



Academic & Education Committee of the Board of Governors of the City of London School

Date: WEDNESDAY, 15 SEPTEMBER 2021

Time: 9.15 am

Venue: ACCESSIBLE REMOTELY

Members: Paul Madden (Chairman) Caroline Haines
Tim Levene (Deputy Chairman) Deputy Keith Bottomley
John Claughton Lesley Cartmell
Rosie Gill John Owen

Enquiries: Jayne Moore
Jayne.Moore@cityoflondon.gov.uk

Virtual meeting

The meeting can be viewed at the below link:

<https://youtu.be/yTaGHKE6g2U>

A recording of the public meeting will be available via the above link following the end of the public meeting for up to one municipal year. Please note: Online meeting recordings do not constitute the formal minutes of the meeting; minutes are written and are available on the City of London Corporation's website. Recordings may be edited, at the discretion of the proper officer, to remove any inappropriate material.

John Barradell
Town Clerk and Chief Executive

AGENDA

Part 1 - Public Agenda

1. **APOLOGIES**

2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**

3. **RECEIVE THE COMMITTEE'S TERMS OF REFERENCE**

To receive the terms of reference of the Committee, as set out by the Board of Governors on 09 June 2021.

For Information
(Pages 5 - 6)

4. **MINUTES**

To agree the public minutes of the Committee's most recent quorate meeting held on 25 Feb 2021.

For Decision
(Pages 7 - 8)

5. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

6. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

7. **EXCLUSION OF THE PUBLIC**

MOTION - That under Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Local Government Act.

For Decision

Part 2 - Non-Public Agenda

8. **NON-PUBLIC MINUTES**

To agree the non-public minutes of the Committee's most recent quorate meeting held on 25 Feb 2021.

For Decision
(Pages 9 - 12)

9. **OUTSTANDING ACTIONS**

Report of the Town Clerk.

For Information
(Pages 13 - 14)

10. NOTES OF THE INFORMAL MEETING HELD ON 20 MAY 2021

To receive the notes of the informal meeting of the Committee held on 20 May 2021 (inquorate meeting).

For Information
(Pages 15 - 18)

11. REPORT OF THE HEAD

The Committee is asked to note the report of the Head, and is asked to recommend for the Board's approval the Early Careers Teacher Induction Policy (Appendix 5).

For Decision
(Pages 19 - 70)

12. REPORT OF THE HEAD - PASTORAL AND SAFEGUARDING

The Committee is asked to note the Pastoral and Safeguarding report, and is asked to recommend for the Board's approval the updated Safeguarding and Child Protection Policy, the updated PSHEE Policy and the updated RSE Policy.

For Decision
(Pages 71 - 176)

13. NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE

14. ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREES SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED

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Terms of Reference of the Academic and Education Committee

Composition

- The Chairman of the Sub-Committee shall be selected from amongst its members with the agreement of the Full Governing Board.
- Chairman and Deputy Chairman of the Board of Governors;
- Up to four other Governors appointed by the Board of Governors (one of whom must be a Common Council Governor).
- Meetings of the Sub-Committee will be attended by the Head and the Senior Deputy Head. The Deputy Head Pastoral and Assistant Heads Academic; Teaching and Learning and Outreach; Co-curricular, and staff development and strategic development will attend as appropriate. Other members of staff and advisers may be invited by the Sub-Committee. Attendees do not have a vote.
- The Clerk to the Governors will be the Committee Secretary.

Quorum

- The quorum shall be any three Governors.
- Any decision taken by the Committee shall require the agreement of a majority of Common Council Governors present at the meeting and voting.
- The Committee should report to each following Board of Governors' meeting.

Terms of Reference

The Committee has the power to act on the following matters:

- To agree requests for Sabbatical Leave; and
- To co-opt any Governor of the Board or any appropriately qualified professional to give advice on specific matters.

To make recommendations for the Board's approval on the following matters:

- The School's ethos and aims;
- The development, monitoring and review of policies relating to educational provision to ensure compliance with legal or good practice requirements;
- Curriculum, co-curricular and pastoral issues;
- Standards, including academic results;
- Pastoral policy and practice, including oversight of safeguarding and the single central register;
- INSET and Professional Development policy and practice;
- Staffing issues;
- Parental complaints procedures;
- Monitoring general compliance with child protection requirements (not involving individual cases);
- Making recommendations on any other issues referred by the full Board.

Membership

Paul Madden (Chairman)

Tim Levene (Deputy Chairman)

Deputy Keith Bottomley

John Claughton

Rosie Gill

Caroline Haines

John Owen (co-opted)

**ACADEMIC & EDUCATION COMMITTEE OF THE BOARD OF GOVERNORS OF
THE CITY OF LONDON SCHOOL**

Thursday, 25 February 2021

Minutes of the meeting of the Academic & Education Committee of the Board of Governors of the City of London School held virtually at 10.15 am

Present

Members:

Paul Madden (Chairman)

Tim Levene (Deputy Chairman)

Dominic Christian

John Cloughton

Caroline Haines

Deputy James Thomson

Officers:

Alan Bird

Dr Richard Brookes

Polly Dunn

- Head, City of London School

- Senior Deputy Head, City of London School

- Town Clerk's Department

1. APOLOGIES

No apologies were received.

2. MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA

There were no declarations.

3. MINUTES

RESOLVED, that the public minutes and non-public summary of the meeting held on 18 September 2020, be approved as accurate record.

4. QUESTIONS ON MATTER RELATING TO THE WORK OF THE COMMITTEE

There were no questions.

5. ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT

There was no other business.

6. EXCLUSION OF THE PUBLIC

RESOLVED, That under Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Local Government Act.

7. NON-PUBLIC MINUTES

RESOLVED, that the non-public minutes of the meeting held on 18 September 2020, be approved as accurate record.

8. OUTSTANDING ACTIONS

Governors received a report of the Town Clerk regarding the Committee's Outstanding Actions.

9. **HEAD'S REPORT**

Governors considered a report of the Head regarding general School matters.

10. **SAFEGUARDING REPORT**

Governors received a report of the Head regarding safeguarding.

11. **UNIVERSITY UPDATE**

Governors received a report of the Head regarding university applications from the pupils at City of London School in the current academic year.

12. **NON-PUBLIC QUESTIONS ON MATTER RELATING TO THE WORK OF THE COMMITTEE**

There were no questions.

13. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREES SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

There was no other business.

The meeting closed at 11.27

Chairman

**Contact Officer: Polly Dunn
Polly.Dunn@cityoflondon.gov.uk**

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of the Local Government Act 1972.

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