

**POLICY AND RESOURCES COMMITTEE**  
**Thursday, 7 July 2022**

Minutes of the meeting of the Policy and Resources Committee held at Committee Rooms, 2nd Floor, West Wing, Guildhall on Thursday, 7 July 2022 at 1.45 pm and available to view at [www.youtube.com/watch?v=xbIPEJP1fpM](http://www.youtube.com/watch?v=xbIPEJP1fpM)

**Present**

**Members:**

Deputy Christopher Hayward (Chairman)  
Deputy Keith Bottomley (Deputy Chairman)  
Tijs Broeke (Vice-Chair)  
Mary Durcan (Vice-Chair)  
Munsur Ali  
Deputy Rehana Ameer  
Deputy Henry Colthurst (Ex-Officio Member)  
Deputy Simon Duckworth (Chief Commoner) (Ex-Officio Member)  
Deputy Marianne Fredericks  
Alderman Timothy Hailes  
Caroline Haines  
Wendy Hyde (Ex-Officio Member)  
Deputy Shravan Joshi  
Deputy Edward Lord  
Alderman Ian David Luder  
Catherine McGuinness  
Deputy Andrien Meyers  
Deputy Brian Mooney  
Benjamin Murphy  
Deputy Sir Michael Snyder  
Deputy James Thomson  
James Tumbridge  
Deputy Philip Woodhouse

**In Attendance (In Guildhall)**

Paul Singh  
Madush Gupta  
Oliver Sells

**In Attendance (Observing Online)**

Wendy Mead  
Randall Anderson  
Henry Pollard

**Officers:**

Caroline Al-Beyerty	- Chamberlain
Deborah Cluett	- Comptroller and City Solicitor's Department
Paul Double	- City Remembrancer
Damian Nussbaum	- Executive Director, Innovation &

Bob Roberts	Growth
Polly Dunn, Clerk	- Deputy Town Clerk
Nicholas Gill	- Town Clerk's Department
Juliemma McLoughlin	- City Surveyor's Department
Ben Milligan	- Executive Director Environment
Greg Moore	- Markets Director
Lisa Moore	- Assistant Town Clerk
Chris Rumbles	- Chief Operating Officer's Department
Genine Whitehorne	- Town Clerk's Department
Paul Wright	- Chief Operating Officer's Department
Peter Young	- Remembrancer's Office
	- City Surveyor's Department

The Chairman referred to events that were still unfolding in Government and stressed that it would be preceptive to respond at this point. Officers, led by the Deputy Town Clerk, were looking at any immediate implications and actions needed were all in hand.

A Member remarked on the importance of thanking John Glen for his long service as City Minister and for the outstanding job he did whilst in office and proposed his Freedom of the City be expedited in recognition of this. The Chairman agreed, further commenting on the outstanding job and sterling service John Glen had given during his period as City Minister, with it only right that this was recognised today, whilst also looking to secure a date for his Freedom of the City at the earliest opportunity.

### 1. **APOLOGIES**

Apologies were received from the Rt Hon. The Lord Mayor Vincent Keaveny, Alderman and Sheriff Nicholas Lyons and Ruby Sayed.

### 2. **MEMBERS DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**

There were no declarations.

### 3. **MINUTES**

- a) The public minutes of the Policy and Resources Committee meeting held on 9 June 2022 were approved as an accurate record, subject the following amendments: -

Removal of Brian Mooney's name from the list of those Members present at the meeting and the addition of Culture, Heritage and Libraries Committee as a cross cutting area the Recovery Taskforce should be co-ordinating with as part of the Destination City Recovery.

- b) The public minutes of the Operational Property and Projects Sub-Committee meeting held on 30 May 2022 were noted.

- c) The draft public minutes of the Communications and Corporate Affairs Sub Committee meeting held on 7 June 2022 were noted.

A Member referred to the Review of Sport Provision and sought clarity that, following agreement of an internal follow up review, no steps would be taken by officers that would change the current arrangement for sport provision, pending the work that was to be undertaken by the Sports Engagement Manager. The Deputy Town Clerk responded and suggested this proposal be put on hold for the moment, with there having been no substantive discussion among officers on this point, confirming assurances would be sought before moving any further.

- d) The draft public minutes of the Civic Affairs Sub-Committee meeting held on 17 May 2022 were noted.
- e) The draft public minutes of the Resource Allocation Sub-Committee meeting on 17 May 2022 were noted.
- f) A draft summary of the Competitiveness Advisory Board meeting on 12 May 2022 was noted.

#### 4. **LEAD MEMBERS (POLICY AREAS)**

The Committee considered a report of the Town Clerk providing an update on an outcome from the Governance Review being the endorsement of greater use of Lead Members on Policy and Resources Committee and seeking approval of the creation of Policy Lead roles, a job description and appointment process.

The Chairman introduced the item explaining how the report presented initial proposals for Policy Lead roles in areas that reflected some of the most strategic issues facing Policy and Resources Committee and the City Corporation where an additional level of focus and support would be particularly welcomed. The Chairman added that he was keen to keep the number of Policy Lead areas fairly focussed in the first instance, as the posts were being fully established and to allow time to understand how they were working.

The Chairman remarked on Destination City as being an area of major strategic focus and, as Chairman, one he should lead on personally. The Chairman further highlighted the growing importance of sport, with development of the City Corporation's new Sports Strategy and of the very real importance of this area of work. There would be a real benefit in having a key individual to support the Chairman of Communications & Corporate Affairs Sub-Committee as they deliver activation of the Sports Strategy. The Chairman proposed a Sport Engagement Policy Lead be added as a lead role, with delegated authority being sought to allow for eligibility criteria to be drawn up and approved following the meeting.

During the discussion that followed there was a consensus of support for the creation of Policy Lead roles, with a number of observations and areas highlighted for consideration. These included a need to fully utilise existing

and new Member experience, ensuring the Policy Lead roles worked in support of departments and were not seen as having oversight of them, as well as a need to understand what success from the roles would look like. It was suggested a level of transparency would be needed in the appointment process for each role.

The Chairman explained that he would be looking for individuals to be active in the roles to ensure their success. The selection process would be completed with integrity and transparency with applications being requested from the whole Court and not only Policy and Resources Committee Members. The Chairman assured Members that Policy Leads would be asked to support officers with the work of the department rather than providing oversight of them. The Chairman asked Members to trust him with the appointment process as outlined and confirmed that he would look to select individuals based on relevant experience and the expertise they can offer.

A Member commented on there being no Policy Lead area providing a level of focus on residents and the Chairman responded by reminding Members of his first statement to the Court as Chairman when he stressed the importance of a reset with residents and of this being an area that he would lead on personally. The Chairman confirmed that he had already visited every estate in the Square Mile with a local Ward Member and that he continued to look to improve relations with residents through improved engagement and listening.

The Chairman concluded the discussion, stating his wish to keep the Policy Lead areas on the basis that had been set out. This process was not looking to stop anything from happening but was rather looking to supplement what was already being done and with the heavy workload not all falling on one individual.

RESOLVED: That Members: -

1. Endorse the creation of Policy Lead roles for the areas set out in paragraph 10, with the addition of a Sport Engagement Policy Lead.
  2. Approve the proposed job description for Policy Leads set out at Appendix 1 and draft eligibility criteria for appointment at Appendix 2.
  3. Approve delegated authority being granted to the Town Clerk, in consultation with the Chairman and Deputy Chairman to approve eligibility criteria for the Sports Engagement Policy Lead.
  4. Approve the appointments process set out in paragraph 20.
5. **COMMUNITY INFRASTRUCTURE LEVY NEIGHBOURHOOD FUND - APPROVAL OF POLICY CHANGES**

The Committee considered a report of the Managing Director of Bridge House Estates and Chief Charities Officer seeking approval of policy changes to the Community Infrastructure Levy Neighbourhood Fund (CILNF) following feedback from a public consultation carried out in May 2022.

A Member sought reassurance that officers were starting to think creatively with the local community in looking at getting slightly different focussed projects

coming forward. There was also a suggestion that recommendation 3a and reference to 'applications demonstrate exceptional community benefit' was vague, with there being ambiguity around what constituted exceptional benefit. In response, it was clarified that officers were awaiting the decision of this committee before beginning a communications drive on the CILNF and what it can support. Members' support would be an important part of the process through their work on the ground, working with communities and in explaining the process. A briefing document would be provided to all Members to allow them to attend ward meetings and talk about the CILNF.

Members noted 'exceptional benefit' was part of the reporting to Resource Allocation Sub-Committee, with any applications over £500k being assessed on a case-by-case basis, which is within the statute itself and 'exceptional benefit' has a very specific framework; having a cap in place allows for appropriate budgeting throughout the year.

A Member highlighted the need for a holistic approach, empowering small organisations or those not constituted correctly that fall through the net and do not qualify for CILNF. Members were reminded of the wider work of the Central Grants Unit and other areas of grant funding available, with the team always happy to talk to people and direct them to other areas where they can get appropriate advice.

It was further clarified that applications not recommended would be reported through to Resource Allocation Sub-Committee, with full feedback being given to applicants and with them having the option to reapply. All applications would be added to the website so new applicants can see those previously supported.

A Member suggested the Small Business Centre as a good place to promote CILNF from a social enterprise perspective.

RESOLVED: That Members: -

- Note the response to the consultation on the CILNF (Appendix 1).
- Note the grants awarded to date (Appendix 2) and current position of the CILNF.
- Approve the two publicly supported proposed changes to the CILNF, set out in the proposal of this paper.
  - a. To amend the funding limit on any one project from 15% of total available funds at the time to a new upper limit £500k, with authority for the City Corporation's Resource Allocation Sub-Committee to exceed this limit for applications that demonstrate exceptional community benefit.
  - b. To clarify that organisations are permitted to reapply to the CILNF following previous successful applications.

## **6. FOLLOW-UP PAPER TO RESPONSIBLE PROCUREMENT POLICY UPDATE**

The Committee considered a report of the Chief Operating Officer responding to points raised on the Responsible Procurement Policy presented at Policy and Resources Committee in June and seeking approval of changes to the Policy in response to the comments raised.

The Chairman referred to the updated policy being presented following discussion and points raised at the last Policy and Resources Committee meeting in June, which he hoped now addressed the concerns raised as part of the debate. A Member, also Chairman of Finance Committee, added that he considered the updated policy to be exactly what had been asked for and that it should be approved.

RESOLVED: That Members: -

- Approve changes to the Responsible Procurement Policy, in particular refocusing from 18 commitments to the proposed six.
- Approve amendment to the responsible procurement weighting establishing it as an overall score of 15% by September 2022.
- Approve that for any categories of spend where it is evidenced that the move to 15% may negatively disrupt the market, the overall score moves to a minimum of 10% from 1 September 2022 and to 15% by no later than 1 April 2023.

#### 7. **BECKFORD & CASS STATUES INTERPRETATION PROJECT**

The Committee received a report of the Director of Innovation & Growth providing an interim update to the Beckford and Cass Statues Interpretation Project.

A Member raised a point of order in relation to those items presented for information and suggested certain items should be presented for discussion where they required more than noting. The Town Clerk responded confirming the Committee Team had been asked to consider adding items for discussion moving forwards, with this requiring input of the Chair and relevant officers to determine.

A Member questioned the historical accuracy with some of the text used to describe William Beckford and the Director confirmed the wording was amendable and that he would link him up with the relevant officer so this can be reviewed.

There was concern expressed that temporary signs were being removed during events, with Court of Common Council having agreed to retain the statues and offer an explanation on the history, with this open to interpretation. It was important for the signs to remain in place. This would be brought to the attention of the events team in the Remembrancer's Office.

A Member referred to the Court of Common Council having decided in October 2021 to retain the William Beckford and John Cass statues in Guildhall and stressed a need to increase pace with the process of producing permanent plaques alongside them with appropriate explanatory wording. The Chairman

acknowledged this point and asked officers to consider options to speed up the process.

RECEIVED

8. **ENGAGEMENT STRATEGY WITH WORLD ECONOMIC FORUM UPDATE**

The Committee received a report of the Director of Innovation and Growth providing an update on the Lord Mayor's and Chairman of Policy's visit to the World Economic Forum (WEF) Annual Meeting 2022 in Davos from 23-26 May 2022.

The Chairman highlighted the value of this Forum, with it being key annual event for the City Corporation and stressed the importance of the City being represented through himself and the Lord Mayor working together.

RECEIVED

9. **POLICY AND RESOURCES CONTINGENCY/DISCRETIONARY FUNDS**

The Committee received a report of the Chamberlain providing a schedule of projects and activities which have received funding from the Policy Initiatives Fund, Policy and Resources Committee's Contingency Fund, Committee Project Reserve and COVID19 Contingency Fund for 2022/23 and future years with details of expenditure in 2022/23.

RECEIVED

10. **DECISIONS TAKEN UNDER DELEGATED AUTHORITY OR URGENCY POWERS**

The Committee received a report of action taken by the Town Clerk, in consultation with the Chairman and Deputy Chairman, in accordance with Standing Order Nos. 41(a) and 41(b) since the last meeting.

RECEIVED

11. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

A Member questioned when they can expect a report back following a review of the City-wide elections and the election process and it was confirmed this would follow in September.

A Member commented on the microphones in the committee rooms presenting an issue with their length when Members were being asked to stand and also with them not having worked from day one. The Chairman confirmed he would ask the Chief Operating Officer to arrange for someone to look again at the microphones.

12. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

**Planning and Transportation Governance** – The Town Clerk referred to part of the Governance Review that Policy and Resources Committee (P&R) having previously authorised Planning and Transportation Committee (P&T) to consider certain options for carrying out their business and report back to P&R.

Flowing from this, officers had been developing proposals in discussion with the Chair of P&R that address this and other Governance matters with the intention of reporting them to July P&T and 8 September Court. This timetable would not allow for reporting to the next meeting of P&R on 15 September and there was concern to seek approval and implementation of any proposed new P&T arrangements from 8 September Court in time for some significant forthcoming planning applications, since the proposal would make the decisions more robust.

Resolved: That Members: -

- Approve delegated authority being granted to the Town Clerk, in consultation with the Chairman and Deputy Chairman to approve arrangements relating to Planning and Transportation Committee Governance.

**13. EXCLUSION OF THE PUBLIC**

RESOLVED: That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part I of the Schedule 12A of the Local Government Act.

**Part 2 – Non-Public Agenda**

**14. NON-PUBLIC MINUTES**

- a) The non-public minutes of the Policy and Resources Committee meeting held on 9 June 2022 were approved as an accurate record.
- b) The non-public minutes of the Operational Property and Projects Sub-Committee meeting held on 30 May 2022 were noted.
- c) The draft non-public minutes of the Civic Affairs Sub-Committee meeting held on 17 May 2022 were noted.
- d) The draft non-public minutes of the Resource Allocation Sub-Committee meeting held on 17 May 2022 were noted.

**15. DESTINATION CITY - NEXT STEPS ON IMPLEMENTATION**

The Committee considered a report of the Executive Director of Innovation and Growth updating Members on Destination City next steps on implementation.

**16. BARBICAN PODIUM WATERPROOFING, DRAINAGE AND LANDSCAPING WORKS (BEN JONSON, BRETON & CROMWELL HIGHWALK) PHASE 2 - 1ST PRIORITY ZONE**



The Committee received a Gateway 4C report of the Director of Community and Children's Services relating to Barbican Podium Waterproofing, Drainage and Landscaping Works (Ben Jonson, Breton & Cromwell Highwalk) Phase 2 – 1<sup>st</sup> Priority Zone.

**17. WAIVER REPORT: ARCHITECTURAL SERVICES (DAVE 2) TO DAGENHAM DOCK DEVELOPMENT**

The Committee considered a report of the City Surveyor relating to a Waiver Report: Architectural Services (DAVE 2) to Dagenham Dock Development.

**18. BARKING REACH POWER STATION COMPANIES - FUTURE LIQUIDATION AND BUSINESS PLAN UPDATE**

The Committee received a joint report of the Chamberlain and City Surveyor providing a future liquidation and business plan update relating to Barking Power Station Companies.

**19. DECISIONS TAKEN UNDER DELEGATED AUTHORITY OR URGENCY POWERS**

The Committee considered a report of the Town Clerk advising Members of non-public decisions taken by the Town Clerk, in consultation with the Chairman and Deputy Chairman, in accordance with Standing Order Nos. 41(a) and 41(b) since the last meeting.

**20. QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

There were no non-public questions.

**21. ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED.**

**Central Criminal Court Gateway 2 Health and Safety Works** – The Committee considered a request of the City Surveyor relating to Health and Safety Works at the Central Criminal Court.

**River Thames Flotilla** – The Committee considered a request of the Remembrancer relating to a River Thames Flotilla.

**Part 3 - Confidential Agenda**

**22. MINUTES**

a) The confidential minutes of the Policy and Resources Committee meeting on 9 June 2022 were approved as an accurate record.

b) The confidential minutes of the Civic Affairs Sub-Committee meeting on 17 May 2022 were noted.

**23. NEGOTIATION WITH THE SMTA IN SUPPORT OF THE MOL AND MCP PROGRAMMES**

The Committee considered a confidential joint report of the City Surveyor, Projects Governance Director, Chief Operating Officer, Markets Director and Chamberlain relating to negotiations with the SMTA in support of the Museum of London and Markets Co-location Programme.

**The meeting ended at 4.21pm**

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Chairman

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