



## **Housing Management and Almshouses Sub (Community and Children's Services) Committee**

**Date:** MONDAY, 30 NOVEMBER 2020  
**Time:** 1.45 pm  
**Venue:** VIRTUAL MEETING – ACCESSIBLE REMOTELY

**Members:** John Fletcher (Chairman)  
Mary Durcan (Deputy Chairman)  
andall Anderson  
Marianne Fredericks  
Alderman David Graves  
Dhruv Patel  
Susan Pearson  
William Pimlott  
Peter Bennett  
The Revd Stephen Haines  
Jason Pritchard  
Ruby Sayed

**Enquiries:** Rofikul Islam  
Rofikul.islam@cityoflondon.gov.uk

### **Accessing the virtual public meeting**

**Members of the public can observe this virtual public meeting at the below link:**  
<https://youtu.be/ZvL3quhG6RA> <https://youtu.be/ZvL3quhG6RA>

This meeting will be a virtual meeting and therefore will not take place in a physical location following regulations made under Section 78 of the Coronavirus Act 2020. A recording of the public meeting will be available via the above link following the end of the public meeting for up to one municipal year. Please note: Online meeting recordings do not constitute the formal minutes of the meeting; minutes are written and are available on the City of London Corporation's website. Recordings may be edited, at the discretion of the proper officer, to remove any inappropriate material.

**John Barradell**  
**Town Clerk and Chief Executive**

# AGENDA

## Part 1 - Public Reports

1. **APOLOGIES**
2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**
3. **MINUTES**  
To approve the public minutes and non-public summary of the meeting on 30 September 2020.  
**For Decision**  
(Pages 1 - 8)
4. **OUTSTANDING ACTIONS**  
Members are asked to note the Sub Committee's Outstanding Actions List.  
**For Information**  
(Pages 9 – 10)
5. **FIRE SAFETY UPDATE – HRA PROPERTIES**  
Report of the Director of Community & Children's Services.  
**For Information**  
(Pages 11 – 32)
6. **HOUSING MAJOR WORKS PROGRAMME – PROGRESS REPORT**  
Report of the Director of Community & Children's Services.  
**For Information**  
(Pages 33 – 42)
7. **HOUSING UPDATE AND RISK REGISTER**  
Report of the Director of Community & Children's Services.  
**For Information**  
(Pages 43 – 64)
8. **HOUSING MANAGEMENT POLICY REVIEW UPDATE**  
Report of the Director of Community and Children's Services.  
**For Information**  
(Pages 65 – 68)
9. **DOWNSIZING (SHIFT ALLOWANCE) POLICY REVIEW**  
Report of the Director of Community and Children's Services.  
**For Decision**  
(Pages 69 – 80)

10. **DECANTS POLICY REVIEW**  
Report of the Director of Community and Children's Services.  

**For Decision**  
(Pages 81 - 92)
11. **HOUSING DELIVERY PROGRAMME - HOUSING DESIGN GUIDE**  
Report of the Director of Community and Children's Services.  

**For Decision**  
(Pages 93 - 106)
12. **COMBINED PRE-GATEWAY 5 PROJECT CLOSURES**  
Report of the Town Clerk.  

**For Decision**  
(Pages 107 - 114)
13. **DRON HOUSE WINDOW REPLACEMENT AND COMMON PARTS REDECORATIONS**  
Report of the Director of Community & Children's Services.  

**For Decision**  
(Pages 115 - 130)
14. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB COMMITTEE**
15. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**
16. **EXCLUSION OF THE PUBLIC**  
MOTION - That under Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Paragraph 3 of Part I of Schedule 12A of the Local Government Act.

## **Part 2 - Non-Public Reports**

17. **NON-PUBLIC MINUTES**  
To approve the non-public minutes of the meeting held on 30 September 2020.  

**For Decision**  
(Pages 131 - 132)
18. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB COMMITTEE**
19. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE SUB COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**