



Board of Governors of the City of London Freemen's School

Date: WEDNESDAY, 5 FEBRUARY 2020

Time: 11.00 am

Venue: COMMITTEE ROOMS, 2ND FLOOR, WEST WING, GUILDHALL, EC2V 7HH

Members:

Deputy Philip Woodhouse (Chairman)	Alderwoman Susan Langley
Deputy Roger Chadwick (Deputy Chairman)	Alderman Bronek Masojada, Billingsgate
Deputy John Bennett	Andrew McMillan (Co-optee)
Nicholas Bensted-Smith (Ex-Officio Member)	Deputy Hugh Morris
Deputy Kevin Everett	Graham Packham
Nicholas Goddard (Co-optee)	Deputy Elizabeth Rogula
Tracey Graham	Deputy James Thomson (Ex-Officio Member)
Brian Harris (Co-optee)	Councillor Chris Townsend (Co-optee)
Michael Hudson	Gillian Yarrow (Co-optee)

Enquiries: Polly Dunn
polly.dunn@cityoflondon.gov.uk

Lunch will be served in Guildhall Club at 1pm
NB – Part of this meeting may be subject to audio-visual recording

John Barradell
Town Clerk and Chief Executive

AGENDA

Part 1 - Public Agenda

1. **APOLOGIES**
2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**
3. **MINUTES**
To agree the public minutes and non-public summary of the meeting held on 21 November 2019.

For Decision
(Pages 1 - 8)
4. **DRAFT MINUTES OF THE FINANCE, GENERAL PURPOSES AND ESTATES SUB-COMMITTEE**
To receive the draft minutes and non-public summary of the Finance, General Purposes and Estates Sub-Committee meeting held on 13 January 2020.

For Information
(Pages 9 - 12)
5. **DRAFT MINUTES OF THE ACADEMIC AND PERSONNEL SUB-COMMITTEE**
To receive the draft minutes and non-public summary of the Academic and Personnel Estates Sub-Committee meeting held on 13 January 2020.

Please note that the Chairman of the Sub-Committee has not had the opportunity to approve these draft minutes.

For Information
(Pages 13 - 16)
6. **PUBLIC OUTSTANDING ACTIONS**
Report of the Town Clerk.

For Information
(Pages 17 - 20)
7. **KEY BOARD MEETING DATES AND POLICY SCHEDULE**
Report of the Town Clerk.

For Information
(Pages 21 - 22)
8. **ANNUAL REVIEW OF THE BOARD'S TERMS OF REFERENCE**
Report of the Town Clerk.

For Decision
(Pages 23 - 26)

9. **HEADMASTER'S PUBLIC REPORT**

Report of the Headmaster.

For Information
(Pages 27 - 42)

10. **UPDATE ON THE JUNIOR SCHOOL OF FREEMEN'S**

Report of the Headmaster.

For Information
(Pages 43 - 46)

11. **ANNUAL REVIEW OF RISK REGISTERS FOR: CITY OF LONDON FREEMEN'S SCHOOL BURSARY FUND AND CHARITIES ADMINISTERED IN CONNECTION WITH THE CITY OF LONDON FREEMEN'S SCHOOL**

Report of the Chamberlain and the Bursar.

For Decision
(Pages 47 - 54)

12. **COMMUNITY AND PARTNERSHIPS REPORT**

Report of the Headmaster.

For Decision
(Pages 55 - 62)

13. **REPORT ON POLICIES**

Report of the Deputy Head.

For Decision
(Pages 63 - 98)

14. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE BOARD**

15. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

16. **EXCLUSION OF THE PUBLIC**

MOTION - That under Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Local Government Act.

For Decision

Part 2 - Non-Public Agenda

17. **NON-PUBLIC MINUTES**

To agree the non-public minutes of the meeting held on 21 November 2019.

For Decision
(Pages 99 - 104)

18. **NON-PUBLIC MINUTES OF THE FINANCE, GENERAL PURPOSES AND ESTATES SUB-COMMITTEE**
To receive the draft non-public minutes of the Finance, General Purposes and Estates Sub-Committee meeting held on 13 January 2020.

For Information
(Pages 105 - 110)

19. **DRAFT NON-PUBLIC MINUTES OF THE ACADEMIC AND PERSONNEL SUB-COMMITTEE**
To receive the draft non-public minutes of the Academic and Personnel Sub-Committee meeting held on 13 January 2020.

Please note that the Chairman of the Sub-Committee has not had the opportunity to approve these draft minutes.

For Information
(Pages 111 - 112)

20. **NON-PUBLIC OUTSTANDING ACTIONS**
Report of the Town Clerk.

For Information
(Pages 113 - 116)

21. **HEADMASTER'S NON-PUBLIC REPORT**
Report of the Headmaster.

For Information
(Pages 117 - 126)

22. **LAND ON THE FRINGES OF ASHTEAD PARK TO BE DECLARED SURPLUS**
Report of the Headmaster.

For Decision
(Pages 127 - 130)

23. **BURSAR'S REPORT**
Report of the Bursar.

For Decision
(Pages 131 - 190)

24. **FINANCIAL INFORMATION DASHBOARD**
Joint report of the Chamberlain and the Bursar.

For Information
(Pages 191 - 212)

25. **FUNDRAISING UPDATE**
Report of the Headmaster.
- For Information**
(Pages 213 - 224)
26. **MAIN HOUSE PROJECT SUMMARY REPORT**
Report of the City Surveyor.
- For Information**
(Pages 225 - 228)
27. **GATEWAY 5: CITY OF LONDON FREEMEN'S SCHOOL MAIN HOUSE
REFURBISHMENT**
Report of the City Surveyor.
- Please note that the appendices for this have been provided within a separate document pack.*
- For Decision**
(Pages 229 - 234)
28. **DELEGATED AUTHORITY REQUEST: MAIN HOUSE ENABLING WORKS**
Report of the City Surveyor.
- For Decision**
(Pages 235 - 236)
29. **GATEWAY 3/4: FREEMEN'S SCHOOL MANAGED IT INFRASTRUCTURE
SERVICE**
Joint Report of the Headmaster and Chamberlain.
- For Information**
(Pages 237 - 244)
30. **GATEWAY 1-4: FREEMEN'S SCHOOL REVENUE WORKS PROGRAMME
2020/2021**
Report of the City Surveyor.
- For Decision**
(Pages 245 - 264)
31. **NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE
BOARD**
32. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND
WHICH THE BOARD AGREES SHOULD BE CONSIDERED WHILST THE PUBLIC
ARE EXCLUDED**