



Port Health & Environmental Services Committee

Date: TUESDAY, 18 JANUARY 2022

Time: 11.00 am

Venue: INFORMAL HYBRID PUBLIC MEETING (ACCESSIBLE REMOTELY)

Members:

Deputy Keith Bottomley (Chairman)	Christopher Hill
Mary Durcan (Deputy Chairman)	Deputy Wendy Hyde
George Abrahams	Alderman Gregory Jones QC
Rehana Ameer	Shravan Joshi
Alexander Barr	Alderwoman Susan Langley
Adrian Bastow	Vivienne Littlechild
John Bennett	Deputy Edward Lord
Peter Bennett	Deputy Robert Merrett
Tijs Broeke	Deputy Andrien Meyers
John Chapman	Deputy Brian Mooney (Chief Commoner)
Deputy Peter Dunphy	John Petrie
John Edwards	Deputy Henry Pollard
Deputy Kevin Everett	Henrika Priest
Anne Fairweather	Jason Pritchard
Helen Fentimen	Deputy Elizabeth Rogula
Sophie Anne Fernandes	Jeremy Simons

Enquiries: Leanne Murphy
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Accessing the virtual public meeting

Members of the public can observe this public meeting at the below link:

<https://youtu.be/OqhdKCfL6Q8>

This meeting will be a hybrid meeting with participation virtually and from a physical location. Any views reached by the Committee today will have to be considered by the Executive Director of Environment after the meeting in accordance with the Court of Common Council's Covid Approval Procedure who will make a formal decision having considered all relevant matters. This process reflects the current position in respect of the holding of formal Local Authority meetings and the Court of Common Council's decision of 16 December 2021, to recommence hybrid meetings and take formal decisions through a delegation to the Town Clerk and other officers nominated by him after the informal meeting has taken place and the will of the Committee is known in open session. Details of all decisions taken under the Covid Approval Procedure will be available online via the City Corporation's webpages.

A recording of the public meeting will be available via the above link following the end of the public meeting for up to one municipal year. Please note: online meeting recordings do not constitute the formal minutes of the meeting; minutes are written and are available on the City of London Corporation's website. Recordings may be edited, at the discretion of the proper officer, to remove any inappropriate material.

John Barradell
Town Clerk and Chief Executive

AGENDA

Part 1 - Public Agenda

1. **APOLOGIES**
2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**
3. **MINUTES**
To agree the public minutes and non-public summary of the meeting held on 23 November 2021.

For Decision
(Pages 7 - 14)
4. **OUTSTANDING ACTIONS AND WORK PLAN**
Report of the Town Clerk.

For Information
(Pages 15 - 18)
5. **BUSINESS PLANS 2021/2022: PROGRESS REPORT (PERIOD 2 - AUGUST TO NOVEMBER)**
Report of the Executive Director of Environment.

For Information
(Pages 19 - 54)
6. **DRAFT HIGH-LEVEL BUSINESS PLANS 2022/23**
Report of the Executive Director of Environment.

For Decision
(Pages 55 - 70)
7. **PROPOSED CHARGES FOR STREET CLEANSING, WASTE COLLECTION AND PUBLIC CONVENIENCES 2022/23**
Report of the Executive Director of Environment.

For Decision
(Pages 71 - 80)
8. **CEMETERY AND CREMATORIUM FEES AND CHARGES REPORT 2022 - 2023**
Report of the Executive Director of Environment.

For Decision
(Pages 81 - 92)
9. **COVID-19 AND BREXIT UPDATE**
The Port Health and Public Protection Director to provide an oral update on the latest position.

For Information

10. **RISK MANAGEMENT - PERIODIC UPDATE REPORT**
Report of the Executive Director of Environment.
For Information
(Pages 93 - 112)
11. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**
12. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**
13. **EXCLUSION OF THE PUBLIC**
MOTION – That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part I of the Schedule 12A of the Local Government Act.
For Decision

Part 2 - Non-public Agenda

14. **NON-PUBLIC MINUTES**
To agree the non-public minutes of the meeting held on 23 November 2021.
For Decision
(Pages 113 - 114)
15. **HEATHROW ANIMAL RECEPTION CENTRE - FORWARD PLAN**
Report of the Executive Director of Environment.
For Decision
(Pages 115 - 136)
16. **NON-PUBLIC APPENDIX: RISK MANAGEMENT REPORT - RISK REGISTER**
To be read on conjunction with Item 10.
For Information
(Pages 137 - 138)
17. **NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**
18. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT WHILST THE PUBLIC ARE EXCLUDED**

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