



Digital Services Sub (Finance) Committee

Date: MONDAY, 16 NOVEMBER 2020
Time: 1.45 pm
Venue: VIRTUAL PUBLIC MEETING (ACCESSIBLE REMOTELY)

Members: Randall Anderson (Chairman)
Alderman Sir Peter Estlin (Deputy Chairman)
Rehana Ameer
Deputy Keith Bottomley
Deputy Roger Chadwick
John Chapman
Deputy Jamie Ingham Clark
Tim Levene
Jeremy Mayhew
Hugh Morris
Sylvia Moys
Benjamin Murphy
Barbara Newman
James Tumbridge

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Accessing the virtual public meeting

Members of the public can observe this virtual public meeting at the below link:

<https://youtu.be/mBaSODIYK3I>

This meeting will be a virtual meeting and therefore will not take place in a physical location following regulations made under Section 78 of the Coronavirus Act 2020. A recording of the public meeting will be available via the above link following the end of the public meeting for up to one municipal year. Please note: online meeting recordings do not constitute the formal minutes of the meeting; minutes are written and are available on the City of London Corporation's website. Recordings may be edited, at the discretion of the proper officer, to remove any inappropriate material

John Barradell
Town Clerk and Chief Executive

AGENDA

Part 1 - Public Agenda

1. **APOLOGIES**
2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**
3. **MINUTES OF THE PREVIOUS MEETING**
To agree the public minutes and non-public summary of the meeting held on 11 September 2020.
For Decision
(Pages 1 - 8)
4. **OUTSTANDING ACTIONS FROM PREVIOUS MEETINGS**
Joint report of the Town Clerk and Chamberlain.
For Information
(Pages 9 - 10)
5. **FORWARD PLAN**
Report of the Chamberlain.
For Information
(Pages 11 - 12)
6. **USE OF IT AND DIGITAL BY THE REMEMBRANCER'S OFFICE: CHALLENGES AND OPPORTUNITIES**
Deputy Remembrancer to be heard.
For Information
(Pages 13 - 26)
7. **IT DIVISION - IT SERVICE DELIVERY SUMMARY**
Report of the Chamberlain.
For Information
(Pages 27 - 38)
8. **IT DIVISION RISK UPDATE**
Report of the Chamberlain.
For Information
(Pages 39 - 46)
9. **MEMBER'S IT PROVISION POLICY**
Report of the Chamberlain.
For Decision
(Pages 47 - 52)

10. **SCOPE OF THE DIGITAL SERVICES MEMBERS WORKSHOP**
Report of the Chamberlain.
For Information
(Pages 53 - 54)
11. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB COMMITTEE**
12. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**
13. **EXCLUSION OF THE PUBLIC**
MOTION - That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Local Government Act.

For Decision

Part 2 - Non-Public Agenda

14. **NON-PUBLIC MINUTES OF THE PREVIOUS MEETING**
To agree the non-public minutes of the meeting held on 11 September 2020.
For Decision
(Pages 55 - 60)
15. **OUTSTANDING ACTIONS**
Joint report of the Town Clerk and Chamberlain.
For Information
(Pages 61 - 62)
16. **CYBER SECURITY**
Report of the Chamberlain.
For Information
(Pages 63 - 80)
- a) Members IT Security Changes (Presentation to Follow)
Director of Information, City of London Police to be heard.
17. **PENSION ADMINISTRATION SYSTEM PROCUREMENT**
Report of the Chamberlain.
For Decision
(Pages 81 - 108)
18. **REPORT OF ACTION TAKEN BETWEEN MEETINGS**
Report of the Town Clerk.
For Information
(Pages 109 - 110)

19. **GUILDHALL EVENT SPACES AV REPLACEMENT / UPGRADE**
Report of the Remembrancer.
For Decision
(Pages 111 - 126)
20. **PERSONAL DEVICE REPLACEMENT (LAPTOPS, DESKTOPS AND TABLET/MOBILE DEVICE)**
Report of the Chamberlain.
For Decision
(Pages 127 - 146)
21. **COMPUTER EQUIPMENT ROOMS (CER) UNINTERRUPTED POWER SUPPLIES (UPS) UPGRADES.**
Report of the Chamberlain.
For Decision
(Pages 147 - 162)
22. **NEXT GENERATION SERVICE - NATIONAL FRAUD AND CYBER CRIME REPORTING AND ANALYSIS**
The Commissioner of the City of London Police to be heard.
For Information
(Pages 163 - 208)
23. **ORACLE PROPERTY MANAGER (OPN) REPLACEMENT**
Report of the City Surveyor.
For Decision
(Pages 209 - 232)
24. **SECURE CITY PROGRAMME (SCP) – CCTV & TELECOMMUNICATIONS WORKSTREAM**
Joint report of the Director of the Built Environment and the Commissioner of City of London Police.
For Information
(Pages 233 - 252)
25. **IT SERVICES 2020 PROGRAMME UPDATE**
Report of the Chamberlain.
For Decision
(Pages 253 - 258)
26. **NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB COMMITTEE**
27. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE SUB COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**