



Port Health & Environmental Services Committee

Date: TUESDAY, 16 MARCH 2021
Time: 11.00 am
Venue: VIRTUAL PUBLIC MEETING (ACCESSIBLE REMOTELY)

Members:

| | |
|--------------------------------------|--------------------------------------|
| Deputy Keith Bottomley (Chairman) | Alderman Sir Roger Gifford |
| Jeremy Simons (Deputy Chairman) | Christopher Hill |
| Deputy John Absalom | Deputy Wendy Hyde |
| Caroline Addy | Deputy Jamie Ingham Clark |
| Rehana Ameer | Alderman Gregory Jones QC |
| Alexander Barr | Shravan Joshi |
| Adrian Bastow | Vivienne Littlechild |
| Deputy John Bennett | Deputy Robert Merrett |
| Peter Bennett | Deputy Andrien Meyers |
| Tijs Broeke | Deputy Brian Mooney (Chief Commoner) |
| John Chapman | Deputy Joyce Nash |
| Deputy Peter Dunphy | Deputy Henry Pollard |
| Mary Durcan | Henrika Priest |
| Deputy Kevin Everett | Jason Pritchard |
| Anne Fairweather | Deputy Richard Regan |
| Sophie Anne Fernandes | Deputy Elizabeth Rogula |

Enquiries: John Cater – John.Cater@cityoflondon.gov.uk

Accessing the virtual public meeting
Members of the public can observe this virtual public meeting at the below link:
<https://youtu.be/xy7M4FRcARQ>

This meeting will be a virtual meeting and therefore will not take place in a physical location following regulations made under Section 78 of the Coronavirus Act 2020. A recording of the public meeting will be available via the above link following the end of the public meeting for up to one municipal year. Please note: Online meeting recordings do not constitute the formal minutes of the meeting; minutes are written and are available on the City of London Corporation's website. Recordings may be edited, at the discretion of the proper officer, to remove any inappropriate material.

John Barradell
Town Clerk and Chief Executive

AGENDA

Part 1 - Public Agenda

1. **APOLOGIES**

2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**

3. **MINUTES**

To agree the public minutes and summary of the meeting held on Wednesday, 20 January 2021.

For Decision
(Pages 1 - 12)

4. **OUTSTANDING ACTIONS**

Report of the Town Clerk.

For Information
(Pages 13 - 14)

5. **PHES RESOLUTION TO POLICY & RESOURCES COMMITTEE CONCERNING STREET CLEANSING, WASTE COLLECTION AND PUBLIC CONVENIENCE SERVICES - UPDATE**

Verbal update of the Chairman.

For Information
(Pages 15 - 18)

6. **UPDATE ON THE IMPACT OF THE UK LEAVING THE EU (BREXIT) ON PORT HEALTH & PUBLIC PROTECTION**

The Port Health and Public Protection Director to be heard.

For Information

7. **AMENDMENT TO KPI TPR 11 OF THE DBE BUSINESS PLAN 2021/22**

Report of the Director of Department of Markets & Consumer Protection.

For Decision
(Pages 19 - 22)

8. **DELIVERY OF THE CITY'S ELECTRIC REFUSE COLLECTION VEHICLE (ERCV) FLEET**

Verbal update of the Director of the Built Environment.

For Information

9. **PROPOSED CHARGES FOR STREET CLEANSING, WASTE COLLECTION AND PUBLIC CONVENIENCES 2021/22**

Report of the Director of Markets & Consumer Protection.

For Decision
(Pages 23 - 32)

10. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

11. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

12. **EXCLUSION OF THE PUBLIC**

MOTION – That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part I of the Schedule 12A of the Local Government Act.

Part 2 - Non-public Agenda

13. **NON-PUBLIC MINUTES**

To agree the non-public minutes of the meeting held on Wednesday, 20 January 2021.

For Decision
(Pages 33 - 34)

14. **PORT HEALTH AND ENVIRONMENTAL SERVICES DEBTORS -PERIOD ENDING 31 DECEMBER 2020**

Joint report of Acting Director of the Built Environment, the Director of Markets and Consumer Protection and the Director of Open Spaces.

For Decision
(Pages 35 - 44)

15. **NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

16. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERED URGENT AND WHICH THE COMMITTEE AGREES SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

This page is intentionally left blank

PORT HEALTH & ENVIRONMENTAL SERVICES COMMITTEE

Wednesday, 20 January 2021

Minutes of the meeting of the Port Health & Environmental Services Committee via Microsoft Teams at 11.00 am.

Present

Members:

| | |
|-----------------------------------|----------------------------|
| Deputy Keith Bottomley (Chairman) | Alderman Sir Roger Gifford |
| Jeremy Simons (Deputy Chairman) | Christopher Hill |
| Rehana Ameer | Deputy Wendy Hyde |
| Deputy John Bennett | Deputy Jamie Ingham Clark |
| Peter Bennett | Alderman Gregory Jones QC |
| Tijs Broeke | Shravan Joshi |
| John Chapman | Deputy Robert Merrett |
| Deputy Peter Dunphy | Deputy Andrien Meyers |
| Mary Durcan | Deputy Henry Pollard |
| Deputy Kevin Everett | Jason Pritchard |
| Anne Fairweather | Deputy Elizabeth Rogula |

In attendance:

John Edwards
Andrew McMurtrie

Officers:

| | |
|------------------|---|
| Rofikul Islam | - Town Clerk's Department |
| Gemma Stokely | - Town Clerk's Department |
| Kerry Nicholls | - Town Clerk's Department |
| Kristina Drake | - Town Clerk's Department |
| Jon Averbs | - Department of Markets & Consumer Protection |
| Gavin Steadman | - Department of Markets & Consumer Protection |
| Rachel Pye | - Department of Markets & Consumer Protection |
| Ruth Calderwood | - Department of Markets & Consumer Protection |
| Joanne Hill | - Department of Markets & Consumer Protection |
| Donal Perry | - Department of Markets & Consumer Protection |
| Paul Chadha | - Comptroller & City Solicitors |
| Jim Graham | - Department of Built Environment |
| Elisabeth Hannah | - Department of Built Environment |
| Ian Hughes | - Department of Built Environment |
| Joe Kingstone | - Department of Built Environment |
| Richard Steele | - Department of Built Environment |
| Gary Burks | - Department of Built Environment |
| Gerry Kiefer | - Department of Built Environment |
| Julie Smith | - Chamberlain's Department |
| Jenny Pitcairn | - Chamberlain's Department |
| Simon Owen | - Chamberlain's Department |
| Aqib Hussian | - Chamberlain's Department |

1. **APOLOGIES**

Apologies for absence were received from Vivienne Littlechild.

2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**

None

3. **MINUTES**

RESOLVED - That the public minutes of the meeting held virtually on Tuesday, 24 November 2020, be approved as a correct record.

3.1 **Outstanding Actions**

The Committee received a report of the Town Clerk setting out the current list of outstanding actions:

Electric Vehicle Charging

Officers are exploring the Electric Vehicle Charging capacities in the Barbican center and at the Barbican Estate. Members will receive a further update on this later on in the year.

Garden Waste Recycling

Due to COVID-19 and the risk the trial posed to staff and the public, the trial was canceled after one week. The City of London will need to extend the postponement of the Garden waste trial and review the situation in March 2021.

Measurement and mitigation options for operational rail noise from London Underground affecting the Barbican Estate

Members were informed that due to COVID-19, any progress on this has been difficult. However, the engagement with London Underground continues to take place. Officers updated the Committee, reporting that there is no decision from the London Underground Board on the noise and vibration activity spend. Officers reported that they are continuing to work with the Board to respond to the spending agreed, and to ensure that priority is given to the Barbican Estate issues. Members were informed of TfL's City of London Stakeholder Transport Forum, taking place virtually. Members will receive an invite via email.

A Member took the opportunity to thank the Officers involved for their hard work so far.

4. **UPDATE ON THE IMPACT OF THE UK LEAVING THE EU (BREXIT) ON PORT HEALTH & PUBLIC PROTECTION**

The Committee received a verbal update of the Director of Port Health and Public Protection. Members were informed that a lot has happened since the last Committee meeting, with a 'deal' being reached just before Christmas. The new partnership agreement for cooperation and trade covers many areas, including free and sustainable trade, connectivity and sustainability, security, Zero tariffs, and quotas.

Additionally, the Committee was informed that this does not include sanitary and phytosanitary checks on food safety, animal health, and plant health, which means that the City of London will have to undertake border checks on food and feed entering the UK from the EU. Members were reassured that Officers have been planning for this and have taken appropriate measures in advance.

The Committee was further informed that December was the busiest month in 2020, and that things do not look as though they are slowing down. As with any new regime, there have been teething problems – holds being placed on all EU goods jamming up one of the ports due to the use of codes in manifest systems, but this was quickly rectified. The Committee was further reassured that the flow through the ports had been maintained.

Members were reminded of the proposals to phase in checks and the City of London's discussions with various Government bodies about the pressures this may bring, and as such, checks on organic products have been moved back to later in the year. easements relating to remote and electronic documentary checks have been extended – the City of London is now asking for easements to be made permanent.

The Chairman of the Committee and the Chair of Policy and Resources have written to the Minister of State for the Department for Environment, Food and Rural Affairs to raise the Port Health's concerns.

In terms of the City of London's preparations, Members were reminded of the funding which the City of London had received from the Food Standards Agency and the Department for Environment, Food and Rural Affairs to increase the City of London's staffing resource in preparation for checks of EU imports of food and feed, which was only approved late last year. Members were advised that the Port Health Service are progressing well and have recruited 8 of the 22 additional posts with two pending start dates (OVs) and 10 pending interviews. The next challenge on this is to provide the appropriate training in a COVID-19 secure way,

The Director of the Port Health and Public Protection also informed the Committee that from speaking to other Port Health Authorities and the Department for Environment, Food and Rural Affairs, the City of London remains the most advanced in terms of recruitment. Also, the City of London's ports are advanced in their plans to develop inspection facilities, with further works now underway.

Members were also informed that in terms of the Heathrow Animal Reception Centre, that it has been a slow start to the year, mainly as a result of travel restrictions, and there has undoubtedly been some confusion about the new rules, such as around pet passports. There have been talks in the trade that more movements are likely through air cargo, but Officers are not seeing the impact of them yet.

The Chairman appreciated the briefing provided to the Committee in December 2020 and was reassured to hear that there are no red flags in this area of work. The Chairman was pleased to note that the recruitment has been carried out and the use of the City of London's current graduates and apprentices progressing into the roles.

RESOLVED - That Members noted the verbal update.

5. REVENUE AND CAPITAL BUDGETS 2021/22

The Committee considered a joint report of the Chamberlain, the Director of the Built Environment, the Director of Markets and Consumer Protection, and the Director of Open Spaces on Revenue and Capital Budgets 2021/22, along with the report of the Director of the Built on the Environment on the DBE Service Changes & Budget Proposals. It was agreed that items 5 and 6 be taken together.

The Chairman noted that the choices provided on the reports are challenging and complex. There are two elements to the reports, the first being to agree on the annual estimates to remain within the resource envelope set by the Resource Allocation Sub-Committee, which includes the Target Operating Model required saving (Item 5 of the Agenda). The second relating to the challenge faced by DBE to set a balanced budget before the Target Operating Model reductions are applied (Item 6). A number of options to deliver a balanced budget are outlined in the report at Item 6, and if the adopted options do not balance the budget, savings will need to be made elsewhere.

The Director of Markets & Consumer Protection noted that in terms of item 5, various Departments have contributed to the report with some input from the Director of Open Spaces concerning the Cemetery and Crematorium. The Committee was informed that the budget for 20/21 had been prepared within the resource envelope allocated to each Director by the Resource Allocation Sub Committee in December 2020. In terms of DBE, Members were informed that in order to remain within the Director's resource envelope before the 12% reduction, changes to service provision would be required, and as such, the savings to be delivered by this Committee are £2.2M.

In terms of Markets and Consumer Protection, the Director informed the Committee that the Department had identified savings proposals which, if delivered, will enable the Department to remain within the resource envelope, including the required 12% reduction. There have been early discussions with the Chairman and Deputy Chairman of the Committee regarding the options and impacts of meeting the required Target Operating Model savings. These proposals will be set out to the Committee in the future, once the new Director of Environment is in post.

The Deputy Director (Highway Operations), Transportation & Public Realm, informed the Committee that the Department of the Built Environment is working towards the saving requirement set by the Resources Allocation Sub Committee. The Department of the Built Environment is reliant on income, which had been significantly impacted by the COVID-19 Pandemic; in addition to that, there had been the historical impact of income reductions linked to Brexit prior to the first lockdown in 2020. The Department of the Built Environment's budget is primarily made out of three factors, which are staff costs, contractors costs, and income streams. The anticipated staff restructuring will be the focus of the Target Operating Model after the new Department of the Environment Director is in post. Additionally, it was noted that generating income at present for the Department of Built Environment is not looking very promising at this stage; the contractor costs are the only viable solution to meet the savings required.

The Assistant Director of Cleansing and Streetscene also mentioned that the Department of Built Environment faces a very unusual challenge with COVID-19 and the legacy budgetary issues, which has impacted the services as a whole across

sweeping, waste, and public conveniences. The Department of Built Environment will need to make radical adjustments in its services to make as much saving as possible, effectivity resetting the standards already set in place, and Members will notice the difference in services which when redesigned, will be more similar in standards to our neighboring boroughs. The Department of Built Environment will seek the Committee's approval on the future local environmental quality standards. The service will be moving towards a reactive approach and addressing matters arising rather than focus on scheduled planned works.

The Assistant Director of Cleansing and Streetscene assured the Committee that the recommendations put in place are the best solution for now.

A Member commented that he fully supports the work and the proposal put in place. He asked about the closure of the Royal Exchange (Bank) and Eastcheap facilities and wanted to know if the City of London owns the freehold of the mentioned facilities. The Assistant Director of Cleansing and Streetscene noted that if the Department were not to close one or the other toilet, (Royal Exchange (Bank) or Eastcheap) then the Department would have to find a compensatory savings of £70K from somewhere else. Regarding the asset values, the Assistant Director of Cleansing and Streetscene agreed to get back to the Member after the meeting.

This was followed by another Member who asked if the Royal Exchange (Bank) was closed for some time in 2019 and asked whether the public convenience could not be closed permanently but rather as a short term measure in light of COVID-19. The Member noted that Royal Exchange (Bank) and Eastcheap is a point of arrival for many people who use the public services from across the country and internationally, who may not want to get out of the station and find a community toilet by walking 10 minutes down the road.

The Assistant Director of Cleansing and Streetscene responded that he was not aware of the Royal Exchange (Bank) toilets being closed in 2019 and agreed to come back to the Member on the matter if they had been closed. Regarding the Community Toilet Scheme (CTS), the Committee was informed that the scheme covers a range of establishments and not just restaurants and bars. The Assistant Director also advised the Committee that Officers are in the process of exploring faith-based venues and other more family orientated locations to enroll them as part of the CTS with the aim or providing an inclusive service to all.

The Assistant Director of Cleansing and Streetscene further advised the Committee that the present CTS was an important part of the City's public convenience service which provides a broad range of locations for publicly accessible toilets. In addition to the 63 CTS members a recent 2019 street survey identified 150 extra facilities which allowed free public access to their toilets facilities.

Another Member asked if the budget cuts to the City Surveyors AWP are linked to the risk report. The Chamberlains responded that if there are any elements of cause for concern from the City Surveyors AWP budget cuts, this will be usually picked up in the Department's risk registers. A DBE Officer (Richard Steele) commented that the risk report can look at the consequences and implications of the budget cuts only. The Department's risk registers are monitored and assessed regularly. The Director of

Markets and Consumer Protection also mentioned that an internal audit is underway to look at maintenance, responsibilities and risks.

This was followed by another Member who queried, what happens if the savings are not made, what the backup plans are. The Department of Markets & Consumer Protection commented that any overspend would be carried over to the future year following the closure of accounts, as is the normal practice for overspending service committee budgets. Any further budget assistance requests would need to be put Resource Allocation Cttee.

Another Member raised concerns that when essential services are reduced that this is usually not restored. How can the City make savings when the services are provided by contractors and are there any jobs at risk as part of the saving. The Assistant Director of Cleansing and Streetscene replied that the services' adjustment would result in the deletion of several posts from the City of London and the current contractors. At present, these posts are covered by agency staff; however, there is a possibility of job losses, along with redundancy for our contractors for which the City of London may have to cover the costs.

Another Member noted that there are diversity and access issues about public conveniences, which are being highlighted by the Museum of London in its lecture on the 100th anniversary of the Representation of the People Act, which first gave women the right to vote. The Alderman asked, in terms of street cleaning reduction, what assessments had been carried out and what impact it will have on the City of London in terms of presentation and post-covid-recovery. The Assistant Director of Cleansing and Streetscene replied that the proposal provided would meet the legal threshold under the environmental protection act 1990. The Department will continue to work hard to achieve a high standard of service and value for money, however the enhanced services from the past may not be viable in the future.

The Assistant Director of Cleansing and Streetscene noted that if the recommendations were accepted by the Committee, the Department could mothball Royal Exchange (Bank) and Eastcheap rather than permanently close, still allowing for the proposed savings to the Department to be achieved. If permanently closed rather than mothballed, the Department would simply pass the properties over to the City Surveyors along with ongoing utilities and essential legacy maintenance budgets. Another Member reassured the Committee of the audit into the operational facilities, which is still in draft stages and finalized over the coming weeks.

The Committee agreed to send a Resolution to the Policy and Resources Committee as part of its recovery task force on how the City of London's street cleansing, waste collection and public conveniences are managed.

RESOLVED - That Members:

- i) reviewed and approved the proposed revenue budget for 2021/22 for submission to Finance Committee;
- ii) reviewed and approved the proposed capital budgets for 2021/22 for submission to Finance Committee;
- iii) authorised the Chamberlain, in consultation with the Directors of the Built Environment, Markets and Consumer Protection, and Open Spaces, to

revise these budgets to allow for any further implications arising from subsequently approved savings proposals, amended 2021/22 pay award, and changes to the Cyclical Works Programme;

iv) agreed that amendments for 2020/21 and 2021/22 budgets arising from changes to recharges during budget setting be delegated to the Chamberlain; and

v)) agreed the overall approach to identifying savings at this time, including the changes in service provision outlined in this report as they relate to the Cleansing service with the exception that the public conveniences at Royal Exchange and Eastcheap which are to be closed and subsequently mothballed indefinitely.

6. DBE SERVICE CHANGES & BUDGET PROPOSALS

This was taken with item 5.

RESOLVED - That Members

- I) reviewed and approved the proposed revenue budget for 2021/22 for submission to Finance Committee;
- II) reviewed and approved the proposed capital budgets for 2021/22 for submission to Finance Committee;
- III) authorised the Chamberlain, in consultation with the Directors of the Built Environment, Markets and Consumer Protection, and Open Spaces, to revise these budgets to allow for any further implications arising from subsequently approved savings proposals, amended 2021/22 pay award, and changes to the Cyclical Works Programme; and
- IV) agreed that amendments for 2020/21 and 2021/22 budgets arising from changes to recharges during budget setting be delegated to the Chamberlain.

7. DRAFT HIGH-LEVEL BUSINESS PLANS 2021/22

The Committee considered a joint report of the Director of the Built Environment, the Director of Markets and Consumer Protection, and the Director of Open Spaces on the High-Level Draft Business Plans 2021/22.

The Director of Markets and Consumer Protection informed the Committee that the report's format shows a joined-up report from the three Departments that feeds into the Committee's work.

The Chairman informed the Committee that in the future, the Committee would see more of such collaborative reports.

RESOLVED - That Members approved, subject to the incorporation of any changes sought by this Committee, the 2021/22 high-level Departmental Business Plans for the

- o Open Spaces Department (Appendix 1),
- o The Department of the Built Environment (Appendix 2 (DBE))
- o Department of Markets and Consumer Protection (Appendix 3).

8. BUSINESS PLANS 2020/2021: PROGRESS REPORT (PERIOD 2)

The Committee received a joint report of the Director of the Built Environment, the Director of Open Spaces, and the Director of Markets and Consumer Protection on the Business Plans 2020/2021: Progress Report (Period 2).

RESOLVED - That Members noted the content of the report and its appendices.

9. **CEMETERY AND CREMATORIUM FEES AND CHARGES 2021/22**

The Committee considered a report of the Director of Open Spaces on the Cemetery and Crematorium Fees and Charges 2021/22.

A Member asked if the Department knew how much their competitor's prices have changed in comparison over the year. The Superintendent, Cemetery & Crematorium responded that the prices of competitors vary, and he noted that some of the competitors in the private sector would have increased their prices in the last few weeks.

Another Member noted that Cremation statistics and fees for other London Crematoria seemed to have declined from 2017-2019 and questioned if the situation has changed in light of COVID-19. The Superintendent of the Cemetery & Crematorium responded that in 2019 the City of London carried out 2730 cremations. He agreed that there had been a decline in cremations due to people moving out of the City. He noted that compared to other local authorities, the City of London is in a unique position in the sense that the City of London has large burial sites and is reclaiming and reusing graves, whereas other local authorities are running out of burial spaces.

A Member also expressed his hesitancy to increase the rates due to demands. The Superintendent of the Cemetery & Crematorium responded that the services provided by the City of London reflect its charges. He agreed that to increase the price due to demand is not something the Department aspires towards. There is a CMA report on cremation charges, and the City of London manages that very carefully.

RESOLVED - That Members agreed on the fees and charges as set out in this report and shown in Appendix 1 for implementation with effect from 1 April 2021 and agreed to the introduction of a funeral streaming fee as detailed in paragraph 13 (from 1st Feb 2021).

10. **ANIMAL RECEPTION CENTRE - HEATHROW AIRPORT: ANNUAL REVIEW OF CHARGES**

The Committee considered a report of the Director of Markets and Consumer Protection Animal Reception Centre – Heathrow Airport: Annual Review of Charges.

The Director of Port Health and Public Protection brought to the Committee's attention a few minor typos in the annex to the report, but noted that the errors do not change the report's content or its recommendation on the proposed fees for the next financial year.

The Director of Port Health and Public Protection also commented that subject to the Committee's approval; the report will be passed onto the Court of Common Council to consent to this becoming a byelaw.

A Member of the Committee noted that the Animal Reception Centre – Heathrow Airport generates substantial income for the City of London, given the high level of revenue involved; and therefore questioned at what stage this Committee could request to see more detailed financial statements. The Member also noted that the pet travel scheme is a non-statutory role but makes up the bulk of the revenue and stated that it will be helpful for the Committee to understand how much of the £4.5million income the pet travel scheme accounts for. The Member asked a supplementary question on what the asset value of the Animal Reception Centre is.

The Chairman suggested for good governance reasons a separate Members Briefing on the Heathrow Animal Reception Centre, whereby Members can cover this in more detail. Officers agreed to the suggestion and Members will be invited to the briefing.

RESOLVED - That Members;

- approved the charges included in the Appendix to this report with the effect from 1 April 2021, or as soon as practicable thereafter; and
- approved the proposed Byelaws contained in the Appendix to this report and recommend to the Court of Common Council that the Byelaws be made, and that the Comptroller and City Solicitor be instructed to seal the Byelaws accordingly.

11. **RISK MANAGEMENT - PERIODIC UPDATE REPORT**

The Committee received a joint report of the Director of the Built Environment, the Director of Markets and Consumer Protection, and the Director of Open Spaces on the Risk Management – Periodic Update Report.

At this point in the meeting, Chairman informed the Committee that Richard Steele would be retiring from the City of London and wished him well and thanked him for his service to the Committee.

A Member commented that the risk register needed to be updated due to the possible consequence of the cuts the Committee must make, and this needed to be added to the risk register. Officers agreed to review the risk register and present a revised paper to the Committee.

Another Member noted that there is no heat map on the report nor the Brexit risks. Officers agreed that this needs to be thought through, and in the future, a report can be provided to the Committee. In terms of the Brexit risks, Officers explained that there is a regular Officers' meeting to discuss Brexit and the associated risks, as this remains a high priority and is a fast-moving subject.

RESOLVED - That Members noted the report and the actions taken by each Department to monitor and effectively manage risks arising from their operations.

12. **DEEP DIVE CR21 AIR QUALITY**

The Committee received a report of the Director of Markets and Consumer Protection on the Deep Dive: CR21 Air Quality.

The Air Quality Manager informed the Committee that the report was also presented to the Audit and Risk Management Committee, where it had been well received. The Committee asked several questions, including what it will take for the City of London to meet the World Health Organisation guideline to meet the PM2.5 target by 2030 and Members sought further details of the business engagement program to improve air quality in the City of London.

The Air Quality Manager informed the Committee that air quality is improving within the City of London. It was also noted that in December 2020 an inquest had concluded that air pollution was a contributory factor in the death of a London child. This is the first time that air pollution had been noted on an individual's death certificate. The Department is waiting for the Prevention of Future Deaths report to see what more, if anything, the City Corporation should be doing.

The Committee was informed that the Environment Bill is still working its way through Parliament; the Bill will place an additional onus upon local authorities to take action to improve air quality

A Member asked if the Environment Bill included the ability to control emissions from large combustion plant. The Air Quality Manager responded that the Bill does not provide local authorities with relevant powers, which is why the proposals in the Emission Reduction (Local Authorities in London) Bill are still required

Another Member asked about the contents of the Environment Bill and the timeline for the Emission Reduction (Local Authorities in London) Bill. The Committee were informed that the Department is still waiting for a date for the second reading of the Emission Reduction (Local Authorities in London) Bill.

RESOLVED - That Members note the content of the report.

13. REPORT OF ACTION TAKEN

The Committee received a report of the Town Clerk on action taken.

RESOLVED - That Members noted the contents of the report.

14. QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE
Port of London Authority

A Member questioned whether the City of London is confident with its level of consultation concerning the Port of London Authority and Harbour Revision Orders. The Director of Port Health and Public Protection agreed to respond to the Member in writing after the meeting.

15. ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT
Massage & Special Treatment Licence Fees 2020/21(Reduction for COVID-19 restrictions)

The Committee considered a report of the Director of Markets & Consumer Protection on Massage & Special Treatment Licence Fees 2020/21(Reduction for COVID-19 restrictions). The Director of Port Health and Public Protection reported that the reduction is proposed to reflect that many of these licensable activities have not been able to carry on for large parts of 20/21 due to various COVID-19 restrictions.

RESOLVED - That Members agreed the proposed reduction of fees for 2020/21 as set out in Appendix 2 (column two).

Thames Estuary Partnership

John Edwards informed the Committee that the Thames Estuary Partnership enables integrated planning, management, and community engagement along the Thames from Chelsea Bridge to the North Sea. This region runs through the most densely populated city in Europe and some of the UK's most extensive marine and protected coastal areas, so effective collaboration and communication are essential for positive results.

The Thames Estuary Partnership provides advice to local authorities, central government, and other agencies and generates its revenues through research.

Thames 21

Andrew McMurtrie informed the Committee that Thames21 is the voice for London's waterways, working with communities to improve rivers and canals for people. The City of London was one of its founding Members 25 years ago. Thames 21 links up communities and schools.

The Chairman of the Committee has agreed to meet with the CEO of Thames 21, and this will help the Committee learn more about its work.

City of London Crematorium - live streaming of funeral services

The Superintendent & Registrar informed the Committee that the BT installation of the fibre connection had now been installed which allowed for high-quality streaming services. Several tests had been carried out and had proven to be successful. The streaming services will be going live from 1 February 2021.

Veolia Environmental Services, staff incident over Christmas.

The Assistant Director Cleansing and Streetscene informed the Committee that a Member of Staff from Veolia had collapsed while on duty and sadly passed away three days later in Barts Hospital. Mr. Chris Oldfield had been working in the City of London since 1986, as a valued member of staff.

The Chairman and the Committee passed on their condolences to Mr. Oldfield's family.

16. OUTSTANDING ACTIONS

This was taken with item 3.

17. EXCLUSION OF THE PUBLIC

RESOLVED, that – under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part I of the Schedule 12A of the Local Government Act.

18. NON-PUBLIC MINUTES

RESOLVED - That the non-public minutes of the meeting held virtually on Tuesday, 24 November 2020 be approved as a correct record.

19. **NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

There were no questions.

The meeting closed at 1.01 pm

Chairman

Contact Officer: Rofikul Islam

Tel. No: 020 7332 1174

Rofikul.islam@cityoflondon.gov.uk

Port Health & Environmental Services Committee – Outstanding Actions

| Item | Date | Action | Officer(s) responsible | To be completed/ progressed to next stage | Progress Update |
|-------------------|-------------------|----------------------------------|--|---|---|
| 1. Page 13 | 19 September 2017 | Electric Vehicle Charging | Transportation and Public Realm Director | March 2021 | <ul style="list-style-type: none"> TfL contractors have completed installation of 6 EV rapid charge points at Baynard House car park with the successful concessionaire Chargemaster. The City Surveyors have completed the tender exercise to select a contractor to install the complementary ventilation equipment. The tender award was approved in January 2021. The contractors expect to be on site between May & August, with the equipment 'go live' on completion. Other additional works such as upgrading barrier equipment and enhancing the vehicle entrance will continue in the meantime and should be completed ahead of the ventilation system. NEEDS UPDATE |
| 2. | 27 November 2018 | Garden Waste Recycling | Transportation and Public Realm Director | April 2021 | <p>The Garden waste trial will commence in March 2020 and run until November for residents of the Barbican There will be an article about the trial in Decembers Barbican life with further communications in the form of letters being sent to residents in January 2020.</p> <p>Residents will initially be asked to register their interest in participating, those residents who register an interest will receive a reusable bag to transport their garden waste to</p> |

| | | | | | |
|----|-----------------|--|---|------------|--|
| | | | | | <p>collections points on the estates. There will be a further Committee report outlining further details of the trial for Information at the March 2020 committee.</p> <p>Unfortunately, due to COVID19 and the risk the trial posed to staff and the public the trial was cancelled after one week, we will need to extend the postponement of the Garden waste trial and review the situation in April 2021.</p> |
| 3. | 15 January 2019 | Measurement and mitigation options for operational rail noise from London Underground affecting the Barbican Estate | Director of Markets and Consumer Protection | April 2021 | <p>A number of LUL's current projects have been postponed due to the on-going uncertainty following the COVID-19 pandemic. The financial package for TFL has been agreed by government until March 2021 and is worth around £1.8bn subject to actual levels of passenger revenue.</p> <p>This directly affects the proposed rail noise mitigations under the Barbican Estate alongside the current priority of maximising the number of trains to enable social distancing.</p> <p>LUL Board are yet to make any decisions on the Noise and Vibration activity and spend.</p> <p>Officers will continue dialogue with TFL.</p> <p>A City TFL Stakeholder meeting was held on 3rd February 2021 and provided an opportunity for residents to engage directly.</p> <p>Further updates will be provided when available.</p> |

TO: *POLICY AND RESOURCES COMMITTEE*

18 February 2021

FROM: *PORT HEALTH AND ENVIRONMENTAL SERVICES COMMITTEE*

20 January 2021

In approving the reductions to street cleansing, waste collection and public convenience services required to operate within the budget envelope for the 21/22 financial year, the Port Health & Environmental Services Committee request that future service provision be addressed strategically and in the round.

Members of the Port Health & Environmental Services Committee are concerned that future service provision should meet the needs of its residents and be aligned to its place as a global centre for business and in line with its visitor strategy, as the City recovers from the pandemic.

It is requested that the Policy and Resources Committee ask the Recovery Task Force to include consideration of services within their remit to inform the right provision from a strategic perspective, including any reset/rebalancing of funding to meet the City's future needs.

This page is intentionally left blank

Extracted (public) Minute from the meeting of the Policy & Resources Committee (18th February 2021)

4. **RESOLUTION FROM THE PORT HEALTH & ENVIRONMENTAL SERVICES COMMITTEE**

The Committee considered a resolution of the Port Health & Environmental Services Committee. The Chairman of the Port Health & Environmental Services Committee stressed that the resolution did not seek to challenge the Target Operating Model (TOM) savings but was future-focused in terms of the appropriate services required by the Square Mile post pandemic, and sought a balance of funding which the Recovery Task Force was well placed to address. The Chair of the Culture, Heritage and Libraries Committee, speaking in support of the Visitor Strategy, stressed the need for street cleaning and public conveniences to be of a high standard.

RESOLVED, that:-

- the Policy and Resources Committee ask the Recovery Task Force to include consideration of services, within their remit, to inform the right provision from a strategic perspective, including any reset/rebalancing of funding to meet the City's future needs.

This page is intentionally left blank

| | |
|---|---------------------|
| Committee(s) | Dated: |
| Port Health and Environmental Services | 16/03/2021 |
| Subject: Amendment to KPI TPR 11 of the DBE Business Plan 2021/22 | Public |
| Which outcomes in the City Corporation's Corporate Plan does this proposal aim to impact directly? | 12 |
| Does this proposal require extra revenue and/or capital spending? | N |
| If so, how much? | N/A |
| What is the source of Funding? | N/A |
| Has this Funding Source been agreed with the Chamberlain's Department? | N/A |
| Report of: Jon Averbs, Acting Director of the Built Environment | For Decision |
| Report author: Jim Graham, Assistant Director of Cleansing | |

Summary

This report recommends an increase to the target for Key Performance Indicator Transportation and Public Realm 11 (KPI TPR 11) from the Department of the Built Environment Business Plan 2021/22, which measures the "Percentage of City land that has unacceptable levels of litter, detritus, graffiti and flyposting". The current KPI target is that no more than 2% of City land has unacceptable levels of litter, detritus, graffiti and flyposting. Following the reduction in cleansing resources agreed in January 2021 that will take effect in from April 2021, officers recommend that the target be amended in line with neighbouring boroughs so that no more 5% of City land has unacceptable levels of litter, detritus, graffiti and flyposting.

Recommendation

Members are recommended to:

- Agree the revised corporate target for KPI TPR 11 in the DBE Business Plan 2021/22 from 2% to 5%.

Main Report

Background

1. In January 2020 this committee agreed the Business Plan for the Department of the Built environment that contained a suite of Key Performance Indicators (KPIs) to monitor the performance of the department. KPI TPR 11 monitors the "Percentage of City land that has unacceptable levels of litter, detritus, graffiti and flyposting with the aim of bring this down to less than 2%".
2. The Cleansing Service has measured this KPI for the last 15 years. It has been a key tool in measuring and driving the effectiveness of the enhanced services that the City of London Corporation has expected from its street cleansing contractor.

3. KPI TPR 11 is currently measured independently by Keep Britain Tidy (KBT). KBT currently carry out 300 transect (each approximately 50m of street) surveys two time a year. They are carried out by trained surveyors who are quality assured to ensure that they are working in line with UK Government assessment guidance. More information on the grading system can be found in Appendix 1. KBT surveyors observe transects from the perspective of the public and observe the effectiveness of all the services provided to maintain a good standard of Local Environmental Quality, as well as cleanliness indicators and the condition of street infrastructure.

Current Position

4. Following the Budget Proposals and Service Changes report and the subsequent reduction in resources from April 2021 agreed by this committee in January 2021 there will be a significant step change in the way that cleansing services are provided. This will lead to a reduction in scheduled street cleaning and move the service to a more reactive position, with response times to all jobs being longer. Whilst officers believe this reduction in service will still achieve the minimum standards set out in the Environmental Protection Act 1990 (EPA 1990), as detailed in the savings report they do not believe that the 2% target for KPI TPR 11 will remain realistic.

Proposals

5. By comparing results with neighbouring boroughs, the City has historically achieved significantly better survey scores. The service changes agreed are likely to bring these scores in line with neighbouring boroughs. Officers recommend that this target is changed from no more than 2% unacceptable areas to no more than 5% unacceptable areas. This is in line with the neighbouring boroughs as shown in the table in the Key Data section below.

Options

6. This KPI is used as part of the performance data against which the contractor, Veolia, is assessed. Therefore, it is important that the target is fair and achievable. Members could keep the target at its current level, but it is highly unlikely that this would ever be achieved with the reduced resources from April 2021. Officers believe that 5% represents a high standard and achievable target which will still push Veolia to provide the standards expected. Should the revised target prove too lenient it can be revised lower at a future date.

Key Data

| | Litter | Detritus | Graffiti | Flyposting | Overall | |
|---------|--------|----------|----------|------------|--------------|----------------|
| 2018/19 | 2.1% | 0.61% | 1.33% | 0.78% | 1.21% | City of London |
| 2018/19 | 3.23% | 2.42% | 5.08% | 0.74% | 2.87% | Neighbour A |
| 2018/19 | 3.8% | 6.33% | 6.21% | 2.09% | 4.61% | Neighbour B |
| | | | | | | |
| 2019/20 | 0.94% | 0.28% | 1.66% | 0.39% | 0.82% | City of London |

| | | | | | | |
|---------|-------|-------|--------|-------|--------------|----------------|
| 2019/20 | 3.07% | 3.33% | 7.04% | 1.64% | 3.77% | Neighbour A |
| 2019/20 | 5.28% | 5.26% | 3.43% | 7.92% | 5.47% | Neighbour B |
| | | | | | | |
| 2020/21 | 1.17% | 0% | 2.83% | 0.5% | 1.13% | City of London |
| 2020/21 | 5.26% | 2.12% | 7.54% | 2.82% | 4.44% | Neighbour A |
| 2020/21 | 4.72% | 2.85% | 14.24% | 4.86% | 6.67% | Neighbour B |

Corporate & Strategic Implications

7. Strategic implications. KPI TPR 11 monitors activity that relates to outcome twelve of the Corporate Plan, that our spaces are secure, resilient and well maintained. Whilst there will be reduction in standards, as detailed above our spaces will continue to be maintained to the statutory standards and in line with our neighbouring central boroughs. Officers will endeavour to ensure that any visible deterioration from the current exceptionally high standards is kept to a minimum.
8. There are no additional Financial, Resource, Legal, Equalities, Risk, Climate or Security implications in this proposal to amend the KPI TPR 11 target. The implications relating the impact of the reductions were detailed in the Service Changes and Budget Proposals report that was agreed by this committee in January 2021.

Conclusion

9. Following the Service Changes and Budget Proposals report that was agreed by this committee in January 2021 there will be a considerable step change in the way that cleansing services are provided, with a significant reduction in cleansing resources from April 2021. It is therefore necessary to amend the target for KPI TPR 11 "Percentage of City land that has unacceptable levels of litter, detritus, graffiti and flyposting with the aim of bring this down to less than 2%". Officers recommend that the target be increased to 5% in line with neighbouring boroughs.

Jim Graham

Assistant Director Cleansing, Department of the Built Environment

E: jim.graham@cityoflondon.gov.uk

T: 020 7332 4972

Appendix 1 - Street Cleansing NI 195 Grading

Grades of cleanliness

The graded standards shown below are as defined in the original Code of Practice on Litter and Refuse issued under section 89(7) of the Environmental Protection Act 1990. These four grades also correspond to the scales used by local authorities for recording levels of street cleanliness for best value indicator BV199.

For litter and refuse:

Grade A: No litter or refuse

Grade B: Predominately free of litter and refuse apart from some small items

Grade C: Widespread distribution of litter and/or refuse with minor accumulations

Grade D: Heavily affected by litter and/or refuse with significant accumulations

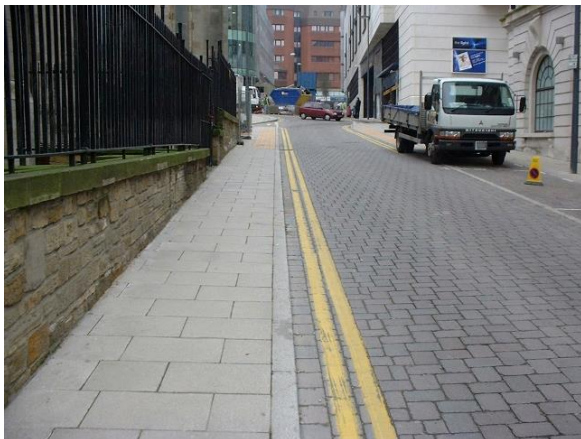
For detritus (to be removed on metalled highways and recommended to be removed on all hard surfaces):

Grade A: No detritus

Grade B: Predominately free of detritus except for some light scattering

Grade C: Widespread distribution of detritus with minor accumulations

Grade D: Heavily affected by detritus with significant accumulations



GRADE A - no litter or refuse



GRADE B - predominantly free of litter and refuse except for some small items



GRADE C - widespread distribution of litter and refuse, with minor accumulations



GRADE D - heavily littered, with significant accumulations

| Committee(s) | Dated: |
|--|---------------|
| Port Health & Environmental Services Committee | 16 March 2021 |
| Subject: Proposed Charges for Street Cleansing, Waste Collection and Public Conveniences 2021/22 | Public |
| Which outcomes in the City Corporation's Corporate Plan does this proposal aim to impact directly? | 10, 11, 12 |
| Does this proposal require extra revenue and/or capital spending? | No |
| If so, how much? | N/A |
| What is the source of Funding? | |
| Has this Funding Source been agreed with the Chamberlain's Department? | N/A |
| Report of: : Jon Averns, Acting Director of the Built Environment | For Decision |
| Report author: Jim Graham, Assistant Director (Cleansing), Transportation & Public Realm | |

Summary

This report sets out the proposed 2021/22 fees and charges for a range of services provided by the City's Street Cleansing, Waste Collection and Public Conveniences operations.

The report also reflects the service changes approved by your Committee on 20 January as part of delivering a balanced budget in 2021/22 this year and it is recommended that the proposed charges take effect from 1 April 2021.

An increase by Retail Price Index (RPI) of 1.20% is proposed for cleansing of private land, sale of Smartbins (post mounted cigarette bins), bulky waste collection and charges for general waste collection from educational establishments.

No changes are proposed to current charges for recycling services, public conveniences, recycling for educational establishments, the removal of highway obstructions and the Clean City Awards Scheme membership fee.

It is also proposed to continue the provision of free collection of bulky waste for low income households, and free assisted collections for the infirm and the disabled, to enable them to access these services.

The charges proposed in the report, when taken together, are estimated to generate an income of £149,000.

All proposals in the report align with the City's charging policies such as raising revenue and contributing to the achievement of policy objectives. The charges proposed in this report are exclusive of VAT.

Recommendation

Members are asked to:

- approve that with effect from 1 April 2021:
 - charges for Street Cleansing services to external clients are increased by 1.20 % in line with RPI.
 - charges for special events and other ad-hoc works provided to third parties continue to be made at full cost plus 30% to cover the City's management and administration costs.
 - the charge for the collection of bulky waste is increased from £34 to £35 for up to three items.
 - bulky waste collection continues to be offered free of charge on request to those who are in receipt of means tested benefits and to those who are infirm or disabled receiving assisted collections.
 - the general waste charges for educational establishments are increased by 1.20% and food and recycling collection charges should be maintained at the current level.
 - charges for the removal of highway obstructions to remain at the existing £60 and for the removal of uncollected bagged waste to remain at £125 for up to 10 bags and £5 per bag thereafter.
 - charges for the staffed toilet facilities at Tower Hill and Paternoster Square conveniences to remain at 50p per use.
 - smart bins (post mounted cigarette bins) sold to businesses be charged at cost plus 20% to cover the City's administration costs.
 - Clean City Awards Scheme membership fees are kept the same.

Main Report

Background

1. Fees and charges are reviewed yearly to ensure that they reflect the City Corporation's priorities and the charging policies such as raising revenue to allow the continued provision of services and contribute to the corporate policy objectives. They are also reviewed annually as part of the budget setting process within the agreed corporate timeline and are set within the context of value for money.

Current Position

2. The Council has general power under section 93 of the Local Government Act 2003 ("LGA 2003") to charge a person for service it provides. They are discretionary services where the Council is authorised, not required, to provide and the service receiver has agreed to its provision.
3. There is a need for continuous price review of those service offerings and income generation to avoid any service reductions. The proposed fees and charges are

competitive within the market environment operated by other local authorities and the services offered are not inappropriately subsidised. However, the income from discretionary services must not exceed the cost of provision.

4. Officers have set charges to recoup the total cost of providing a service including overheads, whilst also enabling them to manage demands and to offer subsidised services to those who are vulnerable to encourage use and to enhance service access. The policy, therefore, ensures a fair and reasonable price for all services reflecting the ability of the community and organisation to pay.

Proposals

5. Set out below are the details of the review and the proposed fees and charges for the following services in 2021/22 with effect from 1 April 2021.

Cleansing for Private Landowners

6. The City provides, via its term contractor, cleansing services to private landowners whose land is open to public use. This is a chargeable service and is renewed annually in April. It is proposed to increase charges by 1.20% in line with RPI for those landowners continuing to use the service. Details are shown in Appendix 1. The total anticipated income from this service is £10,000 in 2021/22.

Special Events Cleansing

7. A number of special events are held in the City each year by various organisations. The City arranges for the clean up after each event via its term contractor and recharges the event organisers the full cost plus 30% to cover the City's management and administration costs, and no change is proposed to this arrangement.
8. However, due to the pandemic some of those events are likely to be cancelled again as they were in 2020/21 and therefore the estimated annual income from this service is reduced to £30,000, compared to estimated income of £71,000 in a normal year.

Removal of Obstructions, Bagged Waste and Fly-Tips

9. Bicycles and other items are routinely removed from the highway if they pose an obstruction. Currently there is a charge of £60 plus VAT for this service and it is proposed that these charges will remain the same. The City of London Corporation has powers granted under Section 17 of the Local Authorities and Transport for London Act 2003, which empower the removal of the offending 'things' from the highway.
10. Uncollected commercial waste left on the highway for collection by third parties is also collected and disposed of for a charge of £125 plus VAT per occasion for up to 10 bags and £5 per bag thereafter. No increase is proposed to these charges.

11. Large quantities of waste deposited on the highway will continue to be treated as 'fly-tip' which carries a fine of up to £50,000 (unlimited if the case goes to the Crown Court) and offenders could also face a prison sentence of up to five years.

Provision of Pocket Ashtrays and Smartbins

12. The City's ongoing Smoking Related Litter campaign continues to be successful and as a result, we have had requests from businesses in the City for the supply of pocket ashtrays for use at their premises. The charge for 100 Pocket Ashtrays currently is £80 and no increase is proposed.
13. The City also provides twin and solo Smartbins to businesses, if requested, at cost plus a 20% administration fee, and no change is proposed.

Bulky Waste Collection

14. The standard charge for bulky waste collection is currently £34. This is a doorstep collection service and the charge covers, for example, the collection of a three-piece suite or ten bags of waste. It is proposed to increase the standard charge in line with 1.20% RPI, rounded to £35.
15. The service is free to those who are in receipt of means tested benefits and an assisted collection is offered free of charge to those who are disabled or infirm; it is proposed to maintain this policy.

Clean City Awards Scheme

16. The Clean City Awards Scheme in previous years had had an average membership of over 100 earning £36,000 in fee income. The impact of Covid-19 has affected the membership level and it has declined to 58 this year and the trend may continue into 2021/22. The anticipated income from member fees is therefore reduced to £25,000 based on the current membership level. No change to the current fee structure is proposed.

Educational Establishments and Charities

17. Waste collection and disposal from 10 schools and colleges in the City, are chargeable under the Controlled Waste (England and Wales) Regulations 2012 (CWR 2012). The exception to this in the City is The Aldgate School. As it is wholly state funded, only the collection cost is chargeable.
18. In order to promote more recycling, it is proposed to maintain food waste and recycling waste charges at their current level whilst increasing the general waste charges by 1.20% in line with RPI, as detailed in Appendix 2.
19. The anticipated income from these schools, as detailed in Appendix 3, is £54,000 based on the existing number of customers, containers / bags in use and frequency of collection.

20. Waste from charities is collected as commercial waste under the Controlled Waste CWR 2012, whilst waste from places of religious worship is classified as household waste and the City makes no charges for either collection or disposal.

Public Conveniences

21. The impact of the pandemic is felt markedly in the use of public conveniences in the City. Of the four staffed toilets, Royal Exchange and Eastcheap were closed this year due to the difficulty in observing the social distancing rules and your Committee approved the temporary mothballing of these two facilities for the foreseeable future.
22. Tower Hill and Paternoster Square are currently closed and it is anticipated they will reopen in due course in accordance with lifting of the current lockdown rules.
23. The income from these facilities is anticipated to be £25,000 in 2020/21 compared to an estimated income of £335,000 in a normal year. No significant increase in income is expected in 2021/22 and it is proposed that the charge of 50p per use should remain the same.

Corporate & Strategic Implications

24. Effective street cleansing services are proven to be an important factor in reducing residents' fear of crime and would maintain both private and public areas to the City's high cleansing standards.
25. Providing efficient and high-quality local services to achieve sustainable outcomes within the Square Mile is part of the City's Corporate Plan 2018/23 and reducing expenditure, enhancing income and improving efficiency.
26. Where charges proposed in this report require variations to contracts, they must be made via Change Control Requests signed by both parties.
27. The Chamberlain and Comptroller and City Solicitor has been consulted and his comments are incorporated in the body of this report.

Implications

28. The 2021/22 budgeted income from the services detailed in this report is £214,000 and the proposed charges, summarised below, should produce an estimated income of £149,000, a shortfall of £65,000.

| Description | Forecast Income £'000 |
|-------------------------------------|--------------------------------------|
| Private Land Cleansing | 10 |
| City Events – Street Cleansing | 30 |
| Clean City Awards Scheme Membership | 25 |

| | |
|---|------------|
| Collections from Educational Institutions | 54 |
| Bulky Waste Collections | 5 |
| Public Conveniences | 25 |
| Total | 149 |

Conclusion

29. The charges for 2021/22 set out in this report, are aimed at maintaining a good standard of City's street scene, encouraging sustainable waste management and safeguarding the income from services operating in a competitive environment.

Appendices

- Appendix 1 – Cleansing Service Charges to Private Landowners
- Appendix 2 – Charges for Schools
- Appendix 3 – Estimated School Income

Background Papers

Jim Graham

Assistant Director of Cleansing Operations and Street Environment

T: 020 7332 4972

E: jim.graham@cityoflondon.gov.uk

Appendix 1 - Cleansing Service Charges to Private Landowners

| Customer | Current Charge 2020/21 £ | Proposed Charge 2021/22 £ |
|--|---|--|
| Telereal Trillium Ltd, Bastion House Slip Road | 2,755 | 2,788 |
| Drapers Hall, Footpaths adjacent to Drapers Hall, Throgmorton Avenue | 1,949 | 1,972 |
| Carpenters Hall, Footpaths adjacent to Carpenters Hall, Throgmorton Ave (twice daily sweeping) | 4,690 | 4,746 |
| Total | 9,394 | 9,506 |

Note: VAT (not shown) is applicable to these charges.

Appendix 2 – Charges for Schools

| Container Type | Current Charge 2020/21 £ | Proposed Charge 2021/22 £ | Percentage Increase |
|---------------------------------------|--------------------------------|---------------------------------|------------------------|
| General Waste Bag – roll of 50 | 101.67 | 102.89 | 1.2% |
| General Waste – 1100L bin per lift | 15.89 | 16.08 | 1.2% |
| General Waste – 240L bin per lift | 5.08 | 5.14 | 1.2% |
| Recycling Bag – roll of 50 | 42.50 | 42.50 | 0% |
| Recycling Waste – 240L bins per lift | 1.50 | 1.50 | 0% |
| Recycling Waste – 660L bins per lift | 3.00 | 3.00 | 0% |
| Recycling Waste – 1100L bins per lift | 4.00 | 4.00 | 0% |
| Food Bin – 140L per lift | 11.50 | 11.50 | 0% |
| Food Bin – 500L per lift | 45.00 | 45.00 | 0% |

Note: VAT (not shown) is applicable to these charges

Appendix 3 - Estimated Income from Schools

| Educational Institution | Type of Institution | Estimated Income 2021/22 £ |
|---|-------------------------------|---------------------------------------|
| The Aldgate School | State School | 2,000 |
| City of London School | Independent | 2,500 |
| City of London School for Girls | Independent | 11,000 |
| St Paul's Cathedral School | Independent | 7,500 |
| Guildhall School of Music and Drama (Silk Street) | Further Education Institution | 7,500 |
| Guildhall School of Music and Drama (Sundial Court) | Further Education Institution | 11,000 |
| Guildhall School of Music and Drama (Milton Court) | Further Education Institution | 4,000 |
| London School of Business and Finance | Further Education Institution | 5,500 |
| New Park Nursery | Nursery | 3,000 |
| | Total | 54,000 |

This page is intentionally left blank

By virtue of paragraph(s) 3, 4 of Part 1 of Schedule 12A
of the Local Government Act 1972.

Document is Restricted

This page is intentionally left blank

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A
of the Local Government Act 1972.

Document is Restricted

This page is intentionally left blank

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A
of the Local Government Act 1972.

Document is Restricted

This page is intentionally left blank

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A
of the Local Government Act 1972.

Document is Restricted

This page is intentionally left blank

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A
of the Local Government Act 1972.

Document is Restricted

This page is intentionally left blank