Commissioner regarding the Video Management System (iMS-DRS) project.

16. **GATEWAY 5 PROGRESS - SECURITY ENHANCEMENTS/SECURITY CROSS CUTTING - MANSION HOUSE, GUILDHALL, CENTRAL CRIMINAL COURT AND BARBICAN CENTRE**

Members considered a Gateway 5 Progress report of the City Surveyor regarding the Security Enhancements/Security Cross Cutting – Mansion House, Guildhall, Central Criminal Court and Barbican centre project.

17. **GATEWAY 5 ISSUE - CITY OF LONDON PRIMARY ACADEMY ISLINGTON**
Members considered a Gateway 5 Issue report of the City Surveyor regarding the City of London Primary Academy Islington project.

17.1 **Draft Minute of the Community and Children's Services Committee meeting held on 7 June 2019.**

RESOLVED, that the draft minute of the Community and Children's Services Committee meeting held on 7 June 2019 regarding the Gateway 5 Issue report regarding the City of London Primary Academy Islington project be received.

18. **GATEWAY 5 ISSUE - CITY OF LONDON FREEMEN'S SCHOOL ENABLING WORKS, TEMPORARY KITCHEN & SPORTS HALL EXTENSION RISK REGISTER FUNDING**

Members considered a Gateway 5 Issue report of the City Surveyor regarding City of London Freeman's School Enabling Works, Temporary Kitchen & Sports Hall Extension Risk Register Funding.

19. **GATEWAY 4 - 20/21 ALDERMANBURY - FUTURE USE AND BUILDING OPPORTUNITIES**

Members considered a Gateway 4 report of the City Surveyor regarding 20/21 Aldermanbury – future use and building opportunities.

19.1 **Draft Minute of the Corporate Asset Sub (Finance) Committee meeting held on 5 June 2019**

RESOLVED, that the draft minute of the Corporate Asset Sub (Finance) Committee meeting held on 5 June 2019 regarding the Gateway 4 report of the City Surveyor regarding 20/21 Aldermanbury – future use and building opportunities be received.

20. **GATEWAY 5 - CENTRAL CRIMINAL COURT PLANT REPLACEMENT: PHASE 4**

Members considered a Gateway 5 report of the City Surveyor regarding the Central Criminal Court Plant Replacement: Phase 4.

21. **GATEWAY 3/4 - WALBROOK WHARF ELECTRICAL INFRASTRUCTURE UPGRADE INCLUDING NEW ELECTRIC VEHICLE CHARGING POINTS**

Members considered a joint Gateway 3/4 report of the City Surveyor and Director of the Built Environment regarding the Walbrook Wharf Electrical Infrastructure Upgrade, including new Electric Vehicle Charging Points.

21.1 **Draft Minute of the Corporate Asset Sub (Finance) Committee meeting held on 5 June 2019.**

RESOLVED, that the draft minute of the Corporate Asset Sub (Finance) Committee meeting held on 5 June 2019 regarding the joint Gateway 3/4 report of the City Surveyor and Director of the Built Environment regarding the Walbrook Wharf Electrical Infrastructure Upgrade, including new Electric Vehicle Charging Points be received.

22. **GATEWAY 1/2/3/4 - LEADENHALL MARKET - PHASE 6 CYCLICAL EXTERNAL REPAIRS & REDECORATIONS- CITY FUND**
Members considered a Gateway 1/2/3/4 report of the City Surveyor regarding Leadenhall Market – Phase 6 Cyclical External Repairs & Redecorations – City Fund.
23. **REQUEST FOR DELEGATED AUTHORITY - BRIDGE HOUSE ESTATES - CANDLEWICK HOUSE, 116-126 CANNON STREET, LONDON, EC4**
Members considered a report of the City Surveyor regarding a request for delegated authority for Bridge House Estates – Candlewick House, 116-126 Cannon Street, London, EC4.
24. **REQUEST FOR DELEGATED AUTHORITY - GATEWAY 5 CITY OF LONDON SCHOOL FOR GIRLS ROOF REMEDIATION WORKS**
Members considered a report of the City Surveyor regarding a request for delegated authority for City of London School for Girls Roof Remediation Works.
25. **GATEWAY 6 - CITY'S ESTATE - CREECHURCH HOUSE, 17 BEVIS MARKS, 37-45 CREECHURCH LANE AND 28-30 HOUNSDITCH, LONDON EC3 - CLOSURE OF PROJECT**
Members considered a Gateway 6 report of the City Surveyor regarding City's Estate – Creechurch House, 17 Bevis Marks, 37-45 Creechurch Lane and 28-30 Houndsditch, London, EC3 – Close of Project.
26. **GATEWAY 5 ISSUE - CITY OF LONDON FREEMEN'S SCHOOL MAIN HOUSE ENABLING WORKS**
Members considered a Gateway 5 Issue report of the City Surveyor regarding City of London Freeman's School Main House Enabling Works.
27. **REPORT ON ACTION TAKEN**
Members considered a report of the Town Clerk regarding action taken since the last meeting.
28. **NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB-COMMITTEE**
There were no non-public questions.
29. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE SUB-COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**
There were no items of urgent business.

The meeting closed at 12.45 pm

Chairman

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