



## Capital Buildings Committee

**Date:** WEDNESDAY, 5 MAY 2021  
**Time:** 4.30 pm  
**Venue:** VIRTUAL PUBLIC MEETING (ACCESSIBLE REMOTELY)

**Members:**

|                                                 |                                                |
|-------------------------------------------------|------------------------------------------------|
| Sir Michael Snyder                              | Deputy Tom Sleigh (Ex-Officio Member)          |
| Deputy Edward Lord                              | Deputy James Thomson (Ex-Officio Member)       |
| Peter Bennett                                   | Jeremy Mayhew (Ex-Officio Member)              |
| Deputy Keith Bottomley                          | Deputy Jamie Ingham Clark (Ex-Officio Member)  |
| Alderman Alison Gowman                          | Alderman Sir David Wootton (Ex-Officio Member) |
| Sheriff Christopher Hayward                     | David Brooks Wilson                            |
| Alderman Ian Luder                              | Oliver Sells QC                                |
| Deputy Catherine McGuinness (Ex-Officio Member) | Tijs Broeke (Ex-Officio Member)                |

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### Accessing the virtual public meeting

**Members of the public can observe this virtual public meeting at the below link:**

[<https://youtu.be/bBzbUclaqGw>](https://youtu.be/bBzbUclaqGw)

This meeting will be a virtual meeting and therefore will not take place in a physical location following regulations made under Section 78 of the Coronavirus Act 2020. A recording of the public meeting will be available via the above link following the end of the public meeting for up to one municipal year. Please note: Online meeting recordings do not constitute the formal minutes of the meeting; minutes are written and are available on the City of London Corporation's website. Recordings may be edited, at the discretion of the proper officer, to remove any inappropriate material.

**John Barradell**  
Town Clerk and Chief Executive

## **AGENDA**

1. **APOLOGIES**

2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**

3. **ORDER OF THE COURT OF COMMON COUNCIL**

To receive the Order of the Court of Common Council from Thursday, 15<sup>th</sup> April 2021.

**For Information**  
(Pages 1 - 2)

4. **ELECTION OF CHAIR**

To Elect a Chair in accordance with Standing Order 29.

**For Decision**

5. **ELECTION OF DEPUTY CHAIR**

To Elect a Deputy Chair in accordance with Standing Order 30.

**For Decision**

|                |                                                                                                                                                                                                                                           |
|----------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| RUSSELL, Mayor | <b>RESOLVED:</b> That the Court of Common Council holden in the Guildhall of the City of London on Thursday 15 <sup>th</sup> April 2021, doth hereby appoint the following Committee until the first meeting of the Court in April, 2022. |
|----------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

## CAPITAL BUILDINGS COMMITTEE

### 1. Constitution

A Non-Ward Committee consisting of,

- Five Members elected by the Court of Common Council, at least one of whom shall have fewer than five years' service on the Court at the time of their appointment
- Two Members appointed by the Policy & Resources Committee
- The Chairman and Deputy or a Vice Chairman of the Policy & Resources Committee (ex-officio)
- The Chairman and Deputy Chairman of the Finance Committee (ex-officio)
- The Chairmen and Deputy Chairmen of those service committees which will become responsible for completed capital building projects, or their nominees (ex-officio)\*
- The Chairman of the General Purposes Committee of Aldermen (ex-officio)

*\* Such Chairmen and Deputy Chairmen (or their nominees) to become ex-officio Members of the Committee upon the Court of Common Council giving its approval in principle for the project to proceed, with their membership to cease upon the new building being handed over to their Committee.*

Together with up to two non-City of London Corporation Members and a further two Court of Common Council Members with appropriate experience, skills or knowledge.

### 2. Quorum

The quorum consists of any five Members.

### 3. Membership 2021/22

Elected by the Court of Common Council:-

- 4 (4) Christopher Michael Hayward, Sheriff
- 4 (4) Sir Michael Snyder, Deputy
- 4 (3) Ian David Luder, J.P., Alderman
- 4 (2) Alison Gowman, Alderman
- 4 (1) Edward Lord, O.B.E., J.P., Deputy

together with:-

up to two non-City of London Corporation Members:

- David Brooks Wilson (*for a term expiring January 2023*)

up to two co-opted Members of Common Council:

- Oliver Sells, Q.C. (*for a term expiring March 2022*)

two Members to be appointed by the Policy & Resources Committee, and

the several ex-officio Members referred to in paragraph 1 above.

### 4. Terms of Reference

In respect of major capital building projects<sup>†</sup> which have been approved in principle by the Court of Common Council, to be responsible for (without recourse to any other Committee):-

- overall direction and co-ordination;
- financial control and variances within the overall approved budget for the project;
- review of progress;
- decisions on significant option development and key policy choices; and
- decisions in relation to the acquisition and disposal of properties related to the project, including disposal or alternative use of current operational properties to be vacated on completion of the project. Such properties, upon the approval of the capital building project, shall sit outside of the normal Standing Orders (53-60) governing acquisitions and disposals.<sup>‡</sup>

<sup>†</sup> Defined as projects for new or substantially refurbished buildings or associated preparatory works and enabling projects with an estimated budget of £100 million or more, or which have been otherwise referred to the Committee.

<sup>‡</sup> Such transactions shall therefore not require the additional approvals of the Property Investment Board, Corporate Asset Sub-Committee, Finance Committee, and Court of Common Council. However, the Policy & Resources Committee shall reserve the right to retain ultimate decision-making powers in respect of properties where the disposal is considered to have significant strategic or policy implications.

**Notes:**

- (i) *Membership of this Committee shall not count towards the limit on the number of committees on which a Member may serve contained in Standing Order 22 and its Chairman shall be eligible to be Chairman of another Committee (Ward or non-Ward) at the same time, pursuant to the provisions of Standing Order 29 (3).*
- (ii) *The Chairman and Deputy/Vice-Chairmen of the Policy & Resources and Finance Committees shall have the power to vote in the election of Chairman and Deputy Chairman.*
- (iii) *Whilst the Committee will need to have dealings with external parties relevant to the buildings concerned in projects for which the Committee is responsible, ownership and custody of these relationships shall rest with the relevant service committee and the Capital Buildings Committee shall act in accordance with this.*