



Local Outbreak Board (Integrated Commissioning Sub-Committee)

Date: THURSDAY, 11 MARCH 2021

Time: 9.30 am

Venue: MICROSOFT TEAMS

**John Barradell
Town Clerk and Chief Executive**

AGENDA

1. CITY AND HACKNEY LOCAL OUTBREAK BOARD AGENDA - 11 MARCH

For Information
(Pages 1 - 46)

Agenda Item 1

City Integrated Commissioning Board

Meeting in-common of the City and Hackney Clinical Commissioning Group and the City of London Corporation

Hackney Integrated Commissioning Board

Meeting in-common of the City and Hackney Clinical Commissioning Group and the London Borough of Hackney

City & Hackney Local Outbreak Board

Joint Meeting in public of the two Integrated Commissioning Boards and the Community Services Development Board on

Thursday 11 March 2021

09:00 – 09.50

Microsoft Teams

[Click here to join the meeting](#)

Chair – Dr Mark Ricketts

Item no.	Item	Lead and purpose	Documentation type	Page No.	Time
1.	Welcome, introductions and apologies	Chair	Verbal	-	09:00
2.	Declarations of Interests	Chair <i>For noting</i>	Paper	-	
3.	Minutes of the previous meeting	Chair <i>For approval</i>	Paper	3-6	
4.	Questions from the Public	Chair	None	-	
5.	Vaccinations Update	Siobhan Harper <i>For discussion</i>	Paper	7-19	09.05
6.	Data Intelligence	Diana Divajeva <i>For discussion</i>	Paper	20-26	09.30
7.	Local Outbreak Control Plan Update	Dr Sandra Husbands <i>For discussion</i>	Paper	27-45	09.40

Date of next meeting:

8 April, Microsoft Teams



City and Hackney
Clinical Commissioning Group



City and Hackney
Clinical Commissioning Group

Meeting-in-common of the Hackney Integrated Commissioning Board
(Comprising the City & Hackney CCG Integrated Commissioning Committee and the London Borough of Hackney Integrated Commissioning Committee)

and

Meeting-in-common of the City Integrated Commissioning Board
(Comprising the City & Hackney CCG Integrated Commissioning Committee and the City of London Corporation Integrated Commissioning Committee)

and

Community Services Development Board
(Comprising system colleagues from across the City & Hackney geographic area)

Integrated Commissioning Board – Local Outbreak Board Session

Minutes of meeting held in public on 11 February 2020
Microsoft Teams

Present:

Hackney Integrated Commissioning Board

Hackney Integrated Commissioning Committee

Cllr Christopher Kennedy	Cabinet Member for Health, Adult Social Care and Leisure (ICB Chair)	London Borough of Hackney
Philip Glanville	Mayor	London Borough of Hackney
Cllr Anntoinette Bramble	Cabinet Member for Education, Young People and Childrens' Social Care	London Borough of Hackney

City & Hackney CCG Integrated Commissioning Committee

Dr. Mark Rickets	Chair	City & Hackney CCG
David Maher	Managing Director	City & Hackney CCG
Honor Rhodes	Governing Body Lay member	City & Hackney CCG

City Integrated Commissioning Board

City Integrated Commissioning Committee

Randall Anderson QC	Chairman, Community and Children's Services Committee	City of London Corporation
Helen Fentimen	Member, Community & Children's Services Committee	City of London Corporation
Marianne Fredericks	Member, Community and Children's Services Committee	City of London Corporation

In attendance

Annie Roy	Project Manager: Integration	City of London Corporation
Anne Canning	Group Director: Children's, Adults and Community Health	London Borough of Hackney
Andrew Carter	Director of Community and Childrens' Services	City of London Corporation
Caroline Millar	Chair	City & Hackney GP Confederation
Denise D'Souza	Strategic Director: Adults, Public Health and Integration	London Borough of Hackney
Diana Divajeva	Principal Public Health Analyst	London Borough of Hackney
Haren Patel	Clinical Director	Primary Care Network
Ian Williams	Group Director, Finance and Corporate Services	London Borough of Hackney
Ida Scoullos	Patient Representative	Unplanned Care Workstream
Jake Ferguson	Chief Executive Officer	Hackney Council for Voluntary Services
Jonathan McShane	Integrated Care Convenor	City & Hackney CCG
Jon Williams	Executive Director	Healthwatch Hackney
Kiran Rao	Project Officer: Public Health	London Borough of Hackney
Nina Griffith	Workstream Director: Unplanned Care	City & Hackney CCG
Paul Coles	General Manager	Healthwatch City of London
Sandra Husbands	Director of Public Health	London Borough of Hackney
Simon Cribbens	Deputy Director of Community and Childrens' Services	City of London Corporation
Stella Okonkwo	IC Programme Manager	City & Hackney CCG
Sunil Thakker	CFO	City & Hackney CCG
Tim Shields	Chief Executive	London Borough of Hackney

Members of the public were also present on the call, though are not named here for privacy reasons.

Apologies – ICB Members

Cllr Rebecca Rennison

Jane Milligan

Other apologies

1. Welcome, Introductions and Apologies for Absence

- 1.1. The ICB for the first 50 minutes was operating in its capacity as the Local Outbreak Board.
- 1.2. Apologies were noted as listed above.

2. Declarations of Interests

- 2.1. The **City Integrated Commissioning Board**
 - **NOTED** the Register of Interests.
- 2.2. The **Hackney Integrated Commissioning Board**
 - **NOTED** the Register of Interests.

3. Questions from the Public

- 3.1. There were no questions from members of the public.

4. Vaccinations Update

- 4.1. The item was presented by Richard Bull. Patients in vaccination cohorts 1-4 had all been offered vaccine appointments at least three times. There was a high degree of hesitancy or deferral in City & Hackney. We expected numbers to improve, however it was acknowledged that not everyone would accept the vaccine. Cohort 5 would begin being offered vaccinations from next week onwards. We were also engaging with communities such as the Charedi community who had exhibited a high degree of vaccine hesitancy.
- 4.2. Haren Patel noted that whilst there was a currently high degree of hesitancy, this was changing quickly, particularly as those who were hesitant had friends or family members receive the vaccine.
- 4.3. Jon Williams asked how we would deliver the vaccine to people with learning disabilities. He also noted that there were some instances of vaccine misinformation circulating among specific communities in Hackney. Richard Bull noted that there had been some people with learning disabilities who were being vaccinated at John Scott, however there were also behavioural specialists working with some people who were especially hesitant. Mark Ricketts also added that some people were being vaccinated in their homes.
- 4.4. Jake Ferguson noted that there would be an event next Thursday evening with the black community in Hackney, but noted that much of this vaccine misinformation stemmed from the experience of many years of structural racism. There was a high level of mistrust, therefore, and rebuilding trust in those communities was a long-term goal.
- 4.5. Jake Ferguson also asked if there was a specific threshold by which vaccinations could be said to be effective enough that there was herd immunity. Mark Ricketts responded that this was an evolving picture due to research still being ongoing. Sandra Husbands responded that the current figure for herd immunity was around 80% however we were not currently certain of this figure due to the changing landscape of vaccines and new variants of the coronavirus. Evidence around the AstraZenaca vaccine was still very early and therefore limited.

- 4.6. Sandra Husbands further iterated that, as it was still uncertain that the AstraZenaca vaccine prevented transmission of the coronavirus, people who have received the vaccine should still continue to abide by social distancing regulations and stay-at-home orders.
- 4.7. Cllr Bramble asked when the vaccine was re-offered to people if they had refused it. She also noted that it was not just black communities who had exhibited high levels of vaccine hesitancy and a lot of the mistrust stemmed from a lack of faith in national government. Richard Bull stated that the current message going out to patients was that all those over 70 who had not received their vaccine should contact their GP to book an appointment themselves.
- 4.8. Andrew Carter noted that there had been a lot of hard work to get the figures in the City of London to where they were. He added that there was an urgent and pressing need to get accurate figures around the uptake of the vaccine among homeless people in City & Hackney. Furthermore, we need to engage in a long-term conversation with communities to rebuild trust. Cllr Bramble added that if there was a high degree of hesitancy in black and ethnic minority communities, this could lead to further stigmatization.

5. Data Intelligence Update

- 5.1. Diana Divajeva introduced the item. She noted that there had been sustained and substantial decreases in covid-19 infections in City & Hackney. There were still high rates amongst young adults, however this was still less than 250 infections per 100,000.
- 5.2. There was also a decreased number of covid-19 patients in hospital, and decreased levels of staff absence on hospital sites. This had not yet led to a reduction in the number of weekly deaths however these numbers were expected to decrease soon.
- 5.3. Sandra Husbands noted that the system had displayed an encouraging amount of resilience, particularly at a time when there is increased cold weather. Mark Ricketts added that critical care was still under a high amount of pressure, but this was expected to decrease in the coming weeks. He also noted that the high degree of ITU pressure was due to treatment for covid-19 becoming more effective.
- 5.4. Helen Fentimen asked if the reduction in numbers of cases would lead to a more effective test and trace system. Sandra Husbands responded that contact tracing was necessarily easier with a smaller number of cases. Local contact tracing capacity had increased, however, and we had additional capacity in the event that we deal with a large spike in cases, such as was seen around the new year.
- 5.5. Marianne Fredericks stated that it was encouraging to see the infection rates decrease, however the public had concerns about children going back to school in several weeks' time. She also asked if there were any plans to vaccinate school staff. Sandra Husbands responded that there was not local discretion to vaccinate teachers and other school staff, as the prioritization list was currently set by the Joint Committee on Vaccinations and Immunisations (JCVI). In terms of support for schools, we had been making preparations since before Christmas to allow in-school testing or, alternatively, provide access to lateral flow testing.

6. Any Other Business

- 6.1. There was none.

Covid Vaccination System Reporting

10.03.2021

High level overview of progress to date

Vaccination of high priority cohorts (01-06)

- **Population cohorts according to national strategy (01-04)**
 - As of 10th Mar:
 - **Cohorts 01-04:** 69% have received first vaccination (+9% vs 2nd Mar)
 - **Cohort 05:** 72% have received first vaccination (+5%)
 - **Cohort 06:** 45% have received first vaccination (+33%)
- **Housebound residents**
 - 75% of all housebound patients have been vaccinated (as of 5th Mar)
- **Care homes**
 - 85% of Cohort 1 (OA residents in care homes) have received first dose (as of 10th Mar, according to CEG data)
 - 89% of all CQC registered care home residents have received first vaccination dose (as of 8th Mar, according to Capacity Tracker)
- **Uptake by ethnicity**
 - Breakdown of total vaccinations by ethnicity now available (slide 10 & 11, NIMs data)
- **Other vulnerable cohorts (e.g. homeless, asylum seekers, mental health patients in secure settings, sex workers)**
 - The Greenhouse Practice (practice for homeless pts) are vaccinating at Bocking Street
 - Excel centre team are supporting us with vaccinating other vulnerable groups using roving models including our homeless, sex workers and mental health patients in secure settings

Vaccination of health and social care staff

- **Total health and social staff vaccinated at HUH hospital hub**
 - 6,877 frontline health and social care workers (including voluntary sector and HUH staff) have been vaccinated (as of 23rd Feb)
 - Booking system does not currently enable reporting of vaccinations by type of organisation (e.g. LBH, CoL, care homes); work in progress to resolve this
 - To date, CCG has put forward the details of 4,195 frontline workers, of which 100% have received invitation.
- **Demand and capacity – look ahead**
 - Over the next 5 days, 73 frontline workers are booked in for vaccination. (Max capacity = 1880)
 - 3020 vaccines are remaining
- **Uptake by ethnicity**
 - Data not yet available
- **Uptake by GPs and primary care staff**
 - It is thought that c.69% of all the total 815 primary care headcount has been vaccinated. All staff have had the opportunity to be vaccinated.

Vaccination of high priority cohorts

Vaccination of JCVI priority cohorts 01-06

Overview

Source: NEL Covid vaccination: Invite & uptake coded in Primary care

Updated: 10/03/2021



Cohort	Cohort Description	Size of cohort	# Vaccinated	% Vaccinated	% change WoW	Declined	% Declined
1	Older adult residents in a care home	322	275	85	4	16	5
2	Patients ages 80 or older	5,167	4,037	78	2	539	10
3	All those aged 75 years of age and over	3,913	3,107	79	2	284	7
4	70 years of age and over or shielding	20,980	13,571	64	18	1245	6
5	65 years of age and over	6,878	4978	72	5	253	4
6	Adults aged 16-65 in an at risk group	29,587	13,198	45	33	636	2
	Totals Cohort 1-4	30,382	20,990	69%	12	2,084	7
	Totals Cohort 1-6	66,847	39,166	59%	17	2,973	4

Vaccination Model:

- 2 key local vaccination hubs: Bocking Centre and John Scott Health Centre
- Housebound and care home residents vaccinated through roving model (GPs and DNs)

Commentary:

- WoW change from dashboard 02.03.21 to 10.03.21
- Local vax programme was delayed due to need to replace Elsdale Street but C&H quickly caught up
- There has been enough capacity to vaccinate all of cohort 1-4 locally
- In light of vaccine hesitancy, practices have provided a self-declaration that all patients have been invited up to three times as necessary
- Uptake of vaccinations at mass vaccination sites is unknown but suspect it is low
- CCG is trying to help promote uptake of vaccines at community pharmacy sites which we understand is currently low
- Decline rate is % of recorded as declined. There are still plenty of pts who are unsure/waiting and these won't be recorded as declined.
- Cohort 4 has increased from 11,571 to 20,840 due to updated in how shielding guidance from 15.02.20

Vaccination of JCVI priority cohorts 01-06

PCN level breakdown

Source: NEL Covid vaccination: Invite & uptake coded in Primary care
 Updated: 10/03/2021



Practice/PCN	Size of cohort 01-04: 70 plus and CEV	Vaccinated (01-04)	% Vaccinated (01-04)	WoW change (%)
Clissold Park (NW2)	3,151	2,183	69	8
Hackney Downs (NE2)	3,888	2,564	66	10
Hackney Marshes (SE1)	4,926	3,340	68	15
London Fields (SW1)	4,269	2,952	69	10
Shoreditch Park & City (SW2)	4,992	3,660	73	13
Springfield Park (NE1)	2,786	1,696	61	13
Well Street Common (SE2)	3,519	2,455	70	13
Woodberry Wetlands (NW1)	2,851	2,140	75	11
City & Hackney	30,382	20,990	69	12

Size of cohort 01-06:	Vaccinated (01-06)	% Vaccinated (01-06)	WoW change (%)
7,224	4314	55	12
8,102	4666	52	13
10,358	5907	48	24
9,206	5652	56	10
11,151	6802	51	23
6,160	3066	42	30
7,979	4324	48	17
6,667	4435	61	13
66,847	39,166	59	17

Commentary:

- WoW change from dashboard 02.03.21 to 10.03.21

Vaccination of housebound patients

Cohorts 01-06

Updated: 05/03/2021

Source: Housebound local tracker,
CEG housebound dashboard, DN caseload



Size of cohort (01-06)	# vaccinated	% vaccinated	# still to be vaccinated
2,341	1,752	75	589

Commentary:

- As at 5th February just under 75% of housebound patients have been vaccinated.
- This is based on the number of practices that have confirmed plans in place - either through the practice or via the DNs - and an expected number of patients that refuse or cannot have the vaccine now because they are unwell or for other reasons.
- The confederation supported this work and have provided nurses to assist in February
- We have agreed a plan for ongoing community vaccination (with joint provision from the ACN team and GPs) to cover remaining / newly emerging patients in this cohort
- Size of cohort has increased as practices are adding patients onto temporary housebound list to enable practices to vaccinate these people.
- Confirmation required whether the updated size of cohort includes new shielding patients

Vaccination of Care Homes

Cohort 1 – OA residents in care homes

Source: NEL Covid vaccination: Invite & uptake coded in Primary care
Updated: 10/03/2021



Practice/PCN	Size of cohort 01: OA residents in a care home	Vaccinated	% Vaccinated	Declined	% Declined
Clissold Park (NW2)	42	40	95	2	5
Hackney Downs (NE2)	25	22	88	0	0
Hackney Marshes (SE1)	95	84	88	8	8
London Fields (SW1)	22	18	82	0	0
Shoreditch Park & City (SW2)	49	42	86	0	0
Springfield Park (NE1)	16	11	69	3	19
Well Street Common (SE2)	20	18	90	0	0
Woodberry Wetlands (NW1)	53	40	75	3	6
City & Hackney	322	275	85	16	5

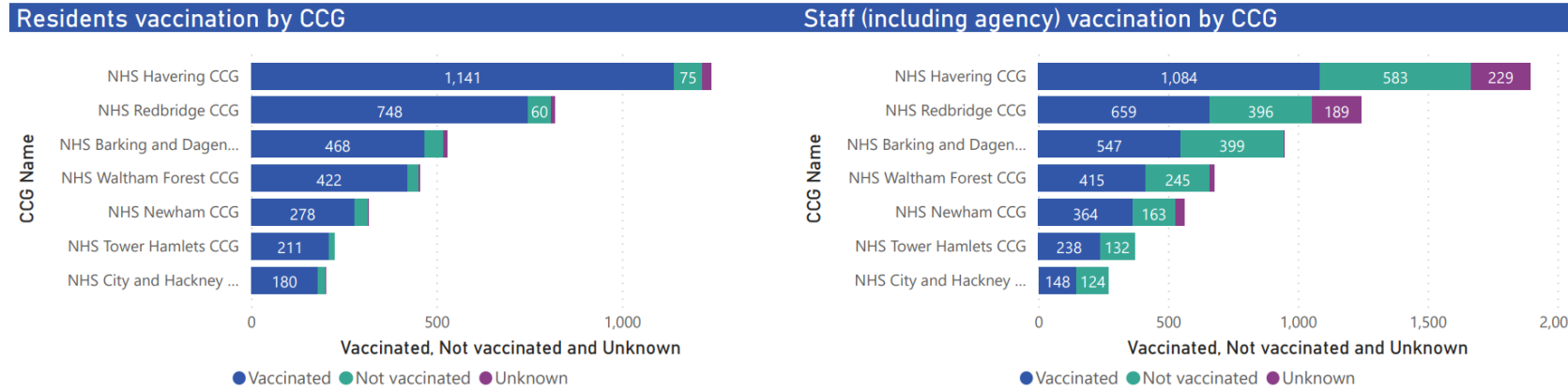
Vaccination of Care Homes

CQC registered

Updated: 08/03/2021
 Source: NEL Daily Care Home Report



COVID-19 Vaccinations: Older Adult Care Homes (i)



Remaining Residents by Home			Remaining Staff by Home		
CCG Name	Residents not vaccinated	% Residents Vaccinated	CCG Name	Staff not vaccinated	% Staff Vaccinated
NHS Barking and Dagenham CCG	50	88%	NHS Barking and Dagenham CCG	399	58%
NHS City and Hackney CCG	21	89%	NHS City and Hackney CCG	124	54%
NHS Havering CCG	75	92%	NHS Havering CCG	583	57%
NHS Newham CCG	39	87%	NHS Newham CCG	163	65%
NHS Redbridge CCG	60	91%	NHS Redbridge CCG	396	53%
NHS Tower Hamlets CCG	14	94%	NHS Tower Hamlets CCG	132	64%
NHS Waltham Forest CCG	29	93%	NHS Waltham Forest CCG	245	61%
Total	288	91%	Total	2042	58%

Data sources: Care home data from Capacity Tracker (vaccinations of residents and staff in Older Adult Care Homes, as specified by NHSE/I London). Staff figures includes agency staff. Latest Date Reported: 8 March 2021

Note: This is the position as reported on Capacity Tracker by the homes, we are working with home managers to ensure it is up to date.

Vaccination of Care Homes

Non CQC registered

Updated: 09/03/2021

Source: Local tracker



Highest priority group is the non CQC homes with OA residents. Reporting on non CQC registered LD and MH care homes to follow.

16 non CQC OA settings:

- 12 complete
- 4 homes now have residents ready for vaccination (previously unable to receive vaccination) – care providers liaising with residents' GP practice to arrange vaccination
- We have agreed a plan for ongoing provision of community vaccination with joint delivery by the ACN team and GPs – this will cover the small number of housebound and care home residents eligible for vaccination who have been unable to receive it to date

Mental health & LD are working with care providers to identify and support their residents to access vaccination. They are also working on collation of data report on coverage and challenges vaccinating these cohorts.

Uptake by ethnicity

Updated: 07/03/2021

Source: NEL Report (from NIMs)



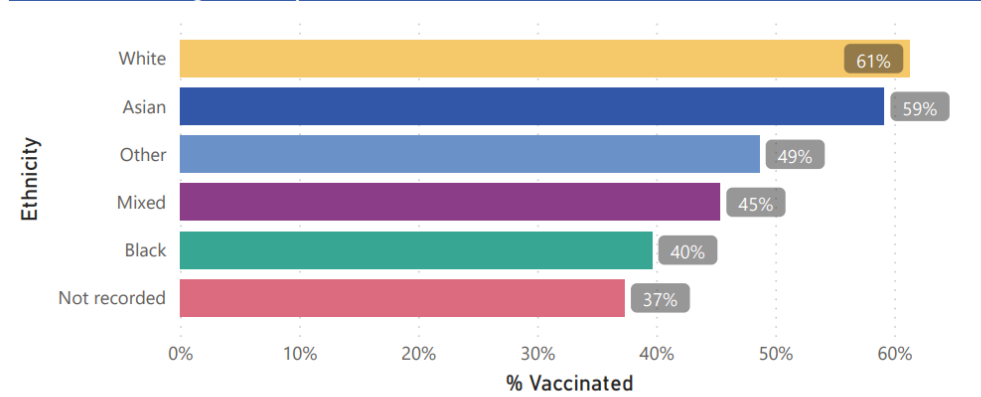
COVID-19 Vaccinations: Ethnicity



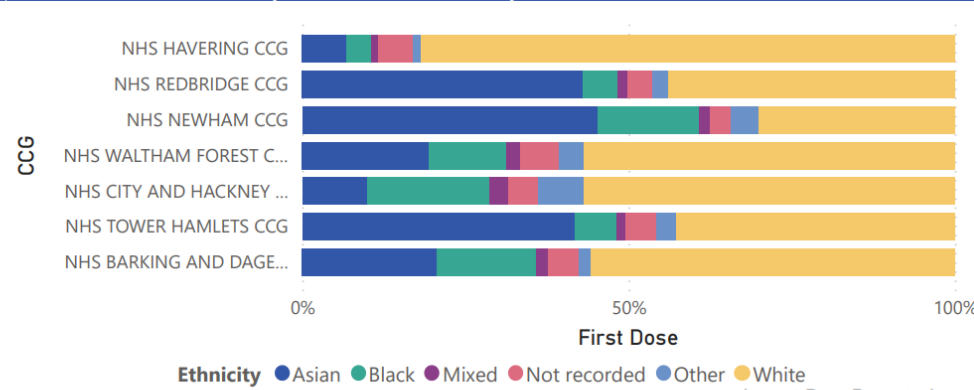
Total Vaccinations by CCG and Ethnicity

CCG	NHS BARKING AND DAGENHAM CCG		NHS CITY AND HACKNEY CCG		NHS HAVERING CCG		NHS NEWHAM CCG		NHS REDBRIDGE CCG		NHS TOWER HAMLETS CCG		NHS WALTHAM FOREST CCG		Total	
	First Dose	%	First Dose	%	First Dose	%	First Dose	%	First Dose	%	First Dose	%	First Dose	%	First Dose	%
Asian	9,250	60%	5,194	58%	5,629	64%	30,151	57%	34,552	66%	20,384	52%	12,728	59%	117,888	59%
Black	6,838	43%	9,894	37%	3,230	43%	10,342	38%	4,343	43%	3,118	36%	7,797	41%	45,562	40%
Mixed	828	42%	1,476	42%	807	52%	1,038	43%	1,170	54%	643	39%	1,442	47%	7,404	45%
Not recorded	2,083	36%	2,414	33%	4,537	50%	2,192	26%	3,120	40%	2,328	35%	3,810	38%	20,484	37%
Other	868	45%	3,681	45%	988	55%	2,858	50%	1,943	55%	1,460	43%	2,592	52%	14,390	49%
White	25,027	60%	29,871	58%	68,265	67%	19,980	50%	35,295	67%	20,819	53%	37,301	63%	236,558	61%
Total	44,894	54%	52,530	49%	83,456	64%	66,561	49%	80,423	63%	48,752	49%	65,670	56%	442,286	55%

Percent of Eligible Population (Cohorts 1-9) Vaccinated



Total Vaccinations by CCG and Ethnicity



Data sources: Cohort data from NIMS dashboard.

Latest Date Reported:
07 March 2021

Vaccination of frontline health and social care workers

Frontline health and social care workers Overview

Updated: 09/03/2021

Source: HUH daily tracker, CCG invitation tracker



1 Total vaccinations completed at hospital hub: *(As of cop 09.02.2021)*

6,877

*Note: Current booking system doesn't enable reporting of vaccinations completed by workforce. Work in progress to resolve this issue. The total vaccinations therefore includes all HUH staff and community staff.

3 Total number of vaccine doses remaining *(As of cop 09.02.2021)*

3020

*Note: Supply of vaccinations changes daily.

2 Total vaccinations completed over the past 5 days *(As of cop 16.02.2021)*

	28/2	29/2	30/2	31/2	01/2	02/3
Delivered	66	55	43		44	41
Capacity	390	320	390		390	390

4 Total number of appointments booked in the next 5 days *(As of cop 09.02.2021)*

73

5 Vaccination of primary care staff

c. 69%

*Note: All staff had the opportunity to be vaccinated. As of 12.02.2021

Frontline health and social care workers

Vaccination of primary care staff

Updated: : 12/02/2021

Source: Primary care local tracker



- Based on total staff headcount, 69% (116/169) of staff at the five sample practices had taken up the offer of the COVID-19 vaccination. All staff had been offered the vaccine;
- The uptake figure fell to 62% in BAME staff (48/77) and 60% in CEV/shielding staff (6/10);
- The range in percentage uptake across the five sample practices was 51-88% for total headcount and 46-90% for BAME staff;
- Anecdotally, most of the practices spoken to indicated that uptake was higher among GPs and clinical staff than in administrative staff;
- Two practices reported that they had a staff member each who was exempt due to pregnancy;
- One practice reported that four staff had not taken up the offer as a result of having recently had covid.

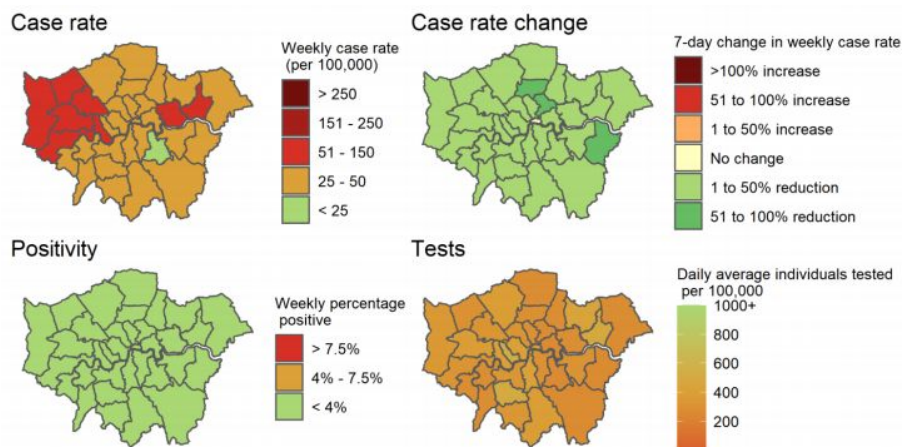
COVID-19 update to the Local Outbreak Control Board

Prepared by the City and Hackney Public Health Team 10 March 2021

For up-to-date figures please see <https://hackney.gov.uk/coronavirus-data>

Incidence rates have continued to decline in London and are currently 31% lower than the average for England

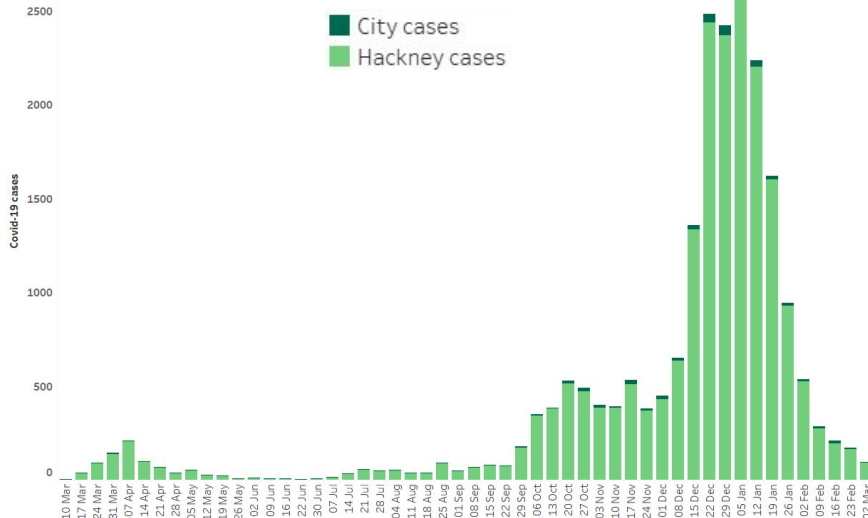
COVID-19 incidence, case rate change, positivity and testing rates in London region, weekly rate, week ending 4 March 2021



- In the week ending 4 March, London recorded an incidence rate of 44 cases per 100,000 population. This is 31% lower than the average for England and 34% lower than the rate recorded in London in the previous week.
- In London, the highest incidence rate was recorded in Hounslow at 74 cases per 100,000 population in the latest week, while Lewisham recorded the lowest rate at 23 cases per 100,000.
- Hounslow also recorded the highest positivity rate at 3.7% compared to a London average of 2.2%.
- Testing rates have increased in London over the past week, with 339 individuals tested daily per 100,000 population. Hackney recorded the 3rd lowest daily testing rate in the latest week at 276 tests per 100,000.

Hackney and the City of London is currently recording an incidence rate similar to that recorded in late September

Number of weekly COVID-19 cases in Hackney and City of London, up to week ending 3 March 2021*

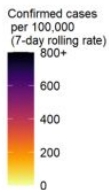
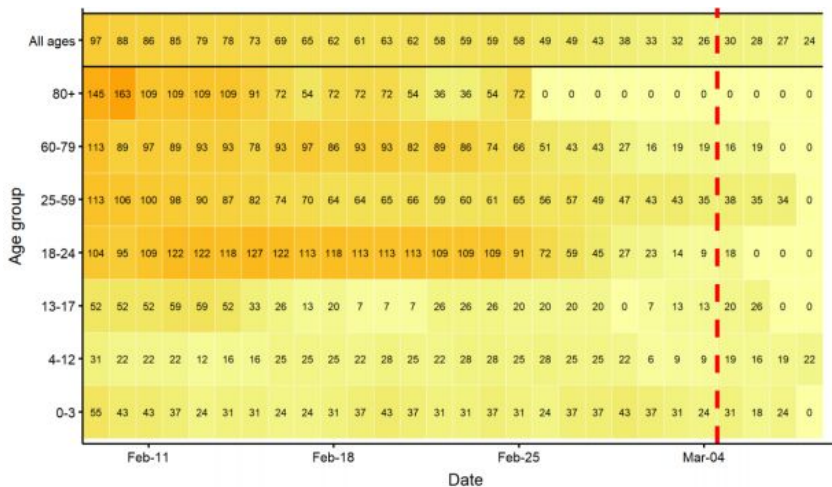


Data source: Public Health England. *4 most recent days subject to reporting delay.

- The number of COVID-19 cases recorded in Hackney and the City of London has decreased week on week consistently since the first week of January when an incidence rate of 935 cases per 100,000 population was recorded.
- In the week ending 2 March, COVID-19 incidence rates in Hackney decreased by 44%: currently the rate falls at 33 cases per 100,000 population - among the lowest in London.
- Two cases of COVID-19 were recorded in the City of London in the latest week, resulting in an incidence rate of 21 cases per 100,000 population.
- Testing rates have increased by 16% in Hackney and the City of London within the last week to 4,132 cases per 100,000 population (PCR: 3,007; LFT: 1,125).
- Around 4,000 tests per 100,000 population have been recorded each week since the end of January.
- Positivity rates have decreased week on week since the beginning of January. Currently the overall positivity rate is 1.0% (0.3% for LFT and 1.2% for PCR).

After a slight increase in incidence rates among 18 to 24 year olds in mid-February, working ages are currently recording the highest incidence rates

Daily COVID-19 incidence rate by age in Hackney (8 February to 4 March)*

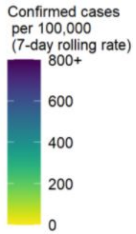
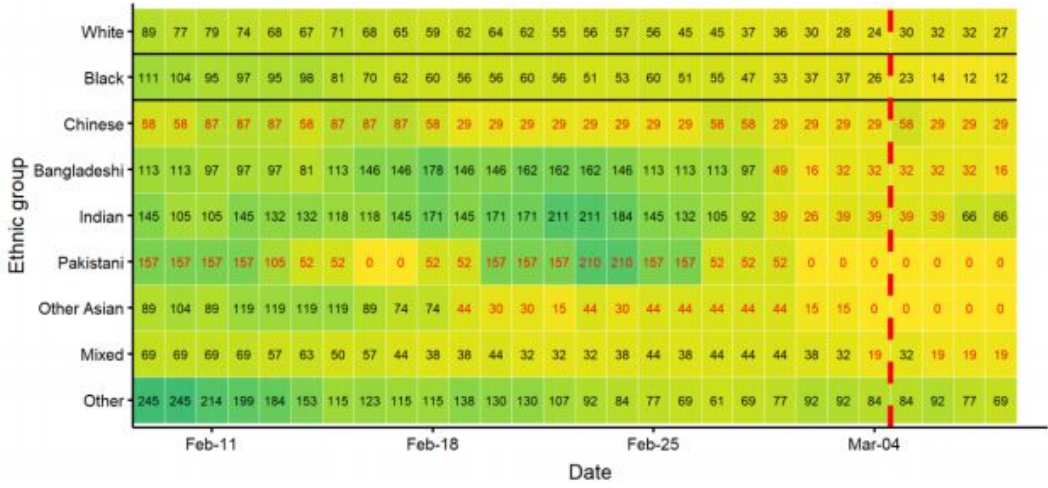


Data source: Public Health England. *Analysis for the City of London is not presented as the sample size is too small for it to be meaningful. Last four days presented after the red dashed line should be discounted as these are subject to reporting delays.

- Incidence rates have decreased across all age groups since the beginning of February in Hackney.
- After a slight increase in incidence rates among 18 to 24 year olds in mid-February, working ages are currently recording the highest incidence rates.
- Incidence rates per 100,000 population 8 February vs 4 March:
 - 0 - 3 year olds: 55 vs 24 (-56%)
 - 4 - 12 y/o: 31 vs 9 (-71%)
 - 13 - 17 y/o: 52 vs 13 (-75%)
 - 18-24 y/o: 104 vs 9 (-91%)
 - 25-59 y/o: 113 vs 35 (-83%)
 - 60 - 79 y/o: 113 vs 19 (-83%)
 - 80+ y/o: 145 vs 0 (-100%)

Incidence rates have fallen at different rates by ethnic group since mid-January

COVID-19 incidence rate by ethnic group in Hackney (9 February to 4 March)*

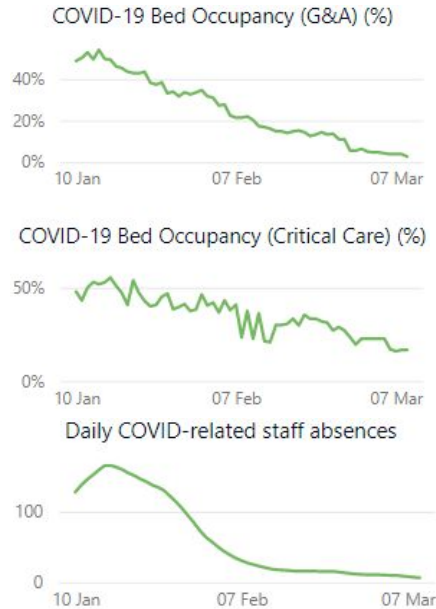


Data source: Public Health England. *Analysis for the City of London is not presented as the sample size is too small for it to be meaningful. Last four days presented after the red dashed line should be discounted as these are subject to reporting delays. Excluding 6.1% ethnicity data classified as NA or Unknown. Where text is red, rates should be interpreted with caution as underlying case numbers are <5.

- Incidence rates have fallen among all ethnicities since mid-January. However, the rate of decline has not been consistent between ethnicities.
- Between the week ending 9 February and the week ending 4 March, Other Asian ethnicities recorded the greatest decrease in incidence rates, at 100%, and Other ethnic populations recorded the smallest decrease at -66%.
- Other ethnic populations also recorded the highest incidence rates in the latest week of available data (ending 4 March), at 84 cases per 100,000 population.
- For ethnicities with case number of greater than 5, incidence rates in the latest week fell at:
 - Other: 84 cases per 100,000 (-66% since week ending 9 February)
 - Black: 25 cases per 10,000 (-77%)
 - White: 24 cases per 100,000 (-73%)

COVID-19 bed occupancy and staff absences have been decreasing since mid-January in line with decreases in COVID-19 cases

COVID-19 acute and critical care bed occupancy and staff absences at the Homerton Hospital, to 7th February 2021

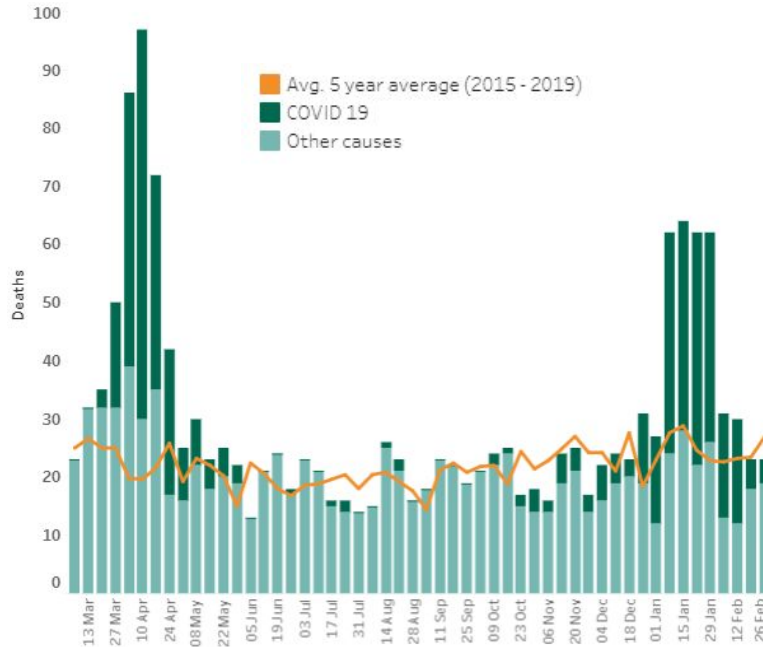


- The number of Homerton Hospital beds occupied by COVID-19 patients has been decreasing since mid-January.
- In the week ending 7 March, COVID-19 related occupancy fell at 3% in general and acute (G&A) and 17% in critical care.
- In contrast, at the beginning of January these figures were 52% and 48%, respectively.
- Overall bed occupancy remains relatively high: 61% of G&A beds are occupied and 64% of critical care beds are occupied*.
- The number of staff absences due to COVID-19 has reduced considerably over the past two months from over 150 absences a week to six in the latest week

Data source: NEL Leading indicators dashboard. *Note that ITU bed occupancy has been escalated to accommodate the increased pressure induced by the COVID-19 pandemic.

40% of all COVID-19 deaths recorded among residents of Hackney and the City of London have been registered since the beginning of January 2021

COVID-19 deaths registered by week up to week ending 26 February, Hackney and the City of London.



Data source: ONS, Causes of death by local authority.

- 40% of all deaths due to or involving COVID-19 recorded in Hackney and the City have occurred since the beginning of January 2021: five in City (45% of all deaths recorded so far) and 190 in Hackney (39%).
- However, the number of deaths recorded each week is now reducing week on week: four COVID-19 deaths were recorded in Hackney in the week ending 26 February and none in the City of London. This is the lowest number of weekly deaths since mid-December.
- In the week ending 26 February, a crude rate of 3.45 COVID-19 deaths per 100,000 population was recorded in England, 2.45 in London, and 1.42 in Hackney.
- People with three or more pre existing conditions have accounted for 81% of all COVID-19 deaths recorded in Hackney and the City so far. Only 9% of all Covid-19 deaths have been recorded in people with no pre existing conditions.
- The pre existing condition that was mentioned most frequently among the 423 deaths involving Covid-19 was hypertension (54%).

Title of report:	Covid-19 Local Outbreak Control Plan update
Date of meeting:	11th March 2021
Lead Officer:	Dr Sandra Husbands, Director of Public Health
Author:	Kiran Rao, LOCP Senior Project Manager
Committee(s):	Local Outbreak Control Board
Public / Non-public	Public

Executive Summary:

The purpose of the report is to provide a summary of key areas of development/progress in relation to the Local Outbreak Control Plan. This paper therefore provides a summary of considerations in relation to:

- testing
- local contact tracing
- vaccine hesitancy
- care settings
- schools and educational settings
- incident management team meetings
- community grants and community champions programme
- partnership case studies
- communications
- standard operating procedures
- finance

Recommendations:

The **City and Hackney Local Outbreak Control Board** is asked to **NOTE** the report

The **City Integrated Commissioning Board** is asked:

- To **NOTE** the report;

The **Hackney Integrated Commissioning Board** is asked:

- To **NOTE** the report;

Strategic Objectives this paper supports [Please check box including brief statement]:



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Deliver a shift in resource and focus to prevention to improve the long term health and wellbeing of local people and address health inequalities		
Deliver proactive community based care closer to home and outside of institutional settings where appropriate		
Ensure we maintain financial balance as a system and achieve our financial plans		
Deliver integrated care which meets the physical, mental health and social needs of our diverse communities	<input checked="" type="checkbox"/>	Working collaboratively across the whole system, including the community and voluntary sector (and with local businesses) to respond to the local impact of the Coronavirus pandemic
Empower patients and residents	<input checked="" type="checkbox"/>	Empowering patients, residents, communities and staff with knowledge and understanding about how to reduce the risk of Covid-19, prevent/reduce the spread of infection and how to respond in the event of a possible/suspected outbreak

Specific implications for City

Information is contained in the main report

Specific implications for Hackney

Information is contained in the main report

Patient and Public Involvement and Impact:

Local contact tracing: Patients are called for contact tracing purposes but also to connect them with the Welfare Line if needed. This can help support a range of issues that might make maintaining isolation difficult or impossible, especially for vulnerable or socially isolated individuals. Information on other areas is contained in the main report

Clinical/practitioner input and engagement:



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The Public Health team is providing extensive support via the Covid-19 inbox (Monday to Friday) which provides consultant support when needed, Local contact tracing receives support 7 days a week and working groups have clinical/practitioner input.

Information on other areas is contained in the main report

Communications and engagement:

Communications continue to focus on meeting the objectives of the LOCP- in particular, preventing and mitigating the spread of Covid-19 to save lives, communicating openly and honestly with key stakeholders, and working with the community to develop capacity to support testing and contact tracing locally. This includes the continued reinforcement of the prevention messages 'hands, face, space' on various channels, amplifying government messages and supporting the work of the GLA and London Councils. In addition, there is ongoing work on specific communications related to key areas of work, with key stakeholders, including the public, care homes and local contact tracing teams.

Equalities implications and impact on priority groups:

Local contact tracing: Covid-19 is understood to have disproportionately frequent and severe effects on specific high risk groups, who may be the least likely to be contacted by the national NHS Test and Trace team. The local service offers an opportunity to address this inequality both directly, by contacting harder to reach individuals at higher risk, and indirectly by contributing to the national and global fight against the virus.

The Community Champions work and Covid-19 Grant Information programme is targeted at key communities and priority groups.

Safeguarding implications:

All contact tracing staff undertake mandatory safeguarding training, before being able to access the national database to make calls.

Impact on / Overlap with Existing Services:

Information is contained in the main report



MAIN REPORT

UPDATE AGAINST KEY AREAS OF THE LOCAL OUTBREAK CONTROL PLAN

TESTING

Rapid testing

- The DHSC has confirmed funding for rapid testing up to the end of June. Rapid test sites are a key delivery model to meet this policy directive. We are presently exploring how best to mobilise a local testing workforce which will allow us greater flexibility in scaling up and scaling down our rapid testing infrastructure.
- The DPH Programme of Community Testing is gathering momentum and is setting up more onsite rapid testing (including support with training and clinical oversight) in Supported Living Settings, Hostels and Homeless Provider Settings and Primary Schools presently open for vulnerable children and the children of key workers.
- The DHSC has further announced they will be offering rapid home testing, and a collect option (order online and collect) from a rapid test site will be available to Local Authorities to implement. These options will be live from mid March, Local Authorities can start to develop plans for the Community Collect option now.
- We are also keen to set up rapid testing via Community Pharmacies, a model which has been successfully implemented in Merton.
- Qmatics, the booking system for the 5 rapid testing sites across Hackney and the City, supports the booking of tests 28 days in advance. This will facilitate the booking of multiple tests. All sites are also accessible under one link on both the [Hackney](#) and [City](#) websites, supporting greater visibility of all available booking slots. All sites are listed on [Sitefinder](#) and the Hackney website has embedded this map into the Hackney Website to further aid people in identifying which site is nearest to them.
- Shellgrove Community Hall rapid test has been closed and these resources have been redeployed to Homerton Library, on Homerton High Street. This location is generally busier and the test site is significantly more visible with key transport hubs nearby.
- The Leadenhall Market rapid site in the City is attracting an increasing number of people, numbers have steadily increased week on week, with 465 rapid tests registered in the week ending the 21st February.
- Testing staff in City and Hackney rapid test sites will be trained in Adult and Child safeguarding and in MECC (Making Every Contact Count) for a test site context.

LOCAL CONTACT TRACING SERVICE

The recent decrease in cases has allowed the team to focus on service improvement, enabled by the Here to Help IT system and to develop locally enhanced contact tracing



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(ECT). A survey is underway to understand the barriers to engaging with local contact tracing (LCT) and sharing contacts from the service user's perspective. With approval gained from the Health Protection Board, two dedicated Environmental Health Officers are to be recruited to support an expanded COVID response including proactive visits to sites of concern and visiting premises for individuals unwilling to engage with LCT. The team will work closely with Public Health to analyse local intelligence and respond rapidly to potential outbreaks.

With a vast number of vaccination appointments to be arranged across the borough, the Customer Services team has stepped up to support NHS colleagues to call members of the public and get them booked for their vaccinations. The complex system already deployed by the Primary Care Networks means that this has not been straightforward, and work continues to develop a solution where our Customer Services can contribute to a significant improvement in vaccine uptake rate and equity. The Contact Tracing team are key in developing a system to achieve this. In addition, we are also developing an expression of interest to improve health protection by making self-isolation a viable option for people living in high density housing via a pilot. This would consist of offering time limited accommodation and/or by providing a clear referral pathway for key groups to mitigate risks associated by personal circumstance. The eligibility criteria for consideration are: split care families; those living with long term conditions/CEV and those experiencing financial hardship.



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CARE SETTINGS

Vaccination

Table 1. Uptake of COVID-19 Vaccine by Care Setting (data correct to 25nd February 2021)

NAME OF SETTING	Uptake by residents (percent)	Uptake by staff (percent)
Alexander Court Care Centre	100.00%	23.48%
Cherry Orchard	100.00%	53.97%
Faircross 102	100.00%	100.00%
Outlook Care - Dagenham Road	100.00%	22.22%
Ridley Community Project	100.00%	100.00%
Valentines Way	100.00%	66.67%
Kallar Lodge Residential Care Home	95.45%	64.52%
Chestnut Court Care Home	94.83%	49.14%
Bennetts Castle Care Centre	94.64%	47.83%
Hanbury Court Care Home	90.32%	73.91%
Chaseview Care Home	89.19%	31.97%
Gascoigne Road Care Home	88.89%	70.37%
The Abbeyfield East London Extra Care Society Limited	86.11%	83.61%
Park View	80.90%	64.74%
Sahara Parkside	80.00%	59.46%
Abbey Care Home	76.92%	80.00%
Faircross Care Home London Limited	60.00%	50.00%
Strathfield Gardens	60.00%	50.00%
Cloud House	0.00%	100.00%
SASA Homes Limited	0.00%	0.00%

Table 1. (above) shows a snapshot of vaccine uptake by residents and staff in CQC registered care settings up to 21 February. There is now a functioning database set up to monitor uptake on a weekly basis. Uptake is low among staff in most settings and some also have low uptake among residents. This has been raised in the Care Homes Working Group and a deep dive exercise will be conducted by the GP Confederation into the reasons for low vaccine uptake, to gain a better understanding of the barriers and identify potential solutions to increase uptake. The work will also include mapping the care setting outbreaks with vaccine uptake, to raise awareness of the importance of vaccination.

Lateral flow testing

Lateral flow testing is now being carried out in three care settings with renewed interest from a number of other settings. Staff who do not have access to on-site lateral flow testing have been advised to access the council run testing centres to book twice weekly tests. Bookings can now be made 28 days in advance so that staff can organise testing around work schedules. Regular messaging is sent to all care settings.

Visiting Policy

The national guidance on care home visiting has changed to allow one named visitor on a regular basis. The local guidance is being updated to incorporate this guidance and to signpost relatives and staff to our local testing centres to ensure visitors can book a lateral flow test before they visit their relative.

SCHOOLS AND EDUCATIONAL SETTINGS

The tableau testing dashboard for schools is operational and Public Health can now observe testing by site location. The dashboard also provides an overview of uptake/positivity rates for the schools mass testing programme, as well as the DPH-led pilot programme (which includes some primary schools). Hackney Education have set up a web page to share information dynamically with schools on mass testing. Effective partnership working between education departments and Public Health promotes live information.

Mass rapid testing in secondary schools

Students at secondary school are expected to make a phased return from 8th March.

- The rapid testing regime for pupils and staff has changed, following announcement of the Government Roadmap. It is expected that all secondary schools will test every pupil on return to school, three times spaced three to five days apart, with the appropriate consent.
- After the first three tests, pupils will continue to test twice weekly at home. The workforce will also commence home testing. The DHSC is establishing a new distribution channel for the home rapid testing kits called 'community collect'. These kits will be distributed via the channels outlined in the 'community rapid testing' update.
- Schools in Hackney will receive a delivery of home self test kits for the workforce and onsite testing kits for the return of students between 24th February and 5th March.

Mass rapid testing in primary schools and maintained nurseries



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- Primary school and maintained nursery staff continue to test themselves using lateral flow devices (LFDs) twice a week at home. Primary schools and maintained nurseries have already received their allocation of home test kits.
- Primary school pupils are not being considered for the schools mass testing programme by DHSC.
- A handful of primary schools are being supported by a local pilot to test onsite with the option to test both staff and pupils. A recent data return from two of the pilot sites has identified a small number of cases amongst children and adults.

Mass rapid testing in early years settings

- The broader early years workforce will also receive home testing kits with the allocation of kits expected in the middle of March. This includes provision for the private, voluntary and independent settings that provide a large proportion of childcare in Hackney.
- Childminders are not part of this mass distribution but are being considered as a priority group.
- Linden Children's Centre is continuing to set up onsite testing for their staff in the interim through the locally led DPH community testing programme, supported by Public Health and should be ready to begin testing following their site visit.

COMMUNITY GRANTS AND COMMUNITY CHAMPIONS PROGRAMME

Public Health Community Champions programme

We have now trained 142 Public Health Community Champions, with 57 local community organisations and 2 GP practices now engaged with the programme.

The February Forum was attended by 41 Champions and included a discussion on the vaccine to gather insights and concerns raised by residents. Positive feedback was also received on the communication resources, with groups describing how they have been able to use the materials to influence conversations and translate communications.

New Public Health videos have now been created, including one on how the vaccine works, as well as short videos on testing. These have been incorporated into a new resource pack that will be sent out to all Champions; while a new WhatsApp Broadcast group is being launched, to share easily shareable messages, including videos. The recently appointed Public Health Communications Officer will have a sole focus on the Champions programme, with the intention that the frequency and variety of messaging will increase.

In early February, the expanded Champions role was opened up to all residents as aligned to the Ministry of Housing Communities and Local Government (MHCLG) funding. 15 enquiries have been received so far. Outreach and engagement is under way, with a VCH member of staff appointed to work on this three days a week; a social media campaign; articles in the local press; and targeted engagement with health and social care employees, faith leaders and people who are currently less represented amongst Champions, such as people of West African heritage. Weekly information sessions will be hosted for residents who are interested in the role.

COVID-19 information grants

27 organisations were funded in Round 1 and are currently delivering their COVID-19 Information projects, serving a diverse range of communities across both the City and Hackney. A full list of grants is found in the [Hackney Giving Overview, January 2021](#) from p. 14 onwards.

The first set of monitoring returns for these 27 organisations, covering the period up until the end of February, are due for submission mid-March. Data and case studies will be collated and shared at the end of March.

The second grant holders' Forum was held on 23 February. The forum covered communications guidelines, an update from the Public Health team, an update from the Hackney CVS neighbourhoods team, and discussion of successes and challenges so far. Mayor Philip Glanville addressed the forum and thanked the organisations for their work to



date. He also spoke of Hackney Council's commitment to working with the VCS and of the importance of inclusiveness in recovering from the pandemic.

Round 2 of the Covid-19 Information grants is currently open, with an application deadline of 11 March. More information is available on the Hackney Giving website:
<https://hackneygiving.org.uk/apply/apply-now/covid-19-information-grants/>

This funding will be used to address gaps in provision from Round 1. Identified gaps include:

- Projects supporting Black African heritage communities
- Projects supporting Black Caribbean heritage communities
- Projects supporting adults with sensory disabilities
- Projects supporting adults with learning disabilities.

These communities are included in the existing programme target groups but were under-represented in approved projects, outreach has taken place to VCS groups representing these communities.

We are in the process of finalising our plans for a third round of community grants based on the successful MHCLG application. This will prioritise small grassroots community organisations who will be able to apply for grants of up to £5,000.

PARTNERSHIP CASE STUDIES

Hackney Faith Forum

Three Public Health engagement sessions have been run to:

- improve partnership working
- amplify Public Health messages drawing on the expertise and reach of faith leaders via improved communications
- co-design participation in phase 2 of the community champion programme
- counter misinformation, through enhanced partnership working across the NEL region, including through trusted and experienced intermediaries, such as the charitable organisation, Positive East

Metropolitan Police

Public Health has facilitated improved partnership practice with Hostel, a notably high risk setting. The intention is to reduce domestic violence and breaches of the peace exacerbated by lockdown restrictions. A plan will be developed to improve prevention and compliance via the Neighbourhood Policing lead and the Metropolitan Police will link Hostel's CCTV with their radio police channel to support rapid response assistance.



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INCIDENT MANAGEMENT TEAM MEETINGS

Charedi IMT

We have continued to work in partnership with Charedi community groups, members of the Rabbinate, PHE and Haringey Council and CCG, to ensure the continued decline in infections in this community and address high risk situations. Work led by Dan Beagle in Hackney Communications and shared with areas across the country that also have orthodox Jewish communities, has meant that this year's Purim festival was celebrated in a COVID-safe way, with no need for extra input from the Police or Enforcement colleagues.

Communications have been prepared, featuring a well-respected, local GP, to provide trusted and credible information to the community about the COVID vaccines.

COMMUNICATIONS

Ongoing communications

Daily social media posts across all City Corporation and Hackney channels on testing, vaccination roll out and promotion of central government messaging on hands, face, space and lockdown rules. Both the City Corporation and Hackney websites are updated regularly, to provide information on the vaccine rollout and changes to local test operations.

Vaccination rollout

City Corporation

- 18 videos of local medical professionals to support vaccine rollout
- Widespread social media and resident communications in support of public Q&A events set up with partners: Bangla housing, Black communities, and the Somali community
- Daily digital posts across Council channels
- Continued support of vaccination rollout at St Bartholomew's hospital

Hackney Council

- Creation of a [vaccine rollout communications strategy](#) and [BME focused communications plan](#) of local assets for the vaccination rollout
- 18 videos of local medical professionals to support the vaccine rollout
- 5 public Q&A events set up with partners: Bangla housing, Black communities, Somali community, Kurdish/Turkish, and readers of Hackney Gazette
- Communications to target 2 walk in vaccine events for the Orthodox Jewish community at John Scott clinic
- 60 JCdecaux posters up around the borough to encourage vaccination
- Daily digital posts across Council channels



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- Setting up of Whatsapp broadcast group for community champions
- Seconded staff member for 3 months to manage champions communications
- Visit to homelessness shelter to photograph person being vaccinated, shared on social media as good news story
- 4 pages of content in Hackney Life sent to all homes in Hackney
- 3 pages of content consisting of Q&A with Dr. Opat for Jewish community posted as an advert in the Jewish press and sent out as a press release

Hackney Council and its partners are delivering a major communications and engagement campaign in 2021 to encourage residents to get a Covid-19 vaccine. This campaign complements the national campaign, with a focus on more nuanced, culturally sensitive messaging for our diverse audiences. Research has gathered insights from local residents, particularly those from our diverse communities that may not engage with the national Public Health messaging. The insight gathered is informing the Hackney and pan London 'Keep London Safe Campaign'.

Phase 1 of the Insight plan is now complete and has informed the development of communications assets and key outputs, as shown below:

- [Keep London Safe COVID-19 Insight Toolkit](#)
- [COVID-19 vaccine insight plan 25th January update](#)
- [Phase 1: Survey and Focus Groups Insight report](#)
- [Focus Groups Initial Insights & Actions for KLS campaign](#)
- [COVID-19 Vaccination Teaching resources for use in schools across London](#)
- [Videos featuring Dr Sandra Husbands, speaking about the vaccine and addressing some concerns that we have heard through feedback from residents.](#)

For further information, refer to [phase 1: vaccine campaign insight plan](#)

The pan-London and Hackney data shows that there is a greater reluctance to take-up the vaccine by residents from Black communities. As a result of this, phase 2 of the insight work is predominantly focussed on gathering further insight from these communities.

Key outputs, so far, include:

- [Phase 2 vaccine campaign insight plan](#)
- [Secondary data review of vaccine hesitancy in the Black community](#)
- Four small family and friends mini-focus groups sessions with Black residents have been confirmed:
 - Wednesday 24th Feb 6.30pm
 - Thursday 25th Feb, 3pm
 - Friday 26th February, 12:30pm
 - Friday 26th February, 6pm



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The following [discussion guide](#) is being used to facilitate these discussions.

Testing

City Corporation

Leaflets have been sent to construction sites urging workers to get tested regularly and posters have been placed in City Corporation markets. There is also a continued push on digital channels.

Hackney Council

There is direct engagement with the business community locally, including virtual meetings. Posters and leaflets have been sent out to businesses across the borough by Environmental Health, to encourage staff to take up the regular testing offer. Daily social media posts on rapid testing.

Targeted communications

City Corporation

- 3 Public Health focussed press releases: Reaction to the [Roadmap](#) and urging Londoners to follow guidelines; call for a [detailed recovery plan](#) and urging Londoners to follow guidelines; and [rapid testing](#)
- A joint letter has been published and sent out from the Lord Mayor and Policy Chair on the national lockdown and support available to residents. This also featured in a [wraparound in City Matters](#), amplifying Public Health messages
- Policy Chair, Catherine McGuinness was interviewed on [BBC Radio London](#), welcoming the Government's plan to safely lift restrictions based on the Public Health data.
- The Policy Chair wrote in [City Matters](#) about COVID-19 and the importance of testing
- Writing in [City AM](#), the Policy Chair highlighted the importance of testing when it comes to tackling the COVID-19 pandemic

Hackney Council

- 6 press releases: [Safer Purim](#), [vaccination learning pack for schools](#), [new covid-19 variant](#), [Four vaccination Centres open](#), [Dr Husbands Blog](#), [Dr Opat Blog](#). Over 30 pieces of Covid-19 related media coverage in February mentioning Hackney Council
- Orthodox Jewish community work:
 - Weekly adverts in Jewish community press on testing, Purim, vaccines and Government coronavirus updates.
 - Weekly meetings with Jewish community representatives on communications.
 - Intensive work has been done with the community, to ensure safe Purim celebrations, including a piece in Hackney Today sent to all homes, a press release, leaflets and posters sent to schools and places of worship, a video created by Dr. Davis, Jpeg of advice sent round whatsapp and social media



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LOCAL OUTBREAK CONTROL PLAN (LOCP) & STANDARD OPERATING PROCEDURES (SOPs)

Local outbreak control plan

The LOCP is being updated, at the request of DHSC and in accordance with their new template. This requires inclusion of the plans on the following themes:

- Higher-risk settings, communities and locations e.g. care home, prisons, hospitality, hospitals and education
- Vulnerable and underserved communities
- Compliance and enforcement
- Governance
- Resourcing
- Communications and engagement, including community resilience
- Data integration and information sharing

To reflect our learning to date and the ways in which the COVID response has developed since the plans were first published in June 2020, DHSC is also asking for the revised plans to reflect the following and how we manage these locally, working in partnership with national and regional bodies:

- Community testing - including plans for surge testing and support for organisations managing their own testing
- Contact tracing - including enhanced contact tracing
- Support for self-isolation
- Outbreak management (responding to an outbreak, or outbreaks, of two or more linked cases)
- Surveillance
- Responding to Variants of Concern (VOC)
- Action on enduring transmission
- Enhanced Contact Tracing, in partnership with HPT
- Ongoing role of Non-Pharmaceutical Interventions (NPIs)
- Interface with vaccines roll out
- Activities to enable 'living with COVID' (COVID secure)

The draft updated plan will be submitted to DHSC on 12 March.

Standard operating procedures



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- The schools and education settings SOP has been updated to reflect changes introduced to the rapid testing regimes for schools and full reopening considerations
- Care setting SOPs will reflect the new visiting policy after the 8th March
- SOPs are refreshed on a monthly basis to provide assurance to the reader that the guidance is in date. This now happens regardless of any guidance changes
- This [process map](#) describes how SOPs are updated
- The latest monthly meeting with Single Points of Contact (SPoCs) described in detail the Government's road map for exiting lockdown and implications for settings

FINANCE

The total projected spend for the Test and Trace programme is currently standing at £2.30m. A detailed breakdown of the projected spend for each organization, including details of outbreaks plans agreed to date is shown in Appendix 1 below.

Supporting Papers and Evidence:

See appendix 1A and B

Appendix 1A - Finance Summary for Hackney

Item	Expenditure Type	Description	20/21 CoL Cost	2021/22 CoL Cost	Total Cost	Comments
1	Staffing Resources	Programme Manager - assignment commenced in July 2020)	72,000		72,000	Assumed will be in post till the end of the FY. Cost should be split 80:20 with the CoL.
2	Staffing Resources	PH Consultant - CURRENTLY VACANT (1 year fixed term contract)	29,610	31,220	60,830	80:20 allocation (Chief Officer 3) - commences on 1st July 20 to 30th June 21.
3	Pan-London Outreach Testing - ADPH London	ADPH London Pan-London Outreach Testing - (email from Tamsin 29 June 20)	13,755		13,755	Agreed expenditure.
4	VCS Test & Trace Programme	VCS Test and Trace Programme	389,725	278,375	668,100	
5	IT Software	Tableau software platform for COVID dashboard	17,000	17,000	34,000	Purchased.
6	Communication Costs	Bereavement leaflet for frontline workers	1,340		1,340	

7	Community Covid Helpline - Bikur Cholim	Bikur Cholim Community Covid helpline - (3 months) 13 August to 12 November 2020.	7,000		7,000	It was agreed by the Board on 17 August with some appropriate KPIs to be developed by the service.
8	Staffing Resources	Keep London Safe Programme (Campaign Manager)	2,756		2,756	PO raised, awaiting invoice from the London Borough of Camden
9	Staffing Resources	Customers Services cost agreed for 6 months	52,000		52,000	£52k Customers Services cost agreed for 6 months (£1,968 per week)
10	Communication Costs	Covid Communication Plan	33,000		33,000	Covid Communication Plan - £33k agreed
11	Communication Costs	Further communications work (internal) £10k.	10,000		10,000	Further communications work (internal) £10k.
12	Critical Response Team (CRT)	Critical Response Team (CRT)	90,000		90,000	Start date 1st October 20-31st March 21 (Agreed on 21st Sept 20)
13	Covid Awareness - Interlink	Interlink Funding for COVID awareness work	22,500		22,500	
14	External Care provision	Electcare Health Emergency support over the weekend	8,100		8,100	Agreed on 5th October 20 (we need to get the actuals from the service area)
15	Welfare Support to Support Self Isolation	Welfare support to support self isolation	120,000		120,000	Agreed on 5th October 20 (we need to get the actuals from the service area)
16	Covid 19 Testing (Find & Treat Service)	Covid 19 testing (Find & Treat Service)	5,000		5,000	With the Find and Treat Team - we are the funder of last resort if the Home Office does not pick up the funding.
17	Local Contact Tracing Proposal	Local Contact Tracing Proposal	28,752		28,752	Agreed by Health Protection Board - may not be required if staff can be recruited from the redeployee pool (2XFTE Sc6 for 6 months)
18	Communication Costs	City and Hackney Coronavirus New Normal Budget (Further communication for residents & businesses)	30,000		30,000	Agreed by Health Protection Board on 26th October 2020 (incl £16k for specific City of London tier 2 work)
19	Staffing Resources	Tableau Data Manager post 1XPO5 for 6 mths - start date 2nd Nov 20	32,174	5,850	38,024	Agreed by Health Protection Board on 5th October 2020 (6 months forecast)
20	Community Covid Helpline - Bikur Cholim	Bikur Cholim Community Covid helpline additional grant 13 November to 31 Dec 2020	15,749		15,749	Helpline adviser's costs for 20 weeks £11,049 and Communications from August to December £4,700
21	IT Software	Coronavirus Call Handling Software	120,000		120,000	Agreed by Health protection board on 02 November 2020 (15 weeks).

22	Staffing Resources	Administrative support (forecast is for 3XSc5) for 6 mths	35,888	17,944	53,832	Admin 1: To provide dedicated and full time support to co-ordinate and report on the lifecycle of IMT meetings Admin 2 & 3: To help with day to day tasks and work flexibly on a full time basis over the next 6 months. Excellent organisational, administrative and design skills needed.
23	Staffing Resources	Senior Public Health Specialist: Health Protection Lead 1XPO10 for 6 mths	5,865	17,595	23,461	Oversight of outbreak control plan delivery, leading operational work and proposing strategic approaches for a minimum of 6 months, 0.6 FTE from 15th Feb21
24	Staffing Resources	Senior Public Health Specialist 2xPO7 for 12 mths (Local Contact Tracing Post & Community Engagement Post)	34,833	104,499	139,332	Management of contracts/relationships for Covid response, lead on testing and community engagement for 12 months
25	Staffing Resources	Senior Public Health Specialist: Communications 1XPO3 for 6 mths	13,790	13,790	27,580	Strategic oversight of communications across all LOCP workstreams. This role will oversee the work of PH comms officers, ensuring a good engagement strategy is delivered for SOPs across City and Hackney for a minimum of 6 mths.
26	Staffing Resources	IPC Health Protection Support	35,000	35,000	70,000	Technical input on infection prevention control to priority settings/partners. Agreed at HPB 1-Feb-21
27	Counselling/ Training	Group Session Counselling – Covid team support	7,140		7,140	This was agreed at HPB on 16th Nov 20
28	Counselling/ Training	Suicide in safeguarding training	800		800	Agreed at HPB 14 Dec 2020 split 80:20% Col
32	Staffing Resources	winter break planning, extension to Hackney Covid-19 helpline	1,300		1,300	Agreed at HPB 14 Dec 2020
33	Communication Costs	Local Contact Tracing Door to door letter drops	500		500	Agreed at HPB 21 Dec 2020
34	Staffing Resources	Senior Public Health Specialist 1xPO7 (Health Protection Board Lead, 18 Hrs a week)	9,054	9,054	18,108	As agreed by Sandra - 04/01/21
35	Staffing Resources	Testing operations lead 1xPO7	17,429	17,429	34,858	As agreed by Sandra - 04/01/21
37	Staffing Resources	Service Designer PO4/5, recruited by ICT, Support to Testing inc. Qmatic booking system, 6 months fixed term	15,764	15,764	31,527	As agreed by Sandra - 07/01/21
38	Contact Tracing	Training for Local Contact Tracers	5,500		5,500	Agreed at HPB 11-Jan-2021

39	Communication Costs	City and Hackney communications budget for January to March 2021	30,000		30,000	Agreed at HPB 11-Jan-2021
40	IT Software	CTAS form payment. This has been set up for up to 1,500 responses monthly at £55.40 pm. Anticipated for three months	166		166	Agreed by Sandra via email 15-Jan-2021
41	Staffing Resources	BI project to improve self-isolation and social distancing	22,000		22,000	Agreed by Sandra via email 25-Jan-2021
42	Staffing Resources	Senior Public Health Practitioner: (Testing Support)	9,851	19,703	29,554	Agreed by Sandra via email 25-Jan-2021
43	Staffing Resources	Expansion of Covid Response Team to Support Local Implementation of Enhanced Contact tracing. Funding for 2 x EHOs for 12 months respectively (PO4) at a cost of £173K comprising 85% staff costs and 15% non pay costs (with a 10% contingency).		172,718	172,718	Agreed at HPB 15-Feb-2021
44	Community Covid Helpline - Bikur Cholim	Bikur Cholim Community Covid helpline additional grant 1 January 2021 - 31 May 2021	14,000	8,615	22,615	Agreed at HPB 15-Feb-2021 (21 weeks @ £538.46 x 2 helpline advisors)
45	Behavioural Insights	Behavioural Insights to drive up local contact tracing success rates in City & Hackney	4,000		4,000	Agreed at HPB 15-Feb-2021. Split 80:20
46	Communication Costs	Additional communications funding to support vaccine take up	29,600		29,600	Agreed to fund £38k on 22nd Feb 21. Content to be approved by the Vaccination Steering Group. 80:20 allocation between LBH:CoL
Total:			£1,392,941	£764,555	£2,157,496	

Appendix 1B - Finance Summary for City of London Corporation

Item	Expenditure Type:	Description	20/21 CoL Cost	2021/22 CoL Cost	Total Cost	Comments
1	Staffing Resources	Programme Manager - assignment commenced in July 2020)	£18,000		£18,000	Assumed will be in post till the end of the FY. Cost should be split 80:20 with the CoL.
2	Staffing Resources	PH Consultant - CURRENTLY VACANT (1 year fixed term contract)	£7,403	£7,805	£15,207	80:20 allocation (Chief Officer 3) - commences on 1st July 20 to 30th June 21.



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28	Counselling/Training	Suicide in safeguarding training	£200		£200	Agreed at HPB 14 Dec 2020 split 80:20% Col
29	Communication Costs	City Matters for Covid 19 Wrap Around	£16,000		£16,000	First wraparound (Nov 20, Dec 20)
30	Communication Costs	City Matters for Covid 19 Second Wrap Around	£16,000		£16,000	This was agreed at HPB on 07th Dec 20 (Jan 21, Feb 21)
36	Communication Costs	City Matters for Covid 19 third Wrap Around	£8,000	£8,000	£16,000	Agreed at HPB 11-Jan-2021 (Mar 21, Apr 21)
45	Behavioural Insights	Behavioural Insights to drive up local contact tracing success rates in City & Hackney	£1,000		£1,000	Agreed at HPB 15-Feb-2021. Split 80:20
46	Communication Costs	Additional communications funding to support vaccine take up	£7,400		£7,400	Agreed to fund £38k on 22nd Feb 21. Content to be approved by the Vaccination Steering Group. 80:20 allocation between LBH:CoL
31	Other commitments - City of London	Other commitments - City of London remaining balance	£54,853		£54,853	Plans in development, awaiting further details
Total:			£130,679	£15,805	£146,484	

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