



Finance Grants Oversight and Performance Sub Committee

Date: TUESDAY, 9 APRIL 2019

Time: 3.45 pm ** or on the rising of the Finance Committee**

Venue: COMMITTEE ROOMS 3 & 4 - 2ND FLOOR, WEST WING, GUILDHALL

Members: Simon Duckworth (Chairman) Oliver Lodge
Deputy Philip Woodhouse Jeremy Mayhew
(Deputy Chairman) Mark Wheatley
Nicholas Bensted-Smith
Deputy Jamie Ingham Clark

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NB. Part of this meeting might be subject to audio or visual recording

**John Barradell
Town Clerk and Chief Executive**

AGENDA

Part 1 - Public Agenda

1. **APOLOGIES**

2. **MEMBERS DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**

3. **MINUTES**

To agree the public minutes and non-public summary of the meeting held on 13th November 2018.

For Decision
(Pages 1 - 4)

4. **CENTRAL GRANTS PROGRAMME (CGP) - UPDATE AND NEXT STEPS REPORT**

Chief Grants Officer (CGO) and Director of City Bridge Trust.

For Information
(Pages 5 - 44)

5. **COMMUNITY INFRASTRUCTURE LEVY (CIL) NEIGHBOURHOOD FUND**

Chief Grants Officer (CGO) and Director of City Bridge Trust.

For Information
(Pages 45 - 54)

6. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB COMMITTEE**

7. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

8. **EXCLUSION OF THE PUBLIC**

MOTION – That under Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of schedule 12A of the Local Government Act.

For Decision

Part 2 - Non-public Agenda

9. **NON-PUBLIC MINUTES**

To agree the non-public minutes of the meeting held on 13th November 2018.

For Decision
(Pages 55 - 56)

10. **NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB-COMMITTEE**
11. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

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FINANCE GRANTS OVERSIGHT AND PERFORMANCE SUB COMMITTEE TUESDAY, 13 NOVEMBER 2018

Minutes of the meeting of the Finance Grants Oversight and Performance Sub
Committee held at Guildhall at 3.45 pm

Present

Members:

Simon Duckworth (Chairman)
Deputy Philip Woodhouse (Deputy Chairman)
Nicholas Bensted-Smith
Deputy Jamie Ingham Clark
Oliver Lodge
Jeremy Mayhew
Mark Wheatley

Officers:

David Farnsworth	-	Chief Grants Officer, Director of City Bridge Trust, Town Clerk's Department
Jack Joslin	-	Central Grants Unit, Town Clerk's Department
Scott Nixon	-	Central Grants Unit, Town Clerk's Department
Anne Pietsch	-	Comptroller and City Solicitor's Department
Emily Rimington	-	Comptroller and City Solicitor's Department
Karen Atkinson	-	Chamberlain's Department
John Cater	-	Town Clerk's Department
Chloe Rew	-	Town Clerk's Department

1. APOLOGIES

There were no apologies.

2. MEMBERS DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA

Deputy Jamie Ingham Clark declared a non-pecuniary interest in Item 4 (Central Grants Programme – City's Cash Grants Budget) by virtue of being a churchwarden of St. Lawrence Jewry and Member of Guild Church Council (ex-officio).

3. MINUTES

RESOLVED – That the public minutes and summary of the meeting held on 10 April 2018 be approved as a correct record, subject to the deletion of "Karen Atkinson – Town Clerk's Department" under the list of officers who attended the last meeting.

4. CENTRAL GRANTS PROGRAMME – CITY'S CASH GRANTS BUDGET

Members received a report of the Chief Grants Officer which provided an update on the City's Cash Grants Budget Allocations, the Central Grants Unit underspend in 2018/19 period and the surplus which had been carried over.

It was noted that King Edwards School Witley was misspelled in the report.

RESOLVED – That the subcommittee receive the report and note its contents.

5. **CENTRAL GRANTS PROGRAMME - UPDATE AND NEXT STEPS**

Members received a report of the Chief Grants Officer which provided an update on the Central Grants Programme (CGP), including: outcomes of the four CGP grant rounds delivered in 2018/19; a monitoring and evaluation update of the CGP; and, an outline of the next steps for 2018/19.

The Chief Grants Officer advised that it is expected that the CGP will spend its budget for 2018/19.

Members were informed that any underspends on other grant budgets outside the CGP and held within City's Cash can be transferred to the CGU for equal allocation to the three City's Cash funding theme. This can be approved by delegated authority to the Town Clerk, in consultation with the Chairman and Deputy Chairman of the Finance Committee.

With regards to the Enjoying Green Spaces programme, Members were informed that in 2017 there was a lack of take-up in the programme as the deadline was too early. Officers carried out workshops with individuals, communities and interested parties to develop capacity to create applications for grants. As a result, there has been an increase in applications in 2018. This has been a learning curve for officers unfamiliar with grant-giving.

Members were informed that the Chief Grants Unit (CGU) continues to monitor organisations which previously received funding from the City Corporation but are either no longer eligible under the new CGP or which may require assistance in framing suitable applications.

RESOLVED – That the sub-committee receive the report and note its contents.

6. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

There were no questions.

7. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

There was no other business.

8. **EXCLUSION OF THE PUBLIC**

RESOLVED – That Under Section 100A (4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act

Item Nos	Para no
9-10	3

9. **NON-PUBLIC MINUTES**
RESOLVED – That the non-public minutes and summary of the meeting held on 10 April 2018 be approved as a correct record.
10. **UPDATES ON THE BENEFITS IN KIND POLICY**
Members received a report of the Chief Grants Officer relative to an update on Benefits in Kind and volunteer hours reported by officers.
11. **NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB-COMMITTEE**
There were no questions.
12. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**
There were no items of urgent business.

The meeting ended at 16:25 pm

Chairman

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Committee Finance Grants Oversight and Performance Sub-Committee	Dated: 09/04/2019
Subject Central Grants Programme (CGP) – Update and Next Steps	Public
Report of: Chief Grants Officer (CGO) and Director of City Bridge Trust	For Information
Report author: Jack Joslin, Head of Central Grants Programme, Central Grants Unit (CGU)	

Summary

This report provides an update on the CGP. The report includes the outcomes of the four CGP grant rounds delivered in 2018/19; an update on the monitoring and evaluation of the CGP and an outline of the next steps for 2019/20.

Recommendations:

- a) To note the CGP progress update report.

Main Report

Background

1. The CGU has been established since October 2016 to manage the effectiveness of the CGP based on recommendations of the Effectiveness of Grants Service Based Review (SBR).
2. The CGU is co-located with the City Bridge Trust (CBT) team in order to facilitate consistency of approach and harmonise service standards across grant-making activities by the City Corporation. The Chief Grants Officer, responsible for the grant-making activities of CBT maintains an overview of the CGU, with relevant input from the Head of Charity and Social Investment Finance (Chamberlain's Department), with the work being delivered by the Head of Central Grants Programme (HCGP).
3. In March 2018 the Resource Allocation Sub-Committee and Policy and Resources Committee met and both agreed to support the implementation of the CGP on a permanent basis from the 1st April 2018. Members agreed an uplift to the City's Cash Grants element of the CGP Budget to enable this to equal £250,000 annually, being approximately 20% of the City's Cash grants budget, an uplift of £91,000 for 2018/19. Members also noted the uplift of £10,000 applied to the operating costs of the CGU, included within the

approved CBT budget for 2018/19. This amount is supplemented by the management fee paid by the charities that are administered under the CGP.

4. The four CGP funding themes were agreed in March 2016 by the Policy and Resources Committee, and the eligibility criteria subsequently agreed by each respective grant-giving committee.

CGP Update

5. Since the last meeting 4 additional grant rounds have taken place. The table below outlines the total number of successful applications awarded in the year ending 31 March 2019. 42 grants have been awarded totalling £423,247 in the 5-month period since the last meeting.

12 Month Grant Period April 2018 – March 2019		
CoL Programme	Number of Grants	Amount Awarded
Education & Employment	17	£280,790
Inspiring London through Culture	25	£189,224
Enjoying Green Spaces and the Natural Environment	12	£155,475
Stronger Communities	13	£92,725
Total	67	£718,214

6. An update in more detail on the progress of the four CGP grant rounds for 2018/19 is provided in **Appendix 1**.
7. Detail of all applications approved, withdrawn and rejected under the CGP in 2018/19 is shown at **Appendix 2**.
8. A breakdown of the Management costs for the CGU in 2018/19 is shown at **Appendix 3**. Members will note a forecast underspend in the management costs for the programme in 2018/19. This is due to delays in staff recruitment and a delay in the CGU taking on other CoL Charities to manage.

Overview of CGP

Staffing Update

9. In March 2018 the Policy and Resources Committee agreed an uplift to the operating costs of the CGU. The increased budget was to include the permanent recruitment of the HCGP for 3 days a week and to recruit a Funding Officer 2.5 days a week to support the work of the CGU. As there was a delay in recruitment the HCGP has been working 4 days a week since June 2018.
10. A Funding Officer for the Central Grants Programme was appointed and started on 1st December 2018.

Education and Employment

11. Revised criteria were approved by the Education Board on 8th March 2018 and two grant rounds have taken place in 2018/19 with deadlines in June and September. The HCGP worked with the Education Team and Media Team to publicise the programme widely which resulted in two successful funding rounds. The City Educational Trust (290840) spent nearly its full budget including carry forward from the previous year. Further work needs to be done to encourage improved applications to the City of London Corporation Combined Education Charity (312836). At the Education Charity Sub-Committee in November Members agreed revised wording to widen the eligibility criteria to facilitate improved distribution of funds.

Inspiring London through Culture

12. This is a very popular programme. The HCGP worked closely with officers to ensure that the rounds were well advertised across a range of channels. Two funding rounds took place in 2018/19. In July 2018 the Culture, Heritage and Libraries Committee agreed to delegate decision making to the Town Clerk in consultation with the Chairman and Deputy Chairman for all grants of £10,000 or less. This has allowed for applicants to receive a decision on their applications more quickly and improved efficiency.
13. In January 2019 this programme received a significant amount of applications totalling over £200,000. After an initial review it was deemed that the majority of applications were of a high quality. In order to meet the demand of this round Officers consulted with the Chairman and Deputy Chairman of the Finance Committee to seek approval of an early transfer of an underspend from another City's Cash grants budget. Approval was given for a further £56,655 to be added to the budget for this grant round, to meet the demand.

Stronger Communities

14. The Stronger Communities Programme ran two successful grant rounds in 2018/19. Although the programme received a high volume of applications the rejection rate was very high, leaving an underspend in the year. Analysis of rejections from the programme shows that many applicants misunderstand the criteria and the geographical restrictions. The CGU is working with the Department of Community and Children's Services (DCCS) Officers to ensure a more targeted outreach programme for 2019/20. The CGU will continue to work with applicants to improve the quality of applications. Members will note that although this programme spent the least across the 3 programmes it had a high management and administration cost. Reasons for the include: a high rejection rate for applications, ongoing support for the Spacehive programme and small grants being proportionally more expensive to administer.
15. At the February 2018 DCCS Committee, Members resolved that £30,000 of the Stronger Communities budget (City's Cash) under the CGP could be committed to support grants to organisations applying through a new 'crowd funding' platform run by Spacehive. The CGU continues to manage the Spacehive grants programme and a number of projects have been supported

delivering work in the Aldgate Square area. The cost of the Spacehive budget are met by Departmental Budgets with the CGU responsible for assessing project applications on the platform and providing recommendations to officers from the DCCS Department.

16. In February 2019 Spacehive were re-commissioned for another year to extend the 'Our Aldgate' programme to the whole of the City of London. After running for a year, it was agreed that focusing the platform in a small area like Aldgate was too restrictive. The rebranded 'Our City' launched in February 2019 and will attract applications from across the City. The CGU will continue to work with DCCS officers and Spacehive to ensure appropriate due diligence is carried out on project applications.
17. In accordance with the decisions of the trustees of the Corporation of London Benevolent Association (206643) (the Association) and the Community and Children's Services Committee, on behalf of the City Corporation as Trustee of the Combined Relief of Poverty Charity, the Association's assets were transferred to the Combined Relief of Poverty Charity (1073660) as a restricted fund on 31 October 2018. Work is ongoing with DCCS Officers, supported by the Chamberlain's and Comptroller and City Solicitor's departments, to update the Stronger Communities eligibility criteria to reflect the availability of additional funds for distribution following the transfer of assets from the Association to the Combined Relief of Poverty Charity, and the restrictions on these funds, and to ensure that grants will be awarded from this Charity in 2019/20.

Enjoying Green Spaces and the Natural Environment

18. Enjoying Green Spaces and the Natural Environment held one round in November 2017 and received only two applications. The HCGP has worked with officers in the Open Spaces Department to develop a marketing strategy for the October 2018 grant round. The HCGP has carried out funding presentations in Epping Forest and Parliament Hill and provided one to one support on applications from Burnham Beaches and City Commons. The outreach and marketing of the programme was a success and Officers from across the Open Spaces Department met and awarded 12 grants totalling £155,475. A marked improvement from the 2 grants awarded in 2017/18.
19. The HCGP has supported Open Spaces Officers to survey applicants and stakeholders from across the Department on whether the eligibility criteria for the programme are still suitable. A review has been completed with recommendations being made to the Open Spaces and City Gardens Committee in April for Decision. Officers plan to have one deadline in 2019/20 and to do similar outreach work in the build up to the deadline supported by the CGU.

General

20. The CGU still monitors organisations that are perceived to have fallen through the cracks as they may have previously benefited from funding from the City Corporations previous arrangements for grant-making but are ineligible under

the current CGP criteria. Further information on these grants can be provided at Members' request or verbally at the meeting.

21. The HCGP is planning several workshops in 2019/20 in the build up to grant rounds.
22. The CGP received some positive exposure in the press in 2019/20. **Appendix 4** shows a sample list of media engagements.
23. The City of London holds a contingency fund of £100,000 in its City's Cash budget, allocated to the International Disasters Fund (IDF) administered by the Finance Committee. The CGU provide advice and make recommendations to the Finance Committee about where to distribute IDF in response to International Appeals. This year donations have been made to the Disaster Emergency Committee (DEC) and Save the Children in response to the two Indonesian Tsunami's and a further donation to the DEC in response to the humanitarian effort in the wake of Cyclone Idai in Southern Africa.
24. The HCGP has prepared an annual report to be presented to all the Service Committees to outline the overall work of the CGP. A copy of the report can be viewed at **Appendix 5**.

Monitoring

25. The HCGP has set up and implemented the online monitoring and evaluation system in line with best practice from the CBT. Monitoring is generally of a good standard with grantees reporting on the success and impact of their funded schemes, the enhanced reach of the funding provided and how the funding has helped to leverage additional or match-funding for projects.
26. The CGU currently oversees and manages 95 active grants. 28 grants have now been completed since the CGP's inception and provided monitoring information.

Next steps 2019/20

27. The CGU will continue to work with the CGO, The Comptroller and City Solicitor's Department and the Chamberlain to explore the consolidation and rationalisation of charities associated with the City Corporation, in particular those whose purpose is charitable funding. A verbal update on this will be provided at the meeting.
28. The CGU will continue to monitor the City of London's Benefits in Kind and will be commencing the annual monitoring for this in August.
29. The HCGP will work with the Philanthropy Director to support implementation and delivery of the Philanthropy Strategy.
30. Discussions are happening between the CGU and the Department for Built Environment around the management of the Community Infrastructure Levy

Neighbourhood Fund. A further paper has been provided on this for information, with a verbal update to be provided at the meeting.

31. The CGU will continue its core business of monitoring existing grants and the distribution of 2019/20 funds: The table below outlines the income potentially available for distribution by the CGP in 2019/20 for all existing programmes should requests for carry-forward within the City's Cash Grant's budget be approved.

2019/20 Funds for Distribution

Entity	New Funds in the year	Carry Forward from 18/19	Total
City Educational Trust	150,000	7,369	157,369
Combined Education Charity	46,000	38,835	84,835
Combined Relief of Poverty Charity	4,000	52,000	56,000
Sundry Trust's Total	200,000	98,204	298,204
City's Cash			
Inspiring London through Culture	83,333	6,431	89,764
Stronger Communities	83,333	39,275	122,608
Enjoying Green Spaces	83,334	3,525	86,859
City's Cash Total	250,000	49,231	299,231
Total	450,000	147,435	597,435

32. The table below outlines the application deadlines for the CGP in 2019/20.

Funding Theme	Application Deadlines
Education and Employment	April 2019 October 2019
Inspiring London through Culture	May 2019 January 2020
Stronger Communities	May 2019 November 2019
Enjoying Green Spaces and the Natural Environment	October 2019

33. The HCGP has joined the London Borough Grants Officers Network and attends the London Borough Grants Officer Forum, hosted by London Councils. This is a useful forum to discuss issues across London and get updates from London Funders and London Councils.
34. The HCGP has become the Co-Chair of the National Lottery Fund Officer Working Group which oversees all grant applications made to the National

Lottery across the City of London Corporation. The HCGP will provide advice and scrutiny on funding proposals, to assist the City Surveyor's Department priorities proposals.

Appendix 1 – CGP Grants Overview 2018/19

Appendix 2 – Overview of Approved, Rejected and Withdrawn Grants 2018/19

Appendix 3 – Breakdown of CGU Management Costs

Appendix 4 – CGP Media Schedule 2018/19

Appendix 5 – CGP Annual Report

Background Papers:

- Policy and Resources Committee, January 2017, 'Review and Reclassification of Former Finance Grants Sub-Committee Grants'.
- Policy and Resources Committee, March 2018, 'Central Grants Programme Review'

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Appendix 1 – Central Grants Programme overview 2018/19

Funding Theme	Committee/Officer Panel date	Total number of applications received	Total number of applications approved	Funding Available 2018/19	Total funding awarded through CGP (£)	Balance
Education and Employment	Education Charity Sub-Committee - July 2018, The City of London Corporation Combined Education Charity (290129). - 2 Grant Rounds	15 Applications	5	£75,635	£36,800	£38,835
	Education Charity Sub-Committee - July 2018, (The City Educational Trust Fund (290840). - 2 Grant Rounds	18 Applications	12	£251,359	£243,990	£7,369
	Total Education Overall	33 Applications	17	£326,994	£280,790	£46,204
Inspiring London through Culture	Culture, Heritage and Libraries - 2 Grant Rounds	34 Applications	25	£195,655	£189,224	£6,431
Stronger Communities	2 Officer Panels - 2 Rounds	30 Applications	13	£132,000	£92,725	£39,275

Enjoying Green Spaces and the Natural Environment	Application Received – Grant Round	17 Applications	12	£159,000	£155,475	£3,525
	Total City's Cash Grants	81 Applications	50	£486,655	£437,424	£49,231

Total		114 Application	67	£813,649	£718,214	£95,435
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Appendix 2 – All Applications Approved 2018/19

ID/Ref	Request Date	Status	CoL Programmes	Organisation Name	Project Description	Grant Amount
14806	02/05/2018	Active	Education	Mountview Academy of Theatre Arts 2018/2019	£5,000 grant from the City of London Corporation Combined Education Charity towards the course fees for a MA/PG Dip in Performance (Acting) at Mountview Academy of Theatre Arts.	£5,000
14817	24/05/2018	Active	d) The City Educational Trust Fund	Dr Johnson's House Trust Ltd	£8,800 to Dr Johnson's House Trust Ltd from the City Educational Trust towards the delivery of the Education programme at Doctor Johnson's House.	£8,800
14816	24/05/2018	Active	d) The City Educational Trust Fund	in2scienceUK	£25,000 over 12 Months to in2scienceUK from the City Educational Trust, to fund 200 Bursary placements for students in London and a contribution to the salary costs of the Regional Programme Manager.	£25,000
14815	24/05/2018	Active	Education	Middlesex University	£5,000 bursary from the City of London Corporation Combined Education Charity towards the purchase of a computer, film equipment and travel costs for the final year of study of a BA in Journalism and Communication at Middlesex University.	£5,000

ID/Ref	Request Date	Status	CoL Programmes	Organisation Name	Project Description	Grant Amount
14811	24/05/2018	Active	d) The City Educational Trust Fund	Roundhouse Trust	£25,000 over two years (£12,500 and £12,500) to the Roundhouse Trust from the City Educational Trust, to contribute to the Roundhouse Education Programme in London.	£25,000
14813	24/05/2018	Active	d) The City Educational Trust Fund	Sadler's Wells	£25,000 to Sadler's Wells from the City Educational Trust over two years (£12,500 and £12,500) towards the cost of workshops, curriculum support, showcase and professional development for teachers, all within London.	£25,000
14826	25/05/2018	Active	d) The City Educational Trust Fund	Achievement for All (3As) Ltd	£25,000 to Achievement for All (3As) Ltd from the City Educational Charity towards of the costs of the Counterpoint research project that relate to the cultural arts and Science, Technology, Engineering and Maths (STEM) subjects.	£25,000
14825	25/05/2018	Active	d) The City Educational Trust Fund	Ark	£25,000 over 2 years (£12,500; £12,500) towards the design and development of curriculum resources and to support the travel costs of 125 students from London Schools to access programme days at partner business offices and universities for the purposes of supporting BTEC qualifications in Applied Science, Business or IT.	£25,000

ID/Ref	Request Date	Status	CoL Programmes	Organisation Name	Project Description	Grant Amount
14824	25/05/2018	Active	d) The City Educational Trust Fund	Career Ready	£7,800 over 12 months to contribute to the Salary of the Regional Manager to deliver STEM Masterclasses and associated project costs.	£7,800
14823	25/05/2018	Active	d) The City Educational Trust Fund	City of London Academy Islington	£25,000 over one year to cover the cost of the trip to Ypres (£12,300) and the costs of Lighting, Sound Equipment, Theatre Tips and Workshops throughout the year.	£25,000
14827	25/05/2018	Active	e) Combined Education Charity	A New Direction London Limited	£9,600 to A New Direction London Limited from the City of London Corporation Combined Education Charity towards the cost of workshops, coaching and roundtable events as part of the Cultural Leadership Programme, conditional on the grant only being applied to benefit London school teachers from maintained schools and academies.	£9,600
14812	25/05/2018	Active	d) The City Educational Trust Fund	Stratford Circus Arts Centre	£25,000 to the Stratford Circus Arts Centre from the City Educational Trust over two years (£12,500 and £12,500) towards the overall project costs of the Creative Schools brokerage programme in East London. The grant funding to be conditional on the balance being raised for the total cost of the project; funding being released quarterly subject to the Central Grants Unit receiving quarterly management accounts.	£25,000

ID/Ref	Request Date	Status	CoL Programmes	Organisation Name	Project Description	Grant Amount
14858	29/05/2018	Active	a) Stronger Communities	Portsoken Ward Club	£1,000 towards the annual Coach trip for residents of Portsoken Ward to Boulogne. Funding is conditional on the Central Grants Unit receiving appropriate financial information to approve be approved by the Chamberlain's Department.	£1,000
14863	28/06/2018	Active	a) Stronger Communities	Age UK East London	£9,270 to cover the cost of volunteer recruitment, staff time, and project overheads for a project that enables housebound people in the City of London to get out and enjoy activities in their community.	£9,270
14864	28/06/2018	Active	a) Stronger Communities	Aldgate Community Events	£8,000 towards the total cost of delivering the Aldgate Lantern Parade and Winter Fair in 2018.	£8,000
14855	28/06/2018	Active	a) Stronger Communities	Little Angel Theatre	£8,615 towards the costs of weekly and monthly workshops, tickets and a performance for residents of the Iselden House estate.	£8,615
14876	17/07/2018	Active	c) Inspiring London through Culture	Spitalfields Music	£7,500 contribution to the total project cost of the 2018 Spitalfields Festival place that will take place in December.	£7,500
14875	17/07/2018	Active	c) Inspiring London through Culture	St John Ambulance (parent company of Museum of St John which is a member of The Ring consortium)	£2,000 contribution to the Project Manager costs in delivering phase 2 of establishing The Ring Consortium.	£2,000

ID/Ref	Request Date	Status	CoL Programmes	Organisation Name	Project Description	Grant Amount
14874	17/07/2018	Active	b) Enjoying Green Spaces & the Natural Environment	Alzheimer's Society	£14,852 over 12 months to continue to support the cost of a Dementia support worker (10.5hpw), volunteer costs and associated running costs for the delivery of a 'Singing for the Brain' programme at 'The View' in Epping Forest. Funding is subject to receipt of a satisfactory monitoring form for the current grant.	£14,852
14878	19/07/2018	Active	c) Inspiring London through Culture	Voces Cantabiles Music	£5,200 to support the workshops at the Gresham Centre, the rehearsal and concert and the project management costs.	£5,200
14881	20/07/2018	Active	c) Inspiring London through Culture	Sing London Limited	£7,500 toward to the cost of commissions, over-time payments and marketing costs to deliver Libraries at night in the City of London.	£7,500
14880	20/07/2018	Active	c) Inspiring London through Culture	Summer Music in City Churches	£7,500 funding to deliver a midsummer festival of music and words in Churches across the square mile in 2019.	£7,500

ID/Ref	Request Date	Status	CoL Programmes	Organisation Name	Project Description	Grant Amount
14883	22/07/2018	Active	c) Inspiring London through Culture	City Music Foundation	£7,500 to contribute to the costs of 8 free lunch time concerts and two additional performances at Bat's the Less, the Pathology Museum and Bart's the Great from September to May 2019. Funding is conditional on match funding the rest of the concerts, which is a requirement of this programme.	£7,500
14884	23/07/2018	Active	c) Inspiring London through Culture	London Euphonia Orchestra	£5000 to cover the operational costs including rehearsal space, venue hire and marketing to deliver concerts in the City over the course of a year. Funding is conditional on receipt of further information on how the organisation will develop and collect audience data to ensure best practice.	£5,000
15024	14/09/2018	Active	e) Combined Education Charity	Prisoners of Conscience (PoC) Appeal Fund	£15,000 to support the bursary costs of two individuals that will be managed by the Prisoners of Conscience Charity.	£15,000
15028	27/09/2018	Active	d) The City Educational Trust Fund	Queen Mary University of London	£15,825 to cover the staff, coordination and material costs to deliver two Maths and Science Summer schools in 2019.	£15,825

ID/Ref	Request Date	Status	CoL Programmes	Organisation Name	Project Description	Grant Amount
15027	27/09/2018	Active	d) The City Educational Trust Fund	Spitalfields Music	Recommendation: £20,000 to provide high-quality, inspiring music education experiences across Tower Hamlets schools which offer few opportunities for engagement in high-quality creative experiences. Funding is conditional on receipt of satisfactory monitoring information from the current funded grant from the City Educational Trust.	£25,000
15030	28/09/2018	Active	d) The City Educational Trust Fund	Galleywall Primary City of London Academy	£11,565 to support the cost of a playground performance area, playground sound centre, the singing playground project and the cost of a singing teacher to deliver a parent pupil choir over a two-year period at Galleywall Primary.	£11,565
15033	01/10/2018	Active	Education	City of London Academy Islington	£2,200 for a cohort of City of London Academy Teachers to take part in a SSAT Lead Practitioner accreditation.	£2,200
15051	16/10/2018	Active	b) Enjoying Green Spaces & the Natural Environment	Friends of City Gardens	£10,300 to fund the training, conservation work and materials to deliver the City's Biodiversity action plan across the City Gardens over a 12 month period.	£10,300
15050	16/10/2018	Active	b) Enjoying Green Spaces & the Natural Environment	Highams Park Community CIC	£13,550 over a 12-month period to cover the material and equipment costs to improve the conservation value of the Highams Park part of Epping Forest.	£13,550

ID/Ref	Request Date	Status	CoL Programmes	Organisation Name	Project Description	Grant Amount
15046	17/10/2018	Active	b) Enjoying Green Spaces & the Natural Environment	Epping Forest Field Centre	£14,874 Over a 20-month period to support the costs of 1.5 dedicated Educators and overheads to deliver environmental education activities in Wanstead Parkland, Bush Wood, & Wanstead Flats and Epping Forest.	£14,874
15048	18/10/2018	Active	b) Enjoying Green Spaces & the Natural Environment	The Berkshire Buckinghamshire and Oxfordshire Wildlife Trust	£8,000 to support the material costs of the improvement works to the Haymill Valley.	£8,000
15047	18/10/2018	Active	b) Enjoying Green Spaces & the Natural Environment	Friends of West Ham Park	£11,927 to support the equipment and material costs to increase and improve the Vegetable Garden at West Ham Park. Payments for this grant will be made in instalments to be agreed with the Funding Manager.	£11,927
15039	19/10/2018	Active	b) Enjoying Green Spaces & the Natural Environment	Capital Kids Cricket	£14,800 over an 8-month period for the coaching costs, a cricket festival, equipment and associated running costs for CCK to run physical activities and cricket sessions for women and girls in West Ham Park.	£14,800
15041	19/10/2018	Active	b) Enjoying Green Spaces & the Natural Environment	Highgate Harriers	£10,000 towards the set up of Good Gym style activities on Hampstead Heath (£3,900) and a weekly Disability athletics session at the Hampstead Heath Athletic track (£6,100).	£10,000

ID/Ref	Request Date	Status	CoL Programmes	Organisation Name	Project Description	Grant Amount
15043	19/10/2018	Active	b) Enjoying Green Spaces & the Natural Environment	Loughton Youth Project (LYP)	£13,174 over a 12 month period to cover the staff and activity costs of an Epping Forest Young Warden Scheme, Forest Focus Youth Club night and a variety of holiday projects on Epping Forest	£13,174
15044	19/10/2018	Active	b) Enjoying Green Spaces & the Natural Environment	OrganicLea Ltd	£14,300 to cover the staffing and coordination costs of a 12-month project of guided walks, stretch and relaxation sessions and a family forest cycling programme in Epping Forest.	£14,300
15045	19/10/2018	Active	b) Enjoying Green Spaces & the Natural Environment	Redington Frognal Association	£15,000 contribution to the design and construction costs to restore the Constable's Branch Hill Pond. Funding is conditional on the balance for the total project being raised.	£15,000
15037	24/10/2018	Active	b) Enjoying Green Spaces & the Natural Environment	Downlands Trust	£14,698 towards the cost of volunteer task days and the oversight of grazing on the City Common's over a 12-month period. The work will be contracted to the Downlands Partnership and monitored and managed by the Downlands Trust.	£14,698
15141	30/10/2018	Active	c) Inspiring London through Culture	Mimbre Ltd	£9,970 towards the cost of delivering Skyline a 10 week youth programme, two performances and workshops in the City of London and Hackney.	£9,970

ID/Ref	Request Date	Status	CoL Programmes	Organisation Name	Project Description	Grant Amount
15155	09/11/2018	Active	a) Stronger Communities	Afro-Brazilian Arts & Cultural Exchange Institute	£4,900 toward the running costs of a 35-week programme introducing young people for City of London Housing Estates in Southwark to Capoeira and other Afro-Brazilian Arts.	£4,900
15145	14/11/2018	Active	a) Stronger Communities	Age Concern City of London	£9,920 over a 12-month period to continue to deliver a community outreach programme, regular meetings and support the delivery of the Mansell Street Women's Group working with older Bengali women that reside in the Mansell Street estate and surrounding areas.	£9,920
15154	14/11/2018	Active	a) Stronger Communities	Chance UK	£10,000 to cover the staffing and project costs of providing specialist mentoring to two children with severe emotional and behavioural needs, living on City of London housing estates in Southwark.	£10,000
15152	15/11/2018	Active	a) Stronger Communities	Strictly Stylish Sequence Dancers	£2,000 towards the costs of providing 12 monthly practice sessions, two parties and two excursions. This offer is conditional on the grant being spent entirely during 2019 and on the organisation updating its safeguarding policy in line with current good practice.	£2,000
15146	16/11/2018	Active	a) Stronger Communities	Aldgate Community Events	£10,000 contribution towards the event costs associated with hosting the Boishakhi Mela in the Guildhall Yard on 14 April 2019. Funding is conditional on the balance for the project being confirmed.	£10,000

ID/Ref	Request Date	Status	CoL Programmes	Organisation Name	Project Description	Grant Amount
15147	16/11/2018	Active	a) Stronger Communities	Forget Me Not Memory cafe	£10,000 towards the staffing, publicity and running costs of a fortnightly "City Connect" activity club at Artizan Street Library, for vulnerable and isolated City of London residents. This grant is conditional upon a minimum 95% of participants being resident in the City of London or on City of London managed housing estates.	£10,000
15143	16/11/2018	Active	a) Stronger Communities	Mint Street Music Festival Team	£7,020 to support the rehearsal, coordination, publicity and other associated costs of a Mardi Gras festival in February and the Mint Street Music festival in July 2019.	£7,020
15144	16/11/2018	Active	a) Stronger Communities	Repowering Limited	£10,000 towards the costs of establishing a community energy project to install solar panels on the Middlesex Street Estate. This grant is conditional upon the ongoing approval of the City of London at each stage of the project.	£10,000
15142	28/11/2018	Active	c) Inspiring London through Culture	Motionhouse	£10,000 to contribute to the cost of two performances of Wild to take place in City over one day in the summer of 2019.	£10,000

ID/Ref	Request Date	Status	CoL Programmes	Organisation Name	Project Description	Grant Amount
15255	07/12/2018	Active	c) Inspiring London through Culture	Open City Architecture	£7,000 towards the cost of delivering the project costs for Open House Families architecture tours of the Barbican, the Museum of London, St Paul's Cathedral and the NLA's City Centre.	£7,000
15256	09/01/2019	Active	c) Inspiring London through Culture	Illuminated River Foundation	£3,100 to support the performance and rehearsal costs of new 'Water Music', composed by Guildhall students and performed in the City of London.	£3,100
15279	09/01/2019	Active	c) Inspiring London through Culture	London Bubble	£8,500 to extend year two of the Charting the Mayflower project into the City of London.	£8,500
15257	09/01/2019	Active	c) Inspiring London through Culture	Studio 3 Arts	£10,000 to support the costs of an audience development programme to introduce new audiences from Barking and Dagenham to the City of London's cultural offer.	£10,000
15274	10/01/2019	Active	c) Inspiring London through Culture	Arab British Centre	£7,871 for three artist commissions, academic mentoring for artists, artist expenses, a series of events, workshops and exhibitions, refreshments for events, an accompanying publication and the conversation of the play Irene.	£7,701

ID/Ref	Request Date	Status	CoL Programmes	Organisation Name	Project Description	Grant Amount
15277	10/01/2019	Active	c) Inspiring London through Culture	Artis Foundation	£9,200 to run a series of interactive arts-based workshops engaging schoolchildren with the Guildhall Art Gallery's Permanent Collection during the academic year 2019/20.	£9,200
15275	10/01/2019	Active	c) Inspiring London through Culture	Artsadmin	£8,500 towards the staging of "Wild Longings" at Cleary Gardens in 2019 and a paid mentorship for an emerging London based LGBTQIA+ artist.	£8,500
15278	10/01/2019	Active	c) Inspiring London through Culture	CITY OF LONDON GUIDE LECTURERS' ASSOCIATION (CLGLA)	£8,850 to train 100 City of London Guides in disability awareness.	£8,850
15260	10/01/2019	Active	c) Inspiring London through Culture	Urbanwise.London	£5,390 over a 12-month period to deliver a range of accessible walks and visits to places of cultural interest in the City of London for west London residents.	£5,390
15273	11/01/2019	Active	c) Inspiring London through Culture	Apples & Snakes	£10,000 towards the costs of the Platform Poets programme in 2019/20; £1,290 of which to be spent on additional performances taking place in the City of London.	£10,000

15259	11/01/2019	Active	c) Inspiring London through Culture	City Music Foundation	£4,500 towards the artist costs, venue hire and performance costs of 12 performances over the Barbicans Sound Unbound Festival weekend on the 18th & 19th May.	£4,500
15264	11/01/2019	Active	c) Inspiring London through Culture	Garsington Opera	£10,000 towards the project costs to support a musical outreach programme for 240 children across the City of London, in partnership with the Lord Mayors Appeal.	£10,000
15258	11/01/2019	Active	c) Inspiring London through Culture	St John Ambulance (parent company of Museum of St John which is a member of The Ring consortium	£4,950 to undertake an audience development planning project for The Ring, a consortium of cultural attractions around Farringdon.	£4,950
15262	11/01/2019	Active	c) Inspiring London through Culture	University of Cambridge History Faculty	£9,863 to cover the cost of a research assistant and a contribution to the overall exhibition costs to deliver an open-air exhibition and walk highlighting women's businesses in the heart of the City in the 18th century. Funding is conditional on all appropriate financial information being provided and subject to review by Chamberlains.	£9,863
15341	20/02/2019	Active	a) Stronger Communities	The Barbican Tuesdy Club	£2,000 to support the cost of a coach outing, educational visits, speakers, a Christmas and summer party and a new year lunch for older isolated residents of the Barbican.	£2,000

ID/Ref	Request Date	Status	CoL Programmes	Organisation Name	Project Description	Grant Amount
15270	11/03/2019	Active	c) Inspiring London through Culture	Games London / Film London	£9,500 to fund a day of family and arts activity reflecting games culture and digital innovation in the Guildhall yard and Art Gallery in April.	£9,500
15271	11/03/2019	Active	c) Inspiring London through Culture	National Literacy Trust	£10,000 towards the costs of running the Young City Poets programme at City of London cultural venues. This grant is conditional on securing match funding for the rest of the project.	£10,000

Total Grants Approved: £718,214

Rejected Applications

ID/Ref	Request Date	Status	CoL Programmes	Organisation Name	Request Amount
14805	18/04/2018	Rejected	Education	Italia Conti Academy of Theatre Arts	£5,000
14856	24/04/2018	Rejected	a) Stronger Communities	Huntington's Disease Association	£106,906
14857	03/05/2018	Rejected	a) Stronger Communities	Youth Direct	£4,500
14808	16/05/2018	Rejected	d) The City Educational Trust Fund	Empower Learning Academy Trust T/A Bower Park Academy	£25,000

14810	21/05/2018	Rejected	d) The City Educational Trust Fund	City Year UK	£20,000
14809	23/05/2018	Rejected	Education	LONDON SCHOOL OF ECONOMICS	£4,000
14814	25/05/2018	Rejected	d) The City Educational Trust Fund	Redriff Primary School, City of London Academy	£26,035
14828	25/05/2018	Rejected	d) The City Educational Trust Fund	Vivify Hub	£13,548
14859	04/06/2018	Rejected	a) Stronger Communities	Ronald McDonald House Charities	£10,000
14861	13/06/2018	Rejected	a) Stronger Communities	Lord's Taverners	£8,500
14862	15/06/2018	Rejected	a) Stronger Communities	Core Arts	£9,972
14873	03/07/2018	Rejected	c) Inspiring London through Culture	Open Audio Ltd	£7,500
14877	19/07/2018	Rejected	c) Inspiring London through Culture	The Academy of St Mary-le-Bow	£5,000
14882	20/07/2018	Rejected	c) Inspiring London through Culture	JCI London	£5,000
15023	10/09/2018	Rejected	Education	SOAS University of London	£5,000
15025	27/09/2018	Rejected	Education	ST PATRICK'S INTERNATIONAL COLLEGE	£5,000
15026	27/09/2018	Rejected	Education	ST PATRICK'S INTERNATIONAL COLLEGE	£5,000

15031	28/09/2018	Rejected	b) Enjoying Green Spaces & the Natural Environment	City of London Academy, Shoreditch Park	£25,000
15032	28/09/2018	Rejected	e) Combined Education Charity	City of London Academy, Shoreditch Park	£10,000
15029	28/09/2018	Rejected	e) Combined Education Charity	Performing Production CIC	£10,110
15160	15/10/2018	Rejected	a) Stronger Communities	Reaching All People Trust	£9,952
15049	17/10/2018	Rejected	b) Enjoying Green Spaces & the Natural Environment	Campaign to Protect Rural England London Branch	£14,875
15159	18/10/2018	Rejected	a) Stronger Communities	Bermondsey Community Kitchen	£9,500
15040	19/10/2018	Rejected	b) Enjoying Green Spaces & the Natural Environment	FARNHAM COMMON MIDDLE SCHOOL - SCHOOL FUND	£8,000
15042	19/10/2018	Rejected	b) Enjoying Green Spaces & the Natural Environment	Leyton Orient Trust	£10,030
15038	19/10/2018	Rejected	b) Enjoying Green Spaces & the Natural Environment	Epping Forest Centenary Trust	£12,000
15158	23/10/2018	Rejected	a) Stronger Communities	Future Communities	£2,000
15157	01/11/2018	Rejected	a) Stronger Communities	Community Advice and Support Scheme	£10,000
15151	15/11/2018	Rejected	a) Stronger Communities	Southwark Playhouse	£6,656
15153	15/11/2018	Rejected	a) Stronger Communities	Whizz-Kidz	£10,000

15148	16/11/2018	Rejected	a) Stronger Communities	Performing Production CIC	£10,000
15149	16/11/2018	Rejected	a) Stronger Communities	Pro Touch SA CIC	£9,489
15150	16/11/2018	Rejected	a) Stronger Communities	Project Circle Community Interest Company	£9,650
15253	15/12/2018	Rejected	a) Stronger Communities	Revive Congo	£786
15272	10/01/2019	Rejected	c) Inspiring London through Culture	Academy of Ancient Music	£10,000
15261	11/01/2019	Rejected	c) Inspiring London through Culture	Ante Terminum Productions LTD	£12,000
15265	11/01/2019	Rejected	c) Inspiring London through Culture	DASH	£10,000
15263	11/01/2019	Rejected	c) Inspiring London through Culture	Museum of London	£15,300

Total Grants Rejected: £481,309

Withdrawn Applications

ID/Ref	Request Date	Status	CoL Programmes	Organisation Name	Request Amount
14647	31/03/2018	Withdrawn	Education	Mountview Academy of Theatre	£5,000
14646	02/04/2018	Withdrawn	Education	Italia Conti Academy of Theatre Arts	£5,000

14807	16/05/2018	Withdrawn	d) The City Educational Trust Fund	MOLA (Museum of London Archaeology)	£6,636
14818	25/05/2018	Withdrawn	d) The City Educational Trust Fund	City of London Academy Islington	£15,700
14860	12/06/2018	Withdrawn	Education	King's College London Students' Union	£3,000
14879	20/07/2018	Withdrawn	c) Inspiring London through Culture	Bishopsgate Institute	£7,000
15156	06/11/2018	Withdrawn	a) Stronger Communities	Providence Row Housing Association	£9,980
15276	10/01/2019	Withdrawn	c) Inspiring London through Culture	Theatre Centre	£3,500

Total Grants Withdrawn: £55,816

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Appendix 3 – Breakdown of Management Costs

2018/19	Budget	Actual 31/03/2019	Variance
Salaries			
Head of CGP 3 then 4 Days a Week	£35,000	£42,330	-£7,330
Funding Officer CGP 2.5 x Days	£25,000	£6,300	£18,700
Senior Officer time	£4,000	£2,178	£1,822
Admin Time	£9,750	£9,750	£0
Office Running Costs	£300	£300	£0
Transport	£200	£200	£0
Facilities	£4,500	£4,500	£0
GIFTS User licence system	£6,250	£6,250	£0
Total	£85,000	£71,808	£13,192

Recharge Breakdown 2018/19

Recharge 2018/2019				
Theme	A	B	C	D
	Direct costs per theme	shared costs	overheads	Total
Education and Employment	£7,964	£4,628	£5,250	£17,842
Inspiring London Through Culture	£11,036	£4,628	£5,250	£20,914
Open Spaces	£3,245	£4,628	£5,250	£13,123
Stronger Communities	£10,051	£4,628	£5,250	£19,929
Total	£32,296	£18,512	£21,000	£71,808

Re-Charge Breakdown

	Budget	Amount	Variance
City Education Charity	£7,500	£8,921	(£1,421)
Combined Education Charity	£7,500	£8,921	(£1,421)
Combined Relief of Poverty Charity & Other CoLC Charities	£10,000	£0	£10,000
City's Cash	£60,000	£53,966	£6,034
Total	£85,000	£71,808	£13,192

Appendix 4 – CGP Media Clippings 2018/19

[Coverage in City Matters about the City Corporation's Central Grants Programme, which has awarded 12 voluntary groups funding to projects supporting community, cultural, environmental, educational, and employment projects across London.](#) City Bridge Trust is also mentioned. Graeme Smith, Chairman of the City Corporation's Open Spaces Committee, is quoted. [viewable internally only]

The [Epping Forest Guardian](#) reported that the Field Studies Council, in partnership with the Friends of Wanstead Parklands will introduce new environmental activities for schools, families and community groups in Wanstead Park, Bush Wood, and Wanstead Flats in Epping Forest. The two-year project is funded by City of London Corporation's Central Grants Programme. Graeme Smith, Chairman of the City Corporation's Open Spaces Committee, was quoted.

Further coverage in the [Newham Recorder](#) about the City Corporation's Central Grants Programme, which has awarded funding to projects supporting community, cultural, environmental, educational, and employment projects across London. City Bridge Trust is also mentioned.

Further coverage in [Ham and High](#) [viewable internally] and [Charity Today](#) about the City of London Corporation's Central Grants Programme, which has awarded funding to projects supporting community, cultural, environmental, educational, and employment projects across London. City Bridge Trust was also mentioned. Further coverage in [Epping Forest Guardian](#).

[Classical Music](#) reported that a community orchestra developing Square Mile-based amateur musicians has received a £5,000 grant to hold a series of City concerts over the next year. The funding comes from the City Corporation's charitable Central Grants Programme, which supports community, cultural, environmental, educational and employment projects across the capital.

[The Stronger Communities fund, part of the City of London Corporation's Central Grants Programme, has received funding totalling over £47,000, by City Bridge Trust, the Corporation's charitable arm - City Matters reports.](#) The grant scheme designed to develop stronger neighbourhoods in the City and wider London also promotes community health and wellbeing initiatives. Alison Gowman, Chairman of City Bridge Trust Committee, is quoted. [viewable internally only]

Further coverage of the news that the City of London Corporation's Central Grants Programme is now open for applications appears in [Fundraising](#).

An article reporting that the City of London Corporation's Central Grants Programme is now open for applications appears in [FE News](#).

[Fundraising UK](#) runs a story about the City of London Corporation's Central Grants Programme supporting education, cultural and community projects across London. City Bridge Trust Committee chairman Alison Gowman is quoted.

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Committee Finance Grants Oversight and Performance Sub-Committee	Dated: 09/04/2019
Subject Central Grants Programme (CGP) – Annual Report	Public
Report of: Chief Grants Officer (CGO) and Director of City Bridge Trust	For Information
Report author: Jack Joslin, Head of Central Grants Programme, Central Grants Unit (CGU)	

Summary

This annual report provides an update on the Central Grants Programme (CGP). The report includes the outcomes of the four CGP grant programmes delivered in 2018/19; an update on the monitoring and evaluation of the CGP and an outline of the next deadlines for 2019/20.

Recommendations:

- a) To note the Central Grants Programme (CGP) Annual Report

PLEASE NOTE: Appendices 1-4 referred to in this Annual Report are the same as Appendices 1-4 which are appended to the Update and Next Steps Report.

Main Report

Background

1. In March 2016, the Resource Allocation Sub-Committee and the Policy and Resources Committee received a report outlining the work that had been undertaken to date to implement the recommendations of the Effectiveness of Grants Service Based Review (SBR). The aim of the review was to increase the strategic impact of grant-making, ensure that the grants are managed more efficiently and effectively, improve the consistency and quality of the customer experience and so bring consequential reputational benefits. The report recommended a consolidated CGP be implemented.
2. In order to manage the CGP effectively a new Central Grants Unit (CGU) was proposed to administer the programme. The CGU would be responsible for the management of all grant applications, monitoring and evaluation processes and committee reporting procedures.

3. It was agreed that the CGU would be co-located with the City Bridge Trust team (CBT) in order to facilitate consistency of approach and harmonise service standards. The Chief Grants Officer, responsible for the grant-making activities of CBT would maintain an overview of the CGU, with relevant input from the Head of Charity and Social Investment Finance (Chamberlain's Department), with the work being delivered by the Head of Central Grants Programme (HCGP).
4. In March 2018 the Resource Allocation Sub-Committee and Policy and Resources Committee met and both agreed to support the implementation of the CGP on a permanent basis from the 1st April 2018. Members agreed an uplift to the City's Cash Grants element of the CGP Budget to enable this to equal £250,000 annually, being approximately 20% of the City's Cash grants budget. Members also noted the uplift of £10,000 applied to the operating costs of the CGU to £60,000, included within the approved CBT budget for 2018/19. This amount is supplemented by contributions from City of London (COL) Charities that the CGU supports.
5. The four CGP funding themes were agreed in March 2016 by the Policy and Resources Committee, and the eligibility criteria subsequently agreed by each respective grant-giving committee.

Overview of CGP

6. The breakdown below outlines

12 Month Grant Period April 2018 – March 2019		
CoL Programme	Number of Grants	Amount Awarded
Education & Employment	17	£280,790
Inspiring London through Culture	25	£189,224
Enjoying Green Spaces and the Natural Environment	12	£155,475
Stronger Communities	13	£92,725
Total	67	£718,214

7. An update in more detail on the progress of the four CGP grant rounds for 2018/19 is provided in **Appendix 1**.
8. Detail of all applications approved, withdrawn and rejected under the CGP in 2018/19 is shown at **Appendix 2**.
9. A breakdown of the Management costs for the CGU in 2018/19 is shown at **Appendix 3**.

Education and Employment

10. The Education and Employment theme of the Central Grants Programme is responsible for the distribution of funds from the City Educational Trust

(290840) and the Combined Education Charity (312836). Grant decisions for this programme are made by the Education Sub-Committee.

11. Revised criteria were approved by the Education Board on 8 March 2018 and two grant rounds have taken place in 2018/19 with deadlines in June and September. 17 applicants were awarded funding totalling £280,790 across the two Charities.

Inspiring London through Culture

12. One of the three City's Cash Grants Programmes the Inspiring London through Culture programme remains one of the most in demand themes under the Central Grants Programme.
13. In 2018/19 this programme saw an increase in demand receiving 34 applications across two grant rounds. 25 applications were awarded funding totalling £189,224.

Stronger Communities

14. The Children and Community Services Committee agreed in February 2018 that the activities of a small grants programme it oversaw be combined with those of the City's Cash element of the Stronger Communities theme.
15. In 2018/19 the Stronger Communities Programme had two grant deadlines in June and November 2018 incorporating the new small grants process. 30 applications were received in total, with 13 grants awarded funding totalling £92,725.
16. At the February 2018 DCCS Committee, Members resolved that £30,000 of the Stronger Communities budget (City's Cash) under the CGP could be committed to support grants to organisations applying through a new 'crowd funding' platform run by Spacehive. The CGU continues to manage the Spacehive grants programme and several projects have been supported delivering work in the Aldgate Square area. The 'Our City' programme has now been rolled out City wide and expects to see significant increase in applications for support through Spacehive.
17. In accordance with the decisions of the trustees of the Corporation of London Benevolent Association (206643) (the Association) and the Community and Children's Services Committee, on behalf of the City Corporation as Trustee of the Combined Relief of Poverty Charity, the Association's assets were transferred to the Combined Relief of Poverty Charity (1073660) as a restricted fund on 31 October 2018. Work is ongoing with DCCS Officers, supported by the Chamberlain's and Comptroller and City Solicitor's departments, to update the Stronger Communities eligibility criteria to reflect the availability of additional funds for distribution following the transfer of assets from the Association to the Combined Relief of Poverty Charity, and the restrictions on these funds, and to ensure that grants will be awarded from this Charity in 2019/20.

Enjoying Green Spaces and the Natural Environment

18. Enjoying Green Spaces and the Natural Environment held one round in 2018/19. The CGU worked with Open Spaces Officers to do targeted funding workshops for applicants to this programme.
19. After successfully marketing the programme there was an increase in applications. 17 were received in total with 12 projects awarded funding totalling £155,475.

Monitoring

20. The HCGP has set up and implemented the online monitoring and evaluation system in line with best practice from the CBT. Monitoring is generally of a good standard with grantees reporting on the success and impact of their funded schemes, the enhanced reach of the funding provided and how the funding has helped to leverage additional or match-funding for projects.
21. The CGU currently oversees and manages 93 active grants across all programmes.

General

22. The table below outlines the shows the application deadlines for the CGP in 2019/20.

Funding Theme	Application Deadlines
Education and Employment	April 2019 October 2019
Inspiring London through Culture	May 2019 January 2020
Stronger Communities	May 2019 November 2019
Enjoying Green Spaces and the Natural Environment	October 2019

23. The CGP received some positive exposure in the press in 2019/20. **Appendix 4** shows a sample list of media engagements.
24. The CGU will continue to work with the CGO, The Comptroller and City Solicitor's Department and the Chamberlain to explore the consolidation and rationalisation of charities associated with the City Corporation, in particular those whose purpose is charitable funding.
25. The City of London holds a contingency fund of £100,000 in its City's Cash budget, allocated to the International Disasters Fund (IDF) administered by the Finance Committee. The CGU provide advice and make recommendations to the Finance Committee about where to distribute IDF in response to International Appeals. This year donations to the value of

£100,000 have been made to the Disaster Emergency Committee (DEC) and Save the Children in response to the two Indonesian Tsunami's and a further donation to the DEC in response to the humanitarian effort in the wake of Cyclone Idai in Southern Africa.

26. Discussions are happening between the CGU and other departments around taking on additional programmes of work.

Background Papers:

- Policy and Resources Committee, January 2017, 'Review and Reclassification of Former Finance Grants Sub-Committee Grants'.
- Policy and Resources Committee, March 2018, 'Central Grants Programme Review'

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Committee Finance Grants Oversight and Performance Sub-Committee	Dated: 09/04/2019
Subject Community Infrastructure Levy (CIL) Neighbourhood Fund	Public
Report of: Chief Grants Officer	For Information
Report author: Jack Joslin, Head of Central Grants Programme, Central Grants Unit (CGU)	

Summary

This report provides an update to Members on the CIL Neighbourhood Fund and its proposed management by the CGU.

Recommendations:

- a) To note the CIL Neighbourhood Fund report and update.

Main Report

Background

1. The City Corporation adopted a Community Infrastructure Levy (CIL) in 2014 and the funds received have gradually built up as developments have proceeded. CIL Regulations require that 15% of CIL receipts be reserved for neighbourhood funding. Local authorities are required to engage with communities on how this neighbourhood funding should be used to support development of the area.
2. In November 2019 the Policy and Resources Committee agreed a report to authorise a public consultation to identify priorities for the use of the City CIL Neighbourhood Fund and to approve draft governance arrangements for the management of CIL.
3. It is proposed that the grant funding process could be managed by the CGU. The report to the Policy and Resources Committee can be found at Appendix 1. A verbal update on the progress of this work and response to the public consultation will be provided at the meeting.

Appendix 1 – CIL Neighbourhood Fund Report

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Committee(s): Summit Group Policy & Resources Committee	Date(s): 26/09/2018 15/11/2018
Subject: City of London Community Infrastructure Levy – Neighbourhood Portion Proposed Governance Arrangements, Grant Application Process and Assessment Criteria	
Report of: Carolyn Dwyer, Director of the Built Environment	For Decision
Report author: Peter Shadbolt, Department of the Built Environment	

Summary

The City Corporation adopted a Community Infrastructure Levy (CIL) in 2014 and the funds received have gradually built up as developments have proceeded. CIL Regulations require that 15% of CIL receipts be reserved for neighbourhood funding. Local authorities are required to engage with communities on how this neighbourhood funding should be used to support development of the area. Local authorities are required to report annually on the collection and use of CIL funds, identifying separately the amount of funds allocated to neighbourhood funding.

This report sets out the proposed governance arrangements, grant application process and assessment criteria for how the City CIL neighbourhood fund should be used. It proposes that City communities will be able to submit bids to the City Corporation for grant funding for projects which meet the legislative requirements for the use of CIL and which deliver community benefits for the City. The proposed City CIL neighbourhood fund grant application process and assessment criteria have been designed to complement those used by the City Bridge Trust and could be managed by the Central Grants Unit to ensure value for money and consistency with established grant procedures.

Bids for City CIL neighbourhood funds could be submitted online by eligible community organisations (defined in Appendix 1), by ward Members with community support or by Corporation service departments who can also demonstrate community support. Bids could be managed by the Central Grants Units, with funding allocations assessed initially by the officer Priorities Board, which would make recommendations to Resource Allocation Sub-Committee.

Before these proposed arrangements are adopted, it is recommended that public consultation on them takes place with City communities. Following this consultation, the proposed arrangements will be brought back to this Committee.

Recommendation

Members are recommended to:

- Authorise public consultation to identify priorities for the use of the City CIL Neighbourhood Fund, and
- Approve the draft governance arrangements, grant application process and assessment criteria for the City CIL neighbourhood fund as set out in Appendix 1, for consultation with City communities.

Main Report

Background

1. Under the 2008 Planning Act and the Community Infrastructure Levy Regulations 2010 (as amended), 15% of Community Infrastructure Levy (CIL) receipts are reserved for neighbourhood funding, or 25% where there is a neighbourhood plan. Regulations require neighbourhood funding to be passed to a neighbourhood forum, parish or town council, where they exist. Where they do not exist (as in the case of the City of London), the local authority will retain CIL neighbourhood funds but should engage with communities where development has taken place and agree with them how best to spend this element of CIL.
2. In accordance with national Planning Practice Guidance, local authorities are required to set out clearly and transparently how they will engage with communities and the use of the neighbourhood fund should match the priorities expressed by these local communities. There is no prescribed method for consultation, but guidance suggests that existing community consultation processes should be used, including working with local businesses, neighbourhood groups and networks and local elected member networks.
3. Regulations require that the neighbourhood fund must be used to support the development of the local council's area, or any part of that area. The scope of projects that can be funded through the CIL neighbourhood fund is wider than that allowed for other CIL funding, and can be used for:
 - a) the provision, improvement, replacement, operation or maintenance of infrastructure; (the same criteria as for other CIL funds) or
 - b) anything else that is concerned with addressing the demands that development places on an area (additional flexibility for neighbourhood fund).

In delivering against (b) above, the neighbourhood fund does not have to be spent in accordance with the local authority's CIL spending priorities (set out in its Regulation 123 List) and can be spent on a much wider range of projects.

4. Local authorities are required to report annually on the collection and use of CIL funds, identifying separately the amount of CIL neighbourhood funds and how they have been used.

Current Position

5. The City of London CIL has operated since 1 July 2014. At August 2018, total CIL funds received stood at £31.1m, of which £4.7m will be reserved for neighbourhood funding.
6. Projections of future income between the rest of 2018 and 2021 indicate total CIL income of approximately £20.7m, of which £3.1m would be set aside for neighbourhood funding.

Proposals

7. To meet legislative requirements the City Corporation needs to put in place governance arrangements for the use of City CIL neighbourhood funds, which explain how the funds will be used and how the Corporation will take account of community priorities. The funds have gradually built up as development has proceeded and it is now an appropriate time to set out how they will be used.
8. CIL Regulations define neighbourhoods in terms of parish council, town councils, or a formally constituted neighbourhood forum. As there are no such constituted bodies currently in the City, it is for the City Corporation to define what it means by neighbourhood. Given that the City is little more than a square mile in extent, it is proposed that the entire City be considered a single neighbourhood for consideration of City CIL neighbourhood funds.
9. National Planning Practice Guidance indicates that the City Corporation should consult with communities within the defined neighbourhood on priorities for how the neighbourhood fund should be used. It is proposed that public consultation be undertaken with the City's communities to identify broad overarching priorities for the use of CIL neighbourhood funds. Communities will be asked to identify priorities, and suggest potential projects, within the framework of the types of infrastructure identified as suitable for CIL funding set out in the City Corporation's statutory Regulation 123 List:
 - Community facilities
 - Decentralised energy facilities
 - Education facilities
 - Emergency services facilities
 - Flood defence and flood risk alleviation
 - Pipe subways
 - Play space facilities
 - Publicly accessible open space, sports and recreation facilities
 - Public health care facilities
 - Public realm enhancement
 - Transport improvements
10. Communities will, however, be free to suggest alternative priorities through the consultation and these would need to be considered by the Corporation in responding to the consultation and the final design of the Neighbourhood Fund.

11. The consultation will make clear that identifying a particular project does not guarantee that CIL neighbourhood funding will be allocated to that project. Funding allocations will be subject to the wider governance arrangements and assessment criteria, which will also be published for consultation.
12. Subject to the consultation outcome, it is proposed that use of City CIL neighbourhood funds will be subject to an application process with qualifying community organisations submitting bids online which will be assessed against published criteria. The proposed governance arrangements, the grant application process and the assessment criteria are set out in Appendix 1.
13. Grant applications should take account of the CIL Regulations regarding the scope of projects that can be funded by CIL as set out in paragraph 3 above.
14. Grant applications should be aligned with the City Corporation's Corporate Plan, the City Local Plan, the City's Transport Strategy or other adopted and published service delivery plans and strategies. These strategies have undergone significant public consultation within the City and with City communities and therefore are directly relevant to spending decisions. Where applications diverge from adopted priorities, the City Corporation will need to consider whether the benefits of the proposed scheme justify funding outside of existing priorities.
15. Grant applications should include the submission of feasibility and deliverability plans for proposed projects and should demonstrate value for money, including identifying match or contributory funding from other sources. Applications should not be submitted for projects that are being delivered through other City CIL funding allocations.
16. City Corporation Departments will also be able to bid for neighbourhood funds but will need to demonstrate community support to be successful.
17. All City CIL neighbourhood grant applications would be assessed by the officer Priorities Board, which would then recommend bids for approval by Resource Allocation Sub-Committee.
18. In March 2016, the Resource Allocation Sub-Committee and the Policy and Resources Committee received a report outlining the work that had been undertaken to date to implement the recommendations of the Effectiveness of Grants Service Based Review. The aim of the review was to increase the strategic impact of grant-making, ensure that the grants are managed more efficiently and effectively, improve the consistency and quality of the customer experience and so bring consequential reputational benefits. It was agreed that a consolidated Central Grants Programme (CGP) be implemented.
19. In order to manage the CGP effectively a new Central Grants Unit (CGU) was established. The CGU manages all grant applications, monitoring and evaluation processes and committee reporting procedures.
20. The CGU is co-located within City Bridge Trust in order to facilitate consistency of approach and harmonise service standards. The Chief Grants Officer,

responsible for the grant-making activities of CBT maintains an overview of the CGU, with relevant input from the Head of Charity and Social Investment Finance.

21. The proposed City CIL neighbourhood grant funding criteria take account of grant funding criteria adopted by the City Corporation's CGP. The CGU could manage the application process, undertaking due diligence of applicants and managing the payment of funds to ensure a consistent approach across all Corporation grant funding mechanisms, and value for money. The cost of management would be met from the 5% of CIL funds set aside by statute to cover CIL administration. The potential scale of applications for funding and the administrative cost is currently unknown, but it is likely there will be efficiencies arising from management through the CGU compared with managing the process through service departments. Information about CIL neighbourhood funds would be posted on the City Corporation's website, inviting qualifying community organisations to submit bids for funding using a standard application form. This could be supplemented on an ongoing basis by inviting City CIL funding bids via consultation processes on other Corporation plans and strategies and through other consultation meetings.
22. The grant application process will include guidance on the completion and submission of applications. It may be necessary to supplement this published guidance with practical support to community groups on how to bid to ensure that all sections of the community have the opportunity to make use of CIL funds in an appropriate way. Mechanisms for delivering this support will need to be considered prior to the bid process coming into effect.
23. It is proposed that consultation is undertaken on the proposed governance arrangements, grant application process and assessment criteria. The consultation would be carried out in line with the statutory requirements for consultation on the Community Infrastructure Levy, using the City Corporation's planning policy database and information posted on the City's website.

Corporate & Strategic Implications

24. Adoption of a mechanism enabling City communities to bid for funding from the City CIL neighbourhood fund will contribute towards meeting the 3 aims of the Corporate Plan 2018-23, particularly contributing to a flourishing society and shaping an outstanding environment.

Implications

25. The proposed grant funding would make use of City CIL neighbourhood funds which are required by statute to be used to assist in the delivery of new infrastructure to meet community needs. The costs of management of the grant application process will be met through the 5% of CIL funds set aside by statute to cover CIL administration.

26. The proposed governance criteria have been subject to an Equalities Impact Assessment which *(to be completed once principle is approved by Summit Group)*.

Conclusion

27. Community Infrastructure Levy legislation requires local authorities to reserve between 15% and 25% of CIL receipts for neighbourhood funding. Where there is no recognised parish or town council or neighbourhood forum, the local authority will retain the neighbourhood fund but must spend it on infrastructure which meets community needs. The local authority must consult the community on how these funds will be used.

28. It is proposed that City communities be invited to bid for grant funding from the City CIL neighbourhood fund. The grant funding process could be managed by the Corporation's Central Grants Unit, with funding decisions taken by the Resource Allocation Sub-Committee after consideration of recommendations from the officer Priorities Board. The City CIL neighbourhood fund grant application process and assessment criteria set out in Appendix 1 will be issued for consultation with local communities prior to their review and adoption.

Appendices

Appendix 1 – City CIL Neighbourhood Fund Proposed Governance Arrangements, Grant Application Process and Assessment Criteria

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City CIL Neighbourhood Fund: Proposed Governance Arrangements, Grant Application Process and Assessment Criteria

Governance Arrangements

1. City CIL neighbourhood funds will be allocated on submission of valid bids (i.e. those that meet the adopted assessment criteria for the Neighbourhood Fund) from communities within the City of London. The determination of these bids will rest with the City Corporation. The City Corporation's funding determinations will be clearly communicated to applicants and published on the City Corporation website.
2. Bids will be managed by the City Corporation's Central Grants Unit, with scheme specific assessment undertaken by the officer Priorities Board and recommendations for funding made to Resource Allocation Sub-Committee for their determination.

Grant Application Process

3. Applications for City CIL neighbourhood grant funding will be invited two times a year to complement the meetings calendars of Priorities Board and Resource Allocation Sub-Committee. Application deadlines will be posted on the City Corporation's website.
4. Applications for City CIL neighbourhood grant funding should be submitted via an online application form.
5. An upper ceiling or minimum level of funding may be placed on the value of applications – this level will be informed by response to the consultation process. The City Corporation's Resource Allocation Sub-Committee will have the authority to exceed any limit where supported by robust evidence.
6. Applications should provide details of the group or organisation bidding for funding. Applications will be accepted from:
 - o Constituted voluntary organisations and resident associations
 - o Constituted business organisations and associations
 - o Registered charities
 - o Registered community interest companies
 - o Charitable companies (incorporated as not for profit)
 - o Registered charitable incorporated organisations
 - o Exempt or excepted charities
 - o Registered charitable industrial and provide society or charitable cooperative.

Applications from individuals should be made via a City-based constituted organisation or group falling into the above definitions.

Applications will also be considered from City Corporation service departments, where they demonstrate community support.

7. Applications should be supported by a Ward Member or be submitted by a Ward Member on behalf of a community group falling into one of the above definitions.

Assessment Criteria

8. Applications for City CIL neighbourhood grant funding will be managed by the City's Central Grants Unit, who will also ensure that grant spending is undertaken in accordance with the terms of any grant allocation.
9. Applications should demonstrate that funding will be used to meet the Regulatory requirements for CIL funding set out in Community Infrastructure Levy Regulation 59c:

*“a) the provision, improvement, replacement, operation or maintenance of infrastructure; or
(b) anything else that is concerned with addressing the demands that development places on an area.”*
10. Applications should demonstrate how the proposed project aligns with the City Corporation's adopted priorities for the use of CIL neighbourhood funds, the City's Corporate Plan, Local Plan, Transport Strategy or other adopted and published service delivery plans/strategies. Where projects do not align with these priorities, applicants will need to demonstrate that the benefits of the project justify funding outside of published priorities.
11. Applications should include evidence of the feasibility and deliverability of the project, including a delivery plan or business plan where possible.
12. Applications should identify any ongoing revenue costs as a result of the project, such as future maintenance costs, and identify how these costs will be met and by whom. Additional bids for City CIL Neighbourhood Funding to meet future revenue costs will not normally be accepted.
13. Applications should demonstrate how the project will deliver value for money, including through the identification of contributory or match funding from other organisations, and the amounts of any such funding.
14. Applications to fund projects which are already in receipt of other City CIL funding will not normally be accepted.

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A of the Local Government Act 1972.

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