



Finance and Estates Committee of the Board of Governors of the City of London School for Girls

Date: WEDNESDAY, 9 FEBRUARY 2022

Time: 11.00 am

Venue: VIRTUAL MEETING (ACCESSIBLE REMOTELY)

Members: Peter Bennett (Chairman) Mark Bostock
Randall Anderson Alderman Prem Goyal
Nicholas Bensted-Smith Alderman Robert Howard

Enquiries: Kerry Nicholls
kerry.nicholls@cityoflondon.gov.uk

Accessing the virtual public meeting

Members of the public can observe this public meeting at the below link:
<https://youtu.be/63KNbWhAcBq>

This meeting will be a virtual meeting and therefore will not take place in a physical location. A recording of the public meeting will be available via the above link following the end of the public meeting for up to one municipal year. Please note: Online meeting recordings do not constitute the formal minutes of the meeting; minutes are written and are available on the City of London Corporation's website. Recordings may be edited, at the discretion of the proper officer, to remove any inappropriate material.

John Barradell
Town Clerk and Chief Executive

AGENDA

Part 1

1. **APOLOGIES**

2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**

3. **MINUTES**

To consider the public minutes and non-public summary of the meeting held on 10 November 2021.

For Decision
(Pages 5 - 8)

4. **PUBLIC OUTSTANDING ACTIONS**

Report of the Town Clerk.

For Information
(Pages 9 - 10)

5. **SCHEDULE OF STANDING ITEMS**

Report of the Town Clerk.

For Information
(Pages 11 - 12)

6. **ANNUAL REVIEW OF TERMS OF REFERENCE**

Report of the Town Clerk.

For Decision
(Pages 13 - 16)

7. **RISK REGISTER 2021/22 FOR: THE CITY OF LONDON SCHOOL FOR GIRLS' BURSARY FUND INCORPORATING THE CITY OF LONDON SCHOOL FOR GIRLS SCHOLARSHIPS AND PRIZES FUND**

Joint report of the Chamberlain and the Bursar of the City of London School for Girls.

For Decision
(Pages 17 - 32)

8. **CLSG HEALTH, SAFETY AND COMPLIANCE UPDATE (TO FOLLOW)**

Report of the Headmistress of the City of London School for Girls.

For Information

9. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**
10. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**
11. **EXCLUSION OF THE PUBLIC**

MOTION - That under Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Local Government Act.

For Decision

Part 2

12. **NON-PUBLIC MINUTES**

To consider the non-public minutes of the meeting held on 10 November 2021 and the non-public note of the Informal Joint Meeting of the Finance and Estates Committees of the City of London School and the City of London School for Girls held on 23 November 2021.

For Decision
(Pages 33 - 44)

13. **NON-PUBLIC OUTSTANDING ACTIONS**

Report of the Town Clerk.

For Information
(Pages 45 - 46)

14. **PROPOSED 2022/23 REVENUE BUDGET AND TUITION FEES (TO FOLLOW)**

Joint report of the Chamberlain and the Bursar of the City of London School for Girls.

For Decision

15. **REPAIRS, MAINTENANCE AND IMPROVEMENTS FUND 2022/23 AND 20-YEAR PLAN OF WORKS (TO FOLLOW)**

Joint report of the Chamberlain, the City Surveyor and the Bursar of the City of London School for Girls.

For Decision

16. **MANAGEMENT OF ARREARS OF FEES AT CLSG**

Report of the Headmistress of the City of London School for Girls.

For Decision
(Pages 47 - 54)

17. **PROPOSED 2022/23 REVENUE BUDGET FOR CITY JUNIOR SCHOOL AND PROPOSED TUITION FEE FROM OPENING IN SEPTEMBER 2022**

Joint Report of the Chamberlain and the Bursar of the City Junior School.

For Information
(Pages 55 - 74)

18. **CHARITIES REVIEW RECOMMENDATIONS FOR CITY OF LONDON SCHOOL FOR GIRLS' SCHOLARSHIPS AND PRIZES FUND (276251-1) AND CITY OF LONDON SCHOOL FOR GIRLS BURSARY FUND (276251)**

Report of the Town Clerk.

For Information
(Pages 75 - 82)

19. **CLSG RISK REGISTER UPDATE (TO FOLLOW)**

Report of the Headmistress of the City of London School for Girls.

For Information

20. **ESTATES UPDATES**

a) CLSG Estates Strategy and City Junior School Update (Pages 83 - 98)

Report of the Headmistress of the City of London School for Girls.

21. **NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

22. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREES SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**