



## **Delegated Authority and Urgency Decisions**

**Delegated or Urgent Decisions taken in accordance with the Court of Common Council's Standing Orders**

**Date: 11 MAY 2020 – 17 MAY 2020**

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**John Barradell  
Town Clerk**

## **AGENDA**

- 1. REPORT OF ACTION TAKEN BY THE PROJECTS SUB COMMITTEE AND THE BOARD OF GOVERNORS OF THE CITY OF LONDON FREEMEN'S SCHOOL**

**For Information**  
(Pages 1 - 2)
- 2. REPORT OF ACTION TAKEN BY GENERAL PURPOSES COMMITTEE OF ALDERMEN, PRIVILEGES COMMITTEE OF ALDERMEN AND COURT OF ALDERMEN**

**For Information**  
(Pages 3 - 12)
- 3. REPORT OF ACTION TAKEN BY THE PLANNING & TRANSPORTATION COMMITTEE**

**For Information**  
(Pages 13 - 20)
- 4. REPORT OF ACTION TAKEN BY THE POLICY & RESOURCES COMMITTEE**

**For Information**  
(Pages 21 - 38)
- 5. REPORT OF ACTION TAKEN BY THE CAPITAL BUILDINGS COMMITTEE**

**For Information**  
(Pages 39 - 58)

<b>Committee:</b> Projects Sub-Committee Board of Governors of the City of London Freemen's School	<b>Date:</b> 27 May 2020 11 June 2020
<b>Subject:</b> Report of Action Taken Between Meetings	<b>Public</b>
<b>Report of:</b> Town Clerk	<b>For Information</b>
<b>Report author:</b> Kerry Nicholls, Town Clerk's Department	

## Summary

This report advises Members of action taken by the Town Clerk since the last meeting of the Projects Sub-Committee and the Board of Governors of the City of London Freemen's School, in consultation with the Chairmen and Deputy Chairmen, in accordance with Standing Order Nos. 41(a) and (b).

## Recommendation:

The Sub-Committee and Board are asked to note the report.

## Main Report

1. Since the last report of action taken between meetings, approval was given for one decision to be made under the urgency procedures, Standing Order No. 41:

### **Urgent/Delegated Authority – The City of London Freemen's School – Main House Enabling Works (Gateway 5) [14 April 2020]**

2. In consultation with the Chairmen and Deputy Chairmen of the Projects Sub-Committee and the Board of Governors of the City of London Freemen's School, the Town Clerk approved the final project works budget for the Main House Enabling Works and additional funds required to complete the Final Account via a drawdown from the risk provision. The Town Clerk also noted the full project costs to be funded from the School's reserves with cash flow financing via an internal loan facility.
3. This matter was scrutinised by a meeting of the Corporate Projects Board on 6 May 2020 and the recommendations were supported. Urgent authority was used for the agreement of the Projects Sub-Committee as there was a need for this decision to be made in a timely manner following the agreement of final costings. At its meeting on 5 February 2020, the Board of Governors of the City of London Freemen's School had agreed to delegate authority to the Town Clerk to make a decision on this matter in consultation with the Chairman and Deputy Chairman.

## Appendices

- None

**Kerry Nicholls**

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<b>Committee(s)</b> General Purposes Committee of Aldermen Privileges Committee of Aldermen Court of Aldermen	<b>Date(s):</b> TBC TBC 12 May 2020
<b>Subject:</b> Report of Action Taken: Revisions to the Court of Aldermen's Standing Orders	<b>Public</b>
<b>Report of:</b> Town Clerk	<b>For Information</b>
<b>Report author:</b> Lorraine Brook, Town Clerk's Department	

## Summary

This report advises Members of action taken by the Town Clerk, in consultation with the Chairman of the Court of Aldermen, in accordance with Standing Order No. 36 (Court of Aldermen).

**Recommendation:-** That Members note the decision taken in accordance with the Court of Aldermen's Standing Order No.36 to approve revisions to the Court of Aldermen's Standing Orders to permit virtual formal meetings to take place during the COVID-19 outbreak.

## Main Report

### Revisions to the Court of Aldermen's Standing Orders

#### Background and reason for urgency:

- (i) The Court of Aldermen's Standing Orders refer to the holding of physical meetings of the Court of Aldermen and its two standing committees: the General Purposes Committee of Aldermen and the Privileges Committee of Aldermen. Historically, all meetings of the Court of Aldermen have been held as physical meetings with all persons in attendance in the same place. This approach has been in-line with the provisions of Local Government legislation, although those provisions do not extend to the Court of Aldermen as it is a separate from the Court of Common Council, a separate executive body of the City Corporation and it is not covered by the access to information regime.
- (ii) In March 2020, in response to the COVID-19 pandemic, Her Majesty's Government took the decision to encourage (and subsequently enforce) restrictions around travel and association in relation to individuals not

identified as “key workers” playing a role in the immediate response to the crisis. One of the many consequences of this was that City Corporation committees were physically unable to meet due to the provisions of Local Government legislation at that time which required the physical presence of committee members at meetings in order for a quorum to be constituted and decisions to be taken.

- (iii) Because of the Government’s imposed restrictions, no formal meetings of the Court of Aldermen have taken place since 4<sup>th</sup> February 2020. All matters requiring a formal decision of the Court of Aldermen (or its standing committees) have, since that date, been agreed in accordance with the Court’s urgency provisions.
- (iv) Following the introduction of The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 (“the Regulations”) on 4 April 2020, which allow local authorities to conduct its business on the basis of virtual meetings, many of the Court of Common Council’s committees are now meeting, or are planning to meet, on a virtual basis over the coming weeks. The first formal virtual meeting was held on 24<sup>th</sup> April 2020 (Community and Children’s Services Committee) and the public element of this meeting was live streamed on You Tube in accordance with the new regulations.
- (v) Whilst the Court of Aldermen is a separate assembly and is not bound by the Local Government Act or the emergency legislation that has recently come into force as a result of the COVID-19 pandemic, it was proposed that the Court of Aldermen’s Standing Orders be revised to enable formal virtual meetings of the Court of Aldermen and its two standing committees to take place where matters related to the Court or its standing committees require decision during the COVID-19 pandemic and through to May 2021 (if necessary).
- (vi) The proposed revisions to the Court’s Standing Orders are set out in **Appendix B**.
- (vii) Standing Order 36 states that: “Where in the opinion of the Town Clerk, urgent matters arise which require a decision before the next meeting of the relevant committee or the Court, the Town Clerk shall refer the matter to the relevant Chairman, or in his/her absence the Deputy Chairman or in the Deputy Chairman’s absence the Senior Alderman, who shall decide whether it is necessary to call a special meeting or, alternatively, to authorise the officers to act.”

**Action Taken:**

- (viii) In accordance with Standing Order no.36, on 7 May 2020 following consultation with the Lord Mayor (on behalf of the Court of Aldermen), Alderman Sir David Wootton (as Chairman of the General Purposes

Committee of Aldermen) and Sir Alan Yarrow (as Chairman of the Privileges Committee of Aldermen), the Town Clerk agreed that: -

the Court of Aldermen's Standing Orders be revised to Appendix B (*as below*) to allow formal virtual meetings of the Court of Aldermen and its standing committees (and any sub-committees such as the Magistracy and Livery Sub-Committee) to take place with immediate effect, in place of physical meetings; and for any business taken at those meetings, in accordance with the Standing Orders, to be considered as formal decisions of the Court of Aldermen or its standing committees and sub-committees.

**Conclusion:**

- (ix) Members are asked to note the report of action taken.

**Lorraine Brook**

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### PROPOSED REVISIONS TO THE COURT OF ALDERMEN'S STANDING ORDERS

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#### MEETING OF THE COURT

1. Unless the Lord Mayor directs otherwise, meetings of the Court of Aldermen will be held on Tuesdays at twelve-thirty in the afternoon.
2. The Lord Mayor or their locum tenens, together with 10 Aldermen, shall be a quorum.
3. **Where a physical meeting of the Court takes place, no person shall be allowed to stand in the passage leading from the door to the bar during the sitting of the Court; witnesses and petitioners attending the Court shall be allowed to take seats at the table. All other persons will be required to take their places in the public gallery.**
4. **Meetings of the Court of Aldermen are not limited to a meeting of participants all of whom, are physically present in the same appointed place. A meeting of the Court of Aldermen may also take place on a virtual basis whereby participants may attend and participate in a meeting by electronic means, including by telephone conference, video conference and live interactive streaming. An individual Member attends a virtual meeting at any time if all the following conditions are satisfied:**
  - a. **the member can hear and where practicable see, and be heard and where practicable seen, by the other members in attendance; and**
  - b. **the member can hear and where practicable see, and be heard and where practicable seen, by any witnesses and petitioners in attendance; and**
  - c. **the member can be heard and where practicable seen by any members of the public observing the meeting.**
5. **If connectivity issues arise at a virtual meeting and one or more Members "drop out" of the meeting, the meeting can continue so long as it remains quorate.**
6. **Where practicable, not less than five working days' notice shall be given of a meeting of the Court of Aldermen.**
7. **All meetings of the Court of Aldermen shall, unless otherwise directed by the Lord Mayor, be accessible to the public either as a physical meeting or a virtual meeting.**

## COMMITTEES

8. There shall be two Standing Committees of the Court of Aldermen, namely, a Committee for Privileges and a Committee for General Purposes.
9. The Lord Mayor for the time being and all the Aldermen shall be members of both the Privileges and General Purposes Committees.
10. Unless the Chairman, or in **their** absence the Deputy Chairman or the Senior Alderman, directs otherwise, meetings of the Committees of the Court shall be held on the same day as the meetings of the Court of Aldermen.
11. Each Committee shall elect a Chairman for the year ensuing, by ballot, at the meeting held in July each year from among the Aldermen who have passed the Chair, nominations being sent, in writing, to the Town Clerk at least eight clear days before the meeting for inclusion in the agenda for the meeting.
12. With effect from December 2018, the term of office of the Chairman of the General Purposes Committee of Aldermen shall be restricted to not more than five years, except where a vacancy for the Chairmanship of the Privileges Committee occurs at the same time at which point the Chairman shall be eligible to serve for a further one year with the Committee's consent.
13. With effect from July 2019, the term of office of the Chairman of the Privileges Committee shall be restricted to not more than five years.
14. The General Purposes Committee of Aldermen shall elect a Deputy Chairman for the year ensuing, by ballot, at the meeting in July each year from among the Aldermen who have passed the Chair except for the Lord Mayor at the time and the Chairman and Deputy Chairman of the Privileges Committee. Nominations shall be sent, in writing, to the Town Clerk at least eight clear days before the meeting for inclusion in the agenda for the meeting.
15. The Privileges Committee of Aldermen shall elect a Deputy Chairman for the year ensuing, by ballot, at the meeting in July each year from among the Aldermen who have passed the Chair except for the Lord Mayor at the time and the Chairman and Deputy Chairman of the General Purposes Committee. Nominations shall be sent, in writing, to the Town Clerk at least eight clear days before the meeting for inclusion in the agenda for the meeting.
16. With effect from July 2019, the term of office for the Deputy Chairman of each standing committee shall be restricted to not more than five years.
17. The Chairman and in **their** absence the Deputy Chairman of each of the standing Committees shall have a second or casting vote.
18. In any case where both the Chairman and Deputy Chairman shall not be present at any meeting, the Senior Alderman present shall be Chairman for that meeting.
19. Each Committee shall be summoned under the directions of the Chairman whenever in **their** judgement the business shall render it necessary: or upon requisition to him/her by three members of the Court, provided they have business to lay before the Committee. The nature of the business requested shall be stated in the requisition and shall appear on the summons.
20. The quorum of a Committee shall be three members.

21. Meetings of the Standing Committees of the Court of Aldermen, or any sub-committees, are not limited to a meeting of participants all of whom are physically present in the same appointed place. A meeting of the Standing committees, or any sub-committees, may also take place on a virtual basis whereby participants may attend and participate in a meeting by electronic means, including by telephone conference, video conference and live interactive streaming (where the meeting is to be public). An individual Member attends a virtual meeting at any time if all the following conditions are satisfied:
- a. the Member can hear and where practicable see, and be heard and where practicable seen, by the other members in attendance; and
  - b. the Member can hear and where practicable see, and be heard and where practicable seen, by any witnesses and petitioners in attendance; and
  - c. the Member can be heard and where practicable seen by any members of the public observing the meeting.
22. All meetings of the Standing Committees of the Court of Aldermen, or any sub-committees shall, unless otherwise directed by the Court of Aldermen, be held in private.

#### **BILLS AND ACCOUNTS**

23. No bill or account exceeding £5,000 shall be paid by the Chamberlain without the special direction of the Court, unless the subject matter of the bill or account has been approved by, or on behalf of the Court.

#### **PETITIONS AND MOTIONS**

24. Notice of all petitions or memorials intended to be presented to the Court of Aldermen (and by whom) shall be **submitted to** the Town Clerk's office at least ten clear days before the Court at which they are intended to be presented. Notice of the subject of such petitions or memorials shall be inserted in the summons for the meeting of the Court.
25. All notices of motions to be discussed shall be **submitted to** the Town Clerk's office at least ten clear days before the next Court of Aldermen and shall be inserted, subject to the order of the Lord Mayor, in the summons for the Court. Consideration of all motions of which notice has not been given in the summons shall be adjourned (without debate) till the next Court.

#### **CITY'S CASH**

26. As often as there shall be occasion for any committee of this Court to disburse or to contemplate the disbursement of any sum of money exceeding £5,000 out of the Chamber, the Court shall be first consulted and its assent given, unless the matter in question has been delegated to either a Committee or an officer of the Court of Aldermen.
27. Any question proposed, which may affect the estates or the funds of this City, shall, if not inserted in the summons for the court (stating the amount in case of a grant of money), be adjourned to the next meeting of the Court.
28. No report from a Committee which recommends the addition of any sum, or sums, of money to the salary of any officer connected with this Court, or any place in the care of this Court shall be considered,

unless notice be given on the summons for the Court, stating the additions proposed to be made to the salary.

#### **CENTRAL CRIMINAL COURT**

29. It shall be the duty of each Alderman, not excused or exempt, to attend a sitting at the Central Criminal Court, at least one day each month, except August. The Aldermen holding the Office of Lord Mayor or Sheriff shall be exempt. The Town Clerk shall prepare a list showing the dates of each duty and the list shall be circulated to every Alderman.
30. Aldermen having undertaken to perform a particular duty shall be held responsible for the performance of that duty. Aldermen on the rota may attend the morning duty, but luncheon and afternoon duty shall be obligatory.
31. The Town Clerk shall prepare a list showing the dates on which rotas shall be completed for each period of six months in the ensuing year, such list to be circulated to every Alderman.
32. The Aldermen shall, at the request of the Town Clerk every six months, choose their respective dates and fill up the rota papers accordingly. The Aldermen, in order of seniority, shall select the days of attendance and fill up the rota ~~papers~~. The Town Clerk shall send a copy of the completed rota to every Alderman and the Central Criminal Court.

#### **VACANCIES**

33. In the event of the death or resignation of an Alderman, the duties which but for such death or resignation would have been performed by him/her in his/her role as an Alderman (but not as a Chairman or Deputy Chairman of any Committee or any other additional role) shall devolve upon his/her successor, and pending the appointment of his/her successor shall normally be distributed as evenly as possible among the junior members of the court of Aldermen not on duty upon a rota who shall be held responsible for the due performance thereof.

#### **LEAVE OF ABSENCE**

34. It being the custom that Leave of Absence be requested from the General Purposes Committee for periods of more than one month, that when an Alderman has been granted leave of absence, the duties which would have devolved upon ~~them~~ shall be distributed as evenly as possible among the junior members of the Court not on duty upon any rota.

#### **THE LATE LORD MAYOR AND LORD MAYOR ELECT**

35. It is not expected that, except in very exceptional circumstance and with the approval of the Lord Mayor in consultation with the Senior Alderman, or in those circumstances otherwise prescribed by the General Purposes Committee of Aldermen, the Late Lord Mayor attend any occasions in a civic capacity until the Easter Banquet of the year following the conclusions of his or her Mayoralty. The Lord Mayor Elect should, from the date of election to taking up the office of Lord Mayor, abide by the same, in so far as the necessary preparations for the assumption of that Office Permit. The rota duties which would otherwise have devolved upon them shall be distributed as evenly as possible among the junior

Aldermen not on duty upon any rota. After the Easter Banquet the Late Lord Mayor shall resume **their** rota duties according to **their** then seniority in the Court of Aldermen.

#### **SHRIEVALTY**

36. The rota duty allotted to an Aldermanic Sheriff shall be performed by the junior members of the Court who are not already on duty.

#### **COURT OF COMMON COUNCIL**

37. In addition to the regular summons for a Court of Common Council, a special notice of the meetings of the Court shall be sent by the Hallkeeper to the Aldermen on the rota.
38. Any Alderman who may find it inconvenient to attend his/her duty upon the rota for the Court of Common shall obtain a substitute and inform the Town Clerk not less than ten days before the meeting of the Court.

#### **LORD MAYOR AND ALDERMEN**

39. The Alderman who is for the time being occupying the Office of Lord Mayor shall not act as a promoter in the incorporation of any company, or accept a new directorship of any company; nor shall **they** allow **their** name to appear as a director or proposed director of any company in any prospectus, offer for sale or advertisement, published in connection with the issue or sale to the public of any share or loan capital of that company or with any application for a quotation for or permission to deal in any such share or loan capital in any Stock Exchange and if this standing Order cannot otherwise be complied with **they** shall vacate **their** directorship. Provided that this Standing Order shall not apply in respect of any private company or incorporated charity- or save so far as the General Purposes Committee may from time to time otherwise decide- in relation to the share or loan capital of any company of which any shares are for the time being quoted and dealt in on any Stock Exchange.
40. An Alderman shall not, during the tenure of **their** office, allow **themselves** to be described as such in connection with the promotion or direction of any Company.

#### **OFFICERS**

41. Persons entering the employment of the Court of Aldermen or any of its committees, shall, unless already employed by the City of London Corporation, have a medical assessment by means of a questionnaire (and medical examination if considered necessary by the Physician-in-Charge of the Occupational Health Service or his/her representative).

#### **URGENCY POWERS**

42. Where in the opinion of the Town Clerk, urgent matters arise which require a decision before the next meeting of the relevant committee or the Court, the Town Clerk shall refer the matter to the relevant Chairman, or in **their** absence the Deputy Chairman or in the Deputy Chairman's absence the Senior Alderman, who shall decide whether it is necessary to call a special meeting or, alternatively, to authorise the Officers to act.

#### **INELIGIBILITY AND DISQUALIFICATION**

43. Any Aldermen who has a **pecuniary interest** in any item under discussion, or an interest which would be declarable under the Code of Conduct which regulates the conduct of members in local government, shall forthwith declare their interest and withdraw from the meeting **during consideration of that item**.

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<b>Committee:</b> Planning & Transportation Committee	<b>Date:</b> Urgency
<b>Subject:</b> <ul style="list-style-type: none"> <li>• Parking/Traffic Enforcement and Car Park Management</li> <li>• Bridgemasters House - Phase I &amp; 2 – Gateway 6, Outcome Report</li> <li>• Issues Report: Public Realm Security Programme</li> </ul>	<b>Public</b>
<b>Report of:</b> Town Clerk	<b>For Information</b>
<b>Report author:</b> Gemma Stokley, Town Clerk’s Department	

### Summary

1. This report advises Members of action taken by the Town Clerk since the last meeting of the Planning & Transportation Committee. in consultation with the Chairmen and Deputy Chairmen, in accordance with Standing Order 41(a) or 41 (b).
  
2. In consultation with the Chairmen and Deputy Chairmen of the Planning & Transportation Committee, the Town Clerk has approved recommendations in respect of the matters set out below.

### Recommendation

The Committee is requested to note the report.

### Main Report

#### **Background:**

#### ***Parking/traffic enforcement and car park management***

3. Officers have received reports of high volumes of traffic in the City in recent days. For safety and congestion purposes, Public Services Silver group have therefore agreed a set of proposals to changes to parking and traffic enforcement as set out in the paperwork attached. These proposals now require Member approval and, subject to your views, it is advisable to have the recommendations outlined implemented as soon as possible. These proposals also align with London Council’s advice.

4. With regard to enforcement, we are not resuming full service but moving from 5% to approximately 55% service levels, which is proportionate in the current circumstances; all changes will be supported by a comprehensive communication plan.
5. Officers have also agreed precautionary measures with our contractor regarding social distancing for both staff and customers on-street, in the car parks and operational base.

### **Action**

6. In consultation with the Chairman and Deputy Chairman of the Planning & Transportation Committee, the Town Clerk has approved the recommendations around parking/traffic enforcement and car park management as detailed in Appendix 1 attached, which are supported by the Public Services Silver Group.

### ***Bridgemasters House – Phase I and Phase II – Gateway 6, Outcome Report***

Key benefits from delivering this project include:

- new affordable housing units
- new retail units.
- new staff parking provision
- Goods delivery/Loading bay area
- Improved working space for Bridgemasters Team

### **Action**

To note the lessons learnt and close the project subject to the verification of the works contract final account for the new control room by the City Surveyor and the verification by the Chamberlain of two fee accounts.

### ***Issues Report: Public Realm Security Programme Delegated Authority (to the Town Clerk)***

In response to the high and continuing terrorist threat, the City Corporation established a Security Programme to address the vulnerability of certain locations within the Square Mile. A Gateway 1/2 report in October 2017 authorised the establishment of the Security Programme. Subsequent Gateway 3/4/5 reports have been brought forward over time as options have been developed & locations prioritised for security measures to be implemented.

## **Action**

To agree that authority is delegated to the Town Clerk in consultation with the Chairman & Deputy Chairman of the Planning and Transportation Committee approve future reports related to the Public Realm Security Programme for the next 12 months, under the understanding that Officers will also further examine the possibility of appropriate Ward Member involvement for specific locations.

## **Appendices**

- Appendix 1 – Non-Public Parking/Traffic Enforcement and Car Park Management
- Appendix 2 – Non-Public Bridgemasters House - Phase I & 2 - Gateway 6 Outcome Report
- Appendix 3 – Confidential Issues Report: Public Realm Security Programme available to Members on request

## **Gemma Stokley**

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of the Local Government Act 1972.

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<b>Committee:</b> Policy & Resources Committee	<b>Date:</b> Urgency
<b>Subject:</b> City of London Police IT Modernisation Programme	<b>Public</b>
<b>Report of:</b> Town Clerk	<b>For Information</b>
<b>Report author:</b> Greg Moore, Town Clerk's Department	

## Summary

1. This report advises Members of action taken by the Town Clerk since the last meeting of the Policy & Resources Committee. in consultation with the Chairmen and Deputy Chairmen, in accordance with Standing Order 41(a) or 41 (b).
2. In consultation with the Chairmen and Deputy Chairmen of the Policy & Resources Committee, the Town Clerk has approved recommendations in respect of the matters set out below.

## Recommendation

The Committee is requested to note the report.

## Main Report

### Background:

3. The City of London Corporation is facing an unprecedented challenge due to the outbreak of the Coronavirus (COVID-19) across the globe and, in order to manage through this challenging period, it has established a COVID-19 Contingency Fund to support critical business continuity arrangements to enable the City Corporation to continue its activities as best as it can during this period.
4. Criteria for eligible bids and a reporting framework were established, with it agreed that bids for monies from the fund of up to £100k be delegated to the Town Clerk or the Head of the COVID-19 Gold Group for approval; spend between £100k and £200k would also require agreement of the Chamberlain or Deputy Chamberlain; and spend over £200k would require approval from the Policy and Resources Committee.

5. A bid has now been submitted jointly by the Chamberlain and the CoLP Commissioner, intended to address critical issues with the remote working infrastructure for the City of London Police, which now supports on average 650 connections per day, from circa 100 pre COVID-19.
6. The solution proposed and agreed with CoLP senior officers including the Commissioner and Assistant Commissioner is to accelerate the planned CoLP IT Modernisation Programme to ensure that all staff working remotely have IT equipment which is fit for purpose.

### **Action**

That approval be granted in respect of the allocation of COVID-19 Contingency Fund monies for the CoLP accelerated IT Modernisation programme.

### **Appendices**

CoLP IT Resilience (Non-public report)

### **Greg Moore**

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<b>Committee:</b> Capital Buildings Committee	<b>Date:</b> Urgency
<b>Subject:</b> Museum of London Relocation Update	<b>Public</b>
<b>Report of:</b> Town Clerk	<b>For Information</b>
<b>Report author:</b> Greg Moore, Town Clerk's Department	

## Summary

1. This report advises Members of action taken by the Town Clerk since the last meeting of the Capital Buildings Committee. in consultation with the Chairmen and Deputy Chairmen, in accordance with Standing Order 41(a) or 41 (b).
2. In consultation with the Chairmen and Deputy Chairmen of the Capital Buildings Committee, the Town Clerk has approved recommendations in respect of the matters set out below.

## Recommendation

The Committee is requested to note the report.

## Main Report

### Background

3. The Capital buildings Committee considered a non-public report on 13/05/20 relative to an update on the Museum of London's relocation programme. This update followed the last update to Committee in March 2020 and confirmed that whilst some delays to the programme were anticipated as a result of COVID-19 (and detailed in the report where known), the new Museum project was still on track for completion in Q3 2024, with vacant possession of the London wall site in Q3 2025.

### Action:

4. The Town Clerk, in consultation with the Chairman and Deputy Chairman has agreed a revised sum for a Pre-Construction Services Agreement for Early Works Contract for the Annexe Building.

## **Appendices**

Museum of London Relocation Programme Update – Non-Public report

### **Greg Moore**

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