

**WEST HAM PARK COMMITTEE**  
**Wednesday, 28 April 2021**

Minutes of the meeting of the West Ham Park Committee held Virtual Public Meeting  
(Accessible Remotely) on Wednesday, 28 April 2021 at 11.00 am

**Present**

**Members:**

Oliver Sells QC (Chairman)  
Caroline Haines (Deputy Chairman)  
Graeme Doshi-Smith  
Wendy Mead  
Deputy Barbara Newman  
Deputy John Tomlinson  
Karina Dostalova  
Catherine Bickmore  
Rafe Courage  
Richard Gurney  
Justin Meath-Baker  
Revd Simon Nicholls

**Officers:**

Richard Holt	- Town Clerk's Department
Gregory Moore	- Town Clerk's Department
Tim Fletcher	- Town Clerk's Department
Mark Jarvis	- Head of Finance Citizen Services, Chamberlain's Department
Aqib Hussain	- Technology Support Partner, Chamberlain's Department
Edward Wood	- Comptroller and City Solicitor's Department
Fiona McKeith	- Head of Corporate Development, Assistant Director
Edward Martin	- Senior Principle Surveyor, City Surveyor
Colin Buttery	- Director of Open Spaces
Martin Rodman	- Superintendent, West Ham Park and City Gardens
Lucy Stowell-Smith	- West Ham Park Manager, Open Spaces Department
Gerry Kiefer	- Open Spaces Business Manager, Open Spaces Department

**1. APOLOGIES**

Apologies were received from Alderman Ian Luder.

**2. DECLARATIONS OF INTEREST UNDER THE CODE OF CONDUCT**

There were no declarations received.

3. **ORDER OF THE COURT OF COMMON COUNCIL**

The Committee received the Order of the Court of Common Council dated 15 April 2021 for the West Ham Park Committee.

**RESOLVED-** That the Order of the Court of Common Council for the West Ham Park Committee be noted.

4. **ELECTION OF CHAIRMAN**

The Committee proceeded to elect a Chairman in accordance with Standing Order No. 29. The Town Clerk informed the Committee that Oliver Sells as the only Member expressing their willingness to serve was therefore duly elected Chairman for the ensuing year and took the Chair.

**RESOLVED-** That Oliver Sells be elected Chairman of the West Ham Park Committee for the ensuing year.

5. **ELECTION OF DEPUTY CHAIRMAN**

The Committee proceeded to elect a Deputy Chairman in accordance with Standing Order No. 30. The Town Clerk informed the Committee that Caroline Haines as the only Member expressing their willingness to serve was therefore duly elected Deputy Chairman for the ensuing year.

**RESOLVED-** That Caroline Haines be elected Deputy Chairman of the West Ham Park Committee for the ensuing year.

6. **MINUTES**

The Committee considered the public minutes and non-public summary of the West Ham Park Committee meeting held on the 12<sup>th</sup> of February 2021.

**RESOLVED-** That the public minutes of the West Ham Park Committee held on the 12<sup>th</sup> of February 2021 be approved as an accurate record.

7. **OPEN SPACES COVERAGE 2021**

The Committee received a report of the Town Clerk on the Open Spaces media coverage for 2021.

**RESOLVED-** That the report be noted.

8. **WEST HAM PARK MANAGERS UPDATE**

The Committee received a report of the Director of Open Spaces on the West Ham Park Managers Update.

The Committee commented on the quality of the designs for the ship to be included in the West Ham Park Playground and on their excitement to see the outcomes of the project.

The Chairman extended his thanks for the exemplary quality of her work to the West Ham Park Manager who, it was noted, would be leaving her position. The

Committee agreed to place on record their gratitude for West Ham Park Manager's years of work and commended her for her exemplary service.

**RESOLVED-** That the report be noted.

9. **WEST HAM PARK TRUSTEES ANNUAL REPORT AND FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2020**

The Committee received a joint report of the Chamberlain and the Director of Open Spaces on the West Ham Park Trustees Annual Report and Financial Statements for the Year Ended 31 March 2020.

**RESOLVED-** That the report be noted.

10. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

There were no questions received in the public session.

11. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT.**

There was no urgent business considered in the public session.

12. **EXCLUSION OF THE PUBLIC**

**RESOLVED:** That under Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Local Government Act.

13. **NON-PUBLIC MINUTES**

The Committee considered the non-public minutes of the previous meeting of the West Ham Park Committee held on the 12<sup>th</sup> of February 2021.

**RESOLVED-** That the non-public minutes of the West Ham Park Committee held on the 12<sup>th</sup> of February 2021 be approved as an accurate record.

14. **NURSERY PROJECT**

The Committee considered a joint report of the City Surveyor and Director of Open Spaces on the Nursery Project.

**RESOLVED-** That the report was agreed.

15. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

There were no questions received in the non-public session.

16. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

There were no urgent items considered in non-public session.

**The meeting ended at 12.25 pm**

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Chairman

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