



Police Authority Board

Date: THURSDAY, 19 MARCH 2020
Time: 9.00 am
Venue: COMMITTEE ROOMS, 2ND FLOOR, WEST WING, GUILDHALL

Members: Douglas Barrow (Chairman)
Deputy James Thomson (Deputy Chairman)
Nicholas Bensted-Smith
Deputy Keith Bottomley
Tijs Broeke
Simon Duckworth
Alderman Emma Edhem
Alderman Alison Gowman
Sheriff Christopher Hayward
Alderman Ian Luder
Andrew Lentin (External Member)
Deborah Oliver (External Member)
Deputy Henry Pollard

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NB: Part of this meeting could be the subject of audio or video recording

**John Barradell
Town Clerk and Chief Executive**

AGENDA

Part 1 - Public Agenda

1. **APOLOGIES**
2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**
3. **MINUTES**
To agree the public minutes and non-public summary of the meeting held on 27 February 2020.

For Decision
(Pages 1 - 8)
4. **OUTSTANDING REFERENCES**
Joint report of the Town Clerk and Commissioner.

For Information
(Pages 9 - 16)
5. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE BOARD**
6. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**
7. **EXCLUSION OF THE PUBLIC**
MOTION - That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Local Government Act.

For Decision

Part 2 - Non-Public Agenda

8. **NON-PUBLIC MINUTES**
To agree the non-public minutes of the meeting held on 27 February 2020.

For Decision
(Pages 17 - 22)
9. **NON-PUBLIC OUTSTANDING REFERENCES**
Joint Report of the Town Clerk and Commissioner.

For Information
(Pages 23 - 24)
10. **ACTION FRAUD AND NFIB - TO FOLLOW**
Joint report of the Chamberlain and the Commissioner.

For Decision

11. **NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE BOARD**
12. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE BOARD AGREES SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

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POLICE AUTHORITY BOARD **Thursday, 27 February 2020**

Minutes of the meeting of the Police Authority Board held at Committee Rooms, 2nd Floor, West Wing, Guildhall on Thursday, 27 February 2020 at 11.00 am

Present

Members:

Douglas Barrow (Chairman)
Deputy James Thomson (Deputy Chairman)
Nicholas Bensted-Smith
Deputy Keith Bottomley
Tijs Broeke
Andrew Lentin (External Member)
Deborah Oliver (External Member)
Deputy Henry Pollard

City of London Police Authority:

Simon Latham	- Deputy Chief Executive
Alex Orme	- Head of Police Authority Team
Oliver Bolton	- Deputy Head of Police Authority Team
Rachael Waldron	- Compliance Lead
Alistair MacLellan	- Town Clerk's Department
Chandni Tanna	- Town Clerk's Department
Dr Peter Kane	- Chamberlain & Treasurer
Alistair Cook	- Head of Police Authority Finance
Paul Chadha	- Comptroller & City Solicitor's Department
Ian Hughes	- Department of the Built Environment

City of London Police Force:

Ian Dyson	- Commissioner
David Evans	- Commander (Operations and Security)
Cecilie Booth	- Chief Operating and Chief Financial Officer
Oliver Shaw	- Detective Superintendent
Hayley Williams	- City of London Police

1. APOLOGIES

Apologies were received from Simon Duckworth, Sheriff Chris Hayward and Alderman Alison Gowman.

2. MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA

There were no declarations.

3. MINUTES

RESOLVED, that the public minutes and non-public summary of the meeting held on 22 January 2020 be approved as a correct record.

4. **OUTSTANDING REFERENCES**

Members considered a joint report of the Town Clerk and Commissioner regarding outstanding references and the following points were made.

- The Town Clerk noted that 5/2020/P (Community Scrutiny Group inclusion in Special Interest Area Scheme) had been absorbed into 34/2019/P (review of Community Scrutiny), and 6/2020/P should be amended to 5/2020/P.
- A Member noted that it was his understanding that the feasibility of an exercise yard at Bishopsgate was due imminently and requested an update in advance of the April 2020 meeting (37/2019/P).
- The Commissioner noted that a report on Ethical Economic Partnerships (41/2019/P) would be submitted to the September 2020 meeting.
- A Member requested that a new reference for a Board away day in May 2020 be created.

RESOLVED, that the report be received.

5. **MINUTES - PERFORMANCE AND RESOURCE MANAGEMENT COMMITTEE**

RESOLVED, that the draft public minutes and non-public summary of the Performance and Resource Management Committee meeting held on 7 February 2020 be received.

6. **MINUTES - POLICE PENSIONS BOARD**

RESOLVED, that the draft public minutes and non-public summary of the meeting held on 3 February 2020 be received.

7. **MINUTES - ECONOMIC CRIME COMMITTEE**

RESOLVED, that the draft public minutes and non-public summary of the Economic Crime Committee meeting held on 27 January 2020 be received.

8. **CITY OF LONDON POLICE BUDGET MONITORING Q3**

Members considered a report of the Commissioner regarding Budget Monitoring Quarter 3 2019/20 and the following points were made.

- In response to a query, the Chief Operating and Finance Officer noted that a deep dive on non-pay items had been conducted and a summary could be provided outside of the meeting.
- A Member noted that the Performance and Resource Management Committee had been able to scrutinise the pay items in the budget to an appropriate degree – the Committee would at its future meetings conduct a similar exercise on non-pay items.

- The Commissioner noted that the Chief Operating and Finance Officer, took the post when the 2019-20 budget had already been built and some of the legacy issues were as a result of how that budget was built., However, the Chief Operating and Finance Officer had built the budget for 2020/21 which would provide Members with greater assurance and oversight of pay and non-pay items. He asked Members to bear in mind that the Force had at points over the past financial year been carrying up to 100 vacancies.
- A Member welcomed the spending rate analysis set out within the report.
- A Member expressed concern that the vacancy rate was highest in crime and uniform policing – key areas in the City of London Policing Plan.
- In response to a question regarding re-payment of policing costs for the XR protests in 2019-20, the Commissioner replied that the Force would not be reimbursed by the Home Office for any cost items above 1% of the Force’s budget. He agreed to clarify outside of the meeting whether this was per policing event, or an aggregate figure for the financial year.
- A Member commented that an issue such as this – Home Office reimbursement – was one to be factored into the Force and Authority’s emerging corporate engagement.

RESOLVED, that the report be received.

9. POLICE FUNDING SETTLEMENT 2020/21 AND IMPACT ON MEDIUM TERM FINANCIAL PLAN

Members considered a report of the Treasurer regarding the Police Funding Settlement 2020/21 and impact on Medium-Term Financial Plan.

RESOLVED, that the report be received.

10. CITY OF LONDON POLICE REVENUE AND CAPITAL BUDGET 2020/21

Members considered a report of the Commissioner regarding the City of London Police Provisional Revenue and Capital Budget 2020/21 and the following points were made.

- A Member noted that the narrative regarding the corporate plan should refer to the National Lead Force function.
- In response to a question, the Chief Operating and Financial Officer noted that the savings tracker was subject to monthly review by an officer-level working party, with a quarterly update provided to Members.
- A Member suggested that savings should be phased on a monthly basis to assist in identifying what saving lines were at risk in a timely fashion.
- The Commissioner assured Members that the bottom line of savings would be achieved by the Force.

- Members discussed to what extent they should direct what savings should be made by the Force to achieve its bottom line. The Deputy Chief Executive noted that, ultimately, the budget was approved by both the Finance Committee and the Court of Common Council. The Treasurer added that the City of London Corporation was seeking to integrate its business plans and budgets more effectively, which would have implications for the Force and the Board.

RESOLVED, that subject to comment made the provisional 2020/21 revenue budget be approved.

11. REQUEST FOR DELEGATED AUTHORITY - CITY OF LONDON POLICING PLAN 2020-2023

Members considered a request for delegated authority regarding the City of London Police Policing Plan 2020-23. The Commissioner reassured Members that the whole Board would have an opportunity to see the final version of the Plan offline well in advance of 1 April 2020 prior to it being approved by the Town Clerk for publication.

RESOLVED, that Members,

- delegate authority to the Town Clerk, in consultation with the Chairman and Deputy Chairman of the Police Authority Board, to approve the final City of London Policing Plan 2020-23.
- Note that the Policing Plan will be published on 1 April 2020.

12. ANTI-TERRORISM TRAFFIC REGULATION ORDER

Members considered a report of the Director of the Built Environment regarding the Anti-Terrorism Traffic Regulation Order.

RESOLVED, that the report be received.

13. GOVERNANCE REVIEW

The Chairman was heard regarding the City of London Corporation Governance Review, noting that whilst the deadline for individual submissions was 2 March 2020, it would be a useful exercise for the Board to review its own governance at an informal meeting, to be convened by the Town Clerk.

**14. QUESTIONS ON MATTERS RELATING TO THE WORK OF THE BOARD
Electric Scooters**

In response to a question from a Member regarding education and enforcement activity for the riders of electric scooters, the Commander (Operations and Security) acknowledged the growing popularity of electric scooters and noted that there were current debates to legalise their use as a climate friendly mode of transport. Since July 2019 the City of London Police had taken part in a pan-London approach to the issue. In summary, a warning is issued to an electric scooter user on the first occasion (of which 119 had been issued in the City

since July 2019). If the same rider came to notice again the scooter would be seized. There had to date been 3 such seizures to date.

Additional Funding for Police Forces

In response to a question regarding how the Force would be held accountable for reduction in crime, particularly in light of the fact that economic crime constituted 50% of all crime but attracted only 1% of funding, the Commissioner replied that it was likely issues such as violent crime would be high on the government's agenda. Nevertheless, it was his impression in the wake of the Mackey/Savill Review that there was a growing awareness that combating fraud was a responsibility of all 43 Forces in England and Wales.

Business Continuity and COVID-19

In response to a question regarding the Force's planning ahead of a possible COVID-19 epidemic, the Commander (Operations and Security) noted that he was chairing the Gold Group for the Force's response. He noted that the Force was putting measures in place both as a responder, and an employer and working with partners including the City of London Corporation and other emergency service providers as part of London Resilience. Moreover the Force was making enquiries among its contractors to establish what measures they were putting in place to mitigate the impact of COVID-19 on delivery of contracts and supply chains.

15. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**
There were no items of other business.
16. **EXCLUSION OF THE PUBLIC**
RESOLVED, that under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Local Government Act.
17. **NON-PUBLIC MINUTES**
RESOLVED, that the non-public minutes of the meeting held on 22 January 2020 be approved as a correct record.
18. **NON-PUBLIC OUTSTANDING REFERENCES**
Members considered a joint report of the Town Clerk and Commissioner regarding non-public outstanding references.
19. **NON-PUBLIC MINUTES - POLICE ACCOMMODATION WORKING PARTY**
RESOLVED, that the draft non-public minutes of the Police Accommodation Working Party meeting held on 13 February 2020 be received.
20. **NON-PUBLIC MINUTES - PERFORMANCE AND RESOURCE MANAGEMENT COMMITTEE**
RESOLVED, that the draft non-public minutes of the Performance and Resource Management Committee meeting held on 7 February 2020 be received

21. **NON-PUBLIC MINUTES - ECONOMIC CRIME COMMITTEE**
RESOLVED, that the draft non-public minutes of the Economic Crime Committee meeting held on 27 January 2020 be received
22. **COMMISSIONER'S UPDATES**
The Commissioner was heard regarding current issues facing the Force.
23. **SHARED SERVICES**
The Commissioner provided a verbal update regarding shared services.
24. **NATIONAL ENABLING PROGRAMME (NEP) - EXTENSION OF CONTRACT**
Members considered a report of the Commissioner regarding the National Enabling Programme (NEP) – Novation and Extension of Contract.
25. **NATIONAL ENABLING PROGRAMME (NEP) - NOVATION OF CONTRACTS**
Members considered a report of the Commissioner regarding the National Enabling Programme (NEP) – Accountable Body – Novation of Contracts.

At this point of the meeting, two hours having almost elapsed, Members agreed to extend the meeting until all items of business had been considered in line with Standing Order 40 of the Court of Common Council.
26. **TRANSFORM PROGRAMME: UPDATE ON THE DEVELOPMENT OF CITY OF LONDON POLICE TARGET OPERATING MODEL (TOM) AND ALIGNED EFFICIENCIES**
Members considered a report of the Commissioner regarding the Transform Programme: update on the development of City of London Police's Target Operating Model (TOM) and aligned efficiencies.
27. **NON-COMPLIANT PROCUREMENT WAIVER**
Members considered a report of the Commissioner regarding a Non-Compliant Procurement Waiver.
28. **SUMMARY OF CITY OF LONDON POLICE BUSINESS AT CITY OF LONDON CORPORATION COMMITTEES**
Members considered a report of the Town Clerk regarding a summary of City of London Police Business at City of London Corporation Committees.
29. **REPORT ON ACTION TAKEN**
Members considered a report of the Town Clerk regarding action taken since the last meeting.
30. **NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE BOARD**
There were no questions.
31. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE BOARD AGREES SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**
There was no other business.

32. **CONFIDENTIAL MINUTES**

RESOLVED, that the confidential minutes of the meeting held on 22 January 2020 be approved as a correct record.

33. **CITY OF LONDON COMMUNITY TRIGGER CASE REVIEW**

Members considered a report of the Head of Community Safety regarding a City of London Community Trigger Case Review.

The meeting ended at 1.04 pm

Chairman

Contact Officer: Alistair MacLellan / alistair.maclellan@cityoflondon.gov.uk

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CITY OF LONDON POLICE AUTHORITY BOARD – PUBLIC REFERENCES

15/2018/P	Item 4 Outstanding References	Barbican CCTV will form part of Secure City Programme when CCTV is reviewed in the round.	Commissioner of Police	DUE SIX MONTHS POST-CROSSRAIL OPENING
30/2019/P	October 2019 Item 8 Quarterly Community Engagement Update	Cyber Griffin-Evaluation report on outcomes to be submitted to the January Cyber Griffin Oversight Board and then to February PAB	Commissioner/ Chief Exec	IN PROGRESS - NOW DUE JULY 2020 The evaluation of Cyber Griffin commissioned by the COL, is going to be completed by external consultants and the tender returns were received on 7 February. The plan is for the evaluation to be completed by April. It will then need to go through CoL/CoLP oversight and working groups in May/ June so would recommend the report is timetabled for July PAB.
31/2019/P	October 2019 Item 8 Quarterly Community Engagement Update	Lead Member for Road Safety acknowledged figures sent but asked for further fuller breakdown and analysis including repeat locations. and to be circulated to Police Authority Board SIA Member to be consulted ahead of report submission to February 2020 Board.	Commissioner of Police	IN PROGRESS Road Policing Unit Inspector states that interim figures have been supplied to the Member. Please see update below at 32/2019/P on the Road Danger Reduction report. As per update below, report is now due April 2020.

CITY OF LONDON POLICE AUTHORITY BOARD – PUBLIC REFERENCES

32/2019/P	October 2019 Item 8 Quarterly Community Engagement Update	Annual update on Road Danger Reduction Plan to be submitted to include elements on cycling education and enforcement in the City of London.	Commissioner / Director of the Built Environment	WAS DUE FEBRUARY 2020 – REMAINS IN PROGRESS AND DUE APRIL 2020 Road Policing Unit Inspector has sent information regarding cycling education and enforcement to Department of Built Environment (DBE) for inclusion in the joint report. DBE state that they have been unable to achieve this deadline owing to staff changes and have said they will complete their elements of the report in March for submission to April PAB.
34/2019/P	November 2019 Item 7 – Special Interest Area Update	Review of new Community Scrutiny body to be submitted to the Board in May 2020. Consideration to be given to where new Community Scrutiny Group (CSG) falls within Special Interest Area Scheme and what appropriate Member engagement with CSG might look like.	Commissioner of Police	DUE MAY 2020
37/2019/P	November 2019 Item 9 – Annual Update on Custody of	Police Authority Board to be updated on progress on options for provision of exercise yard at Bishopsgate Police Station	Commissioner of Police	IN PROGRESS Report due April 2020 BUT EMAIL UPDATE ON FEASIBILITY STUDY TO BE EMAILED TO DEPUTY

CITY OF LONDON POLICE AUTHORITY BOARD – PUBLIC REFERENCES

	Vulnerable Persons			KEITH BOTTOMLEY IN ADVANCE OF THIS
41/2019/P	November 2019 Item 14 – AOB – Ethical Economic Partnerships Policy	The Force should consult at the earliest opportunity with the Chairman and Deputy Chairman of the Police Authority Board, and the Chief Executive of the Police Authority, about the legal form, financial value and reputational risk of any potential external economic partnership prior to this being formalised by the Force, including where appropriate taking any decision to the Police Authority Board; The Force should publish a register of organisations that the Force is in partnership with, including high level details; and the Force should provide an annual report to the Police Authority Board on its external partnerships.	Commissioner of Police	IN PROGRESS Report to September 2020 meeting.

CITY OF LONDON POLICE AUTHORITY BOARD – PUBLIC REFERENCES

		Ethical Partnership reporting to be submitted to PSI Committee and Police Authority Board.		
3/2020/P	January 2020 Item 9 – Annual Review of Terms of Reference	Proposal on term limits to be submitted to Policy and Resources Committee and Court of Common Council, and to City Governance Review.	Town Clerk	IN PROGRESS – DUE FOR SUBMISSION TO MARCH 2020 POLICY AND RESOURCES COMMITTEE
4/2020/P	January 2020 Item 10 – Quarterly	Cdr Operations to explore the possibility of data collation and analysis demonstrating impact of	Commissioner of Police	COMPLETE CI Communities reports that the Mental Health Street Triage (MHST)

CITY OF LONDON POLICE AUTHORITY BOARD – PUBLIC REFERENCES

	Community Engagement Report	mental health triage to potentially support case for national roll-out.		<p>scheme is already a national scheme owned by NHS Clinical Commissioning Group (CCG). However, it is up to individual Force's in discussion with their PCC's and Local Authorities as to whether they implement the scheme (with the support of the NHS).</p> <p>Some Forces have implemented a similar scheme to City of London Police and others with a larger geographical areas to cover have chosen to have MH triage assessors within their Control Rooms who will give advice or go out as necessary to relevant incidents if appropriate. There is no question that the scheme is a success, has a positive impact and is desirable in most Forces, but it is a matter of individual PCC's, Local Authorities and Force's to decide, taking into consideration their budgets and their policing priorities.</p>
5/2020/P	January 2020 Items 10 and 11 – Quarterly Reporting for Community	Force to liaise with Authority and SIA Members to determine report format for six-month period.	Commissioner of Police	<p>IN PROGRESS</p> <p>The lead member for Community Engagement and E&I was written to on the 23 January outlining reports and data provided already to various</p>

CITY OF LONDON POLICE AUTHORITY BOARD – PUBLIC REFERENCES

	engagement and E&I			committees and seeking his views. The Lead Member has indicated that he is giving this further consideration and thought.
6/2020/P	February 2020 Item 4 – Outstanding References	Board Away Day to be convened in May 2020.	Town Clerk	IN PROGRESS Options for w/c 18 May being explored.
7/2020/P	February 2020 Item 8 – City of London Police Budget Monitoring Q3	Detail on non-pay items to be circulated outside of meeting.	Chief Operating and Chief Finance Officer	COMPLETED Email circulated to Members on 28 February 2020 at 3.58pm
8/2020/P	February 2020 Item 8 – City of London Police Budget Monitoring Q3	Clarification on whether Home Office would not reimburse cost items above 1% of Force budget on either an aggregate or case by case basis.	Commissioner	
9/2020/P	February 2020 Item 10 – City of London Police Revenue and Capital Budget 2020/21	Future iterations of Revenue and Capital Budget 2020/21 to include National Lead Force function.	Chief Operating and Chief Finance Officer	
10/2020/P	February 2020 Item 11 – City of London Police	Delegated authority granted to Town Clerk to approve, in consultation with Chairman and Deputy Chairman, the City of London Police	Town Clerk	

CITY OF LONDON POLICE AUTHORITY BOARD – PUBLIC REFERENCES

	Policing Plan 2020-2023	Policing Plan 2020-2023 in advance of 1 April 2020, noting that all Members of the Board will be given sight of the final plan in advance of it being approved.		
11/2020/P	February 2020 Item 13 – Governance Review	Away Day to be convened to discuss Police Authority governance.	Town Clerk	

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By virtue of paragraph(s) 3 of Part 1 of Schedule 12A
of the Local Government Act 1972.

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