



## **Delegated Authority and Urgency Decisions**

**Delegated or Urgent Decisions taken in accordance with the Court of Common Council's Standing Orders**

**Date: MONDAY, 15 JUNE 2020 – 21 JUNE 2020**

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**John Barradell  
Town Clerk**

## **AGENDA**

- 1. REPORT OF ACTION TAKEN: OUTSIDE BODY APPOINTMENT: SIR JOHN SOANE'S MUSEUM (TRUSTEE REPRESENTATIVE OF THE COURT OF ALDERMEN)**

**For Information**  
(Pages 1 - 2)

- 2. INCREASING AND SETTLING THE COMPOSITION OF THE TACKLING RACISM WORKING PARTY (ESTABLISHMENT AND POLICY & RESOURCES COMMITTEES)**

**For Information**  
(Pages 3 - 6)

<b>Committee(s)</b> General Purposes Committee of Aldermen	<b>Date(s):</b> 10 July 2020
<b>Subject:</b> Report of Action Taken: Outside Body Appointment: Sir John Soane's Museum (Trustee Representative of the Court of Aldermen)	<b>Public</b>
<b>Report of:</b> Town Clerk	<b>For Information</b>
<b>Report author:</b> Lorraine Brook, Town Clerk's Department	

## Summary

This report advises Members of action taken by the Town Clerk, in consultation with the Chairman of the Court of Aldermen, in accordance with Standing Order No. 42 (Court of Aldermen).

**Recommendation:-** That Members note the decision taken in accordance with the Court of Aldermen's Standing Order No.42 to approve the re-appointment of Alderman Vincent Keaveny to serve as a Trustee of the Sir John Soane's Museum for a further five-year term with immediate effect (to expire in June 2025).

## Main Report

### Background and reason for urgency

- (i) Alderman Vincent Keaveny was appointed by the General Purposes Committee of Aldermen to serve as a Representative Trustee (on behalf of the Court of Aldermen of the City of London) of the Sir John Soane's Museum on 19<sup>th</sup> May 2015, with his term of office taking effect in June 2015.
- (ii) As the next meeting of the General Purposes Committee of Aldermen was not scheduled to take place until 10<sup>th</sup> July 2020 and the appointment expired in June, the appointment had to be considered in accordance with the Court of Aldermen's urgency procedures to ensure that the Trustee appointment was confirmed without delay and to minimise any implications for the continuation of the Museum's business.
- (iii) Alderman Vincent Keaveny was eligible to be re-appointed for a further five-year term as a Trustee and, upon expiry of his first five-year term of office, expressed a desire to be re-appointed given his roles as Senior Independent Director and Chair the Museum's Audit and Risk Committee. A re-appointment would ensure on-going stability in the senior Board roles at the Museum during this very difficult time following the outbreak of Covid-19.

- (iv) Trustee Appointments are generally made for a term of five-years and may be renewed once for a further term of the same length.
- (v) Other expressions of interest in the appointment of a Trustee Representative of the Court of Aldermen were sought from amongst all members of the Court of Aldermen and none were received.
- (vi) On 19<sup>th</sup> June 2020, in accordance with Standing Order No.42, the Town Clerk, following consultation with the Chairman of the General Purposes Committee of Aldermen, approved the re-appointment of Alderman Vincent Keaveny to serve as a Trustee of the Sir John Soane's Museum for a further five-year term with immediate effect (to expire in June 2025).

### **The Sir John Soane's Museum**

- (vii) The Sir John Soane's Museum is a non-departmental public body sponsored by the Department for Digital, Culture, Media and Sport through a three-year funding agreement. It is a registered charity (no. 313609) governed by a Board of Trustees in accordance with the Sir John Soane's Museum Order (1969), which incorporates the provisions of Sir John Soane's original Act of Parliament of 1833 by which the Museum was established. The Trustees are responsible for the general management and control of the Museum and for the appointment of the Director.
- (viii) In 1833 Soane negotiated an Act of Parliament (3<sup>o</sup> Gul.IV, Cap.iv) to settle and preserve the house and collection for the benefit of 'amateurs and students' in architecture, painting and sculpture. On his death in 1837 the Act came into force, vesting the Museum in a board of Trustees who were to continue to uphold Soane's own aims and objectives. The 1833 Act was superseded in 1969 by The Charities (Sir John Soane's Museum) Order (1969 No.468), revised in 1996, 2003, 2011 and 2012.
- (ix) As stipulated in the 1833 Act and the 1969 Charity Order, the Board of Trustees is made up of four Life Trustees and five Representative Trustees from five organisations: the Royal Society, the Court of Aldermen of the City of London, the Society of Antiquaries of London, the Royal Society of Arts, and the Royal Academy of Arts. In 2011, following consultation with the Charity Commission and the DCMS, the order was amended to allow the Trustees to expand the Board by up to four at any one time.

### **Conclusion**

- (x) Members are asked to note the decision taken in accordance with the Court of Aldermen's Standing Order No.42 to approve the re-appointment of Alderman Vincent Keaveny to serve as a Trustee of the Sir John Soane's Museum for a further five-year term with immediate effect (to expire in June 2025).

### **Lorraine Brook**

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<b>Committee(s)</b> Establishment Committee	<b>Date(s):</b> Urgency
<b>Subject:</b> Tackling Racism Working Party	<b>Public</b>
<b>Report of:</b> Town Clerk	<b>For Information</b>
<b>Report author:</b> Emma Cunnington, Town Clerk's Department	

## Summary

1. This report advises Members of action taken by the Town Clerk since the last formal meeting of the Establishment Committee, in consultation with the Chair and Deputy Chairman, in accordance with Standing Order Nos. 41(a) and (b).

## Recommendation:

2. That Members note the report.

## Main Report

3. Since the last formal meeting of the Committee, approval was given by the Town Clerk, in consultation with the Chair and Deputy Chairman, for the following decision to be made under urgency procedures, Standing Order No. 41:

## BACKGROUND:

4. At the Policy and Resources Committee meeting on 11 June 2020, Members considered and supported a proposal to establish a Tackling Racism Working Party jointly with the Establishment Committee. The terms of reference and composition of the Working Party were approved as set out in the attached report and the proposal was subsequently endorsed by the Establishment Committee under the urgency procedures. It was agreed that expressions of interest should be sought to fill the five places reserved for other Members of the Court, one of whom should be an Alderman and that the approval of the appointments should be delegated to the Town Clerk in consultation with the Chairs and Deputy Chairmen of the Policy and Resources and Establishment Committees.
5. Eleven expressions of interest were subsequently received and, having considered the submissions to fill the five vacancies, the Town Clerk - in consultation with the Chairs and Deputy Chairmen of the Policy and Resources Committee and the Establishment Committee – felt that it would be prudent to

increase the size of the Working Party to allow for “**six** other Members of the Court, one of whom will be an Alderman” and to also add the Town Clerk & Chief Executive as a Member of the Working Party.

**ACTION PROPOSED:**

6. Whilst noting that action has already been taken under delegated authority to appoint five Members from the wider Court to the Working Party, the Town Clerk, in consultation with the Chairs and Deputy Chairmen has

1. Agreed to increase the composition of the Working Party to allow for **six** other Members of the Court, one of whom will be an Alderman, as follows:-

Caroline Addy  
Alderman Emma Edhem  
Shravan Joshi  
Natasha Lloyd-Owen  
Andy Mayer  
Andrien Meyers

2. Agreed to add the Town Clerk & Chief Executive as a Member of the Working Party.

**PAPERS ATTACHED:** Terms of reference and composition of the Tackling Racism Working Party - Report of the Town Clerk

**Emma Cunnington**

Town Clerk's Department

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## **TACKLING RACISM WORKING PARTY**

### **Terms of Reference:**

- To consider what the City of London Corporation currently does to tackle racism in all its forms and to assess whether any further action could be undertaken to promote economic, educational, and social inclusion through our activities, including any historical issues with a view as to how we might respond to them;
- To report its findings to both Policy & Resources Committee and the Establishment Committee

### **Composition:**

*The Working Party to elect their Chair and Deputy Chair at its first meeting.*

Chair of Policy and Resources Committee

Chair of Establishment Committee

Chair of Community & Children's Services Committee

Chair of Member Diversity Working Party

Chair of the Culture, Heritage and Libraries Committee

Six other Members of the Court, one of whom will be an Alderman (appointed under delegated authority by the Town Clerk in consultation with the Chairs and Deputy Chairmen of the Policy and Resources and Establishment Committee)

#### **Town Clerk & Chief Executive**

Sponsor of the BAME Staff Network

Co-Chairs of the BAME Staff Network or their representatives

Director of Community & Children's Services

Director of Members' Services

Director of Communications

Diversity & Engagement Lead Officer, HR

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