

COURT OF



ALDERMEN

**SUMMONS**

**ALDERMAN,**

YOUR Worship is desired to be at a virtual meeting of the **Court of Aldermen**, to be held **next Tuesday, the 12th day of MAY 2020.**

The public meeting will be accessible at: <https://youtu.be/3NRI3N6Xm2U>

**The Lord Mayor will take the Chair at 11.30 am precisely.**

*(if unable to attend please inform the Town Clerk at once.)*

TIM ROLPH,  
Swordbearer.

Swordbearer's Office, Mansion House  
**Thursday, 7<sup>th</sup> May 2020**

## AGENDA

- 1 **Question - That the Minutes of the Last Court are Correctly Recorded?**  
(Pages 1 - 8)
- 2 **Thanks to the Spital Sermon Preacher**
- 3 **Report: - General Purposes Committee of Aldermen**  
*To consider a recommendation of the General Purposes Committee of Aldermen in respect of a Petition of the Guild of Nurses for Company without Livery Status.*
- 4 **Reports: - Action Taken since the Court's Last Meeting**  
(Pages 9 - 42)

To receive the following reports of action taken by the Court of Aldermen in accordance with the Court's urgency procedures (Standing Order No. 36) since its last meeting on 4<sup>th</sup> February 2020: -

- 17 March 2020 - Applications for Freedom of the City (in the companies named) *(report attached)*
- 21 March 2020 – Appointment of the Recorder of London *(report attached)*
- 5 April 2020 – Waiver for Liveries and Guilds *(report attached)*
- 16 April 2020 – The Shrievalty and Mayoralty in 2020/21 *(report attached)*
- 29 April 2020 - Applications for Freedom of the City (in the companies named) *(report attached)*
- 7 May 2020 – Revisions to the Court of Aldermen's Standing Orders *(report attached)*



## RUSSELL, MAYOR COURT OF ALDERMEN

Tuesday, 4 February 2020

### PRESENT

Alderman Ian Luder  
Alderman Nick Anstee  
Alderman Sir David Wootton  
Alderman Sir Roger Gifford  
Alderman Sir Alan Yarrow  
Alderman Sir Charles Bowman  
Alderman David Graves

Alderman Timothy Hailes  
Alderman & Sheriff Professor Michael  
Mainelli  
Alderman Vincent Keaveny  
Alderman Robert Howard  
Alderman Alastair King  
Alderman Gregory Jones QC

Alderman Nicholas Lyons  
Alderman Prem Goyal  
Alderman Emma Ephem  
Alderman Robert Hughes-Penney  
Alderwoman Susan Langley  
Alderman Bronek Masojada

- Minutes**            **Resolved:-** That the minutes of the Court of Aldermen held on 3<sup>rd</sup> December 2019 were correctly recorded.
- Minutes, Common Council**            The minutes of the Court of Common Council were laid upon the table of the Court.
- Congratulatory Resolution – Sir Peter Kenneth Estlin**            **Resolved unanimously:-** That the sincere congratulations of this Court be offered to Alderman Sir Peter Kenneth Estlin on his recent appointment by Her Majesty the Queen as Knight Bachelor in recognition of services to International Business, Inclusion and Skills.
- Election of Alderman for the Ward of Farringdon Within**            The Comptroller & City Solicitor reported the result of the Wardmote held on 18<sup>th</sup> December 2019 for the Election of an Alderman for the Ward of Farringdon Within.
- Election of an Alderman for the Ward of Dowgate**            The Comptroller & City Solicitor reported the result of the Wardmote held on 18<sup>th</sup> December 2019 for the Election of an Alderman for the Ward of Dowgate.
- Election of an Alderman for the Ward of Coleman Street**            The Comptroller & City Solicitor reported the result of the Wardmote held on 18<sup>th</sup> December 2019 for the Election of an Alderman for the Ward of Coleman Street.

Applications  
for Freedom of  
the City

Mr Chamberlain presented the names of one hundred and thirty-seven persons to be made free of this City, and it is Ordered that they be admitted into the Freedom of this City accordingly, as follows:-

Name	Occupation	Address	Company
Claire Jean Anderson	a Training Company Chief Executive Officer	Battersea	Chartered Accountants
Laura Ann Andrikopoulos	an Actuary	Marston Birmingham	Green, Actuaries
Bernadette Ann Marion Barker	an Architect	Wandsworth	Arbitrators
Karen Elizabeth Betts	a Whisky Association Chief Executive	Edinburgh, Scotland	Distillers
Dheeraj Bhasin, MBE	a Pilot	Wistow, Leicestershire	Air Pilots
Oliver James Blair	a Global Director of Communications	Highgate	Dyers
Dr Simon Nicholas Bland	a Physicist	Surrey	Scientific Instrument Makers
Alice Briana Bond	a Sales Manager	Shropshire	Gunmakers
Andrew Raymond Bordiss	a Journalist, retired	Swanage, Dorset	Stationers & Newspaper Makers
Dr Julius Hereward Bourke	a Medical Doctor	Kingston Upon Thames	Barbers
Peter John Brindle	a College Bursar, retired	Cambridge, Cambridgeshire	Masons
Mrs April Rosemary Browell	an Actress	Sherborne, Dorset	Glovers
Jonathan Laird Brown	a Physician	Pitchcombe, Stroud, Gloucestershire	Apothecaries
Dr Richard Michael Brown	a Dentist, retired	Westminster	Painter-Stainers
James Campbell	a Chartered Accountant	Forres, Morayshire, Scotland	Distillers
Giuseppe Mario Cescutti	a Chef	Camden	Tobacco Pipe Makers & Tobacco Blenders
David Michael Chandler	a Managing Director	Colchester, Essex	Security Professionals
Verena Kathleen Felicity Charvet	a Solicitor	Westminster	Fan Makers
James Robert Clifford Christopherson	a Management Consultant	Quainton, Buckinghamshire	Turners
Debbie Elizabeth Clarke	a Corporate Financier	South Kensington	International Bankers
Elizabeth Mary Crawford Coles	a Registered Nurse	Kent	Barbers
Squadron Leader Daniel Collingridge-Padbury	a Royal Air Force Officer	Bristol	Turners
Hannah Louise Conneely	a Research and Development Technologist	Desborough, Kettering, Northamptonshire	Bakers
Lisa Joanne Corbridge	a Business Security Specialist	Penistone, Sheffield, South Yorkshire	Security Professionals
Richard Martin Hamilton Croft- Sharland	a Fund Manager	Easton, Suffolk	Chartered Surveyors
Kenneth Hugh Crumplin	a Consultant General Surgeon, retired	Marford, Wrexham	Barbers
Sean Antony Bernard Martin Curtis-Ward	a Journalist	Ealing	Communicators
Heidi Marie Darlow	a Footwear Designer	Dickleburgh, Norfolk	Pattenmakers
Trevor Philip Datson	a Consultant	Woking, Surrey	Communicators
Caroline Jane Day	a Procurement Specialist	Essex	Coopers

Captain Christopher Neil Dodds	a Ship Captain	Milnthorpe, Cumbria	Master Mariners
Dr Geraldine Mary Dooley	an Orthodontist	West Kensington	Loriners
Rombout Eikelenboom	a Printing Company Director	Islington	Stationers & Newspaper Makers
Jonathan Elvey	an Arbitrator & Mediator	Marylebone	Shipwrights
Joanne Maria Fisher	a Property Accountant	Upminster, Essex	Coopers
Josephine Elizabeth Lisa Flight	a Business Psychologist	Westminster North	Carpenters
Alison Marie Flint	a Plumbing Student	Oldham, Lancashire	Plumbers
Laura Charlotte Franklin	a Textiles Technical Manager	Huddersfield, Yorkshire	Dyers
Sean Kevin Patrick Gair	a Chartered Architect	Deptford	Chartered Architects
Dr Robin Francis Anson Gardner	a General Practitioner, retired	Maidstone, Kent	Apothecaries
Amanda Georgina Garnham	a Public Relations Officer	Legardere, France	Distillers
Sidika Deniz Gelenbe	a Pianist and Professor	Westminster	Musicians
Christina Elizabeth Gordon	an Interior Designer, retired	Benfleet, Essex	Glaziers
Wing Commander Marland Hudson Green, MBE	a Gliding Instructor	Ewelme, Wallingford, Oxfordshire	Air Pilots
Paul Hamilton	a Technical Director	Bingley, Bradford, Yorkshire	Dyers
Benjamin Paul Nicholas Hanley	a Company Secretary	Islington North	Chartered Secretaries & Administrators
Michael Ghaly Farag Hanna	an Investment Manager	Kents Hill, Milton Keynes, Buckinghamshire	Fruiterers
David William Ronald Harrington	a Stockbroker	Clacton On Sea, Essex	Cutlers
Sarah Elizabeth Harrison	a Teacher	Islington	Clothworkers
Valerie Kathleen Theys Henry	a Head of Marketing	Bromley, Kent	Communicators
Ronald Macdonald Stewart Hepburn	a Geopolitical Consultant	Childrey, Oxfordshire	Communicators
Peter John Hillier	an Investment Manager	Inveresk, East Lothian, Scotland	Gunmakers
Derek Morris Hodd	a Procurement Consultant	Hammersmith	Scientific Instrument Makers
Philip Richard Hogan	a Company Director, retired	Chipstead, Surrey	Turners
Peter William Hogg	a Chartered Surveyor	Streatham	Paviors
Commander Benjamin Horner	a Royal Navy Officer	Poplar	Coachmakers & Coach Harness Makers
Carolyn Jane Hutchings	a Manager	Victoria	Fan Makers
Kai Risto Ivalo	a Spirits Marketing Company Director	Galashiels, Scotland	Distillers
Christopher Raymond James	a Management Consultant	Gundleton, Nr Alresford, Hampshire	Poulters
William Gary Jardine	a Health and Safety Fire Consultant	Yateley, Hampshire	Firefighters
Antony John Jeffery	an Actuary	Islington	Actuaries
Robert Christopher John, JP	a Civil Servant	Beckenham	Security Professionals
Christopher William Jones	a Chartered Surveyor	Clapham	Chartered Surveyors
Nicole Kim	a Sales Director	Chelsea	Cutlers
Oliver Simon Kohn	a Food Business Director	Chipping Sodbury, Bristol	Butchers

Stewart Hunter Laing	a Whiskey Company Managing Director	Paisley, Renfrewshire, Scotland	Distillers
Vijay Kumar Luthra	a Management Consultant	Southwark	Management Consultants
David James Malachi	a Deputy Head Teacher	Mayfair	Educators
Nigel John Godfrey Mapp	a Chartered Surveyor	Barnes	Chartered Surveyors
Sarah Ann Marshall	a Senior Technologist	Devon	Dyers
James William Douglas Mathewson	a Talent Manager	Chevening, Sevenoaks, Kent	Clothworkers
Martin McAnaney	a Head of Compliance	Dartington, Devon	Dyers
Joseph Clayton McGee	a Group Security Chief Executive Officer	Harrietsham, Kent	Security Professionals
Dr Victor Noel McLachlan	an Engineer, retired	Hertfordshire	Plumbers
Graham David Milward	a Medical Manufacturing Company Director	Wiltshire	Turners
Colonel Paul Gordon Mitchell	a Chartered Engineer	Devon	Turners
Christopher Alan Moore	a Charity Company Director	Cheam, Surrey	Cooks
Mr Daniel Simeon Morris	an Ophthalmologist	Cardiff, Wales	Spectacle Makers
Dr Julian Rupert Laurence Morris	a Solicitor	Beckenham, Kent	Distillers
Christine Frances Muir	an Occupational Therapist, retired	Broom, Biggleswade, Bedfordshire	Framework Knitters
Edward Brampton Mundy	a Research Analyst	Wandsworth	Distillers
Richard Fintan Murphy	an Actuary	Winchester, Hampshire	Actuaries
Guy Timothy Napier	a Property Developer	Upper Dean, Cambridgeshire	Ironmongers
Terry Michael Neville, OBE	an Education Administrator	Hertfordshire	Leathersellers
Christine Ann North	a Teacher, retired	Epsom, Surrey	Water Conservators
Aidan O'Byrne	a Banker	Lambeth	International Bankers
Malcolm Ian Offord	a Distilling Company Director	Edinburgh, Scotland	Distillers
William Gerard O'Herlihy	a Solicitor	Westminster	Paviors
Michael Gerard O'Reilly	a Training Services Director	Whitsable, Kent	Educators
Michael John Packham	a Chartered Surveyor	East Croydon, Surrey	Pattenmakers
Jill Palmer	a Journalist, retired	Richmond, Surrey	Stationers & Newspaper Makers
Graham Philip Parry	a Project Director	Berkswell, near Coventry, West Midlands	Engineers
Andreas George Payne	a Local Councillor	Hoddesdon, Hertfordshire	Fruiterers
Denis Andreas Petropoulos	a Shipping Director	Fulham	Shipwrights
Anthony Philip William Pilkington	an Accountant	Stroud, Gloucestershire	Farriers
Gianpiero Giulio Placidi	a Student	Hammersmith	Fuellers
Michael James Polston	a Specialist Decorator	Hornchurch, Essex	Painter-Stainers
Bertram Yang Proctor	a Freelance Journalist	Westminster	Wheelwrights
Benjamin Michael Charles Ralph	a Head of Fire Safety	Battersea	Engineers
Tammy Marie Richardson	a Consulting Brokerage Company Managing Director	Putney	Insurers
David John Ridley	a Managing Director	Edinburgh, Scotland	Distillers
Air Vice Marshal Andrew Lyle Roberts, CB, CBE, AFC	a Royal Air Force Officer, retired	Sway, Lymington, Hampshire	Air Pilots
Josephine Lyn Robertson	an Actuary	Wrington, Somerset	Actuaries

Celia Ann Linsey Robinson	an Information Technology Consultant	Battersea	Founders
Mark Andrew Rogers	a Security Company Director	Hampshire	Pattenmakers
Dr Elizabeth Anne Rollinson	a Chief Executive	Berkhamsted, Hertfordshire	Gardeners
Edward John Andrew Sale	an Export Manager	Banbury, Oxfordshire	Distillers
Sarah-Jane Sewell	a Lobbyist	Barnes	Communicators
David Brendon Sheppard	a National Leader of Education	Blackheath	Leathersellers
Nicholas James Sherwood	a Meat Company Director	Elvington, Yorkshire	York, Butchers
Veronica Eileen Skeet	a General Manager	Broomfield, Herne Bay, Kent	Butchers
Christopher Daniel Spokes	a Chartered Accountant, retired	Chesterton, Cambridge, Cambridgeshire	Farmers
Emma Jane Stapleton	a Chartered Surveyor	Poole, Dorset	Chartered Surveyors
Dr Timothy Alexander Steel	a Dentist	York, Yorkshire	Dyers
Captain Raja Reginald Stokes	a Harbour Master & Captain, retired	Folkestone, Kent	Master Mariners
Richard Ivan Stoppard	a Distilling Company Chief Officer	Ealing	Distillers
Cdr Derek Stoyles, RD RNR	a Harbour Master, retired	Charing, Ashford, Kent	Master Mariners
James Michael Taylor	a Quantity Surveyor	St Albans, Hertfordshire	Arbitrators
Susanna Claire Pitts Teixidor	an Advertising Agency Director	Wandsworth	Glovers
Timothy Peter Thorne	a Barrister	Greater Manchester	Arbitrators
David Nicholas Tinnion	a Chief Operations Officer	East Dulwich	Dyers
Professor David Michael Titterington	a Professor of Music	Tower Hamlets	Musicians
Gavin Nash Towers	an Energy Supply Company Sales Manager	Sutton, Surrey	Fuellers
Simon Barnett Tyndall	a Meat Company Director	Bickley, Kent	Butchers
Wilhelmina Elizabeth Vester	an Architectural Engineer	Schiedam, The Netherlands	Distillers
Madhukar Chowdary Vykuntam	a Student	Silver Street, Cambridge	Constructors
Dr Olivia Sidonie Walker	a Medical Doctor	Cambridge, Cambridgeshire	Salters
William James Walker	a Distilling Company Managing Director	Wattston, By Airdrie, Lanarkshire, Scotland	Distillers
David George Willett	a Commercial Director	Brighton, East Sussex	Educators
Claire Isobel Williams	a Business Director	Devizes, Wiltshire	Furniture Makers
David Rhys Williams	a Chartered Surveyor	Battersea	Turners
Susan Ruth Williams	a Consultant	Warrington, Cheshire	Dyers
Adrian David Willis	a Membership Manager	Tamworth, Staffordshire	Lightmongers
Christopher Martin Wilson	a Management Consultant	Farnham, Surrey	Management Consultants
Neil Lewis Stuart Wilson	a Chartered Architect	Westminster	Chartered Architects
Lawrence John Clarkson Wood	a Student	Bournville, Birmingham	International Bankers
Lewis Alexander Worrow	a Managing Director	Tiverton, Devon	International Bankers

Applications of the following to be recorded as Freemen of the City, and in the Companies Named:-

Applications, Freemen of the City, and in the Companies Named	Name	Company
	John Francis Attwater	Cutlers
	Wendell Todd Evans	Gold and Silver Wyre Drawers
	Cdr. Stuart Andrew Finn	Gold and Silver Wyre Drawers
	Trevor Charles Jones	Glass Sellers
	Michael James Murfin	Security Professionals
	Harry Peter Russell	Leathersellers
	Graham Turnock	Drapers
	James Douglas Wheeler	Tylers & Bricklayers

Read and Agreed to.

Draft Precept to the Masters, Prime Wardens, Upper Bailiff and Wardens of the several Livery Companies

The draft of a Precept to the Masters, Prime Wardens, Upper Bailiff and Wardens of the several Livery Companies requiring the attendance of the Livery on 24<sup>th</sup> June next for the election of Sheriffs and other Officers for the year ensuing and on 29<sup>th</sup> September next, for the election of a Lord Mayor of this City, for the year ensuing, was read, agreed to and ordered to be issued.

Order – Hustings at elections at Common Hall

An Order against persons crowding upon the Hustings at elections at Common Hall was passed.

Appointment, Easter Preacher

**Resolved:-** That the Right Reverend and Right Honourable Lord Chartres GCVO, be requested to preach before this Court and the Governors of the several hospitals of this City, at the Guild Church of St Lawrence Jewry on Thursday, 5<sup>th</sup> March 2020.

Also, that the Vicar of St Lawrence Jewry be requested to -

- (a) grant permission for the use of St Lawrence Jewry church;
- (b) settle the details of the service;
- (c) brief the Right Reverend and Right Honourable Lord Chartres GCVO; and
- (d) conduct the service.

Any Other urgent Business – Report of the General Purposes Committee of Alderman: Worshipful Company of Cooks

Any Other Urgent Business:

Report of the General Purposes Committee of Aldermen:-

Of the reference of 15<sup>th</sup> January 2020 in respect of a proposal from the Worshipful Company of Cooks seeking approval of a revised Supplementary Royal Charter, Ordinances and By-Laws and recommending that the proposal be supported by the



Court of Aldermen.

**Resolved:-** That the revised Supplementary Royal Charter, Ordinances and By-Laws of the Worshipful Company of Cooks be approved.

**BARRADELL.**

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<b>Committee(s)</b> Court of Aldermen	<b>Date(s):</b> 12 May 2020
<b>Subject:</b> Report of Action Taken: Applications for Freedom of the City (in the companies named) – March 2020	<b>Public</b>
<b>Report of:</b> Town Clerk	<b>For Information</b>
<b>Report author:</b> Lorraine Brook, Town Clerk's Department	

## Summary

This report advises Members of action taken by the Town Clerk, in consultation with the Chairman of the Court of Aldermen, in accordance with Standing Order No. 36 (Court of Aldermen).

**Recommendation:-** That Members note the decision taken in accordance with the Court of Aldermen's Standing Order No.36 to approve applications for Freedom of the City (in the companies named).

## Main Report

### **Applications for Freedom of the City (in the companies named)**

#### **Background and reason for urgency:**

- (i) In light of the situation arising from COVID-19 the scheduled meeting of the Court of Aldermen on 17 March 2020 was cancelled. At that meeting, the Court of Aldermen would have considered one hundred and fifty-six applications for Freedom of the City in the Companies named.
- (ii) As arrangements are being made for the holding of virtual Freedom ceremonies, whilst the COVID-19 outbreak continues, a deferment of consideration of the applications could result in significant inconvenience to members of the public and ultimately generate a backlog of freedom application ceremonies which would have to be managed at a later date. Thus, approval of the list of applications was sought in accordance with the Court of Aldermen's Standing Orders (36).
- (iii) Standing Order 36 states that: "Where in the opinion of the Town Clerk, urgent matters arise which require a decision before the next meeting of the relevant committee or the Court, the Town Clerk shall refer the matter to the relevant Chairman, or in his/her absence the Deputy Chairman or in the

Deputy Chairman's absence the Senior Alderman, who shall decide whether it is necessary to call a special meeting or, alternatively, to authorise the officers to act."

- (iv) The list of applications for Freedom of the City (in the Companies named) is attached. A total of one hundred and fifty-six applications are contained therein.

**Action taken:**

- (v) In accordance with Standing Order no.36, on 16.03.20 the Lord Mayor (on behalf of the Court of Aldermen) was consulted by the Town Clerk about the list of applications for Freedom of the City (in the companies named). Thereafter, on 17.03.20 approval was granted by the Town Clerk for the attached list of applications for Freedom of the City (in the Companies) named and for the Clerk to the Chamberlain's Court to be instructed accordingly.

**Conclusion:**

- (vi) Members are asked to note the decision taken in accordance with the Court of Aldermen's Standing Order No.36 to approve applications for Freedom of the City (in the companies named).

**Appendices:**

*Appendix 1* - List of Applications for Freedom of the City (and in the Companies Named at 16.03.20).

**Lorraine Brook**

Town Clerk's Department

[lorraine.brook@cityoflondon.gov.uk](mailto:lorraine.brook@cityoflondon.gov.uk)

## Appendix 1

### Mr. Chamberlain's list of applicants for the Freedom of the City (16.03.20)

Name	Occupation	Address	Company
Jing Jiang Aarons	a Charity Chairman	Knightsbridge	Glass Sellers
Christopher Jan Abbott	a Writer	Brent	Distillers
Robert Malcolm Aickin, TD	an Insurer	Hackney	Loriners
Phillip Martyn Alderman	an Orthopaedic Surgeon	Candwr Road, Ponthir, Monmouthshire	Haberdashers
Michael Aminzade	a Cyber Security Company Director	Barnet	Bakers
David Harold Amor	a Direct Marketing Company Director	Lacey Green, Princes Risborough, Buckinghamshire	Stationers & Newspaper Makers
Allister Frank Andrew	a Commercial Launderer	Tatsfield, Kent	Launderers
John Robert Ball	a Managing Director	Gosport, Hampshire	Goldsmiths
Andrew Alan Bandurka	a Solicitor	Putney	Solicitors
Robert William Barclay	a Banker	Essex	International Bankers
Oliver Patrick Bartrum, MBE	a Livery Company Clerk, retired	Loddon, Hook, Hampshire	Clockmakers
Mark Bernard Battles	a Chartered Accountant	Clapham South	Distillers
Mr Michael John Baunton, CBE	a Motor Components Company Director, retired	Stamford, Lincolnshire	Coachmakers & Coach Harness Makers
George Hugh Dominic Beasley	a Software Developer	Islington	Haberdashers
Anna-Maria Belli	a Surgeon, retired	Wimbledon	Gunmakers
Dr Elizabeth Anne Bevan	a General Practitioner, retired	Colchester, Essex	Apothecaries
John Maurice Bishop	an Arbitrator	Notting Hill	Arbitrators
Susan Margaret Bolton	a Safety and Compliance Consultancy Director	Ealing	Dyers
Theo Doric Alfred Bossom	a Regular Army Officer	Tidworth, Salisbury	Grocers
Michael Neil Murray Boyd, CBE	a Chartered Accountant	Pirbright, Surrey	Coachmakers & Coach Harness Makers
Michael Brendan Bawden Brett	a Barrister	Oxford, Oxfordshire	Grocers
Richard David Brown	a Laundry Equipment Supplying Co. Director	Leicestershire	Launderers
Dr. Marius-Adrian Buica	a Public Health Consultant	Watford, Hertfordshire	Plumbers
Andrew Stephen Burr	a Building Company Managing Director	Silsoe, Bedfordshire	Glass Sellers
Douglas John Gordon Campbell	a Blacksmith	Hertfordshire	Blacksmiths

<b>Name</b>	<b>Occupation</b>	<b>Address</b>	<b>Company</b>
Samantha Jane Caporn	a Wine Company Director	Forest Row, East Sussex	Vintners
Jack Colin Chaddock	a Wine Merchant	Merton	Vintners
Karl Philip Chamberlain	an Investment Banker	Sidcup, Kent	Plumbers
Mark Owen Chapman	an Information Technology Manager	Crofton Park	Plumbers
Robert Owen Clarke, OBE	an Author and Tv Presenter	Fulham	Vintners
Ann Sharon Clayton	a Counsellor	Merrival Lane, Ross-on-Wye, Herefordshire	Haberdashers
Gillian Clement	a Jeweller	Newton, Swansea, Wales	Pewterers
Julia Elizabeth Cole	a Consultant	Hampton, Middlesex	Stationers & Newspaper Makers
Susan Patricia Collins	an Interior Designer, retired	Hertford, Hertfordshire	Tin Plate Workers Alias Wire Workers
Alfie Cook	an Assay Office Assistant	Bermondsey	Goldsmiths
Hugo Gervaise Cameron Cooke	a Managing Director	Hampshire	Leathersellers
Clifford Robert Cooper	a Chartered Accountant	Hitchin, Hertfordshire	Carpenters
Lady Georgina Anne Craufurd	an Art Historian	Lymington, Hampshire	Gardeners
Gordon Oliver Curtis	a Musician	Chichester, West Sussex	Musicians
Benjamin Henry Oliver Davis	a Service Manager	Ditton, Aylesford, Kent	Plumbers
Clare Davison	a College Principal, retired	Dorset	Blacksmiths
Christopher John Devane	a Chief Executive Officer	Stratford Upon Avon, Warwickshire	Coachmakers & Coach Harness Makers
Stephen James Dix	a Financial Analyst	Stroud Green	Cutlers
Vladislav Dobrokhotov	a Chamber of Commerce Director	Espoo, Finland	Marketors
Bethanie Joanna Dove	a Pastry Chef	Lambeth	Bakers
Myles Justin Hugo Dowley	a Chartered Accountant	Wandsworth	Grocers
Madelyn Dransfield	an Interior Designer	Grove Park, Chiswick	Glass Sellers
John Patrick Duffin	a Managing Director	County Derry, Northern Ireland	Builders Merchants
Stephen Graham Duke	a Commercial Director	Doncaster, Yorkshire	Builders Merchants
Philip George Emburey	a Chartered Accountant	Chislehurst, Kent	Coachmakers & Coach Harness Makers
Karl Luke Ashley Eze	a Chief Operating Officer	Hampstead	Bakers
Ernest Fasanya	an Architect	Westminster	Chartered Architects

<b>Name</b>	<b>Occupation</b>	<b>Address</b>	<b>Company</b>
Joseph Edward Fattorini	a Head of Sales	Richmond Upon Thames	Vintners
Susan Field	a Chartered Accountant	Greenwich	Chartered Accountants
Andrzej Jozef Filarowski	a Technical Director	Leeds, Yorkshire	Dyers
Stephen Barwis Foote	a Regulatory Scientist, retired	Royston, Hertfordshire	Horners
Nicola Jane Forrest	a Managing Director	Lamberhurst, Kent	Vintners
Martin John Francis	a Stockbroker, retired	Broxbourne, Hertfordshire	Needlemakers
Theodore Elliott Frazer	an Assistant Director of Music	Wormley, Surrey	Educators
Colin William George	a Specification Sales Manager	Tenterden, Kent	Lightmongers
Emma-Jane Gilleland	a Brewing Director	Repton, Derbyshire	Brewers
Mark Jonathan Green	a Senior Fire Officer, retired	Reading, Berkshire	Air Pilots
Geoffrey Nigel Gudgion	an Author	Beaconsfield, Buckinghamshire	Poulters
Daniel James Haddon-Gill	an Actuary	Sutton Hill, Telford, Shropshire	Haberdashers
Siri Fischer Hansen	a Personal Assistant	Portsoken, City of London	Musicians
Craig Stuart Philip Harding	an Architect	Haydon, Radstock, Somerset	Constructors
Andrew Nigel Harrison	a Solicitor	Edgbaston, Birmingham	Fruiterers
Michael Andrew Rhys Hawes	a Chief Executive	Alpraham, Cheshire	Coachmakers & Coach Harness Makers
Charlotte Isabel Haylett	a Business Development Executive	Lambeth	Vintners
Michael Joseph Healy	a Publisher	Pleasantville, New York, United States of America	Stationers & Newspaper Makers
Sophie Geraldine Maria Hetreed	an Events Manager	Barnes	Tallow Chandlers
David William Hipkin	a Professional Director	Great Dunmow, Essex	Woolmen
Amran Justin Matheo Hussain	a Director	Reading, Berkshire	Educators
Amy Rebecca Hutchinson	a Chief Executive Officer	Leyton	Stationers & Newspaper Makers
Philip Ko-Hing Innes	a Wine Merchant	Birmingham	Salters
Faith Petra Priscilla Johnson	a Charity Chief Executive	Newham	Haberdashers
Alan Bryn Jones	a Company Director	Bishops Stortford, Hertfordshire	Carmen
Geoffrey Kehr	an Aviation Manager	Belgium	Fan Makers
Alain Kerneis	an Independent Investment Director	Bermondsey	Plasterers
Beverley Anne Kettell	a Human Resources Manager, retired	West Bergholt, Colchester, Essex	Spectacle Makers
Edmund Mervyn Bellamy King, MBE	a Librarian, retired	St Albans, Hertfordshire	Stationers & Newspaper Makers

<b>Name</b>	<b>Occupation</b>	<b>Address</b>	<b>Company</b>
Michaela Koller	an Insurance Company Director General	Brussels, Belgium	Insurers
Stefan Herbert Koschek	a Management Accountant	Woodford Green, Essex	Upholders
Julie Elizabeth Langford	a Finance and Operations Director	Overseal, Derbyshire	Builders Merchants
James Robert Lawson	a Brewing Company Director	Denby Dale, Yorkshire	Brewers
Michael John Lee	a Police Officer, retired	Chelmsford, Essex	Plasterers
Jane Elizabeth Lowe	an Actor	Pimlico	Woolmen
Nicholas Simon Lyford	a Project Director	Fleet, Hampshire	Coachmakers & Coach Harness Makers
Thomas Alexander Gordon Marcuson	an Actuary	Cricklewood	Actuaries
Jamie Christopher Martin	a Goldsmith	Huntingdon, Cambridgeshire	Goldsmiths
Dr David Deepinder Maudgil	a Medical Doctor	Ealing	Apothecaries
Dr Kieran McHugh	a Consultant	High Wycombe, Buckinghamshire	Apothecaries
David Alan Meehan	a Water Engineer, retired	Lyme Regis, Dorset	Water Conservators
Karin Ann Melling	a Solicitor	Bognor Regis, West Sussex	Solicitors
The Revd. Russell Derek Moul	a Clerk in Holy Orders	Harold Hill, Romford, Essex	Drapers
Dr Scott Gordon Mundle	an Optometrist	Winnipeg, Manitoba, Canada	Spectacle Makers
Michael John Murphy	a Sales Director	Stourport On Severn, Worcestershire	Builders Merchants
Parminder Nahl	a Solicitor	Mayfair	Leathersellers
Naomi Calantha Newton-Sherlock	a Company Director	Birmingham	Goldsmiths
Gerard Charles Holland Oates	a Chartered Accountant, retired	Horley, Surrey	Farmers
Joshua Lucas Oates	a Chief Executive Officer	Wandsworth	Plasterers
Timothy O'Malley	a Managing Director	Cambridge, Cambridgeshire	Fruiterers
Michael Andrew Osborne	a Director	Newport, Shropshire	Haberdashers
Ashok Parekh	a Banker	Camden	International Bankers
Catherine Scott Frances Pavey	a Civil Servant, retired	Godstone, Surrey	Spectacle Makers
David Harrison Pfeiffer	a Banker	Hammersmith	International Bankers
Sarah Ann Boyd Pinch	a Communications Company Director	Henleaze, Bristol	Communicators
Jerome Jean Andre Poichet	a Software Engineer	Cupertino, California, USA	Clockmakers
Amanda Jane Poole-Connor	a Public Relations Consultant	Beare Green, Surrey	Communicators
Sara Louise Prentice	a Jeweller's Creative Director	Stockbury, Sittingbourne, Kent	Goldsmiths
Richard Anthony Price	an Estate Manager	Gamlingay, Bedfordshire	Farmers



<b>Name</b>	<b>Occupation</b>	<b>Address</b>	<b>Company</b>
George David Prideaux	a Key Account Manager	Lambeth	Vintners
Lorraine Elizabeth Provest-Eames	an Agriculture Procurement Manager	Bedford, Bedfordshire	Butchers
Paul Lawson Rawlings	an Engineer	Bristol	Scientific Instrument Makers
Alice Jane Reynolds	a Student	Overton Farm, Brampton Abbots, Ross On Wye, Herefordshire	Haberdashers
Emma Mary Rice	a Winemaker	Alton, Hampshire	Vintners
Nicholas Edward Riley	a Chartered Accountant	Derbyshire	Blacksmiths
Steven Bryan Rowbotham	an Operations Director	Sileby, Loughborough, Leicestershire	Coachmakers & Coach Harness Makers
Julia Patricia Ryan	an Interior Designer	Ealing	Glass Sellers
His Honour John Edward Anthony Samuels, QC	a Circuit Judge, retired	Richmond, Surrey	Educators
Nicola Mary Urling Savage	a Communications & Marketing Director	Kingston Upon Thames	Communicators
Chris Shaun Seaton	a Solicitor	Stanton Drew, Bristol	Solicitors
Colin John Semple	an Information Technology Director	St Katharine Docks, Wapping	Information Technologists
Sumitra Shah	a Chartered Accountant	Purley	Chartered Accountants
Victoria Lee Shirvill	a Royal Navy Officer	Tetbury, Gloucestershire	Engineers
Andrew John Simpson	a Business Development Director	Whitstable, Kent	Stationers & Newspaper Makers
Stephen Philip Skelton	a Viticultural Consultant	Fulham	Vintners
Richard William Smith	a Safety Systems Company Director	Storrington, West Sussex	Painter-Stainers
Kieran Peter Smyth	an Engineer	West Sussex	Painter-Stainers
Michael Kenneth Donald Sparks	an Antique Restorer	Kings Langley, Hertfordshire	Masons
Francis Charles Spencer	a Company Chairman	Worcestershire	Gold & Silver Wyre Drawers
Lee Springthorpe	a Software Development Company Director	Chelmsford, Essex	Carmen
Michael John Stearn	an Entrepreneur	Surrey	Coachmakers & Coach Harness Makers
Katherine Pearl Streatfeild	a Teacher	Little Baddow, Chelmsford, Essex	Haberdashers
Penelope Elaine Streatfeild	a Student	Little Baddow, Chelmsford, Essex	Haberdashers
Georgina Marie Strutton	an Osteopath	Billericay, Essex	Needlemakers
Rona Lillian Tait	a Laundry Company Director	Teddington	Launderers

<b>Name</b>	<b>Occupation</b>	<b>Address</b>	<b>Company</b>
Dennis Charles Tate	a Royal Navy Officer	Fulham	Upholders
Dr Dominic William Rupert Thomas-James	a Barrister	Gower Peninsula, Wales	Pattenmakers
David George Thornley	a Consultant	West Sussex	Wheelwrights
Trevor Michael Timms	a Spectacle Maker	Wednesfield, Wolverhampton	Spectacle Makers
Edward Roman Tadeusz Franciszek Jozef Tulasiewicz	a Head of Communications	Ealing	Communicators
Dr Sarah Louise Turnbull	a Lecturer	Hampshire	Marketors
Mark Turner	a College Technician	Canterbury, Kent	Spectacle Makers
Sarah Margaret Turner	an Accountant	Richmond Upon Thames	Glass Sellers
Robert James Usher	a Company Director, retired	Wigginton, Tring, Hertfordshire	Stationers & Newspaper Makers
Karim Nurezdin Wallani	a Consultant	Golders Green	International Bankers
John Irving Warnett	a Management Services Company Director	Wakefield, West Yorkshire	Woolmen
Captain Patrick Halfdan Watson, RN	a Livery Company Clerk	Fritcham, Kings Lynn, Norfolk	Pewterers
Sharon Rosanna Watson	a Consultant	Clapham South	Wax Chandlers
Samantha Louise White	a Commercial Director	Tunbridge Wells, Kent	Bakers
Duncan Jeffrey Willcocks	an Insurance Broker	High Wycombe, Buckinghamshire	Woolmen
Anthony Vernon Williams	a Civil Engineer	Chester, Cheshire	Water Conservators
Katherine Anne Woodley	an Events Director & Producer	Surbiton, Surrey	Tobacco Pipe Makers & Tobacco Blenders
Allan Michael Dean Wright	a Managing Director	Pocklington, East Yorkshire	Builders Merchants
Dr Stephanie Ann Wright	a General Practitioner, retired	Farnborough, Hampshire	Framework Knitters

<b>Committee(s)</b> General Purposes Committee of Aldermen Court of Aldermen	<b>Date(s):</b> TBC 12 May 2020
<b>Subject:</b> Report of Action Taken: Appointment of the Recorder of London – 21 March 2020	<b>Public</b>
<b>Report of:</b> Town Clerk	<b>For Information</b>
<b>Report author:</b> Lorraine Brook, Town Clerk’s Department	

### Summary

This report advises Members of action taken by the Town Clerk, in consultation with the Chairman of the Court of Aldermen, in accordance with Standing Order No. 36 (Court of Aldermen).

**Recommendation:-** That Members note the decision taken in accordance with the Court of Aldermen’s Standing Order No.36 to approve the appointment of His Honour Judge Mark Lucraft as the Recorder of London.

### Main Report

#### **Appointment of the Recorder of London**

##### **Background and reason for urgency:**

- (i) The position of Recorder of London has been vacant since 14 November 2019 when the previous Recorder, His Honour Judge Nicholas Richard Maybury Hilliard QC, left to take up an appointment as a High Court Judge. The General Purposes Committee of Aldermen agreed the appointment process in respect of filling the vacancy on 25 October 2019.
- (ii) Following interviews on 3 and 6 March 2020, the Appointment Panel selected a preferred candidate and it was anticipated that the Committee would consider the appointment at a special meeting on 2 April 2020. Thereafter, subject to the outcome of its deliberations, the Committee was expected to make recommendation to the Court of Aldermen in respect of the appointment of the preferred candidate.
- (iii) In light of the situation arising from COVID-19, the special meetings of the General Purposes Committee of Aldermen and the Court of Aldermen on 2 April 2020 were cancelled.

- (iv) To minimise any delay to the appointment of the Recorder, the matter was considered at an informal (virtual) meeting of the General Purposes Committee of Aldermen on 19 March 2020. At the conclusion of that informal meeting, there was unanimous agreement that the preferred candidate - His Honour Judge Mark Lucraft - should be recommended for appointment as the Recorder of London, noting that the Court of Aldermen would have to approve the recommendation and the appointment would be subject to receipt of the Royal Warrant from Her Majesty the Queen in due course.
- (v) Noting that members of the Court of Aldermen were informally consulted on 19 March 2020 about the appointment of the preferred candidate, as recommended by the Appointment Panel, the appointment of His Honour Judge Mark Lucraft as the Recorder of London was formally approved in accordance with Standing Order No. 36 on 21 March 2020.
- (vi) Standing Order 36 states that: "Where in the opinion of the Town Clerk, urgent matters arise which require a decision before the next meeting of the relevant committee or the Court, the Town Clerk shall refer the matter to the relevant Chairman, or in his/her absence the Deputy Chairman or in the Deputy Chairman's absence the Senior Alderman, who shall decide whether it is necessary to call a special meeting or, alternatively, to authorise the officers to act."

**Action taken:**

- (vii) In accordance with Standing Order no.36, on 21 March 2020 the Lord Mayor (on behalf of the Court of Aldermen) was consulted by the Town Clerk about the appointment of His Honour Judge mark Lucraft as the Recorder of London, subject to receipt of the Royal Warrant from Her Majesty the Queen in due course. Thereafter, on the same date, the appointment was formally approved by the Town Clerk.

**Conclusion:**

- (viii) Members are asked to note the decision taken in accordance with the Court of Aldermen's Standing Order No.36 to approve the appointment of His Honour Judge Mark Lucraft as the Recorder of London, which was subject to receipt of the Royal Warrant from Her Majesty the Queen.
- (ix) The appointment of His Honour Judge Mark Lucraft was announced publicly on 8 April 2020, following receipt of the Royal Warrant.

**Lorraine Brook**

Town Clerk's Department

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<b>Committee(s)</b> General Purposes Committee of Aldermen Court of Aldermen	<b>Date(s):</b> TBC 12 May 2020
<b>Subject:</b> Report of Action Taken: Waiver for Livery Companies and Guilds	<b>Public</b>
<b>Report of:</b> Town Clerk	<b>For Information</b>
<b>Report author:</b> Lorraine Brook, Town Clerk's Department	

### Summary

This report advises Members of action taken by the Town Clerk, in consultation with the Chairman of the General Purposes Committee of Aldermen and the Chairman of the Court of Aldermen, in accordance with Standing Order No. 36 (Court of Aldermen).

**Recommendation:** That Members note the report.

### Main Report

#### Urgent Decision – Waiver for Liveries and Guilds during COVID-19

#### Background

- (i) In light of the situation arising from COVID-19, and in an effort to reduce the transmission of COVID-19, the Government has issued guidance in respect of social distancing, attendance at social gatherings and general advice for persons, as far as possible, to remain at home and avoid any face-to-face interactions with any persons outside of the family home.
- (ii) Ordinarily, the general expectation of the Court of Aldermen, as outlined in the guidance issued on the formation of new guilds or companies, would be that all Guild or Company business should be conducted within the City boundaries. However, given the Government's advice on social distancing, a number of Livery Company and Guild clerks have sought guidance from the Clerk of the Chamberlain's Court about how to conduct Company business, including court meetings and the binding of apprentices, in the present extraordinary circumstances. Specifically, guidance was sought as to whether business conducted virtually would be considered valid.
- (iii) In response, the City Remembrancer researched the Court of Aldermen's powers in respect of being able to issue such a waiver and the assessment confirmed that the Court of Aldermen could allow Livery Companies and

Guilds to proceed in a different manner on a temporary basis, until such time that the COVID-19 crisis is over.

### **Reason for Urgency**

- (iv) In light of the situation arising from COVID-19 the special meetings of the General Purposes Committee of Aldermen and the Court of Aldermen, which were scheduled to take place on 2 April 2020, were cancelled. Therefore, in response to the large number of queries that were received about the possibility of a waiver being introduced by the Court of Aldermen to allow Livery Companies and Guilds to continue with their day-to-day operation in other ways (i.e. virtually or on a postponed basis for ceremonies) until such time that the COVID-19 crisis was over, the matter was formally considered in accordance with Standing Order No.36 on 5 April 2020.
- (v) The formal approval process followed an informal discussion by the Court of Aldermen at a virtual (informal meeting) on 2 April 2020, at which there was unanimous support for the introduction of the waiver.

### **Action Taken**

- (vi) On 5 April 2020, following consultation with the Chairman of the General Purposes Committee of Aldermen and the Chairman of the Court of Aldermen, the Town Clerk approved the introduction of a waiver in respect of the conduct of Livery Company and Guild practices (which would usually take place within City boundaries) and instructed that the following guidance be made available to Livery Companies and Guilds.

### **Guidance to Livery Companies and Guilds in light of COVID-19**

In light of the current unprecedented situation in relation to COVID-19, the General Purposes Committee of Aldermen and the Court of Aldermen have agreed new guidance to Livery Companies and Guilds. The guidance has received input from The City Remembrancer and has been agreed by the Town Clerk under established urgency procedures.

The Court of Aldermen, being mindful that that the current unprecedented situation imposes restrictions upon the decision-making processes of a number of Companies (With or Without Livery) and Guilds, has agreed, as of 5 April 2020, to allow reasonable variation to the provisions contained in the Ordinances or By-Laws of such Companies or Guilds. The variation will be determined by the Company or Guild concerned and valid only during the period of restrictions on meetings in person applied by the Government.

The clerks of guilds and livery companies who enquire about the conduct of their business during the current extraordinary circumstances are advised:

- That, insofar as the Ordinances or By-Laws of any Company with Livery, Company without Livery or Guild contain restrictive or prescriptive provisions as to the location and timing of any meeting, election, installation or admission of any members or officers, the Court of Aldermen agrees to allow any reasonable variation to such provisions, to be determined by the guild or company concerned and to be valid only during the period of restrictions on meetings in person applied by the Government;
- That, owing to these restrictions, arrangements for business to take place virtually will, in consequence, be permissible; and
- That, in particular, procedures adopted on the occasion of the binding of apprentices may be conducted virtually, subject to the requirement for the indentures to be entered as soon as is reasonable practicable (and within 1 year) in the Books of the Chamberlain of London.

## **Conclusion**

- (vii) Members of the General Purposes Committee of Aldermen and the Court of Aldermen are asked to note the action taken in respect of the introduction of a waiver for Livery Companies and Guilds during the COVID-19 outbreak.

## **Contact:**

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<b>Committee(s)</b> Privileges Committee of Aldermen Court of Aldermen	<b>Date(s):</b> TBC 12 May 2020
<b>Subject:</b> Report of Action Taken: Shrievalty and Mayoralty in 2020/21 – 16 April 2020	<b>Public</b>
<b>Report of:</b> Town Clerk	<b>For Information</b>
<b>Report author:</b> Lorraine Brook, Town Clerk's Department	

### Summary

This report advises Members of action taken by the Town Clerk, in consultation with the Chairman of the Privileges Committee of Aldermen and the Chairman of the Court of Aldermen, in accordance with the Court of Aldermen's Standing Order No. 36.

**Recommendation:-** That Members note the decision taken in accordance with the Court of Aldermen's Standing Order No.36 in respect of the Shrievalty and Mayoralty in 2020/21.

### Main Report

#### The Shrievalty and Mayoralty in 2020/21

#### Background

- (i) In light of COVID-19 and the arising lock-down within the UK, as of 26 March 2020, the Court of Aldermen has held weekly informal virtual meetings to consider City Corporation matters and Aldermanic specific issues. At its informal meeting on 9 April 2020, Members considered the implications for the annual election of Sheriffs on 24 June 2020; and more generally, the position in respect of the Shrievalty and Mayoralty beyond September and November 2020.
- (ii) The Election of Sheriffs for 2020/21 was due to take place on 24 June 2020 and the Election of the Lord Mayor was due to take place on 29 September 2020. Both elections would signify the end of Offices for Sheriffs Mainelli and Hayward, and Lord Mayor Russell.
- (iii) The regulations passed by the Government in response to the Covid-19 crisis prohibit gatherings of more than two people in public places; and additional regulations ban elections from being held before 6 May 2021. Whilst the ban on elections does not directly apply to the City, the City has

expressed its desire to comply and this will therefore have an impact on any elections and potential by-elections within the City.

- (iv) A detailed exploration by The City Remembrancer and the Comptroller and City Solicitor of these issues and the implications for the Election of Sheriffs and the Election of Lord Mayor, noting that different Acts and Charters apply to Common Hall, took place following the COVID-19 outbreak.
- (v) At an informal meeting of the Court of Aldermen held on 9 April 2020, Members agreed unanimously that, at this unprecedented time, the Court of Aldermen (led by the Lord Mayor in collaboration with the Chair of the Policy and Resources Committee) should focus on the provision of leadership to the City and beyond; and it should seek to provide assurances about stability and continuity once the country moves into recovery. Consequently, Members were of the view that a change in the Shrieval and Mayoral Offices in 2020/21 would detract from the City's focus on responding to Covid-19.
- (vi) The Court of Aldermen was therefore minded to recommend to the Policy and Resources Committee that the current Sheriffs (Alderman Michael Mainelli and Christopher Hayward) and the current Lord Mayor (Alderman William Russell) continue to serve in those Offices for a further 12 months following what would normally be the expiry of their Offices in September 2020 and November 2020, following the relevant elections at Common Hall (June and September).
- (vii) Subject to the view of the Policy and Resources Committee, a recommendation thereon would need to be submitted to the Court of Common Council.

### **Reason for urgency**

- (viii) As of 18 March 2020, all scheduled formal meetings of the Privileges Committee and the Court of Aldermen were cancelled in light of COVID-19, Consequently, formal approval by the Privileges Committee of Aldermen and the Court of Aldermen, of the recommendation set out in paragraph x, was sought in accordance with Standing Order No.36.
- (ix) Standing Order No. 36 states that: "Where in the opinion of the Town Clerk, urgent matters arise which require a decision before the next meeting of the relevant committee or the Court, the Town Clerk shall refer the matter to the relevant Chairman, or in his/her absence the Deputy Chairman or in the Deputy Chairman's absence the Senior Alderman, who shall decide whether it is necessary to call a special meeting or, alternatively, to authorise the officers to act."

## **Action taken**

- (x) In accordance with Standing Order No.36, on 16 April 2020 the Town Clerk, in consultation with the Chairman of the Privileges Committee of Aldermen and the Chairman of the Court of Aldermen, approved the following:-

That –

- (a) the serving Sheriffs (Alderman Michael Mainelli and Christopher Hayward) and the serving Lord Mayor (Alderman William Russell) for 2019/20 continue in those Offices for a further twelve months with their terms of Office rolled over or extended until September and November 2021 respectively, with the appropriate provisions being made or enacted to facilitate this; and
- (a) subject to approval by and recommendation from the Policy and Resources Committee, the Court of Common Council be asked to resolve, as a matter of urgency, that the date of the Election of Sheriffs on Midsummer Day in 2020 be moved to Midsummer Day in 2021.

## **Conclusion**

- (xi) Members are asked to note the decision taken in accordance with the Court of Aldermen's Standing Order No.36 in respect of the Shrievalty and Mayoralty in 2020/21.

## **Contact**

### **Lorraine Brook**

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<b>Committee(s)</b> Court of Aldermen	<b>Date(s):</b> 12 May 2020
<b>Subject:</b> Report of Action Taken: Applications for Freedom of the City (in the companies named)	<b>Public</b>
<b>Report of:</b> Town Clerk	<b>For Information</b>
<b>Report author:</b> Lorraine Brook, Town Clerk's Department	

### Summary

This report advises Members of action taken by the Town Clerk, in consultation with the Chairman of the Court of Aldermen, in accordance with Standing Order No. 36 (Court of Aldermen).

**Recommendation:-** That Members note the decision taken in accordance with the Court of Aldermen's Standing Order No.36 to approve applications for Freedom of the City (in the companies named).

### Main Report

#### **Applications for Freedom of the City (in the companies named)**

##### **Background and reason for urgency:**

- (i) In light of the situation arising from COVID-19 and the cancellation of the next scheduled meeting of the Court of Aldermen on 12 May 2020, sixty applications for Freedom of the City in the Companies named required approval by the Court of Aldermen.
- (ii) As arrangements are being made for the holding of virtual Freedom ceremonies, whilst the COVID-19 outbreak continues, a deferment of consideration of the applications could result in significant inconvenience to members of the public and ultimately generate a backlog of freedom application ceremonies which would have to be managed at a later date. Thus, approval of the list of applications was sought in accordance with the Court of Aldermen's Standing Orders (36).
- (iii) Standing Order 36 states that: "Where in the opinion of the Town Clerk, urgent matters arise which require a decision before the next meeting of the relevant committee or the Court, the Town Clerk shall refer the matter to the relevant Chairman, or in his/her absence the Deputy Chairman or in the

Deputy Chairman's absence the Senior Alderman, who shall decide whether it is necessary to call a special meeting or, alternatively, to authorise the officers to act."

- (iv) The list of applications for Freedom of the City (in the Companies named) is attached. A total of 60 applications are contained therein.

**Action taken:**

- (v) In accordance with Standing Order no.36, on 29.04.20 the Lord Mayor (on behalf of the Court of Aldermen) was consulted by the Town Clerk about the list of applications for Freedom of the City (in the companies named). Thereafter, on 30.04.20 approval was granted by the Town Clerk for the attached list of applications for Freedom of the City (in the Companies) named and for the Clerk to the Chamberlain's Court to be instructed accordingly.

**Conclusion:**

- (vi) Members are asked to note the decision taken in accordance with the Court of Aldermen's Standing Order No.36 to approve applications for Freedom of the City (in the companies named).

**Appendices:**

*Appendix 1* - List of Applications for Freedom of the City (and in the Companies Named at 29/04/20).

**Lorraine Brook**

Town Clerk's Department

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## Mr. Chamberlain's list of applicants for the Freedom of the City (29.04.20)

Name	Occupation	Address	Company
Toby James Anscombe	an Information Technology Consultant	Northweald, Essex	Masons
James Peter Avery	a Meat Company Retail Operations Director	Shrewsbury, Shropshire	Butchers
Michael David Baldwin	a Financial Services Partner, retired	Mayfield, East Sussex	Woolmen
Lucy Rosdew Blow	a Seaford Consultancy Company Director	Cawdor, Nairnshire, Scotland	Fishmongers
Iain Robert Bullock	a Print and Office Products Company Director	Hertfordshire	Stationers & Newspaper Makers
Mark Vaisey Cardale	a Writer/lecturer	Clapham	Chartered Secretaries & Administrators
Zoe Katie Chowney	an Accountancy and Tax Advice Company Director	Godalming, Surrey	Pattenmakers
Richard John Clayton	a Financial Training Company Director	Hartfield, East Sussex	Broderers
Norman Cowan	a Forensic Accountant	Elstree, Hertfordshire	Arbitrators
Celia Rosemary Culpan	an Office Manager, retired	Richmond, Surrey	Glaziers
Sarah Jane De Rousset-Hall	an Embroiderer	Sunbury On Thames, Surrey	Broderers
Baroness Eaton of Cottingley, Ellen Margaret Eaton, DBE, DL	a Peer of the Realm	Bingley, West Yorkshire	Woolmen
Millicent Rose Carys Freeman	a Solicitor	Clapham	Pattenmakers
Patrick Fearghas Casterton Galbraith	a Journalist	Battersea	Gunmakers
Karen Ann Galloway	a Marketing Director	Edinburgh, Scotland	Fishmongers
Richard Malcolm Gearing	a Royal Navy Officer	Oxford, Oxfordshire	Engineers
Commander Hugh James Leonard Harris	Commanding Officer, Royal Navy	Plymouth, Devon	Master Mariners
Lyndsey Hayes	an Upholsterer	Wargrave, Berkshire	Upholders
Patricia Ann Herbig	a Senior Corporate Banker, retired	Kilburn	Broderers
Colin Howell, RD	an Engineer	Hampshire	Engineers
Mr Francesco Rocco Iberg	a Banker	Hammersmith	Glovers
Andreas Peter Jaeger	a Corporate Controlling Head	Zollikerberg, Switzerland	Feltmakers
Ray Douglas Johnson	an Insurance Broker, retired	Folkestone, Kent	Insurers
Simon Richard Jones	an Academic	Westminster	Engineers
Paul Harvey David Kinnimont	a Solicitor	Clerkenwell	Arbitrators
James Iain Knox	a Fire Safety Consultant	Maidstone, Kent	Firefighters

<b>Name</b>	<b>Occupation</b>	<b>Address</b>	<b>Company</b>
Julia Rosalind Cotton Korner	an Art Historian	Richmond, Surrey	Arts Scholars
Mr Gerald Nicholas Lidstone	a University Lecturer	Balham	Glovers
Mark Paul Lindley- Highfield of Ballumbie Castle	a University Lecturer	Inverness, Scotland	Arts Scholars
Christopher Stuart Macneil Lizette May	a Managing Director a Non-Executive Director	Southwark Kensington	Pewterers Upholders
Timothy Alastair McGregor	a Wetland Centre Manager	Balcombe, West Sussex	Educators
Wing Commander Simon Charles Meade, OBE	a Royal Air Force Commander, retired	Stamford, Lincolnshire	Woolmen
David Christopher Mitchell	a Chartered Accountant	North Yorkshire	Woolmen
Scott Adrian Neilson- Hansen	an Engineering Company Director	Wethersfield, Braintree, Essex	Woolmen
Benjamin Patrick Ogden	a Solicitor	Cooksbridge, Lewes, East Sussex	Woolmen
Darragh Adrian O'Sullivan Brian William Thomas Plunkett	a Barrister a Consultant Trichologist	Westminster Woburn, Buckinghamshire	Arbitrators Woolmen
John Edward Puddifoot	a Powerboating Governing Body Chairman	Pilley, Hampshire	Shipwrights
Charles Stuart Rangeley- Wilson	an Author and Conservationist	Thornham, Norfolk	Fishmongers
Harry Flanders Morton Richardson	an NHS Manager	Norton, Bury St Edmunds, Suffolk	Security Professionals
Miles Rudham	a Meat Company Managing Director	Cobham, Surrey	Butchers
Fiona Clare Samra Sarah Catherine Mary Shilson, JP	a Home Maker a Justice of the Peace	Fulham Westminster	Glovers Musicians
Professor David Ingle Skidmore	a University Professor	Knutsford, Cheshire	Educators
Robert Woodman Stopford	an Engineering Company Director	Clapham	Scientific Instrument Makers
Dr James David Sumner	an Author	Beaconfield, Buckinghamshire	Broderers
Philip Ernest Taylor	a Fine Art Auctioneer	Lewes, Sussex	Arts Scholars
Kevin Ronald Theobald Adam Michael Thomas	a Lighting Designer a Public Relations Company Director	Wells-next-the-Sea, Norfolk Blackheath	Lightmongers Insurers
Frederick Davie Thomson	a Consultancy Company Director	West Sussex	Cutlers
Evelyn Ruth Timson	a Video Production Company Director	Westbury Sub Mendip, Somerset	Communicators
Michael Gerard Walsh	an Insurance Company Chief Operating Officer	Twickenham, Middlesex	Insurers
Paul Haydn Coulson Webb	a Barrister	Richmond, Surrey	Bakers
Toby Sam Whittaker	a Gin Distillery Director	Harrogate, Yorkshire	Distillers
Ruth Miriam Wilkinson	a Solicitor	Tilehurst, Reading, Berkshire	Constructors



<b>Name</b>	<b>Occupation</b>	<b>Address</b>	<b>Company</b>
Andrew Thomas Trevelyan Williams	an Investment Director	Battersea	Girdlers
Virginia Jean Windibank	a Holiday Homes Company Director, Retired	Monxton, Hampshire	Horners
Anthony Howard Woolich Yasar Zangenberg	a Solicitor an Author	Golders Green Fulham	Solicitors Glaziers

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<b>Committee(s)</b> General Purposes Committee of Aldermen Privileges Committee of Aldermen Court of Aldermen	<b>Date(s):</b> TBC TBC 12 May 2020
<b>Subject:</b> Report of Action Taken: Revisions to the Court of Aldermen’s Standing Orders	<b>Public</b>
<b>Report of:</b> Town Clerk	<b>For Information</b>
<b>Report author:</b> Lorraine Brook, Town Clerk’s Department	

### Summary

This report advises Members of action taken by the Town Clerk, in consultation with the Chairman of the Court of Aldermen, in accordance with Standing Order No. 36 (Court of Aldermen).

**Recommendation:-** That Members note the decision taken in accordance with the Court of Aldermen’s Standing Order No.36 to approve revisions to the Court of Aldermen’s Standing Orders to permit virtual formal meetings to take place during the COVID-19 outbreak.

### Main Report

#### **Revisions to the Court of Aldermen’s Standing Orders**

##### **Background and reason for urgency:**

- (i) The Court of Aldermen’s Standing Orders refer to the holding of physical meetings of the Court of Aldermen and its two standing committees: the General Purposes Committee of Aldermen and the Privileges Committee of Aldermen. Historically, all meetings of the Court of Aldermen have been held as physical meetings with all persons in attendance in the same place. This approach has been in-line with the provisions of Local Government legislation, although those provisions do not extend to the Court of Aldermen as it is a separate from the Court of Common Council, a separate executive body of the City Corporation and it is not covered by the access to information regime.
- (ii) In March 2020, in response to the COVID-19 pandemic, Her Majesty’s Government took the decision to encourage (and subsequently enforce) restrictions around travel and association in relation to individuals not

identified as “key workers” playing a role in the immediate response to the crisis. One of the many consequences of this was that City Corporation committees were physically unable to meet due to the provisions of Local Government legislation at that time which required the physical presence of committee members at meetings in order for a quorum to be constituted and decisions to be taken.

- (iii) Because of the Government’s imposed restrictions, no formal meetings of the Court of Aldermen have taken place since 4<sup>th</sup> February 2020. All matters requiring a formal decision of the Court of Aldermen (or its standing committees) have, since that date, been agreed in accordance with the Court’s urgency provisions.
- (iv) Following the introduction of The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 (“the Regulations”) on 4 April 2020, which allow local authorities to conduct its business on the basis of virtual meetings, many of the Court of Common Council’s committees are now meeting, or are planning to meet, on a virtual basis over the coming weeks. The first formal virtual meeting was held on 24<sup>th</sup> April 2020 (Community and Children’s Services Committee) and the public element of this meeting was live streamed on You Tube in accordance with the new regulations.
- (v) Whilst the Court of Aldermen is a separate assembly and is not bound by the Local Government Act or the emergency legislation that has recently come into force as a result of the COVID-19 pandemic, it was proposed that the Court of Aldermen’s Standing Orders be revised to enable formal virtual meetings of the Court of Aldermen and its two standing committees to take place where matters related to the Court or its standing committees require decision during the COVID-19 pandemic and through to May 2021 (if necessary).
- (vi) The proposed revisions to the Court’s Standing Orders are set out in **Appendix B**.
- (vii) Standing Order 36 states that: “Where in the opinion of the Town Clerk, urgent matters arise which require a decision before the next meeting of the relevant committee or the Court, the Town Clerk shall refer the matter to the relevant Chairman, or in his/her absence the Deputy Chairman or in the Deputy Chairman’s absence the Senior Alderman, who shall decide whether it is necessary to call a special meeting or, alternatively, to authorise the officers to act.”

#### **Action Taken:**

- (viii) In accordance with Standing Order no.36, on 7 May 2020 following consultation with the Lord Mayor (on behalf of the Court of Aldermen), Alderman Sir David Wootton (as Chairman of the General Purposes

Committee of Aldermen) and Sir Alan Yarrow (as Chairman of the Privileges Committee of Aldermen), the Town Clerk agreed that: -

the Court of Aldermen's Standing Orders be revised to Appendix B (*as below*) to allow formal virtual meetings of the Court of Aldermen and its standing committees (and any sub-committees such as the Magistracy and Livery Sub-Committee) to take place with immediate effect, in place of physical meetings; and for any business taken at those meetings, in accordance with the Standing Orders, to be considered as formal decisions of the Court of Aldermen or its standing committees and sub-committees.

**Conclusion:**

- (ix) Members are asked to note the report of action taken.

**Lorraine Brook**

Town Clerk's Department

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### PROPOSED REVISIONS TO THE COURT OF ALDERMEN'S STANDING ORDERS

#### INDEX

Absence, Leave of, <b>34</b>	Late Lord Mayor, <b>35</b>
Bills and Accounts, <b>23</b>	Leave of Absence, <b>34</b>
Central Criminal Court, 28-31	Officers, <b>41</b>
City's Cash, <b>29-32</b>	Petitions and Motions, <b>24-25</b>
Committees, <b>8-22</b>	Quorum, 2, <b>5, 20</b>
Court of Common Council, <b>37-38</b>	Shrievalty, 35
Courts, 1-7	Vacancies, <b>33</b>
Ineligibility and Disqualification, <b>43</b>	Urgency Powers, <b>42</b>

#### MEETING OF THE COURT

1. Unless the Lord Mayor directs otherwise, meetings of the Court of Aldermen will be held on Tuesdays at twelve-thirty in the afternoon.
2. The Lord Mayor or their locum tenens, together with 10 Aldermen, shall be a quorum.
3. **Where a physical meeting of the Court takes place, no person shall be allowed to stand in the passage leading from the door to the bar during the sitting of the Court; witnesses and petitioners attending the Court shall be allowed to take seats at the table. All other persons will be required to take their places in the public gallery.**
4. **Meetings of the Court of Aldermen are not limited to a meeting of participants all of whom, are physically present in the same appointed place. A meeting of the Court of Aldermen may also take place on a virtual basis whereby participants may attend and participate in a meeting by electronic means, including by telephone conference, video conference and live interactive streaming. An individual Member attends a virtual meeting at any time if all the following conditions are satisfied:**
  - a. **the member can hear and where practicable see, and be heard and where practicable seen, by the other members in attendance; and**
  - b. **the member can hear and where practicable see, and be heard and where practicable seen, by any witnesses and petitioners in attendance; and**
  - c. **the member can be heard and where practicable seen by any members of the public observing the meeting.**
5. **If connectivity issues arise at a virtual meeting and one or more Members "drop out" of the meeting, the meeting can continue so long as it remains quorate.**
6. **Where practicable, not less than five working days' notice shall be given of a meeting of the Court of Aldermen.**
7. **All meetings of the Court of Aldermen shall, unless otherwise directed by the Lord Mayor, be accessible to the public either as a physical meeting or a virtual meeting.**

## COMMITTEES

8. There shall be two Standing Committees of the Court of Aldermen, namely, a Committee for Privileges and a Committee for General Purposes.
9. The Lord Mayor for the time being and all the Aldermen shall be members of both the Privileges and General Purposes Committees.
10. Unless the Chairman, or in **their** absence the Deputy Chairman or the Senior Alderman, directs otherwise, meetings of the Committees of the Court shall be held on the same day as the meetings of the Court of Aldermen.
11. Each Committee shall elect a Chairman for the year ensuing, by ballot, at the meeting held in July each year from among the Aldermen who have passed the Chair, nominations being sent, in writing, to the Town Clerk at least eight clear days before the meeting for inclusion in the agenda for the meeting.
12. With effect from December 2018, the term of office of the Chairman of the General Purposes Committee of Aldermen shall be restricted to not more than five years, except where a vacancy for the Chairmanship of the Privileges Committee occurs at the same time at which point the Chairman shall be eligible to serve for a further one year with the Committee's consent.
13. With effect from July 2019, the term of office of the Chairman of the Privileges Committee shall be restricted to not more than five years.
14. The General Purposes Committee of Aldermen shall elect a Deputy Chairman for the year ensuing, by ballot, at the meeting in July each year from among the Aldermen who have passed the Chair except for the Lord Mayor at the time and the Chairman and Deputy Chairman of the Privileges Committee. Nominations shall be sent, in writing, to the Town Clerk at least eight clear days before the meeting for inclusion in the agenda for the meeting.
15. The Privileges Committee of Aldermen shall elect a Deputy Chairman for the year ensuing, by ballot, at the meeting in July each year from among the Aldermen who have passed the Chair except for the Lord Mayor at the time and the Chairman and Deputy Chairman of the General Purposes Committee. Nominations shall be sent, in writing, to the Town Clerk at least eight clear days before the meeting for inclusion in the agenda for the meeting.
16. With effect from July 2019, the term of office for the Deputy Chairman of each standing committee shall be restricted to not more than five years.
17. The Chairman and in **their** absence the Deputy Chairman of each of the standing Committees shall have a second or casting vote.
18. In any case where both the Chairman and Deputy Chairman shall not be present at any meeting, the Senior Alderman present shall be Chairman for that meeting.
19. Each Committee shall be summoned under the directions of the Chairman whenever in **their** judgement the business shall render it necessary: or upon requisition to him/her by three members of the Court, provided they have business to lay before the Committee. The nature of the business requested shall be stated in the requisition and shall appear on the summons.
20. The quorum of a Committee shall be three members.

21. Meetings of the Standing Committees of the Court of Aldermen, or any sub-committees, are not limited to a meeting of participants all of whom are physically present in the same appointed place. A meeting of the Standing committees, or any sub-committees, may also take place on a virtual basis whereby participants may attend and participate in a meeting by electronic means, including by telephone conference, video conference and live interactive streaming (where the meeting is to be public). An individual Member attends a virtual meeting at any time if all the following conditions are satisfied:
- a. the Member can hear and where practicable see, and be heard and where practicable seen, by the other members in attendance; and
  - b. the Member can hear and where practicable see, and be heard and where practicable seen, by any witnesses and petitioners in attendance; and
  - c. the Member can be heard and where practicable seen by any members of the public observing the meeting.
22. All meetings of the Standing Committees of the Court of Aldermen, or any sub-committees shall, unless otherwise directed by the Court of Aldermen, be held in private.

#### **BILLS AND ACCOUNTS**

23. No bill or account exceeding £5,000 shall be paid by the Chamberlain without the special direction of the Court, unless the subject matter of the bill or account has been approved by, or on behalf of the Court.

#### **PETITIONS AND MOTIONS**

24. Notice of all petitions or memorials intended to be presented to the Court of Aldermen (and by whom) shall be **submitted to** the Town Clerk's office at least ten clear days before the Court at which they are intended to be presented. Notice of the subject of such petitions or memorials shall be inserted in the summons for the meeting of the Court.
25. All notices of motions to be discussed shall be **submitted to** the Town Clerk's office at least ten clear days before the next Court of Aldermen and shall be inserted, subject to the order of the Lord Mayor, in the summons for the Court. Consideration of all motions of which notice has not been given in the summons shall be adjourned (without debate) till the next Court.

#### **CITY'S CASH**

26. As often as there shall be occasion for any committee of this Court to disburse or to contemplate the disbursement of any sum of money exceeding £5,000 out of the Chamber, the Court shall be first consulted and its assent given, unless the matter in question has been delegated to either a Committee or an officer of the Court of Aldermen.
27. Any question proposed, which may affect the estates or the funds of this City, shall, if not inserted in the summons for the court (stating the amount in case of a grant of money), be adjourned to the next meeting of the Court.
28. No report from a Committee which recommends the addition of any sum, or sums, of money to the salary of any officer connected with this Court, or any place in the care of this Court shall be considered,



unless notice be given on the summons for the Court, stating the additions proposed to be made to the salary.

#### **CENTRAL CRIMINAL COURT**

29. It shall be the duty of each Alderman, not excused or exempt, to attend a sitting at the Central Criminal Court, at least one day each month, except August. The Aldermen holding the Office of Lord Mayor or Sheriff shall be exempt. The Town Clerk shall prepare a list showing the dates of each duty and the list shall be circulated to every Alderman.
30. Aldermen having undertaken to perform a particular duty shall be held responsible for the performance of that duty. Aldermen on the rota may attend the morning duty, but luncheon and afternoon duty shall be obligatory.
31. The Town Clerk shall prepare a list showing the dates on which rotas shall be completed for each period of six months in the ensuing year, such list to be circulated to every Alderman.
32. The Aldermen shall, at the request of the Town Clerk every six months, choose their respective dates and fill up the rota papers accordingly. The Aldermen, in order of seniority, shall select the days of attendance and fill up the rota ~~papers~~. The Town Clerk shall send a copy of the completed rota to every Alderman and the Central Criminal Court.

#### **VACANCIES**

33. In the event of the death or resignation of an Alderman, the duties which but for such death or resignation would have been performed by him/her in his/her role as an Alderman (but not as a Chairman or Deputy Chairman of any Committee or any other additional role) shall devolve upon his/her successor, and pending the appointment of his/her successor shall normally be distributed as evenly as possible among the junior members of the court of Aldermen not on duty upon a rota who shall be held responsible for the due performance thereof.

#### **LEAVE OF ABSENCE**

34. It being the custom that Leave of Absence be requested from the General Purposes Committee for periods of more than one month, that when an Alderman has been granted leave of absence, the duties which would have devolved upon ~~them~~ shall be distributed as evenly as possible among the junior members of the Court not on duty upon any rota.

#### **THE LATE LORD MAYOR AND LORD MAYOR ELECT**

35. It is not expected that, except in very exceptional circumstance and with the approval of the Lord Mayor in consultation with the Senior Alderman, or in those circumstances otherwise prescribed by the General Purposes Committee of Aldermen, the Late Lord Mayor attend any occasions in a civic capacity until the Easter Banquet of the year following the conclusions of his or her Mayoralty. The Lord Mayor Elect should, from the date of election to taking up the office of Lord Mayor, abide by the same, in so far as the necessary preparations for the assumption of that Office Permit. The rota duties which would otherwise have devolved upon them shall be distributed as evenly as possible among the junior

Aldermen not on duty upon any rota. After the Easter Banquet the Late Lord Mayor shall resume **their** rota duties according to **their** then seniority in the Court of Aldermen.

#### **SHRIEVALTY**

36. The rota duty allotted to an Aldermanic Sheriff shall be performed by the junior members of the Court who are not already on duty.

#### **COURT OF COMMON COUNCIL**

37. In addition to the regular summons for a Court of Common Council, a special notice of the meetings of the Court shall be sent by the Hallkeeper to the Aldermen on the rota.
38. Any Alderman who may find it inconvenient to attend his/her duty upon the rota for the Court of Common shall obtain a substitute and inform the Town Clerk not less than ten days before the meeting of the Court.

#### **LORD MAYOR AND ALDERMEN**

39. The Alderman who is for the time being occupying the Office of Lord Mayor shall not act as a promoter in the incorporation of any company, or accept a new directorship of any company; nor shall **they** allow **their** name to appear as a director or proposed director of any company in any prospectus, offer for sale or advertisement, published in connection with the issue or sale to the public of any share or loan capital of that company or with any application for a quotation for or permission to deal in any such share or loan capital in any Stock Exchange and if this standing Order cannot otherwise be complied with **they** shall vacate **their** directorship. Provided that this Standing Order shall not apply in respect of any private company or incorporated charity- or save so far as the General Purposes Committee may from time to time otherwise decide- in relation to the share or loan capital of any company of which any shares are for the time being quoted and dealt in on any Stock Exchange.
40. An Alderman shall not, during the tenure of **their** office, allow **themselves** to be described as such in connection with the promotion or direction of any Company.

#### **OFFICERS**

41. Persons entering the employment of the Court of Aldermen or any of its committees, shall, unless already employed by the City of London Corporation, have a medical assessment by means of a questionnaire (and medical examination if considered necessary by the Physician-in-Charge of the Occupational Health Service or his/her representative).

#### **URGENCY POWERS**

42. Where in the opinion of the Town Clerk, urgent matters arise which require a decision before the next meeting of the relevant committee or the Court, the Town Clerk shall refer the matter to the relevant Chairman, or in **their** absence the Deputy Chairman or in the Deputy Chairman's absence the Senior Alderman, who shall decide whether it is necessary to call a special meeting or, alternatively, to authorise the Officers to act.

#### **INELIGIBILITY AND DISQUALIFICATION**

43. Any Aldermen who has a **pecuniary interest** in any item under discussion, or an interest which would be declarable under the Code of Conduct which regulates the conduct of members in local government, shall forthwith declare their interest and withdraw from the meeting **during consideration of that item**.

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