



## Finance and Estates Sub Committee of the Board of Governors of the City of London School for Girls

**Date:** THURSDAY, 11 FEBRUARY 2021

**Time:** 11.00 am

**Venue:** VIRTUAL PUBLIC MEETING (ACCESSIBLE REMOTELY)

**Members:** Peter Bennett (Chairman)                      Mark Bostock  
Randall Anderson    Alderman Emma Edhem  
Nicholas Bensted-Smith                                      Alderman Prem Goyal

**Enquiries:** Kerry Nicholls  
kerry.nicholls@cityoflondon.gov.uk

### Accessing the virtual public meeting

Members of the public can observe this virtual public meeting at the below link:

<https://youtu.be/4vhA8k3dxww>

This meeting will be a virtual meeting and therefore will not take place in a physical location following regulations made under Section 78 of the Coronavirus Act 2020. A recording of the public meeting will be available via the above link following the end of the public meeting for up to one municipal year. Please note: Online meeting recordings do not constitute the formal minutes of the meeting; minutes are written and are available on the City of London Corporation's website. Recordings may be edited, at the discretion of the proper officer, to remove any inappropriate material.

**John Barradell**  
Town Clerk and Chief Executive

# AGENDA

## Part 1

1. **APOLOGIES**

2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**

3. **MINUTES**

To consider the public minutes and non-public summary of the meeting held on 13 November 2020.

**For Decision**  
(Pages 1 - 4)

4. **PUBLIC OUTSTANDING ACTIONS**

Report of the Town Clerk.

**For Information**  
(Pages 5 - 6)

5. **SCHEDULE OF STANDING ITEMS**

Report of the Town Clerk.

**For Information**  
(Pages 7 - 8)

6. **ANNUAL REVIEW OF TERMS OF REFERENCE**

Report of the Town Clerk.

**For Decision**  
(Pages 9 - 12)

7. **CLSG HEALTH, SAFETY AND COMPLIANCE UPDATE**

Report of the Headmistress of the City of London School for Girls.

**For Information**  
(Pages 13 - 26)

8. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB COMMITTEE**

9. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

10. **EXCLUSION OF THE PUBLIC**

MOTION - That under Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Local Government Act.

**For Decision**

**Part 2**

11. **NON-PUBLIC MINUTES**

To consider the non-public minutes of the meeting held 13 November 2020.

**For Decision**  
(Pages 27 - 30)

12. **NON-PUBLIC OUTSTANDING ACTIONS**

Report of the Town Clerk.

**For Information**  
(Pages 31 - 32)

13. **MANAGEMENT OF ARREARS OF FEES AT CLSG (TO FOLLOW)**

Report of the Bursar of the City of London School for Girls.

**For Decision**

14. **PROPOSED 2021/22 REVENUE BUDGET**

Joint report of the Chamberlain and the Bursar of the City of London School for Girls.

**For Decision**  
(Pages 33 - 58)

15. **REPAIRS, MAINTENANCE & IMPROVEMENTS FUND 2021/22 AND 20 YEAR PLAN OF WORKS**

Joint report of the Chamberlain, the City Surveyor and the Bursar of the City of London School for Girls.

**For Decision**  
(Pages 59 - 66)

16. **ESTATES UPDATES**

- a) Update on Preparation for Summer Works

The City Surveyor to be heard.

- b) Development in Estates Strategy

The Bursar of the City of London School for Girls to be heard.

**For Information**

17. **NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB COMMITTEE**
18. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE SUB COMMITTEE AGREES SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**