



## Establishment Committee

**Date:** THURSDAY, 28 MAY 2020

**Time:** 11.00 am

**Venue:** VIRTUAL MEETING

**Members:**

Deputy Edward Lord (Chair)	Jeremy Mayhew
Deputy Kevin Everett (Deputy Chairman)	Sylvia Moys
Randall Anderson	Deputy Joyce Nash
Deputy Keith Bottomley	Barbara Newman
Alderman Sir Charles Bowman	Deputy Richard Regan
Tracey Graham	Deputy Elizabeth Rogula
Deputy the Revd Stephen Haines	Ruby Sayed
Sheriff Christopher Hayward	Deputy Philip Woodhouse
Deputy Jamie Ingham Clark	

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Members of the public can access this virtual meeting at the below link:  
<https://youtu.be/FC0bU6MvOUI>

**John Barradell**  
Town Clerk and Chief Executive

# AGENDA

## Part 1 - Public Agenda

1. **APOLOGIES**

2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**

3. **MINUTES**

To agree the public minutes of the meeting held on 12<sup>th</sup> March 2020.

**For Decision**  
(Pages 1 - 8)

### Strategic Business

4. **LEARNING AND ORGANISATIONAL DEVELOPMENT**

Report of the Director of Human Resources.

**For Discussion**  
(Pages 9 - 10)

5. **COVID - 19 RESPONSE - REDEPLOYMENT**

Report of the Director of Human Resources.

**For Discussion**  
(Pages 11 - 14)

6. **COVID - 19 DASHBOARD**

Report of the Director of Human Resources.

**For Discussion**  
(Pages 15 - 28)

7. **RETURN TO WORK**

Joint Report of the Director of Human Resources and the City Surveyor.

**For Discussion**  
(Pages 29 - 34)

8. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

9. **ANY OTHER BUSINESS THAT THE CHAIR CONSIDERS URGENT**

10. **EXCLUSION OF THE PUBLIC**

MOTION - That under Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Local Government Act.

**For Decision**

**Part 2 - Non-Public Agenda**

11. **NON-PUBLIC MINUTES**

To agree the non-public minutes of the meeting held on 12<sup>th</sup> March 2020.

**For Decision**  
(Pages 35 - 36)

12. **PAY AWARD 2020-2023**

Report of the Director of Human Resources.

**For Discussion**  
(Pages 37 - 46)

13. **NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

14. **ANY OTHER BUSINESS THAT THE CHAIR CONSIDERS URGENT AND WHICH THE COMMITTEE AGREES SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

**Part 3 - Confidential Agenda**

15. **CONFIDENTIAL MINUTES**

To agree the Confidential minutes of the last meeting held on 12<sup>th</sup> March 2020.

**For Decision**

**For Decision**

16. **THE CORONAVIRUS JOB RETENTION SCHEME**

Report of the Director of Human Resources.

**For Decision**

**For Discussion**

17. **FUTURE SUCCESSION PLANNING**

Oral discussion

**For Discussion**

18. **TOWN CLERK'S UPDATE**

The Town Clerk to be heard.

**For Information**