



## Finance and Operations Committee of the City of London Academies Trust

**Date:** THURSDAY, 3 DECEMBER 2020

**Time:** 9.00 am

**Venue:** Virtual Meeting: <https://youtu.be/xpqqvabj-zvs>

**Members:** Peter Bennett (Chairman)  
Edward Benzecry  
Tijs Broeke  
Dawn Elliott

**Enquiries:** Antoinette Duhaney 020 7332 1408  
[antoinette.duhaney@cityoflondon.gov.uk](mailto:antoinette.duhaney@cityoflondon.gov.uk)

### Accessing the virtual public meeting

Members of the public can observe this virtual public meeting at the below link:

<https://youtu.be/xpQVAbJ-ZVs>

**John Barradell**  
Town Clerk and Chief Executive

## AGENDA

1. **APOLOGIES**
2. **DECLARATIONS**
3. **REGISTER OF INTERESTS**  
The Chief Financial Officer to be heard  

**For Information**
4. **MINUTES**  
To agree the public minutes of the meeting held on 02.10.20.  

**For Decision**  
(Pages 1 - 4)
5. **QUESTIONS**
6. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**
7. **EXCLUSION OF THE PUBLIC**  
**MOTION** – That the public be excluded for the remaining items of business as they are likely to involve discussion on matters deemed commercially sensitive to the City of London Academies Trust.  

**For Decision**
8. **NON-PUBLIC MINUTES**  
To consider the non-public minutes of the meeting held on 02.10.20.  

**For Decision**  
(Pages 5 - 8)
9. **OUTSTANDING ACTIONS**  
Report of the Town Clerk.  

**For Information**  
(Pages 9 - 10)
10. **CHIEF FINANCIAL OFFICER'S UPDATE**  
Report of the Chief Financial Officer  

**For Information**  
(Pages 11 - 24)
11. **ICT UPDATE**  
Report of the Director of IT  

**For Information**  
(Pages 25 - 32)

12. **ESTATES & FACILITIES UPDATE ON TRUST SCHOOLS**  
Report of the Director of Estates & Facilities Management

**For Information**  
(Pages 33 - 36)

13. **NON-PUBLIC QUESTIONS**

14. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND THE COMMITTEE AGREES CAN BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

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**FINANCE AND OPERATIONS COMMITTEE OF THE CITY OF LONDON**  
**ACADEMIES TRUST**

**Friday, 2 October 2020**

**Minutes of the meeting of the Finance and Operations Committee of the City of London Academies Trust held at the Guildhall EC2 at 9.00 am**

**Present**

**Members:**

Peter Bennett (Chairman)  
Edward Benzecry

Tijs Broeke  
Dawn Elliott

**Officers:**

Mark Emmerson	- Chief Executive Officer
Billy Harvey	- Director of ICT
Claire Hersey	- Chief Financial Officer
Smith Umoren	- Director of Estates and Facilities Management
Clare Verga	- Chief Standards Officer
Antoinette Duhaney	- Town Clerk's Department
Kerry Nicholls	- Town Clerk's Department
Aqib Hussain	- Chamberlain's Department

**1. ELECTION OF CHAIRMAN**

RESOLVED – That Peter Bennett be elected as Chairman of the Committee for the ensuing year.

**2. APOLOGIES**

Apologies were received from Tijs Broeke for lateness.

**3. DECLARATIONS**

There were no declarations.

**4. MINUTES**

RESOLVED – That the public minutes of the meeting held on 01.07.20 be agreed as a correct record.

**Matters arising**

School Condition Funding Allocation – Officers advised that a request had been made to ESFA for the deadline to be extended as it was not possible to spend the full allocation during the summer months although funding had been committed.

**5. QUESTIONS**

There were no questions.

6. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**  
There was no urgent business.
7. **EXCLUSION OF THE PUBLIC**  
RESOLVED – That the public be excluded for the remaining items of business as they are likely to involve discussion on matters deemed commercially sensitive to the City of London Academies Trust.
8. **NON-PUBLIC MINUTES**  
RESOLVED – That the non-public minutes of the meeting held on 01.07.20 be agreed as a correct record.
9. **OUTSTANDING ACTIONS**  
The Committee considered an update on actions outstanding from previous meetings.
10. **REVIEW OF EFFECTIVENESS OF THE COMMITTEE**  
The Committee considered a report of the Chief Finance Officer.
11. **CHIEF FINANCIAL OFFICER'S UPDATE**  
The Committee considered an update from the Chief Financial Officer.
12. **ICT UPDATE**  
The Committee considered an update from the IT Director.
13. **ALLOCATION OF TRUST CAPITAL FUNDING ACROSS THE ACADEMIES**  
The Committee considered a report of the Chief Financial Officer
14. **ESTATES AND FACILITIES UPDATES ON TRUST SCHOOLS**  
The Committee considered a report of the Director of Estates & Facilities Management.
15. **NON-PUBLIC QUESTIONS**  
There were no non-public questions.
16. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND THE COMMITTEE AGREES CAN BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**  
There was no other business.
17. **CONFIDENTIAL MINUTES**  
RESOLVED – That the confidential minutes of the meeting held on 01.07.20 be agreed as a correct record.
18. **HUMAN RESOURCES AND STAFFING UPDATE**  
The Committee considered an update on staffing matters.

**The meeting closed at 9.56 am**

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Chairman

**Contact Officer: Antoinette Duhaney  
Antoinette.Duhaney@cityoflondon.gov.uk**

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