



Finance and Estates Committee of the Board of Governors of the City of London School for Girls

Date: MONDAY, 13 SEPTEMBER 2021

Time: 2.00 pm

Venue: VIRTUAL PUBLIC MEETING (ACCESSIBLE REMOTELY)

Members: Peter Bennett (Chairman) Alderman Prem Goyal
Randall Anderson Alderman Robert Howard
Nicholas Bensted-Smith Dhruv Patel
Mark Bostock

Enquiries: Kerry Nicholls
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Accessing the virtual public meeting

Members of the public can observe this virtual public meeting at the below link:
<https://youtu.be/hlbKoTN-BvU>

This meeting will be a virtual meeting and therefore will not take place in a physical location. A recording of the public meeting will be available via the above link following the end of the public meeting for up to one municipal year. Please note: Online meeting recordings do not constitute the formal minutes of the meeting; minutes are written and are available on the City of London Corporation's website. Recordings may be edited, at the discretion of the proper officer, to remove any inappropriate material.

John Barradell
Town Clerk and Chief Executive

AGENDA

Part 1

1. **APOLOGIES**

2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**

3. **RECEIVE TERMS OF REFERENCE**

To receive the Committee's terms of reference, as agreed at the Board of Governors meeting held on 10 June 2021.

For Information
(Pages 5 - 6)

4. **MINUTES**

To consider the public minutes and non-public summary of the meeting held on 13 May 2021.

For Decision
(Pages 7 - 10)

5. **PUBLIC OUTSTANDING ACTIONS**

Report of the Town Clerk.

For Information
(Pages 11 - 12)

6. **SCHEDULE OF STANDING ITEMS**

Report of the Town Clerk.

For Information
(Pages 13 - 14)

7. **CASH AVAILABLE IN THE SCHOOL'S CHARITY: THE CITY OF LONDON SCHOOL FOR GIRLS BURSARY FUND INCORPORATING THE CITY OF LONDON SCHOOL FOR GIRLS SCHOLARSHIPS AND PRIZES FUND**

Report of the Chamberlain.

For Decision
(Pages 15 - 16)

8. **DRAFT ANNUAL REPORT AND FINANCIAL STATEMENTS OF THE SCHOOL'S CHARITY: THE CITY OF LONDON SCHOOL FOR GIRLS BURSARY FUND INCORPORATING THE CITY OF LONDON SCHOOL FOR GIRLS SCHOLARSHIPS AND PRIZES FUND**

Report of the Chamberlain.

For Information
(Pages 17 - 52)

9. **CLSG HEALTH, SAFETY, COMPLIANCE AND RISK UPDATE**

Report of the Headmistress of the City of London School for Girls.

Governors are asked to note a non-public appendix at Agenda Item 15.

For Information
(Pages 53 - 58)

10. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB COMMITTEE**

11. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

12. **EXCLUSION OF THE PUBLIC**

MOTION - That under Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Local Government Act.

For Decision

Part 2

13. **NON-PUBLIC MINUTES**

To consider the non-public minutes of the meeting held on 13 May 2021.

For Decision
(Pages 59 - 66)

14. **NON-PUBLIC OUTSTANDING ACTIONS**

Report of the Town Clerk.

For Information
(Pages 67 - 68)

15. **CLSG HEALTH, SAFETY, COMPLIANCE AND RISK UPDATE – NON-PUBLIC APPENDIX**

Report of the Headmistress of the City of London School for Girls.

Non-Public appendix to be read in conjunction with Agenda Item 9.

For Information
(Pages 69 - 82)

16. **CLSG BURSARY FUNDING UPDATE**

Report of the Headmistress of the City of London School for Girls.

For Information
(Pages 83 - 86)

17. **MANAGEMENT OF ARREARS OF FEES AT CLSG**

Report of the Headmistress of the City of London School for Girls.

For Decision
(Pages 87 - 96)

18. **FINANCIAL INFORMATION DASHBOARD**

Joint report of the Chamberlain and the Bursar of the City of London School for Girls.

For Information
(Pages 97 - 112)

19. **ESTATES UPDATES**

- a) CLSG Estates Update (Pages 113 - 118)

Report of the Headmistress of the City of London School for Girls.

- b) Review Summer Works Programme

The City Surveyor to be heard.

20. **NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB COMMITTEE**

21. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE SUB COMMITTEE AGREES SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**