



## Board of Trustees of the City of London Academies Trust

**Date:** FRIDAY, 19 MARCH 2021

**Time:** 9.00 am

**Venue:** VIRTUAL PUBLIC MEETING (ACCESSIBLE REMOTELY)

**Members:**

Tijs Broeke, Sponsor Trustee (Chair)	Rehana Ameer, Co-Opted Trustee
Roy Blackwell, Sponsor Trustee (Co-optee) (Vice-Chair)	Edward Benzecry, Co-Opted Trustee
Peter Bennett, Sponsor Trustee	Dawn Elliott, Co-Opted Trustee
Caroline Haines, Sponsor Trustee	Lucas Green, Co-Opted Trustee
Alderman Robert Howard, Sponsor Trustee	Professor Richard Verrall, Co-opted Trustee
Deputy Edward Lord, Sponsor Trustee	

**Enquiries:** Antoinette Duhaney  
Antoinette.Duhaney@cityoflondon.gov.uk

### Accessing the virtual public meeting

**Members of the public can observe this virtual public meeting at the below link:**

<https://youtu.be/WYBNDWGgpTE>

This meeting will be a virtual meeting and therefore will not take place in a physical location following regulations made under Section 78 of the Coronavirus Act 2020. A recording of the public meeting will be available via the above link following the end of the public meeting for up to one municipal year. Please note: Online meeting recordings do not constitute the formal minutes of the meeting; minutes are written and are available on the City of London Corporation's website. Recordings may be edited, at the discretion of the proper officer, to remove any inappropriate material.

**John Barradell**  
Town Clerk and Chief Executive

# **AGENDA**

## **Public Items**

1. **APOLOGIES**

2. **DECLARATIONS**

3. **REGISTER OF INTERESTS UPDATES**

4. **MINUTES**

To agree the public minutes of the meetings held on 11.12.20 and 25.02.21.

**For Decision**  
(Pages 1 - 6)

5. **COMMITTEE MINUTES**

**For Information**

a) Minutes of the Audit and Risk Committee (Pages 7 - 8)

To receive the public minutes of the Audit and Risk Committee meeting held on 25.02.21.

b) Minutes of the Finance and Operations Committee (Pages 9 - 10)

To receive the public minutes of the Finance and Operations Committee meeting held on 25.02.21.

c) Minutes of the Standards and Accountability Committee (Pages 11 - 14)

To receive the public minutes of the Standards and Accountability Committee meeting held on 04.02.21.

6. **ACADEMIES DEVELOPMENT PROGRAMME UPDATE**

Report of the Director of Academy Development

**For Information**  
(Pages 15 - 26)

7. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE BOARD**

8. **ANY OTHER BUSINESS**

9. **EXCLUSION OF THE PUBLIC**

**MOTION** – That the public be excluded for the remaining items of business as they are likely to involve discussion on matters deemed commercially sensitive to the City of London Academies Trust.

**For Decision**

**Non-Public Items**

10. **NON-PUBLIC MINUTES**

To agree the non-public minutes of the meeting held on 11.12.20 and 25.02.21.

**For Decision**  
(Pages 27 - 42)

11. **NON-PUBLIC COMMITTEE MINUTES**

**For Information**

- a) Non-Public Minutes of the Audit and Risk Committee (Pages 43 - 44)

To receive the non-public minutes of the Audit and Risk Committee meeting held on 25.02.21.

- b) Non-Public Minutes of the Finance and Operations Committee (Pages 45 - 48)

To receive the non-public minutes of the Finance and Operations Committee meeting held on 25.02.21.

- c) Non-Public Minutes of the Standards and Accountability Committee (Pages 49 - 54)

To receive the non-public minutes of the Standards and Accountability Committee meeting held on 04.02.21.

12. **NON-PUBLIC OUTSTANDING ACTIONS**

Report of the Town Clerk.

**For Information**  
(Pages 55 - 56)

- a) Delegated Actions Digest (Pages 57 - 58)

13. **APPOINTMENTS TO LOCAL GOVERNING BODIES**

Report of the Town Clerk

**For Decision**  
(Pages 59 - 60)

14. **CITY OF LONDON ACADEMIES TRUST LOCAL GOVERNING BODY 2019-20**  
Report of the Chief Executive Officer  
**For Decision**  
(Pages 61 - 66)
15. **CHIEF EXECUTIVE OFFICER SUMMARY**  
Report of the Chief Executive Officer.  
**For Information**  
(Pages 67 - 78)
16. **CHIEF FINANCIAL OFFICER UPDATE AND APPROVALS**  
Report of the Chief Financial Officer.  
**For Decision**  
(Pages 79 - 112)
17. **CITY OF LONDON ACADEMIES TRUST SIXTH FORM COLLEGIATE SIXTH FORM UPDATE**  
Report of the Chief Executive Officer  
**For Decision**  
(Pages 113 - 124)
18. **INFORMATION AND COMMUNICATION TECHNOLOGY DIRECTOR UPDATE AND APPROVALS**  
Report of the Director of Information and Communication Technology.  
**For Decision**  
(Pages 125 - 146)
19. **ESTATES AND FACILITIES MANAGEMENT DIRECTOR UPDATE ON TRUST SCHOOL**  
Report of the Director of Estates and Facilities Management  
**For Information**  
(Pages 147 - 150)
20. **CITY OF LONDON ACADEMIES TRUST APPRENTICESHIP ACADEMY LEADERSHIP AND OPERATIONAL MONITORING**  
Report of the Chief Executive Officer  
**For Decision**  
(Pages 151 - 164)

21. **SAFEGUARDING SCRUTINY MEETINGS UPDATE**

Report of the Chief Standards Officer

**For Information**  
(Pages 165 - 198)

22. **REMOTE MONITORING VISITS ACADEMY REPORTS**

Report of the Chief Standards Officer

**For Information**  
(Pages 199 - 222)

23. **TACKLING RACISM TASKFORCE - EDUCATION WORKSTREAM - CITY OF LONDON ACADEMIES TRUST**

Report of the Chief Executive Officer

**For Decision**  
(Pages 223 - 290)

24. **NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE BOARD**

25. **ANY OTHER BUSINESS THAT THE CHAIR CONSIDERS URGENT AND TRUSTEES AGREE SHOULD BE CONSIDERED WHEN THE PUBLIC ARE EXCLUDED**

This page is intentionally left blank

## BOARD OF TRUSTEES OF THE CITY OF LONDON ACADEMIES TRUST

Friday, 11 December 2020

**Minutes of the meeting of the Board of Trustees of the City of London Academies Trust held via Microsoft Teams at 9.00 am**

### **Present**

#### **Members:**

Tijs Broeke (Chair)	Deputy Edward Lord
Roy Blackwell (Vice-Chair)	Edward Benzecry
Peter Bennett	Dawn Elliott
Caroline Haines	Lucas Green
Alderman Robert Howard	

#### **Officers:**

John Barradell	- Town Clerk and Chief Executive (COL)
Kerry Nicholls	- Clerk
Sarah Phillips	- Events Apprentice/Committee Support (COL)
Chandni Tanna	- Media Officer (COL)
Aqib Hussain	- Technology Support Officer (COL)
Anne Bamford	- Strategic Education and Skills Director (COL)
Gerald Mehrtens	- Director of Academy Development (COL)
Mark Emmerson	- Chief Executive Officer
Claire Hersey	- Chief Financial Officer
Karen Delgado	- Interim Senior HR Consultant
Billy Harvey	- Director of ICT
Smith Umoren	- Director of Estates and Facilities Management
Clare Verga	- Chief Standards Officer

### **1. APOLOGIES**

Apologies for absence were received from Rehana Ameer.

The Chair led the Board of Trustees in welcoming Alderman Robert Howard who had recently become a Trustee to his first meeting of the Board.

### **2. DECLARATIONS**

There were no declarations.

### **3. REGISTER OF INTERESTS**

Trustees were reminded to notify the Clerk of any arising interests.

### **4. MINUTES**

In considering Minute 5: Minutes, the Director of Estates and Facilities Management confirmed that the fire risk assessment for the City Academy, Hackney had been completed and that all identified issues were being

addressed. The fire risk assessment of the City of London Academy Islington would be undertaken on 21 December 2020.

**RESOLVED**, that the minutes of the meeting held on 3 September 2020 be approved as a correct record.

5. **COMMITTEE MINUTES**

a) **Minutes of the Audit and Risk Committee**

**RESOLVED**, that the minutes of the meetings of the Audit and Risk Committee held on 2 October and 3 December 2020 be received.

b) **Minutes of the Finance and Operations Committee**

**RESOLVED**, that the minutes of the meetings of the Finance and Operations Committee held on 2 October and 3 December 2020 be received.

c) **Minutes of the Standards and Accountability Committee**

**RESOLVED**, that the minutes of the meeting of the Standards and Accountability Committee held on 12 November 2020 be received.

6. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE BOARD**

There were no questions.

7. **ANY OTHER BUSINESS**

The Chair led the Board of Trustees in thanking all School staff, the CoLAT Central Team, parents and the local community for their hard work and support during what had been a difficult year.

8. **EXCLUSION OF THE PUBLIC**

**RESOLVED**, that the public be excluded from the following items of business.

9. **NON-PUBLIC MINUTES**

**RESOLVED**, that the non-public minutes of the meeting held on 3 September 2020 be approved as a correct record.

a) **Delegated Actions Digest**

Trustees considered a summary of the Clerk providing details of one action taken under Delegated Authority since the meeting of the Board of Trustees on 3 September 2020.

10. **NON-PUBLIC OUTSTANDING ACTIONS**

The Board considered a report of the Town Clerk regarding outstanding actions from previous meetings.

11. **NON-PUBLIC COMMITTEE MINUTES**

a) **Non-Public Minutes of the Audit and Risk Committee**

**RESOLVED**, that the non-public minutes of the meetings of the Audit and Risk Committee held on 2 October and 3 December 2020 be received.



- b) **Non-Public Minutes of the Finance and Operations Committee**  
**RESOLVED**, that the non-public minutes of the meetings of the Finance and Operations Committee held on 2 October and 3 December 2020 be received.
- c) **Non-Public Minutes of the Standards and Accountability Committee**  
**RESOLVED**, that the non-public minutes of the meeting of the Standards and Accountability Committee held on 12 November 2020 be received.
12. **APPOINTMENTS TO LOCAL GOVERNING BODIES**  
The Board considered a report of the Clerk setting out proposed appointments to Local Governing Bodies.
- a) **Appointment of Co-opted Trustee**  
The Board considered a report of the Clerk outlining a proposed Co-opted Trustee appointment.
13. **CEO EXECUTIVE SUMMARY**  
The Board considered an Executive Summary of the Chief Executive Officer.
14. **STRATEGIC PLAN MONITORING 2020-24**  
The Board considered a report of the Chief Executive Officer on Strategic Plan Monitoring 2020-24.
15. **GOVERNANCE REVIEW**  
The Board considered a report of the Chief Executive Officer presenting details of a proposed Governance Review.
16. **COLAT SIXTH FORM STRATEGY - UPDATE**  
The Board considered a report of the Chief Executive Officer providing an update on the CoLAT Sixth Form Strategy.
17. **IMPACT VISITS - AUTUMN TERM SUMMARIES**  
The Board considered a report of the Chief Standards Officer presenting the Impact Visits – Autumn Term Summaries.
18. **EXCLUSIONS DATA SUMMARY UPDATE**  
The Board considered a report of the Chief Standards Officer providing a summary on Exclusions Data.
19. **COLAT APPRENTICESHIP ACADEMY LEADERSHIP AND OPERATIONAL MONITORING**  
The Board considered a report of the Head of Service providing an update on the CoLAT Apprenticeship Academy Leadership and Operational Monitoring.
20. **COLAT SCHOOLS SAFEGUARDING MONITORING UPDATE**  
The Board considered an update report of the Chief Executive Officer on Safeguarding monitoring.
21. **2020 YEAR-END FINANCIAL STATEMENTS AND EXTERNAL AUDIT**

The Board considered a report of the Chief Financial Officer outlining the 2020 Year-End Financial Statements and External Audit.

**22. CFO UPDATE AND APPROVALS**

The Board considered an update report of the Chief Financial Officer.

**23. ICT DIRECTOR UPDATE AND APPROVALS**

The Board considered an update report of the Director of Information Communication and Technology.

**24. ESTATES AND FACILITIES MANAGEMENT DIRECTOR UPDATE AND APPROVALS**

The Board considered an update report of the Director of Estates and Facilities Management.

**25. NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE BOARD**

There were no non-public questions.

**26. ANY OTHER BUSINESS THAT THE CHAIR CONSIDERS URGENT AND TRUSTEES AGREE SHOULD BE CONSIDERED WHEN THE PUBLIC ARE EXCLUDED**

There was one item of other business.

**27. CONFIDENTIAL MINUTES**

**RESOLVED**, that the confidential minutes of the meeting held on 3 September 2020 be approved as a correct record.

**28. CONFIDENTIAL COMMITTEE MINUTES**

a) **Minutes of the Finance and Operations Committee**

**RESOLVED**, that the confidential minutes of the meetings of the Finance and Operations Committee held on 2 October and 3 December 2020 be received.

b) **Minutes of Standards and Accountability Committee**

**RESOLVED**, that the confidential minutes of the meeting of the Standards and Accountability Committee held on 12 November 2020 be received.

**29. HUMAN RESOURCES UPDATE AND APPROVALS**

The Board considered an update report of the Interim Senior HR Consultant.

**The meeting closed at 10.44 am**

-----  
Chair

**Contact Officer: Antoinette Duhaney**  
**Antoinette.Duhaney@cityoflondon.gov.uk**

# **BOARD OF TRUSTEES OF THE CITY OF LONDON ACADEMIES TRUST**

**Thursday, 25 February 2021**

## **Minutes of the Virtual meeting of the Board of Trustees of the City of London Academies Trust held at 9.00 am**

### **Present**

#### **Members:**

Tijs Broeke (Chair)	Rehana Ameer
Roy Blackwell (Vice-Chair)	Edward Benzecry
Peter Bennett	Dawn Elliott
Caroline Haines	Lucas Green
Alderman Robert Howard	Professor Richard Verrall

#### **Officers:**

Mark Emmerson	- Chief Executive Officer
Claire Hersey	- Chief Financial Officer
Billy Harvey	- Director of ICT
Gerald Mehrtens	- Director of Academy Development (COL)
Smith Umoren	- Director of Estates and Facilities Management
Clare Verga	- Chief Standards Officer
Anne Bamford	- Department of Community & Children's Services
Chandni Tanna	- Town Clerk's Department
Antoinette Duhaney	- Town Clerk's Department

#### **1. APOLOGIES**

There were no apologies.

#### **2. DECLARATIONS**

There were no declarations.

#### **3. REGISTER OF INTERESTS**

No updates to the register were reported.

#### **4. QUESTIONS ON MATTERS RELATING TO THE WORK OF THE BOARD**

There were no questions.

#### **5. ANY OTHER BUSINESS**

The Chair reported that Randall Anderson had been appointed as a Governor and Deputy Chair of the Governing Body of City Academy Hackney under delegated authority and this decision would be ratified by the Board on 19<sup>th</sup> March 2021.

#### **6. EXCLUSION OF THE PUBLIC**

RESOLVED –

That the public be excluded from the remaining items of business on the grounds that they are likely to involve discussion on matters deemed commercially sensitive to the City of London Academies Trust.

7. **COLAT SIXTH FORM CONSULTATION OUTCOMES AND NEXT STEPS**  
The Board considered a report of the Chief Executive Officer (CEO) seeking ratification of the decisions made by Governing Bodies in respect of Sixth Form Admissions Policies.
8. **NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE BOARD**  
There were no non-public questions.
9. **ANY OTHER BUSINESS THAT THE CHAIR CONSIDERS URGENT AND TRUSTEES AGREE SHOULD BE CONSIDERED WHEN THE PUBLIC ARE EXCLUDED**  
There was no other business.

**The meeting closed at 9.28 am**

-----

Chair

**Contact Officer: Antoinette Duhaney  
Antoinette.Duhaney@cityoflondon.gov.uk**

## AUDIT AND RISK COMMITTEE OF THE CITY OF LONDON ACADEMIES TRUST

Thursday, 25 February 2021

Minutes of the meeting of the Audit and Risk Committee of the City of London Academies Trust held at the Guildhall EC2 at 10.30 am

### Present

#### Members:

Peter Bennett  
Edward Benzecry  
Tijs Broeke

Dawn Elliott  
Alderman Robert Howard

#### Officers:

Mark Emmerson	- Chief Executive Officer
Billy Harvey	- Director of ICT
Claire Hersey	- Chief Financial Officer
Smith Umoren	- Director of Estates and Facilities Management
Clare Verga	- Chief Standards Officer
Anne Bamford	- Community & Children's Services Department
Antoinette Duhaney	- Town Clerk's Department

#### 1. **APOLOGIES**

There were no apologies.

#### 2. **DECLARATIONS**

There were no declarations.

#### 3. **MINUTES**

RESOLVED – That the public minutes of the meeting held on 03.12.20 be agreed as a correct record.

#### 4. **QUESTIONS**

There were no questions.

#### 5. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

There was no other business.

#### 6. **EXCLUSION OF THE PUBLIC**

RESOLVED - That the public be excluded for the remaining items of business as they are likely to involve discussion on matters deemed commercially sensitive to the City of London Academies Trust.

#### 7. **NON-PUBLIC MINUTES**

RESOLVED – That the non-public minutes of the meeting held on 03.12.20 be agreed as a correct record.

8. **OUTSTANDING ACTIONS (FEBRUARY 2021)**  
Trustees considered a report of the Town Clerk regarding outstanding actions arising from previous meetings.
9. **CHIEF FINANCIAL OFFICER UPDATE**  
Trustees considered a report of the CFO regarding key assurance and risk matters for the Committee.
10. **INTERNAL AND EXTERNAL AUDIT UPDATE**  
Trustees considered a report of the CFO regarding internal and external audit matters.
11. **TRUST STRATEGIC RISK REGISTER**  
The Committee considered a report capturing the strategic risks for CoLAT.
12. **HEALTH AND SAFETY MONITORING IN TRUST SCHOOLS**  
The Committee considered a report providing an update on measures to ensure compliance with Health & Safety Regulations.
13. **NON-PUBLIC QUESTIONS**  
There were no non-public questions.
14. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND THE COMMITTEE AGREES CAN BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**  
There was one item of business.

**The meeting closed at 11.02 am**

-----  
Chairman

**Contact Officer: Antoinette Duhaney  
Antoinette.Duhaney@cityoflondon.gov.uk**

**FINANCE AND OPERATIONS COMMITTEE OF THE CITY OF LONDON**  
**ACADEMIES TRUST**

**Thursday, 25 February 2021**

**Minutes of the virtual meeting of the Finance and Operations Committee of the City of London Academies Trust held at 9.30 am**

**Present**

**Members:**

Peter Bennett (Chairman)  
Edward Benzecry  
Tijs Broeke

Dawn Elliott  
Alderman Robert Howard

**Officers:**

Mark Emmerson	- Chief Executive Officer
Billy Harvey	- Director of ICT
Claire Hersey	- Chief Financial Officer
Smith Umoren	- Director of Estates and Facilities Management
Clare Verga	- City of London Academies Trust
Chandni Tanna	- Town Clerk's Department
Antoinette Duhaney	- Town Clerk's Department

**1. APOLOGIES**

There were no apologies.

**2. DECLARATIONS**

There were no declarations.

**3. REGISTER OF INTERESTS UPDATES**

There were no updates.

**4. MINUTES**

RESOLVED – That the public minutes of the meeting held on 03.12.20 be agreed as a correct record.

**5. QUESTIONS**

There were no questions.

**6. ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

There was no other business.

**7. EXCLUSION OF THE PUBLIC**

RESOLVED - That the public be excluded for the remaining items of business as they are likely to involve discussion on matters deemed commercially sensitive to the City of London Academies Trust.

8. **NON-PUBLIC MINUTES**  
RESOLVED – That the non-public minutes of the meeting held on 03.12.20 be agreed as a correct record.
9. **OUTSTANDING ACTIONS (FEBRUARY 2021)**  
The Committee Trustees considered a report of the Town Clerk regarding outstanding actions arising from previous meetings.
10. **CHIEF FINANCIAL OFFICER UPDATE**  
The Committee considered a report of the CFO highlighting key financial and operational issues.
11. **COLAT 2020-21 SCHOOL CONDITION ALLOCATION**  
The Committee considered a report of the CFO outlining bids for School Conditions Allocation funding.
12. **ICT UPDATE**  
The Committee considered a Report of the ICT Director providing an update on key areas of IT operations across the City of London Academies Trust.
13. **ESTATES AND FACILITIES UPDATES ON TRUST SCHOOLS**  
The Committee considered a Report of the Director of Estates & Facilities Management providing an update on estate operations across all CoLAT schools.
14. **NON-PUBLIC QUESTIONS**  
There were no non-public questions.
15. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND THE COMMITTEE AGREES CAN BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**  
There was no other business.

**The meeting closed at 10.27 am**

-----  
Chairman

**Contact Officer: Antoinette Duhaney**  
**Antoinette.Duhaney@cityoflondon.gov.uk**



**STANDARDS AND ACCOUNTABILITY COMMITTEE OF THE CITY OF LONDON**  
**ACADEMIES TRUST**

**Thursday, 4 February 2021**

**Minutes of the meeting of the Standards and Accountability Committee of the City of London Academies Trust held at the Guildhall EC2 at 9.00 am**

**Present**

**Members:**

Tijs Broeke (Chair)  
Edward Benzecry  
Roy Blackwell

Caroline Haines  
Professor Richard Verrall

**Officers:**

Mark Emmerson	- Chief Executive Officer
Clare Verga	- Chief Standards Officer
Anne Bamford	- Department of Community & Children's Services
Antoinette Duhaney	- Town Clerk's Department

**1. APOLOGIES**

There were no apologies for absence.

**2. DECLARATIONS**

There were no declarations.

**3. MINUTES**

RESOLVED – That the public minutes of the meeting held on 12.11.20 be agreed as a correct record.

**4. OUTSTANDING ACTIONS**

The Committee considered a report of the Clerk outlining outstanding actions arising from previous meetings.

2/20/SA and 3/20SA: Strategic plan – it was reported that these tasks had now been completed.

The Chair congratulated Caroline Haines on her appointment as Chair of the Education Board and also confirmed that the CoLAT Board of Trustees AGM would be held on 25<sup>th</sup> March 2021.

RESOLVED – That the report be noted.

**5. QUESTIONS**

There were no questions.

6. **ANY OTHER BUSINESS THAT THE CHAIR CONSIDERS URGENT**  
There was no other business.
7. **EXCLUSION OF THE PUBLIC**  
RESOLVED - That the public be excluded for the remaining items of business as they are likely to involve discussion on matters deemed commercially sensitive to the City of London Academies Trust.
8. **NON-PUBLIC MINUTES**  
RESOLVED – That the non-public minutes of the meeting held on 12.11.20 be agreed as a correct record.
9. **OUTSTANDING ACTIONS**  
The Committee considered a report of the Clerk outlining outstanding non-public actions arising from previous meetings.
10. **CHIEF STANDARDS OFFICER'S UPDATE**  
The Committee considered a report of the Chief Standards Officer providing an overview of CoLAT Schools responses to COVID-19 lockdown for Spring 2021.
11. **ANNUAL SPRING DATA SUMMARY UPDATE 2021**  
The Committee considered a report of the Chief Standards Officer providing an update on key data relating to attendance, exclusions and off-rolling (students in alternative provision and home education)
12. **SIXTH FORM STRATEGY UPDATE**  
The Committee considered a report of the Chief Executive Officer outlining future milestones in the development of a more strategic approach to CoLAT Sixth Form provision.
13. **COLAT APPRENTICESHIP ACADEMY LEADERSHIP AND OPERATIONAL MONITORING**  
The Committee considered a report of the Chief Executive Officer updating the Committee on the Apprenticeship Academy provision.
14. **NON-PUBLIC QUESTIONS**  
There were no non-public questions.
15. **ANY OTHER BUSINESS THAT THE CHAIR CONSIDERS URGENT THAT THE COMMITTEE AGREES SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED.**  
There was one item of urgent business.
16. **CONFIDENTIAL MINUTES**  
RESOLVED – That the confidential minutes of the meeting held on 12.11.20 be agreed as a correct record.

**The meeting closed at 10.26 am**

-----  
Chair

**Contact Officer: Antoinette Duhaney  
Antoinette.Duhaney@cityoflondon.gov.uk**

This page is intentionally left blank

# Agenda Item 6

<b>Committee:</b>	<b>Dated:</b>
Board of Trustees of the City of London Academies Trust	19/03/2021
<b>Subject:</b> Academies Development Programme - Update	<b>Public</b>
<b>Contribute to a flourishing society</b>	<b>3 &amp; 4</b>
<b>Does this proposal require extra revenue and/or capital spending?</b>	<b>No</b>
<b>If so, how much?</b>	<b>N/A</b>
<b>What is the source of Funding?</b>	
<b>Has this Funding Source been agreed with the Chamberlain's Department?</b>	
<b>Report of:</b> Andrew Carter, Director of Community and Children's Services	<b>For information</b>
<b>Report authors:</b> Gerald Mehrtens, Director of Academy Development	

## Summary

This report is to update the City of London Academies Trust (CoLAT) board on the progress of the Academies Development Programme, through the City of London Corporation's (CoLC) sponsorship of CoLAT and provide a summary of the overall programme to date.

In 2003 CoLC first became an academy sponsor, co-sponsoring a further 2 academies in 2006 and 2008 respectively. In December 2013, a report to Community and Children's Service Committee was approved to consider opening a primary school in Islington, which led the way to the CoLC submitting a total of six successful Free Schools application to the Department for Education (DfE) between 2014-16, supporting 4 surrounding local authorities in addressing the projected increasing need for school places across London.

10 academies are now sponsored by CoLC, all of which fall under CoLAT from a mixture of Free School applications, an existing academy joining, an academy conversion, and the two previously City co-sponsored academies joining in September 2020.

£96.5m of capital investment is projected to be injected into City academies, which may increase further as two of these capital developments progress on Contractor's Proposals being agreed and the contracts is signed. This figure excludes the significant amount of temporary accommodation funding and the annual capital allocation from the DfE to CoLAT. **Appendix 1 (non-public)** of this report provide members with a financial overview of the capital build programmes and projected completion dates, with Appendix 3 **(non-public)** providing a more detailed summary of progress on these builds.

9,000 plus pupils will attend City academies each academic year when the current planned capital developments are completed, and academies are operating at full capacity. **Appendix 2** provides an overview of pupil numbers by academy.

Opening events are presently being explored for the two City academy new builds which complete in May and June 2021. City of London Academy Shoreditch Park has a projected completion date of 17 May 2021 with a possible opening event in November, and City of London Primary Academy Islington (COLPAI) has a projected completion date of 25 June 2021 with a possible opening event in October.

## **Recommendations**

Members are asked to:

- Note the progress of the academy's development programme to date.

## **Main Report**

### **Background**

1. CoLC first became a sole academy sponsor in 2003 with the City Academy (Southwark). This was followed by CoLC becoming a co-sponsor for City of London Academy Islington in 2006 (with City, University of London), and the City Academy Hackney in 2008 (with KPMG). In 2014, Redriff Primary School in Southwark, already an academy, joined as a City academy under The City Academy (Southwark) Master Funding Agreement.
2. Since 2010-11, the total number of school age pupils in London has increased more than in any region across the country. Between 2010-11 and 2018-19, London saw an increase in pupils of 13.8% across the capital, compared to 8.8% nationally. London local authorities have collectively forecast that between 2019-20 and 2022-23, the number of new school places needed to meet demand across the capital will increase by 7,553, with 68% of the expected shortfall to be in secondary schools.
3. The increasing need for school places from 2010 onwards, and conversations between CoLC and 4 surrounding local authorities, led to CoLC submitting 2 DfE Wave 8 Free School applications for primary academies in Southwark and Islington in 2014 which were confirmed as successful in 2015. This was followed by four Free School applications for academies in Wave 13 of the DfE application process in 2016, in Hackney (2 secondary academies), Newham (Sixth Form academy) and Islington (secondary academy), all of which were successful. However, following further projections on pupil numbers in Hackney a decision was made in 2019 not to proceed with the second secondary academy.
4. In January 2016, the CoLC Court of Common Council approved the establishment of a multi-academy trust which all 'new' City academies would fall under. In addition, in March 2017 the CoLC Policy and Resources committee approved CoLC becoming the sponsor for a failing secondary school, following a request for support from the London borough of Islington.

5. On the 17 May 2018, the CoLC Education Board reiterated its decision of March 2016 to limit the sponsor exposure through the expansion of the CoLAT to a maximum of 12 schools in the next few years. On 16 January 2020 Members of the Education Board supported the recommendation to the expansion of CoLAT by the transfer of TCAH and COLAI to CoLAT, consent required from the CoLC under the CoLAT/CoLC Sponsorship Agreement.

### Current Position

6. There are now 10 CoLC sponsored academies, all within CoLAT, which are listed below along with their date of opening within CoLAT.

• The City of London Academy (Southwark)	September 2003
• Redriff Primary – City of London Academy	September 2014
• Galleywall Primary, City of London Academy	September 2016
• City of London Primary Academy Islington	September 2017
• City of London Academy Highgate Hill	September 2017
• City of London Academy Shoreditch Park	September 2017
• City of London Academy Highbury Grove	December 2017
• Newham Collegiate Sixth Form, City of London Academy	January 2018
• City of London Academy Islington	September 2020
• The City Academy Hackney	September 2020

7. There are 6 academy capital builds within the academies development programme with present projections showing an increase in capital investment for these developments since it was previously reported to this board from circa £80m, to £96.5m. This invest is from a variety of funding sources, notably the DfE, LB Hackney, LB Islington and CoLC. This figure does not include the significant funding for temporary accommodation for COLA Shoreditch Park and COLPAI. In addition, this projected capital investment may increase further when the two capital builds still at planning approval stage progress to Contractor's Proposals being agreed and the contracts signed later this year.
8. Members will also note the capital builds for COLA Highbury Grove and Galleywall Primary completed in 2019, with two further builds due for completion on 17 May 2021 (COLA Shoreditch Park) and 25 June 2021 (COLPAI), both of which having been in temporary accommodation since opening in September 2017. In the case of COLA Shoreditch Park, the length of time spent in temporary accommodation was largely anticipated with the cost being met by Hackney Council and the DfE. In the case of COLPAI, the capital build has been plagued with continued delays both at pre-planning, planning and construction stage, resulting in CoLC presently funding additional temporary accommodation costs in excess of £1m.
9. Regarding the capital builds for Sixth Form provision at COLA Highgate Hill and Newham Collegiate Sixth Form, these are presently projecting completion for Quarter 3, 2022. Attached as **Appendix 1 (non-public)** is a table showing a financial overview of the capital build programme for all academies.

10. On completion of these capital builds and when these academies reach their full capacity, City sponsored academies will be providing in excess of 9,000 pupil places across its schools each year, mainly in areas of London which are disadvantaged. **Appendix 2** of this report shows a breakdown of pupil numbers in each school.
11. For the 4 capital builds still to complete the key areas of potential risk are;
- a. For COLPAI, any continued delays as a subsequent impact of the Coronavirus pandemic, planning conditions being discharged, and the completion of S278 works on Baltic Street West being completed by September 2021. In addition, this will be a partial completion of the site, meaning the school will be operating along the building contractor while construction works continues on the housing element of the development until quarter 2 of 2022.
  - b. For NCS, it may take longer than anticipated to agree scope, programme and cost with the contractor, which may then impact on the practical completion (PC) date. Similarly, unforeseen obstacles may present themselves at some point during the build which will impact on the PC date. If this happens then adjustments will need to be made overall in order to ensure minimal disruption to NCS (e.g. sectional completion). There is a chance that running both sets of building works concurrently is too disruptive to NCS, in terms of the impact on its supervised study area. In this case, the programme will either have to be lengthened, or a temporary supervised study area (e.g. in the Town Hall adjacent) would need to be sourced.
  - c. For COLA Highgate Hill, the main risk currently is around Planning and confirmation it will go to planning committee in April. The projected completion date is presently July August 2022 and any delay in planning approval will obviously impact on this and the ability to accept pupil in September 2022.
12. A more detailed summary of the CoLAT capital builds showing a summary of key dates, potential risks, and next steps is attached as **Appendix 3 (non-public)**.
13. In terms of the broader risks, the number of surplus places at primary level across London has become a pressing issue in many local authority areas. In part this drop in demand has been driven by declining birth rates across the capital. Between 2012-13 and 2018-19, the number of live births across London decreased by 10%. In comparison the rest of England has experienced a marked drop in the live birth rate four years after London's birth rate first started to decline. This means that London's schools and local authorities are grappling now with reducing capacity in the capital's primary schools, ahead of the rest of the country. This pressure is set to continue, with a predicted drop in the 0-4 population across London boroughs of over 6,000 between 2020 and 2024. However, in the case of London borough's where the City sponsors primary academies, Southwark reductions in primary schools have already been implemented while Redriff Primary School presently provides 3 bulge classes. In the case of Islington primary pupil projections, these continue to show the level of need for school places aligns with the provision available in Planning Area 6, where COLPAI geographically sits. In due course these decline in primary school numbers will feed through to the demand in secondary school places.



## Corporate & Strategic Implications

### 14. Strategic implications

This proposal delivers on the following strategic objectives of the CoLC:

- a. to contribute to the outcomes within the CoLC's Corporate Plan to 'Promote effective progression through fulfilling education and employment', and 'to contribute to a flourishing society' as its aim.
- b. the CoLC Education Strategy for pupils in the CoLC's family of schools to have access to transformative education, enabling them to achieve their potential, flourish and thrive.
- c. the Department of Community and Children's Services Business Plan's priority objective 'Potential', which states: "People of all ages can achieve their ambitions through education, training and lifelong learning", with the outcome to be achieved by "Delivering an outstanding education offer through the CoLC's family of schools.

### 15. Legal implications

Contained within the report

### 16. Financial implications

All free schools are funded directly by the Education and Skills Funding Agency, with any 'new' academies joining CoLAT requiring 'new' Supplementary Funding Agreements falling under the CoLAT Master Funding Agreement(s). There is no direct financial liability to the CoLC in respect to the CoLAT sponsored academies, which is a separate legal entity (being a charitable company limited by guarantee). However, the CoLC remains accountable to the DfE as sponsor for the on-going successful operation of CoLAT and the delivery of high-quality education at each of the academies sponsored by the CoLC, and this will be of strategic importance to the CoLC.

### 17. Risk implications

The risks are detailed in paragraphs 11-13 of the report,

## Conclusion

18. The academy development programme through the CoLC's sponsorship of CoLAT continues to be an ambitious expansion of the City's support for education consistent with the CoLC's commitment in its Education Strategy. These ambitions remain consistent with those of CoLAT and are being successfully progressed as noted in this report. The board will note the potential risks to the capital builds and broader issue of reducing demand for school places in future years.

## Appendices

- Appendix 1 - CoLAT Capital Builds Financial summary (**non-public**)
- Appendix 2 - CoLAT academy pupil numbers on completion of capital builds
- Appendix 3 - Detailed summary of capital developments (**non-public**)

### Gerald Mehrtens

Director of Academy Development,  
Department of Community and Children's Services  
E: [gerald.mehrtens@cityoflondon.gov.uk](mailto:gerald.mehrtens@cityoflondon.gov.uk)

This page is intentionally left blank

Document is Restricted

This page is intentionally left blank

CoLAT academies projected pupil numbers on completion of capital builds and when fully occupied

Name	CoLAT opening date	Nursery	Primary	Secondary	6 <sup>th</sup> Form
COL Primary academy Islington	September 2017	38 plus 16 part-time (8 FTE) places for 2YO	420	-	-
Galleywall COLA	September 2016	-	420	-	-
Redriff COLA	September 2014	50	420	-	-
COLA Highbury Grove	December 2017	-	-	1,100	150
COLA Highgate Hill	September 2017	-	-	700	200
COLA Islington	September 2020	-	-	825	100
COLA Shoreditch Park	September 2017	-	-	900	200
COLA Southwark	September 2003	-	-	1,200	400
The City Academy Hackney	September 2020	-	-	950	300
Newham Collegiate 6 <sup>th</sup> Form	January 2018	-	-	-	800
Totals	-	88	1260	5675	2150
				Grand total	9173

Note; Redriff currently has three bulge classes so operating presently at 510

This page is intentionally left blank

Document is Restricted

This page is intentionally left blank



By virtue of paragraph(s) 3 of Part 1 of Schedule 12A  
of the Local Government Act 1972.

Document is Restricted

This page is intentionally left blank

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A  
of the Local Government Act 1972.

Document is Restricted

This page is intentionally left blank

Document is Restricted

This page is intentionally left blank

Document is Restricted

This page is intentionally left blank



Document is Restricted

This page is intentionally left blank

Document is Restricted

This page is intentionally left blank

Document is Restricted

This page is intentionally left blank

Document is Restricted

This page is intentionally left blank



Document is Restricted

This page is intentionally left blank

Document is Restricted

This page is intentionally left blank

Document is Restricted

This page is intentionally left blank

Document is Restricted

This page is intentionally left blank



Document is Restricted

This page is intentionally left blank

Document is Restricted

This page is intentionally left blank

Document is Restricted

This page is intentionally left blank

Document is Restricted

This page is intentionally left blank



Document is Restricted

This page is intentionally left blank

Document is Restricted

This page is intentionally left blank

Document is Restricted

This page is intentionally left blank

Document is Restricted

This page is intentionally left blank



Document is Restricted

This page is intentionally left blank

Document is Restricted

This page is intentionally left blank

Document is Restricted

This page is intentionally left blank

Document is Restricted

This page is intentionally left blank



Document is Restricted

This page is intentionally left blank

Document is Restricted

This page is intentionally left blank

Document is Restricted

This page is intentionally left blank

Document is Restricted

This page is intentionally left blank