



Finance & Estates Committee of the Board of Governors of the City of London School

Date: FRIDAY, 20 NOVEMBER 2020
Time: 10.00 am
Venue: VIRTUAL MEETING - ACCESSIBLE REMOTELY

Members: Tim Levene (Deputy Chairman)
Deputy James Thomson (Chairman)
Alexander Barr
Deputy Keith Bottomley
Lesley Cartmell
Andrew Jones
Deputy Edward Lord
Ian Seaton

Enquiries: Polly Dunn
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Accessing the virtual public meeting

Members of the public can observe this virtual public meeting via YouTube at the following link <https://youtu.be/AlwkyFxR3MQ>

Meeting Recordings

This meeting will be a virtual meeting and therefore will not take place in a physical location following regulations made under Section 78 of the Coronavirus Act 2020. A recording of the public meeting will be available via the above link following the end of the public meeting for up to one municipal year. Please note: Online meeting recordings do not constitute the formal minutes of the meeting; minutes are written and are available on the City of London Corporation's website. Recordings may be edited, at the discretion of the proper officer, to remove any inappropriate material.

John Barradell
Town Clerk and Chief Executive

AGENDA

Part 1 - Public Agenda

1. **APOLOGIES**
2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**
3. **MINUTES**
To agree the public minutes and non-public summary of the meeting held on 12 February 2020.

For Decision
(Pages 1 - 4)
4. **TERMS OF REFERENCE**
To receive the Committee's Terms of Reference as set out by the Board of Governors at its meeting on 8 October 2020.

For Information
(Pages 5 - 6)
5. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**
6. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

Part 2 - Non-Public Agenda

7. **NON-PUBLIC MINUTES**
To agree the non-public minutes of the meeting held on 12 February 2020.

For Decision
(Pages 7 - 10)
8. **OUTSTANDING ACTIONS**
Report of the Town Clerk.

For Information
(Pages 11 - 12)
9. **NOTE OF INFORMAL MEETING - APRIL**
To receive a note of the informal meeting held on 1 April 2020.

For Decision
(Pages 13 - 14)
10. **NOTE OF INFORMAL MEETING - MAY**
To receive a note of the informal meeting held on 7 May 2020.

For Information
(Pages 15 - 16)

11. **BURSAR'S REPORT**

Report of the Bursar.

For Decision
(Pages 17 - 22)

12. **SECURITY AUDIT REPORT**

Report of the Bursar.

For Information
(Pages 23 - 42)

13. **PROPOSED 2021/22 REVENUE BUDGET [TO FOLLOW]**

Joint report of the Chamberlain and Bursar.

For Information

14. **REPAIRS, MAINTENANCE & IMPROVEMENTS FUND 2021/22 [TO FOLLOW]**

Joint report of the Chamberlain, Bursar, and City Surveyor.

For Information

15. **NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

16. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREES SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

Confidential Agenda - Circulated Separately

17. **CONFIDENTIAL MINUTES**

To agree the confidential minutes of the meeting held on 12 February 2020.

For Decision