



Board of Governors of the City of London School for Girls

Date: MONDAY, 9 MARCH 2020

Time: 11.00 am

Venue: CITY OF LONDON SCHOOL FOR GIRLS - ST GILES TERRACE,
BARBICAN, EC2Y 8BB

Members:

Nicholas Bensted-Smith (Chairman)	Sylvia Moys
Deputy Clare James (Deputy Chairman)	Dhruv Patel
Rehana Ameer	Deputy Richard Regan
Randall Anderson	Professor Anna Sapir Abulafia (External Member)
Peter Bennett	Dr. Stephanie Ellington (External Member)
Mark Bostock	Soha Gawaly (External Member)
Mary Durcan	Mary Ireland (External Member)
Alderman Emma Edhem	Elizabeth Phillips (External Member)
Alderman Prem Goyal	Deputy James Thomson (Ex-Officio Member)
Deputy Tom Hoffman (Chief Commoner)	Deputy Philip Woodhouse (Ex-Officio Member)

Enquiries: Kerry Nicholls
kerry.nicholls@cityoflondon.gov.uk

Next Meeting Date: 11.00am, Monday 8 June 2020

N.B. Part of this meeting may be subject to audio-visual recording.

John Barradell
Town Clerk and Chief Executive

AGENDA

Part 1 - Public Agenda

1. **APOLOGIES**

2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**

3. **MINUTES**

To agree the public minutes and non-public summary of the meeting held on 2 December 2019.

For Decision
(Pages 1 - 6)

4. **SUB-COMMITTEE MINUTES**

- a) Draft Minutes of the Finance and Estates Sub-Committee held on 14 February 2020

To receive the draft public minutes and non-public summary of the Finance and Estates Sub-Committee meeting held on 14 February 2020

For Information
(Pages 7 - 12)

5. **OUTSTANDING ACTIONS**

Report of the Town Clerk.

For Information
(Pages 13 - 14)

6. **ANNUAL REVIEW OF TERMS OF REFERENCE**

Report of the Town Clerk.

For Decision
(Pages 15 - 18)

7. **PROPOSED UPDATE TO THE TERMS OF REFERENCE OF THE FINANCE AND ESTATES SUB-COMMITTEE**

Report of the Town Clerk.

For Decision
(Pages 19 - 22)

8. **REPORT OF THE HEADMISTRESS**

Report of the Headmistress of the City of London School for Girls.

For Information
(Pages 23 - 28)

9. **COMPLIANCE UPDATE**

Report of the Headmistress of the City of London School for Girls.

For Information
(Pages 29 - 42)

10. **RISK REGISTER 2019-20 FOR: THE CITY OF LONDON SCHOOL FOR GIRLS BURSARY FUND AND INCORPORATING THE CITY OF LONDON SCHOOL FOR GIRLS SCHOLARSHIPS AND PRIZES FUND**

Joint Report of the Chamberlain and the Bursar of the City of London School for Girls.

For Decision
(Pages 43 - 50)

11. **INTERNATIONAL HOLOCAUST REMEMBRANCE ALLIANCE (IHRA) DEFINITION ON ANTI-SEMITISM**

Report of the Town Clerk.

For Information
(Pages 51 - 54)

12. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE BOARD**

13. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

14. **EXCLUSION OF THE PUBLIC**

MOTION - That under Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Local Government Act.

For Decision

Part 2 - Non-Public Agenda

15. **NON-PUBLIC MINUTES**

To agree the non-public minutes of the meeting held on 2 December 2019.

For Decision
(Pages 55 - 60)

16. **NON-PUBLIC SUB-COMMITTEE MINUTES**

- a) Draft Non-Public Minutes of the Academic Working Party held on 12 February 2020

To receive the draft non-public minutes of the Academic Working Party held on 12 February 2020.

- b) Draft Non-Public Minutes of the Finance and Estates Sub-Committee held on 14 February 2020

To receive the draft non-public minutes of the Finance and Estates Sub-Committee meeting held on 14 February 2020.

For Information
(Pages 61 - 74)

17. **OUTSTANDING ACTIONS**

Report of the Town Clerk.

For Information
(Pages 75 - 76)

18. **REPORT OF THE HEADMISTRESS**

Report of the Headmistress of the City of London School for Girls.

For Decision
(Pages 77 - 142)

19. **SCHOOL PULSE SURVEY FINDINGS**

The Headmistress of the City of London School for Girls to be heard.

For Information

20. **MANAGEMENT OF ARREARS OF FEES AT CLSG - AUTUMN TERM 2019**

Report of the Headmistress of the City of London School for Girls.

For Decision
(Pages 143 - 158)

21. **FINANCIAL INFORMATION DASHBOARD**

Joint Report of the Chamberlain and the Bursar of the City of London School for Girls.

For Information
(Pages 159 - 172)

22. **CLSG EMERGING ESTATE STRATEGY**

Report of the Headmistress of the City of London School for Girls.

For Decision
(Pages 173 - 176)

23. **NOTICE PERIODS REQUEST: RESOLUTION**

To receive a resolution of the Finance, General Purposes and Estates Sub-Committee of the Board of Governors of the City of London Freemen's School to the Establishment Committee.

For Information
(Pages 177 - 178)

24. **REPORT OF ACTION TAKEN BETWEEN MEETINGS**

Report of the Town Clerk.

For Information
(Pages 179 - 180)

25. **LEAVERS' CEREMONY**

The Headmistress of the City of London School for Girls to be heard.

For Information

26. **NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE BOARD**

27. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE BOARD AGREES SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

Part 3 - Confidential Agenda - Circulated Separately

28. **CONFIDENTIAL SUB-COMMITTEE MINUTES**

a) Draft Confidential Minutes of the Finance and Estates Sub-Committee

To receive the draft confidential minutes of the Finance and Estates Sub-Committee meeting held on 14 February 2020.

For Information

29. **REPORT OF THE HEADMISTRESS - APPENDICES G - J**

Confidential Appendices to be read in conjunction with Agenda Item 18.

For Decision

30. **STAFFING STRUCTURE**

Report of the Headmistress of the City of London School for Girls.

(Appendix 3 – To Follow)

For Decision

31. **TEACHING SALARY BENCHMARKING REVIEW**

Report of the Headmistress of the City of London School for Girls.

For Information