

BOARD OF TRUSTEES OF THE CITY OF LONDON ACADEMIES TRUST

Thursday, 16 December 2021

Minutes of the meeting of the Board of Trustees of the City of London Academies Trust held at the Guildhall EC2 at 9.00 am

Present

Members:

Tijs Broeke (Chair)	Benjamin Murphy
Roy Blackwell (Vice-Chair)	Rehana Ameer
Peter Bennett	Dawn Elliott
Caroline Haines	Professor Richard Verrall
Alderman Robert Howard	

Officers:

Mark Emmerson	- Chief Executive Officer
Claire Hersey	- Chief Financial Officer
Clare Verga	- Chief Standards Officer
Smith Umoren	- Director of Estates and Facilities Management
Katyryna Zamulinskyj	- Human Resources Director
Jayne Moore	- Town Clerk's Department
Kerry Nicholls	- Town Clerk's Department
James Gibson	- Chief Operating Officer's Department
Gerald Mehrtens	- Director of Academy Development (COL)

1. APOLOGIES

Apologies for absence were received from Edward Benzecry, and Lucas Green.

2. DECLARATIONS

There were no declarations.

3. REGISTER OF INTERESTS

Trustees confirmed that all necessary declarations had been made.

The Chair welcomed Ben Murphy to the Board, appointed by the Policy & Resources Committee, to replace Deputy Edward Lord.

The Chair expressed his thanks on behalf of the Board to the recently-retired clerk Antoinette Duhaney for her hard work and dedication, and welcomed Jayne Moore to the position.

The Chair also thanks all the staff and teachers at the academies for their hard work and dedication during a challenging year, and wished everyone a happy Christmas.

4. **MINUTES**

RESOLVED, That the minutes of the meeting of 10 September 2021 be approved as an accurate record of the meeting.

5. **COMMITTEE MINUTES - AUDIT & RISK**

The Board received the minutes of the Audit & Risk Committee meeting of 30 September 2021.

6. **COMMITTEE MINUTES - FINANCE & OPERATIONS**

The Board received the minutes of the Finance & Operations Committee meeting of 30 September 2021.

7. **COMMITTEE MINUTES - STANDARDS & ACCOUNTABILITY**

The Board received the minutes of the Standards & Accountability Committee of 10 November 2021.

8. **OUTSTANDING PUBLIC ACTIONS**

The Board received the updated outstanding public actions list.

The Board agreed that action 6 had been completed and could be removed from the list.

9. **APPOINTMENTS TO LOCAL GOVERNING BODIES**

The Board heard that Chairs of the relevant boards are being encouraged to proactively manage and handle governor vacancies.

The Board agreed that the Governing Body Succession Plan is to be circulated for use as a template.

RESOLVED, That Trustees approve:

1. The Governing Body Succession Plan for CoLA Highbury Grove to include:
 - the reappointment of four co-opted and one parent governor;
 - the appointment of a new governor;
 - the phased reduction in the number of co-opted governors on the LGB.
2. The appointment of two new staff governors at CoLPAI.
3. The reappointment of two governors of CoLPAI, including the Chair of the LGB.

10. **ACADEMIES DEVELOPMENT PROGRAMME - UPDATE**

The Board received the report of the Director of Community and Children's Services.

The Chair expressed his thanks on behalf of the Trust to Gerard Mehrtens, Director of Academy Development, for his support and dedication.

11. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE BOARD**
There were no questions.
12. **ANY OTHER BUSINESS**
There was no other business.
13. **EXCLUSION OF THE PUBLIC**
RESOLVED, that the public be excluded from the following items of business.
14. **NON-PUBLIC MINUTES**
The Board considered the non-public minutes of the meeting of 10 September 2021.
15. **COMMITTEE MINUTES - AUDIT & RISK**
The Board received the non-public minutes of the Audit & Risk Committee of 30 September 2021.
16. **COMMITTEE MINUTES - FINANCE & OPERATIONS**
The Board received the non-public minutes of the Finance & Operations Committee meeting of 30 September 2021.
17. **COMMITTEE MINUTES - STANDARDS & ACCOUNTABILITY**
The Board received the non-public minutes of the Standards & Accountability Committee meeting of 10 November 2021.
18. **OUTSTANDING NON-PUBLIC ACTIONS**
Members received the updated list of non-public outstanding actions.
19. **AUDIT UPDATE**
Trustees considered the report of the CFO.
20. **CFO UPDATE**
Trustees received an update report of the Chief Financial Officer.
21. **CEO EXECUTIVE SUMMARY**
Trustees considered an Executive Summary of the Chief Executive Officer.
22. **SPONSORSHIP AGREEMENT UPDATE**
Trustees received the report of the CEO.
23. **SIXTH FORM UPDATE**
Trustees received the report of the CEO.
24. **ESTATES AND FACILITIES MANAGEMENT DIRECTOR UPDATE**
Trustees received an update report of the Director of Estates and Facilities Management.
25. **SAFEGUARDING MONITORING AUTUMN TERM 2021**

Trustees received the report of the Chief Standards Officer.

26. **STANDARDS UPDATE**

Trustees received the report of the Chief Standards Officer.

27. **ICT DIRECTOR UPDATE**

Trustees received an update report of the Director of Information Communication and Technology.

28. **NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE BOARD**

29. **ANY OTHER BUSINESS THAT THE CHAIR CONSIDERS URGENT AND TRUSTEES AGREE SHOULD BE CONSIDERED WHEN THE PUBLIC ARE EXCLUDED**

The meeting closed at 11.00 am

Chair

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