



## Markets Committee INFORMAL MEETING

**Date:** WEDNESDAY, 26 MAY 2021

**Time:** 11.30 am

**Venue:** MICROSOFT TEAMS - <https://youtu.be/BwqU8gkVN88>

**Members:**

John Chapman (Chairman)	Michael Hudson
Deputy Henry Pollard (Deputy Chairman)	Deputy Henry Jones
Caroline Addy	Angus Knowles-Cutler
Adrian Bastow	Gregory Lawrence
Matthew Bell	Wendy Mead
Peter Bennett	Deputy Robert Merrett
Nicholas Bensted-Smith	Deputy Brian Mooney (Chief Commoner)
Mark Bostock	Hugh Morris
Deputy David Bradshaw	John Petrie
Simon Duckworth	Stephen Quilter
John Edwards	Deputy Elizabeth Rogula
Deputy Kevin Everett	Deputy John Scott
Helen Fentimen	Ian Seaton
Alderman Alison Gowman	Deputy Dr Giles Shilson
Alderman Prem Goyal	James Tumbridge
Deputy Tom Hoffman	Deputy Philip Woodhouse
Michael Hudson	Dawn Wright

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Any views reached by the Committee will have to be considered by the Director of Markets and Consumer Protection after the meeting in accordance with the Court of Common Council's Covid-19 Approval Procedure who will make a formal decision having considered all relevant matters. This process reflects the current position in respect of the holding of formal Local Authority meetings and the Court of Common Council's decision of 15<sup>th</sup> April 2021 to continue with virtual meetings and take formal decisions through a delegation to the Town Clerk and other officers nominated by him after the informal meeting has taken place and the will of the Committee is known in open session. Details of all decisions taken under the Covid-19 Approval Procedure will be made available online via the City Corporation's webpages.

**NB: Items on this agenda will be approved by the Town Clerk in consultation with the Chair and Deputy Chairman under urgency procedures, taking into account the comments made by Members at this meeting.**

**John Barradell  
Town Clerk and Chief Executive**

# AGENDA

## Part 1 - Public Items

1. **APOLOGIES**

2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**

3. **PUBLIC MINUTES**

To agree the public minutes of the meetings held on 10th March and 5th May 2021.

**For Decision**  
(Pages 7 - 16)

4. **OUTSTANDING ACTIONS LOG**

Report of the Town Clerk.

**For Information**  
(Pages 17 - 18)

5. **SUPERINTENDENT UPDATES**

The Superintendents to be heard.

**For Information**

6. **MARKETS BUSINESS PLAN UPDATE PERIOD 3 2020/21 (DECEMBER 2020 - MARCH 2021)**

Report of the Director of Markets and Consumer Protection.

**For Information**  
(Pages 19 - 36)

7. **WHOLESALE MARKET RISKS UPDATE**

Report of the Director of Markets and Consumer Protection.

**For Information**  
(Pages 37 - 58)

8. **SMITHFIELD MARKET CAR PARK UTILISATION: APRIL 2020 - MARCH 2021**

Report of the Director of Markets and Consumer Protection.

**For Information**  
(Pages 59 - 62)

9. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

10. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

11. **EXCLUSION OF THE PUBLIC**

**MOTION** - That under Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Local Government Act.

**Part 2 - Non-Public Items**

12. **NON-PUBLIC MINUTES**

To agree the non-public minutes of the meeting held on 10<sup>th</sup> March 2021.

**For Decision**  
(Pages 63 - 64)

13. **SUPERINTENDENT UPDATES**

The Superintendents to be heard.

**For Information**

14. **SMITHFIELD MARKET - POULTRY MARKET LETTING OF FIRST FLOOR OFFICES NUMBERED 202-203**

Report of the City Surveyor.

**For Decision**  
(Pages 65 - 70)

15. **MARKETS DEBT ARREARS FOR PERIOD ENDING 30TH APRIL 2021**

Report of the Director of Markets and Consumer Protection.

**For Information**  
(Pages 71 - 86)

16. **TENANCIES AT WILL AND ASSIGNMENTS**

Report of the Director of Markets and Consumer Protection.

**For Information**  
(Pages 87 - 90)

17. **NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

18. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**