

**FINANCE AND RISK COMMITTEE OF THE BARBICAN CENTRE BOARD**  
**Monday, 6 September 2021**

Minutes of the virtual meeting - <https://youtu.be/UJ1FDHawGw0> - of the Finance and Risk Committee of the Barbican Centre Board held on Monday, 6 September 2021 at 1.45 pm

**Present**

**Members:**

Tijs Broeke (Chair)  
Deputy Tom Sleigh (Deputy Chair)  
Randall Anderson  
Russ Carr  
Anne Fairweather  
Robert Glick  
Alderman David Graves  
Deputy Wendy Hyde

**Officers:**

Sandeep Dwesar	- Interim Managing Director, Barbican Centre
Will Gompertz	- Interim Managing Director, Barbican Centre
Jonathon Poyner	- Director of Operations and Buildings, Barbican Centre
Natasha Harris	- Director of Development, Barbican Centre
Bhakoo Udhay	- Interim Group Accountant, Barbican Centre
Sarah Wall	- Assistant Accountant, Barbican Centre
Matthew Lock	- Head of Audit & Risk Management, Chamberlain's Department
Charlotte Lythgoe	- Continuous Improvement Manager, Barbican Centre
Bukola Soyombo	- Chamberlain's Department
Leanne Murphy	- Town Clerk's Department

**1. APOLOGIES**

Apologies for lateness were received from Alderman David Graves.

**2. MEMBERS DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THIS AGENDA**

There were no declarations.

**3. MINUTES**

The draft public minutes of the Finance and Risk Committee meeting held on 5 July 2021 were approved as a correct record.

**4. BARBICAN CENTRE ENVIRONMENTAL SUSTAINABILITY STRATEGY**

The Committee considered a report of the Director of Operations and Buildings regarding the Barbican Centre Environmental Sustainability Strategy.

The Chair enquired how the Committee could support this work and Members agreed that key performance indicators would assist in measuring progress

plus themed discussions at meetings to provide a deep dive when needed. Officers agreed to include milestone targets and KPIs to check progress against.

With regards to the Renewal Project, a Member asked if a metric concerning environmental sustainability would be included in the selection process for the architect. Member were advised that the brief included a series of themes including this and any supplier hoping to bid for the project needed to show how they would address each item.

A Member noted that there was no policy regarding home working for staff and saw this as part of the environment agenda. Officers confirmed the Centre was aligned with the City Corporation; however, they were more flexible due to the work of the Centre. It was confirmed that much less office staff were travelling in, with encouragement that staff only come in when needed, which was being trialled with the Marketing Team before rolling out a plan with all staff. Officers agreed to monitor carbon emissions for traveling in.

A Member noted that there were other partnerships opportunities within the City Corporation (other than Judith's Bicycle) that could be used. The Member also requested that future reporting address how the Centre was benchmarking in comparison to the whole City Corporation.

Members discussed the importance of EDI. Officers confirmed this was a big consideration and they were working with the Procurement Team on how best to move forward through diverse work list. looking at all stakeholder, what buying and how we use them.

The Deputy Chair noted an architectural competition would be launched the day after the meeting.

RESOLVED that the Committee approve the Barbican Centre's Environmental Sustainability Strategy 2021-2027.

**5. INTERNAL AUDIT PLANNING FOR 2022/23**

The Committee noted a report of the Head of Audit and Risk Management concerning Internal Audit Planning for 2022/23.

A Member noted that there had not been a review of data security since 2019/20 and felt this should be added to the list as a rapidly evolving area. Members also felt ticketing and Spectrix were worth revisiting.

A Member voiced concern over the semi-independence of institutions regarding IT security and digital services in comparison to the City Corporation's security systems. Officers confirmed there was a programme of security work across the whole of the Corporation which would be used to drive work and audits to benefit all institutions. Officers agreed to provide a list of the checks to give reassurance.

RECEIVED.

6. **INTERNAL AUDIT REVIEW OF ORGANISATIONAL CULTURE AND STAFF EXPERIENCE**

The Committee received a report of the Head of Audit and Risk Management regarding the Internal Audit Review of Organisational Culture and Staff Experience.

Members were advised that there had been discussions concerning how internal audit could support reviews in relation to Barbican Stories, noting it was difficult to be specific until the findings of the review were published. In the meantime, this would be added to the forward plan and come back as appropriate when there was more information.

RECEIVED.

7. **PROJECTS UPDATE REPORT**

The Committee received a report of the Director of Operations and Buildings presenting an update on the refurbishment and maintenance projects within the Cyclical Works Programme and additional projects funded from other sources.

The Barbican Centre currently had 49 live projects, of which six were capital projects. Since the inception of the Cyclical Works Programme, it had been required for projects to be completed within three years; however, a one-year cycle had been introduced for all projects from the start of the 2021/22 financial year. In response to a question from a Member, the Director of Operations and Buildings confirmed that it was intended to maintain the momentum of the existing programme of projects alongside work on any new capital projects.

RECEIVED.

8. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

There were no questions.

9. **ANY OTHER BUSINESS THAT THE CHAIR CONSIDERS URGENT**

There was no other business.

10. **EXCLUSION OF THE PUBLIC**

RESOLVED – That under Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act.

11. **NON-PUBLIC MINUTES**

The draft non-public minutes of the Finance and Risk Committee meeting held on 5 July 2021 were approved as a correct record.

12. **COVID-19 SITUATION UPDATE**

The Committee considered a report of the Chief Operating and Financial Officer presenting an update on the impact of COVID-19 on the Barbican Centre.

13. **BARBICAN BUSINESS REVIEW - JULY 2021 (PERIOD 4 - 21/22)**  
The Committee considered a report of the Chief Operating and Financial Officer setting out the Barbican Business Review for July 2021 (Period 4 – 21/22).
14. **CONTROVERSIAL PROGRAMMING RISK REGISTER**  
The Committee received a report of the Director of Arts and Learning presenting the Controversial Programming Risk Register which identified potential risks arising from specific programmed events and activities and outlined any mitigating action taken.
15. **RISK UPDATE**  
The Committee considered a report of the Director of Operations and Buildings outlining the risk management system in place at the Barbican Centre, presenting significant risks and how these would be mitigated.
16. **PROJECTS UPDATE: NON-PUBLIC APPENDIX**  
The Committee received a non-public Projects Update appendix to be read in conjunction with item 7: Projects Update Report.
17. **NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**  
There was one question.
18. **ANY OTHER BUSINESS THE CHAIR CONSIDERS URGENT WHILST THE PUBLIC ARE EXCLUDED**  
There were no urgent items.

**The meeting ended at 3.14 pm**

-----  
Chairman

**Contact Officer: Leanne Murphy**  
**tel. no.: 020 7332 3008**  
**leanne.murphy@cityoflondon.gov.uk**