



## City of London Police Authority Board

**Date:** THURSDAY, 3 SEPTEMBER 2020

**Time:** 11.00 am

**Venue:** MICROSOFT TEAMS

**Members:** Deputy James Thomson (Chairman)  
Douglas Barrow (Deputy Chairman)  
Caroline Addy  
Munsur Ali  
Nicholas Bensted-Smith  
Deputy Keith Bottomley  
Tijs Broeke  
Alderman Emma Edhem  
Alderman Alison Gowman  
Alderman Timothy Hailes  
Dawn Wright  
Andrew Lentin (External Member)  
Deborah Oliver (External Member)

**Enquiries:** **Alistair MacLellan**  
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### Accessing the virtual public meeting

Members of the public can observe this virtual public meeting at the link below:

<https://youtu.be/UVCLZUevn1Y>

This meeting will be a virtual meeting and therefore will not take place in a physical location following regulations made under Section 78 of the Coronavirus Act 2020. A recording of the public meeting will be available via the above link following the end of the public meeting for up to one municipal year. Please note: online meeting recordings do not constitute the formal minutes of a meeting; minutes are written and are available on the City of London Corporation's website. Recordings may be edited at the discretion of the proper officer to remove any inappropriate material.

**John Barradell**  
**Town Clerk and Chief Executive**

### **Future Meeting Dates**

- 6 October 2020, 1.45pm-3.45pm
- 9 November 2020, 10.00am – 12.00pm
- 16 December 2020, 10.00am – 12.00pm
- 7 January 2021, 10.00am-12.00pm
- 3 February 2021, 10.00am – 12.00pm
- 3 March 2021, 10.00am – 12.00pm
- 1 April 2021, 10.00am – 12.00pm

## **AGENDA**

### **Part 1 - Public Agenda**

1. **APOLOGIES**
2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**
3. **MINUTES**  
To agree the public minutes and non-public summary of the meeting held on 29 July 2020.  

**For Decision**  
(Pages 1 - 14)
4. **OUTSTANDING REFERENCES**  
Joint report of the Town Clerk and Commissioner.  

**For Information**  
(Pages 15 - 22)
5. **CHAIRMAN'S PUBLIC UPDATE**  
The Chairman to be heard.  

**For Information**
6. **COMMISSIONER'S PUBLIC UPDATE**  
The Commissioner & Chief Officers to be heard.  

**For Information**
7. **NATIONAL LEAD FORCE**  
The Commissioner & Chief Officers to be heard.  

**For Information**

8. **UPDATE ON THE INDEPENDENT ADVISORY AND SCRUTINY GROUP**

Report of the Commissioner.

**For Information**  
(Pages 23 - 28)

9. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE BOARD**

10. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

11. **EXCLUSION OF THE PUBLIC**

**MOTION** - That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Local Government Act.

**For Decision**

**Part 2 - Non-Public Agenda**

12. **NON-PUBLIC MINUTES**

To agree the non-public minutes of the meeting held on 29 July 2020.

**For Decision**  
(Pages 29 - 34)

13. **NON-PUBLIC OUTSTANDING REFERENCES**

Joint Report of the Town Clerk and Commissioner.

**For Information**  
(Pages 35 - 36)

14. **CHAIRMAN'S NON-PUBLIC UPDATE**

The Chairman to be heard.

**For Information**

15. **COMMISSIONER'S NON-PUBLIC UPDATE**

The Commissioner & Chief Officers to be heard.

**For Information**

16. **NATIONAL LEAD FORCE**

The Commissioner & Chief Officers to be heard.

**For Information**

17. **CITY OF LONDON POLICE TRANSFORM PROGRAMME**

The Commissioner & Chief Officers to be heard.

**For Information**

18. **CITY OF LONDON POLICE ETHICAL PARTNERSHIPS - TO FOLLOW**  
Report of the Commissioner.

**For Information**

19. **POLICING THE CITY BRIDGES - FUNDING - UPDATED**  
Report of the Commissioner.

**For Decision**  
(Pages 37 - 46)

20. **SAFER CITY PARTNERSHIP UPDATE**  
The Deputy Chairman to be heard.

**For Information**

21. **NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE BOARD**

22. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE BOARD AGREES SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

**Part 3 - Confidential Agenda**

23. **CONFIDENTIAL MINUTES – CIRCULATED SEPARATELY**  
To approve the confidential minutes of the meeting held on 29 July 2020.

**For Decision**

24. **CONFIDENTIAL ITEM(S)**  
The Chairman to be heard.

## CITY OF LONDON POLICE AUTHORITY BOARD Wednesday, 29 July 2020

Minutes of the meeting of the City of London Police Authority Board held at Microsoft Teams on Wednesday, 29 July 2020 at 11.00 am

### Present

#### Members:

Deputy James Thomson (Chairman)  
Douglas Barrow (Deputy Chairman)  
Caroline Addy  
Munsur Ali  
Deputy Keith Bottomley  
Tijs Broeke  
Alderman Emma Edhem  
Alderman Alison Gowman  
Alderman Timothy Hailes  
Dawn Wright  
Andrew Lentin (External Member)  
Deborah Oliver (External Member)

#### City of London Police Authority:

Simon Latham	- Deputy Chief Executive
Alex Orme	- Head of Police Authority Team
Oliver Bolton	- Deputy Head of Police Authority Team
Rachael Waldron	- Compliance Lead
Alistair MacLellan	- Town Clerk's Department
Polly Dunn	- Town Clerk's Department
Richard Holt	- Town Clerk's Department
Julie Mayer	- Town Clerk's Department
Chloe Rew	- Town Clerk's Department
Chris Rumbles	- Town Clerk's Department
Chandni Tanna	- Town Clerk's Department
David Mackintosh	- Town Clerk's Department
Alistair Cook	- Head of Police Authority Finance
Chris Bell	- Chamberlain's Department
Sean Green	- Chamberlain's Department
Bukola Soyombo	- Chamberlain's Department
Paul Chadha	- Comptroller and City Solicitor's Department
Warren Back	- City Surveyor's Department
Samantha Tharme	- Department of the Built Environment

#### City of London Police Force:

Ian Dyson	- Commissioner
Alistair Sutherland	- Assistant Commissioner
Karen Baxter	- Commander (Economic Crime)

David Evans	- T/Commander (Operations and Security)
Cecilie Booth	- Chief Operating and Chief Financial Officer
Hayley Williams	- City of London Police
Teresa La Thangue	- City of London Police

1. **APOLOGIES**

*Alderman Alison Gowman was in the Chair.*

Apologies were received from Nick Bensted-Smith.

2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**

Deputy James Thomson declared a non-pecuniary interest in Item 12 (City of London Police Reserve) as his Livery Company, the Worshipful Company of Grocers', has provided support to the City of London Police Cadets.

3. **COURT ORDER 2020**

**RESOLVED**, that the Court Order appointing the City of London Police Authority Board for the ensuing year be received.

4. **ELECTION OF CHAIRMAN**

An election of Chairman was held in line with Standing Order 29 and, being the only Member willing to serve, Deputy James Thomson was elected Chairman for the ensuing year.

On taking the Chair, the Chairman thanked Alderman Gowman for chairing the meeting up until that point and welcomed Caroline Addy, Munsur Ali, Alderman Tim Hailes and Dawn Wright to their first meeting of the Board.

The Chairman placed on record on behalf of the Board its thanks to its four Members who had left the Board since the last meeting. These included Simon Duckworth and Deputy Henry Pollard, both past Chairmen and Deputy Chairmen of the Board, with Mr Duckworth serving for 18 years on the Board, including as past Chairman of the Economic Crime Committee, Member of the Board of the Association of Police and Crime Commissioners since 2012, active in the Association of Police Authorities since 2006, serving as Chairman of the National Olympics Security Oversight Group, member of the Home Office Olympic Security Board and having received an OBE for services to policing.

Mr Pollard had served on the Board for 14 years, and as well as serving and Chairman and Deputy Chairman of the Board had also served on its Economic Crime Committee, Performance and Resource Management Committee, and Professional Standards and Integrity Committee alongside serving as Special Interest Area Lead for Strategic Policing Requirement and chairing the Safer City Partnership.

Alderman Luder had served on the Board for 18 years, including serving as Special Interest Area Lead for the Force's City First Programme and the inaugural Chairman of the City of London Police Pensions Board.

The Chairman concluded by noting the Board's thanks to Sheriff Chris Hayward for his 4 years of service on the Board.

5. **ELECTION OF DEPUTY CHAIRMAN**

An election of Deputy Chairman was held in line with Standing Order 30 and, exercising his right as immediate past Chairman, Doug Barrow was elected Deputy Chairman for the ensuing year.

6. **MINUTES**

**RESOLVED**, that the public minutes and non-public summary of the meeting held on 22 June 2020 be approved.

7. **OUTSTANDING REFERENCES**

Members considered a joint report of the Town Clerk and Commissioner regarding outstanding references and the following points were made.

**30/2019/P – Cyber Griffin Evaluation Report**

- The Town Clerk noted that funding for an evaluation had not been approved by the Resource Allocation Sub (Policy and Resources) Committee.

**31/2019/P – Cycling Enforcement Figures in the Road Danger Reduction Plan**

- Members noted that the Road Danger Reduction Plan featured later in the agenda.

**RESOLVED**, that the report be received.

8. **CITY OF LONDON POLICE AUTHORITY BOARD AND ITS COMMITTEES 2020/21**

Members considered a report of the Town Clerk regarding the City of London Police Authority Board and its Committees 2020/21 and the following points were made.

- Members agreed that it would be appropriate to maintain an increased tempo of meetings, as outlined at Appendix 1.
- Members agreed that it would be appropriate for the City of London Police Authority Team to refresh job descriptions and person specifications for Member roles on the Board and its Committees **(29/2020/P)**.
- Members noted the supporting statements from candidates for co-option to the Board's Committees that had been circulated outside of the meeting.
- Members agreed that it would be appropriate to increase the number of Co-Opted Members on the Economic Crime Committee from two to four.

A ballot was then conducted via Microsoft Forms for co-option to that Committee:

<b>Candidate</b>	<b>Votes</b>
Henry Colthurst	4
Deputy Robert Merrett	9 – CO-OPTED
Ben Murphy	7 – CO-OPTED
Graham Packham	3
James Tumbridge	7 – CO-OPTED
Deputy Philip Woodhouse	7 – CO-OPTED

- On the basis of the supporting statements circulated outside of the meeting, Members agreed that Helen Fentimen OBE JP and Graham Packham should be appointed to the Performance and Resource Management Committee.
- Members noted the likely forthcoming bifurcation of the terms of reference of the Performance and Resource Management Committee in 2021/22 between (1) Policing Plan and performance and (2) finance and asset management.
- On reviewing the terms of reference of the Professional Standards and Integrity Committee, Members agreed that the power to make a determination on reviews of complaints should lie with a Review Panel rather than the Review Panel's Chair.
- Members agreed that the number of Board Members appointed to the Professional Standards and Integrity Committee should be increased from five to six and the number of co-optees from two to three.
- A ballot was conducted via Microsoft Forms for co-option on to the Professional Standards and Integrity Committee:

<b>Candidate</b>	<b>Votes</b>
Mary Durcan	10 – CO-OPTED
Alderman Gregory Jones QC	10 – CO-OPTED
William Pimlott	3
James Tumbridge	8 – CO-OPTED

- Members endorsed the terms of reference of the City of London Police Pensions Board and appointed John Todd as Chairman and Alex Barr as Deputy Chairman for the ensuing year.
- Members agreed that the Police Accommodation Working Party should be retained for the ensuing year, but that the Medium-Term Financial Plan Working Party could be discontinued.



- Members noted that, although he had left the Board, Simon Duckworth should continue in the appointment to the Association of Police and Crime Commissioners up until April 2021.

**RESOLVED**, that with regards to the,

#### **Economic Crime Committee**

- Its terms of reference be agreed.
- Deputy James Thomson, Doug Barrow, Nick Bensted-Smith, Tijs Broeke, Alderman Tim Hailes, Dawn Wright and Andrew Lentin be appointed for 2020/21.
- Deputy Robert Merrett, Ben Murphy, James Tumbridge and Deputy Philip Woodhouse be co-opted for 2020/21.
- Deputy James Thomson be appointed Chairman for 2020/21.

#### **Performance and Resource Management Committee**

- Its terms of reference be agreed and likely bifurcation of the same in 2021/22 be noted.
- Deputy James Thomson, Doug Barrow, Deborah Oliver, Tijs Broeke, Deputy Keith Bottomley, Andrew Lentin and Alderman Tim Hailes be appointed for 2020/21.
- Helen Fentimen and Graham Packham be co-opted for 2020/21.
- Doug Barrow be appointed Chairman for 2021/21.

#### **Professional Standards and Integrity Committee**

- Its terms of reference be agreed, subject to the power of determination with regards to reviews lie with a Review Panel as a whole, rather than with the Chair of the Panel.
- Deputy James Thomson, Doug Barrow, Alderman Alison Gowman, Nick Bensted-Smith, Deborah Oliver, Tijs Broeke, Caroline Addy and Alderman Emma Edhem be appointed for 2020/21.
- Mary Durcan, Alderman Gregory Jones QC and James Tumbridge be co-opted for 2020/21.
- Alderman Alison Gowman be appointed Chair for 2020/21.

#### **City of London Police Pensions Board**

- Its terms of reference be endorsed, and John Todd appointed Chairman and Alex Barr Deputy Chairman for 2020/21.

#### **Police Accommodation Working Party**

- Its terms of reference be agreed.
- Deputy James Thomson, Doug Barrow, Deputy Keith Bottomley, Alderman Alison Gowman and Andrew Lentin be appointed for 2020/21.
- Deputy James Thomson be appointed Chairman for 2020/21.

#### **Streets and Walkways Sub (Planning and Transportation) Committee**

- Alderman Alison Gowman be appointed for 2020/21.

#### **Digital Services Sub (Finance) Committee**

- Deputy Keith Bottomley be appointed for 2020/21.

#### **Homelessness and Rough Sleeping Sub (Community and Children's Services) Committee**

- Tijs Broeke and Alderman Alison Gowman be appointed for 2020/21.

#### **Safer City Partnership**

- Doug Barrow to be appointed for 2020/21.

#### **Association of Police and Crime Commissioners**

- Simon Duckworth to continue in appointment until April 2021.

#### **Capital Buildings Committee and Crime and Disorder Scrutiny Committee**

- The appointment of Deputy James Thomson and Doug Barrow for 2020/21 be noted.

#### **Cyber Security Steering Group**

- Dawn Wright be recommended for appointment alongside Tijs Broeke.

#### **9. SPECIAL INTEREST AREA SCHEME 2020-21**

Members considered a report of the Town Clerk regarding the Special Interest Area Scheme 2020/21 and the following points were made.

- A Member requested that, once appointments were made, the City of London Police Authority Team prepare a note on how it was envisaged

the Special Interest Area roles should operate in practice and report back to the Board **(30/2020/P)**.

- A Member noted that, provided regular Special Interest Area updates were provided to the Board, an annual report would prove to be a duplication of work and could potentially be discontinued.

**RESOLVED**, that Members

- Agree the Special Interest Area Scheme 2020/21;
- Note the achievements of the Scheme during 2019/20;
- Appoint the following Special Interest Area Scheme Members for 2020/21:

<b>Special Interest Area</b>	<b>Member</b>
Human Resources, Equality and Inclusion	Tijs Broeke / deputised by Deborah Oliver
Counterterrorism	Deputy James Thomson
Neighbourhood Policing	Deborah Oliver
Road Safety	Alderman Alison Gowman
Safeguarding and Public Protection	Deputy Keith Bottomley
Transform	Andrew Lentin / deputised by Deborah Oliver

**10. CHAIRMAN'S PUBLIC UPDATE**

The Chairman provided the following updates in public session.

**City of London Police Authority Member Briefings**

- The Chairman noted that he was pleased with the high level of engagement by wider Members of the City of London Police Authority with the recent round of Member Briefings. 58 Members had attended the two briefings on equality and engagement, and 44 Members had attended the briefing on the National Lead Force function. A further briefing would be convened on a date in September 2020 covering counterterrorism and protective security **(31/2020/P)**.

**Association of Police and Crime Commissioners**

- The Chairman noted that he had been engaging with colleagues on the APCC, particularly in the area of fraud and cybercrime.

**11. COMMISSIONER'S PUBLIC UPDATES**

The Commissioner and Chief Officers provided the following updates in public session.

### **City of London Police Authority Member Briefings**

- The Commissioner noted that he had found the recent round of Member briefings to be constructive and assured Members that work continued apace within the Force to refresh the approach to equality and inclusion issues.

### **City of London Police Passing Out Parade**

- The Commissioner thanked Members for their engagement with the Passing Out Parade on 17 July 2020, noting that he had since received extremely positive feedback on the parade and its format.

### **Operations and Security**

- The T/Commander (Operations and Security) noted that the COVID-19 infection rate within the Force area and London was low compared to the rate of infection in other parts of the country. However he noted that the City had been included within the statistics for the Borough of Hackney. 70 licensed premises were open within the City, however some had since closed again. The Force continued to liaise with the Department of the Built Environment with regards to changes to use of public realm including the use of e-scooters.
- A Member noted the issues of Stop and Search and the enforcement of COVID-19 Fixed Penalty Notices (FPNs) that were raised by Members at the recent Member Briefings and suggested that the issue be discussed in greater detail by the Professional Standards and Integrity Committee **(32/2020/P)**.

## **12. CITY OF LONDON POLICE RESERVE - STRENGTH AND COMPOSITION**

Members considered a report of the Commissioner regarding the City of London Police Reserve – Strength and Composition. The Town Clerk noted that the accompanying appendix, previously published on the non-public side of the agenda at item 20, could now be considered public and taken alongside this item.

- The Chairman welcomed the report although noted that he had envisaged greater detail within it on how the Reserve was utilised and requested a further report for submission to the September 2020 meeting accordingly **(33/2020/P)**.
- The Assistant Commissioner noted the Chairman's comments and assured Members that a review had been conducted on how best Reserve officers could be deployed across all of the Force's Directorates.

- Members commented that the Reserve, including Cadets, was an excellent means through which to recruit from minorities and reach communities that might otherwise not consider a career with the police.
- The Assistant Commissioner agreed, noting that 65% of City of London Police cadets were from a BAME background, and the Force had recently inducted its first constable who had volunteered as a cadet. The Force was liaising with the Authority's Human Resources Department to formalise this recruitment pathway.

**RESOLVED**, that the report be received.

**1a. Non-Public Appendix to Item 12 - City of London Police Reserve - Strength and Composition**

*The Town Clerk noted that the Appendix to Item 12 (City of London Police Reserve) was now a public document and could be taken next.*

**RESOLVED**, that the appendix be received.

**13. ROAD DANGER REDUCTION & ACTIVE TRAVEL PLAN 2020/21 - 2022/23**

Members considered a joint report of the Director of the Built Environment and the Commissioner regarding the Road Danger Reduction & Active Travel Plan 2020/21-2022/23 and the following points were made.

- A Member commented that there was a disjoint in underlying data due to the fact separate datasets were used that varied between data collected over the course of a calendar year and data collected over a financial year.
- The Director of the Built Environment acknowledged the Member's point regarding the data underpinning the figures within the report and noted that officers had sought to be cautious with the figures until such time they had a firm understanding of statistical variations at the local level. The Director hoped to be able to provide more definitive detail at a future meeting.
- The T/Commander (Operations and Security) noted that the HMICFRS report *Roads Policing: Not optional* published on 15 July 2020 had recommended an improvement in the analytical capability underpinning roads policing.
- In response to a question regarding persons less able to navigate the City's streets, the Director of the Built Environment confirmed that an Equalities Impact Assessment had been carried out for both Phases 1 and 2 of the Plan, and officers had also consulted with the Royal National Institute of Blind People (RNIB).
- The Chairman noted that an Action Plan was due in the Autumn and requested that the Plan dealt with the issue regarding underlying

statistics, alongside providing an update on the Force's response to the HMICFRS *Roads Policing: Not optional* report (34/2020/P).

**RESOLVED**, that the report be received.

14. **QUARTERLY COMMUNITY ENGAGEMENT UPDATE**

Members considered a Quarterly Community Engagement Update report of the Commissioner and the following points were made.

- In terms of Prevention of Fraud and Cyber Crime, the T/Commander (Operations and Security) noted that there had been good feedback received on the online Cyber Griffin courses delivered during the COVID-19 period.
- The T/Commander (Operations and Security) noted that engagement with the Independent Advisory Scrutiny Group remained positive, with the group being represented at the Force's COVID-19 Gold Group meetings, which had included engagement on the issue of COVID-19 Fixed Penalty Notices.
- In response to a question regarding funding for Operation Luscombe, the T/Commander (Operations and Security) confirmed that the Force would continue to support those officers currently deployed on that initiative.

**RESOLVED**, that the report be received.

15. **ANNUAL REPORT ON PROFESSIONAL STANDARDS ACTIVITY - 2019/20**

Members considered an Annual Report of the Commissioner regarding Professional Standards Activity 2019/20 and the following points were made.

- The Assistant Commissioner noted that there had been a small increase in complaints and allegations between 2018/19 and 2019/20 due largely to the fact that the definition(s) now included expressions of dissatisfaction.
- The Assistant Commissioner highlighted the changes to governance going forward, including the move towards a culture of performance and learning versus a focus on misconduct.
- The Chair of the Professional Standards and Integrity Committee noted that it had been a useful year for the Committee, including a very informative site visit to the Professional Standards Directorate that took place in February 2020.
- In response to a question regarding an HMICFRS recommendation, the Assistant Commissioner confirmed that an anti-corruption officer had been recruited and was now in post. The Force was now reviewing the adoption of an appropriate online system to facilitate the reporting of suspected corruption.

**RESOLVED**, that the report be received.

**16. INTEGRITY AND CODE OF ETHICS UPDATE**

Members considered an Integrity and Code of Ethics Update report of the Commissioner.

**RESOLVED**, that the report be received.

**17. QUESTIONS ON MATTERS RELATING TO THE WORK OF THE BOARD**

There were no questions.

**18. ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

*The Town Clerk noted that Item 33 (The City of London Community Trigger Recommendations) was now a public report and could be taken next.*

**1a. The City of London Community Trigger Recommendations January 2020: Update on Action Plan Report**

Members considered a report of the Head of Community Safety regarding the City of London Community Trigger Recommendations January 2020: Update on Action Plan.

**RESOLVED**, that the report be received.

**19. EXCLUSION OF THE PUBLIC**

**RESOLVED**, that under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Local Government Act.

**20. NON-PUBLIC MINUTES**

**RESOLVED**, that the non-public minutes of the meeting held on 22 June 2020 be approved.

**21. NON-PUBLIC OUTSTANDING REFERENCES**

Members considered a joint report of the Town Clerk and Commissioner regarding non-public outstanding references.

**22. POLICING THE CITY BRIDGES - FUNDING**

*Members agreed to vary the order of items on the agenda so that Item 28 (Policing the City Bridges – Funding) was taken next.*

Members considered a report of the Commissioner regarding Policing the City Bridges - Funding.

**23. CHAIRMAN'S NON-PUBLIC UPDATE**

The Chairman noted that he had no update to provide in non-public session.

*At this point of the meeting, two hours having elapsed, Members agreed to extend the meeting in line with Standing Order 40 of the Court of Common Council.*

**24. COMMISSIONER'S NON-PUBLIC UPDATES**

The Commissioner and his Chief Officers were heard in non-public session.

**25. NATIONAL LEAD FORCE**

**1a. National Lead Force Update on Economic and Cyber Crime Portfolios**

Members considered a report of the Commissioner providing a National Lead Force Update on Economic and Cyber Crime Portfolios.

**2a. Next Generation Service, National Fraud and Cyber Crime Reporting & Analysis - Project launch and procurement**

Members considered a report of the Commissioner regarding Next Generation Service, National Fraud and Cyber Crime Reporting & Analysis – Project Launch and Procurement Funding.

**26. SHARED SERVICES**

*The Town Clerk noted that Item 26 (Shared Services) would now be considered in confidential session.*

**1a. Resolution - Efficiency and Performance Sub (Finance) Committee**

**RESOLVED**, that the resolution of the Efficiency and Performance (Finance) Committee regarding City of London Police – Shared Services be received.

**27. FINANCIAL MANAGEMENT CAPABILITY REVIEW OF THE CITY OF LONDON POLICE - DRAFT IMPROVEMENT PLAN**

Members considered a report of the Commissioner regarding Financial Management Capability Review of the City of London Police – Draft Improvement Plan.

**28. TRANSFORM**

The Chairman was heard regarding the Transform Programme.

**29. LONDON BRIDGE INQUEST - PREVENTION OF FUTURE DEATHS**

Members considered a report of the Commissioner regarding the London Bridge Inquest – Prevention of Future Deaths.

**30. CITY OF LONDON POLICE - NEW APPROACH TO CRIME/HARM REDUCTION AND TASKING**

Members considered a report of the Commissioner regarding the City of London Police – New Approach to Crime/Harm Reduction and Tasking.



31. **CITY OF LONDON POLICE DIGITAL INTERVIEW RECORDING PROJECT LESSONS LEARNED**

Members considered a report of the Commissioner regarding the City of London Police Digital Interview Recording Project Lessons Learned.

32. **CITY OF LONDON POLICE - RELOCATION FROM WOOD STREET POLICE STATION**

Members considered a report of the City Surveyor regarding the City of London Police – Relocation from Wood Street Police Station.

33. **REPORT ON ACTION TAKEN**

Members considered a report of the Town Clerk regarding action taken since the last meeting.

34. **NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE BOARD**

There were no questions.

35. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE BOARD AGREES SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

There were no non-public items of other business.

*The Town Clerk noted that Item 26 (Shared Services) would be heard in confidential session, and a late report regarding the Force Chief Officer Team would also be heard in confidential session.*

1a. **City of London Corporation and City of London Police Shared Services - Update**

Members considered a confidential joint update report of the Commissioner and the Town Clerk regarding City of London Corporation and City of London Police Shared Services.

2a. **Chief Officer Team, City of London Police Update**

Members considered a confidential update report of the Commissioner regarding the Chief Officer Team, City of London Police.

36. **CONFIDENTIAL MINUTES**

**RESOLVED**, that the confidential minutes of the meeting held on 22 June 2020 be approved.

**The meeting ended at 2.47 pm**

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Chairman

**Contact Officer: Alistair MacLellan / [alistair.maclellan@cityoflondon.gov.uk](mailto:alistair.maclellan@cityoflondon.gov.uk)**

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**CITY OF LONDON POLICE AUTHORITY BOARD – PUBLIC REFERENCES**

15/2018/P	Item 4 Outstanding References	Barbican CCTV will form part of Secure City Programme when CCTV is reviewed in the round.	Commissioner of Police	<b>DUE SIX MONTHS POST-CROSSRAIL OPENING</b>
30/2019/P	October 2019 Item 8 Quarterly Community Engagement Update	Cyber Griffin-Evaluation report on outcomes to be submitted to the January Cyber Griffin Oversight Board and then to February PAB	Chief Exec/ Commissioner	<b>COMPLETE</b> Chief Exec updated at July PAB that RASC had decided that funding for this evaluation would not be carried forward.
34/2019/P	November 2019 Item 7 – Special Interest Area Update	1) Review of new Community Scrutiny body to be submitted to the Board in May 2020.	1) Commissioner of Police	<b>COMPLETE</b> Report on agenda
		2) Consideration to be given to where new Community Scrutiny Group (CSG) falls within Special Interest Area Scheme and what appropriate Member engagement with CSG might look like.	2) Chief Executive	<b>COMPLETE</b> SIA Lead for HR, Equality and Diversity or their Deputy will meet on a quarterly basis with the Force key contact and will attend IASG meetings as an observer subject to the agreement of the Chair of the IASG.

**CITY OF LONDON POLICE AUTHORITY BOARD – PUBLIC REFERENCES**

37/2019/P	November 2019 Item 9 – Annual Update on Custody of Vulnerable Persons	Police Authority Board to be updated on progress on options for provision of exercise yard at Bishopsgate Police Station.	Commissioner of Police	<p><b>IN PROGRESS</b>  <b>August 2020 Update</b>                  We are working with City of                  London colleagues to shorten the                  quotation times to speed up the                  process where possible.</p> <ul style="list-style-type: none"> <li>• Project team established                      including Custody                      management (UPD)</li> <li>• Custody Specification                      assessment by accreditors                      was received on 7 August                      2020.</li> <li>• Specification sign off was                      completed on 18 August                      2020.</li> <li>• Awaiting City Procurement                      decision during w/c 24                      August 2020 as to whether                      direct award can be made.</li> <li>• Capital Buildings                      Committee approval                      required for budget                      variance.</li> <li>• Purchase Order to be                      raised during w/c 24                      August 2020.</li> <li>• 8-10 weeks manufacture</li> </ul>
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CITY OF LONDON POLICE AUTHORITY BOARD – PUBLIC REFERENCES

				<ul style="list-style-type: none"><li>• 2 weeks installation</li><li>• Target completion now w/c 9 November 2020 (unless above can be shortened)</li><li>• Draft Project Gantt Chart to be produced w/c 24 August 2020.</li><li>• 2 weekly update reports from contractor /project team (once engaged)</li><li>• Weekly high-level summary report to key members.</li></ul>
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**CITY OF LONDON POLICE AUTHORITY BOARD – PUBLIC REFERENCES**

41/2019/P	November 2019 Item 14 – AOB – Ethical Economic Partnerships Policy	<p>The Force should consult at the earliest opportunity with the Chairman and Deputy Chairman of the Police Authority Board, and the Chief Executive of the Police Authority, about the legal form, financial value and reputational risk of any potential external economic partnership prior to this being formalised by the Force, including where appropriate taking any decision to the Police Authority Board;</p> <p>The Force should publish a register of organisations that the Force is in partnership with, including high level details; and the Force should provide an annual report to the Police Authority Board on its external partnerships.</p> <p>Ethical Partnership reporting to be submitted to PSI Committee and Police Authority Board.</p>	Commissioner of Police	<p><b>COMPLETE</b></p> <p><b>Report on agenda</b></p> <p>It was agreed at the May 2020 Board that the Force would submit a list of current partnerships to the <b>September 2020 Board</b>. It was noted that no new partnerships were in development at present due to COVID -19 response.</p>
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## CITY OF LONDON POLICE AUTHORITY BOARD – PUBLIC REFERENCES

25/2020/P	22 June 2020 HR Monitoring Report	Future iterations to include (a) attrition rate of officers/staff by department and rank/grade (2) table breakdown of tribunals opened, in-flight, and closed during the year.	Commissioner of Police	<b>IN PROGRESS</b> The next 6 monthly HR Monitoring report is due to the November 2020 P&RM Committee
29/2020/P	29 July 2020 City of London Police Authority Board and its Committees 2020/21	Job descriptions and person specifications for Board and Committee Chairmen and Members to be refreshed.	Chief Executive	<b>IN PROGRESS</b> Due at the October 2020 Board.
30/2020/P	29 July 2020 Special Interest Area Scheme 2020/21	Note on expectations regarding Special Interest Area Scheme operation to be provided to the Board.	Chief Executive	<b>IN PROGRESS</b> Due at the October 2020 Board.
31/2020/P	29 July 2020 Chairman's Public Update	City of London Police Authority Member Briefing on Protective Security to be convened on a September 2020 date.	Chief Executive	<b>COMPLETE</b> Scheduled for 23 September 2020 at 8.30am

## CITY OF LONDON POLICE AUTHORITY BOARD – PUBLIC REFERENCES

32/2020/P	29 July 2020 Commissioner's Public Update	Issues of Stop and Search and enforcement of COVID-19 FPNs to be reviewed by Professional Standards and Integrity Committee.	Chief Executive / Commissioner	<b>COMPLETE</b> An approach to scrutiny of this data has been agreed between the Force, PA Team and the Chair of PSI. The quarterly reports on the CoLP website will be used as a basis for this scrutiny at each PSI meeting.
33/2020/P	29 July 2020 City of London Police Reserve – Strength and Composition	Further report on deployment and utilisation to be provided to September 2020 meeting.	Commissioner	<b>IN PROGRESS</b> This report will be submitted to the October 2020 Board owing to annual leave taken.
34/2020/P	29 July 2020 Road Danger Reduction and Active Travel Plan	Action Plan due in Autumn 2020 to resolve issue of disjoint in underlying data sets and provide Force's response to HMICFRS report <i>Roads Policing: Not optional</i> . Report to also provide breakdown of repeat locations (as per 31/2019/P).	Director of the Built Environment / Commissioner	<b>IN PROGRESS</b> Members to note an update on the HMICFRS inspection recommendations will be submitted to the P&RM Committee.



**CITY OF LONDON POLICE AUTHORITY BOARD – PUBLIC REFERENCES**

Chairman requested the below be added to PAB ORs

<p><b>P&amp;RM Committee</b> 2/2020/P</p>	<p><b>P&amp;RM Committee</b> 7 February 2020 Item 5 – Budget Monitoring Q3</p>	<p>Force Reserves Policy to be developed.</p>	<p>Commissioner of Police/ Treasurer</p>	<p><b>IN PROGRESS</b> The Chief Operating and Finance Officer reports that this report is still in progress and will require consultation, so will be submitted to the <b>October 2020 PAB</b>.</p>
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# Agenda Item 8

<b>Committee(s):</b> Police Authority Board- For information	<b>Date(s):</b> 3 <sup>rd</sup> September 2020
<b>Subject:</b> Update on the Independent Advisory and Scrutiny Group	<b>Public</b>
<b>Report of:</b> Commissioner of Police Pol 60-20	<b>For Information</b>
<b>Report author:</b> Helen Isaac, Superintendent UPD	

## Summary

An Independent Advisory Group (IAG) is a strategic group that seeks to improve two-way communications between the police service and the diverse communities it serves. Closely linked to the IAG and often a sub-group in many forces is the Community Scrutiny Group (CSG) whose core responsibility is to monitor the legitimacy of a force's stop and search activities and use of force.

Following the effectiveness of the IAG and CSG being called into question by HMICFRS during the 2018 PEEL Integrated inspection of the Force, the CoLP Chief Officer Team gave direction that the functioning and activities of the IAG and CSG be reviewed in consultation with the members. This resulted in a decision that the IAG and CSG be merged into a single Independent Advisory and Scrutiny Group (IASG).

At the time of this merger in 2019, Members of the Police Authority had some concerns and requested an update on this new arrangement after 6 months (OR 34/2019/P refers). This was due to report to the May Police Authority Board, but owing to the outbreak of the COVID-19 pandemic was deferred to the September Board.

The IASG has a new Chair and Vice-Chair and has met quarterly since December 2019 and by video conference in recent months due to the COVID-19 pandemic. The Force is pleased to report that membership is healthy and attendance at meetings consistently high, with members receiving and discussing presentations on a range of relevant topics. They have also been provided with the Force's latest stop and search and use of force data for scrutiny, resulting in discussion and requests for additional information at future meetings. This is proving useful to the Force in terms of challenge and advice.

## Recommendation

Members are asked to note the report.

## **Main Report**

### **Background**

1. At the beginning of 2018, the Commissioner and Assistant Commissioner commissioned a review of Force community engagement to ensure it was capturing the views of the community and people they serve. This review gained momentum after the findings of HMICFRS in their Integrated PEEL inspection which was published in April 2018.
2. Findings from the review were reported to this Board in July 2019 and were summarised as:
3. **Independent Advisory Group (IAG)**
  - Insufficient number of members regularly attending to fulfil its minimum requirement to operate legitimately
  - A lack of adherence to its constitution in terms of time of office for the Chair and other office holders
  - An absence of police liaison and attendance at a senior level in more recent times (superintendent or above)
  - A lack of inclusion or updates from the Force to the IAG in relation to key policing decisions and activities
  - A potential for duplication of activities given the similarity of aims and objectives to those of the CSG
4. **Community Scrutiny Group (CSG)**
  - A virtual absence of membership attendance during 2017 and 2018.
  - Both the chair and deputy of the group were also police officers, thereby affecting its ability to operate independently.
5. As a result of the outcome of the community engagement review and the HMICFRS PEEL Inspection findings, a number of recommendations were agreed by the CoLP Chief Officer Team:
  - To increase and maintain the number and diversity of membership of the IAG through active and ongoing recruitment
  - To ensure a minimum attendance and maximum time in office of IAG members to enable it to fulfil its requirements and maintain its legitimacy
  - To ensure police attendance at IAG meetings at a senior level (superintendent above)
  - To ensure the IAG is regularly updated of Force performance and key strategic changes
  - To merge the functions of the IAG and CSG to create an Independent Advisory and Scrutiny Group (IASG) to improve representation and resilience

6. With a decision to amalgamate the two groups, efforts were concentrated on recruiting new members to form the IASG. A number of new members came forward as a result of a recruitment campaign and a new terms of reference was drafted, along with information sent out to prospective members about their role and expectations should they decide to become members. An induction took place in June 2019 to which all members were invited and a new Chair and Vice-Chair were duly elected at the first IASG meeting in December 2019.
7. Following the update on the review recommendations to this Board, Members requested that a report on the effectiveness of the new arrangements be brought back for information once the new IASG meetings had time to embed (OR 34/2019/P refers). This was due to report to the May Police Authority Board, but owing to the outbreak of the COVID-19 pandemic was deferred to the September Board.

### **Current Position**

8. The Force is pleased to report that membership is healthy and attendance at meetings consistently high, with members receiving and discussing presentations on a range of relevant topics. Meetings have taken place quarterly and have been well attended, with 10 members at the initial meeting on 11<sup>th</sup> December 2019, 12 on 11<sup>th</sup> March 2020 and 9 on 10<sup>th</sup> June 2020, despite this being during the period of lockdown due to the COVID-19 pandemic. Due to the enthusiastic discussions taking place following presentations and scrutiny of the Force's stop and search and use of force data, meetings have extended to 2 hours and on occasion longer.
9. Members embraced meeting virtually via video conference in June and also for an extraordinary meeting convened on 30<sup>th</sup> May 2020 to receive a briefing on the Force's response to the pandemic from T/Commander Evans and Supt Isaac. T/DCI Felton from the Economic Crime Directorate also attended to provide members with information on COVID-19 related fraud and work undertaken to address this.
10. The Chair of the IASG was invited to sit on the Force's COVID-19 Gold Group at the start of the pandemic and attended all weekly meetings. The Chair is also a member of the Force Equality and Inclusion Gold Group and attends the Tactical Tasking and Coordination Group and Safer City Partnership meetings.
11. All IASG meetings have been attended by the Force Equality & Inclusion Manager, and the Police Inspector who leads on presentation of stop and search and use of force data and by an officer of at least superintending rank. The Lead member for the E&I (and previously Community Engagement) SIA has also been in attendance. A summary of the discussion points and presentations given to members is as below:

#### **11<sup>th</sup> December 2019**

- Chair and Vice Chair elected.

- Presentation on the current issues surrounding stop and search in the context of Force performance, followed by questions and answers from the officers present.

### **11<sup>th</sup> March 2020**

- Presentation and discussion on mental health and the Force's use of mental health street triage and Trauma Risk Management (TRiM).
- Presentation and scrutiny of CoLP's quarterly stop and search and use of force data, with questioning on the information from members.

### **10<sup>th</sup> June 2020**

- Independent Office for Police Complaints (IOPC) presentation by Uzma Babb (Senior Stakeholder Engagement Officer for London) and Salman Naseem (Regional Director for London) on the role of the IOPC in investigating complaints against police. This was followed by considerable questions and discussion on the points raised.
- Presentation and scrutiny of CoLP's quarterly stop and search and use of force data, with questioning on the information from members. A number of requests for follow up information were made and additional data subsequently sent by the Equality and Inclusion Manager. Requests were also made for additional data in future use of force reporting to the group.
- Discussion on the recent Black Lives Matter protests and the policing of these.

### **Next Steps**

12. There will be a members-only meeting on 2<sup>nd</sup> September to review the terms of reference and allocate individual areas of interest to members. The next full IASG meeting will be held via video conference on 16<sup>th</sup> September and includes input on equality and inclusion initiatives, the Force's Transform change programme, out of court disposals and the new stop and search Authorised Professional Practise (APP).
13. Presentation and scrutiny of the latest stop and search and use of force data will also continue to take place. Following a request from the group for dip sampling of anonymised records and Body Worn Video (BWV), the Force's Stop and Search lead, Superintendent Uniform Policing, is considering IT solutions to enable this.
14. Training for the IASG has been slightly delayed by the pandemic, however there are plans to facilitate this as soon as possible via the Equality and Inclusion Manager.

### **Conclusion**

15. The new IASG group has significantly improved the mechanism for effective scrutiny and challenge of the Force's activities. There is increased membership, consistent attendance and an obvious enthusiasm from members of the group to carry out this crucial role in a constructive way, which will assist the Force in improving its legitimacy and transparency.

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