

**GOVERNANCE AND EFFECTIVENESS COMMITTEE OF THE BOARD OF
GOVERNORS OF THE GUILDHALL SCHOOL OF MUSIC & DRAMA
Thursday, 4 November 2021**

Minutes of the virtual meeting of the Governance and Effectiveness Committee of
the Board of Governors of the Guildhall School of Music & Drama held at Virtual
Meeting on Thursday, 4 November 2021 at 2.00 pm

Present

Members:

Professor Geoffrey Crossick
Professor Maria Delgado (Chairman)
Dr Paula Haynes
Vivienne Littlechild
Jeremy Mayhew
Graham Packham (Deputy Chairman)

Officers:

Katharine Lewis	Guildhall School of Music & Drama
Jonathan Vaughan	Guildhall School of Music & Drama
Antoinette Duhaney	Town Clerk's Department

1. **APOLOGIES**
No apologies for absence were received.
2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**
There were no declarations.
3. **ELECTION OF CHAIRMAN**
RESOLVED – That Maria Delgado be appointed as Chair for the ensuing year.
4. **ELECTION OF DEPUTY CHAIRMAN**
RESOLVED – That Graham Packham be appointed as Deputy Chair for the ensuing year.
5. **TERMS OF REFERENCE**
The Committee discussed the current terms of reference and Officers suggested cross referencing with the CUC code to identify any gaps and then revising the terms of reference accordingly in consultation with the Audit and Risk Committee Chairman prior to making recommendations to the Board.

RESOLVED –

1. That the terms of reference be noted.

2. That the terms of reference be cross referenced with the CUC code to identify any gaps and then revised accordingly in consultation with the Audit and Risk Committee Chairman prior to making recommendations to the Board.

6. PUBLIC MINUTES

The Deputy Chairman suggested that the annual plan should be placed as a standing agenda item to keep the Committee updated on forthcoming items of business. Members also flagged that in the absence of a timetable of meetings, for the Academic Assurance working Group, the Board was satisfied with the level of assurance.

RESOLVED –

1. That the public minutes of the meeting held on 5 July 2021 be approved as a correct record.
2. That a timetable of meetings for the Academic Assurance Working Group be agreed noting that in the absence of meetings, the Board was satisfied with the level of assurance.
3. That the annual plan be placed as a standing agenda item to keep the Committee updated on forthcoming items of business.

7. BOARD OF GOVERNORS MEMBERSHIP

The Committee discussed the current membership of the Board noting at least 3 new Common Council Governors would be joining the board after the elections in March 2022 and the Board should consider what skillset was required from new appointees.

Members requested that consistent titles were used for Board Members such as Dr/Professor as appropriate.

RESOLVED – That the report be noted.

8. QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE

There were no questions.

9. ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT

There were no urgent items.

10. EXCLUSION OF THE PUBLIC

RESOLVED – That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part I of the Schedule 12A of the Local Government Act.

Items	Paragraph
11 - 15	3

11. **NON-PUBLIC MINUTES**

The non-public minutes of the meeting held on 5 July 2021 were approved as a correct record.

12. **DRAFT STATEMENT OF COMPLIANCE WITH CUC CODE OF GOVERNANCE**

The Committee considered the draft statement of compliance with the CUC Code of Governance.

13. **POSSIBLE FUTURE BOARD GOVERNANCE STRUCTURES**

The Board considered a report on future Governance Structures.

14. **NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

There was 1 question.

15. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE BOARD AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

There were no urgent items.

The meeting ended at 16.17pm

Chairman

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