



Bursary Committee of the Board of Governors of the City of London School

Date: WEDNESDAY, 29 SEPTEMBER 2021
Time: 8.00 am
Venue: VIRTUAL PUBLIC MEETING (ACCESSIBLE REMOTELY)

Members: Tim Levene (Chairman) Alexander Barr
Deputy Keith Bottomley (Deputy Dominic Christian
Chairman)
John Cloughton

Enquiries: Jayne Moore
Jayne.Moore@cityoflondon.gov.uk

Accessing the virtual public meeting

Members of the public can observe this virtual public meeting at the below link:

<https://youtu.be/O5fomJoUhCU>

This meeting will be a virtual meeting and therefore will not take place in a physical location. A recording of the public meeting will be available via the above link following the end of the public meeting for up to one municipal year. Please note: Online meeting recordings do not constitute the formal minutes of the meeting; minutes are written and are available on the City of London Corporation's website. Recordings may be edited, at the discretion of the proper officer, to remove any inappropriate material.

John Barradell
Town Clerk and Chief Executive

AGENDA

Part 1 - Public Agenda

1. **APOLOGIES**

2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**

3. **TERMS OF REFERENCE FOR BURSARY SUB COMMITTEE**

To receive the Terms of Reference of the Bursary Sub Committee as approved by the City of London School Board of Governors on 09 June 2021.

For Information
(Pages 5 - 6)

4. **MINUTES**

To agree the Public minutes and summary of the meeting held on 25 May 2021 (copy attached).

For Decision
(Pages 7 - 8)

5. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

6. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

7. **EXCLUSION OF THE PUBLIC**

MOTION - That under Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Local Government Act.

For Decision

Part 2 - Non-Public Agenda

8. **NON-PUBLIC MINUTES**

To agree the non-public minutes of the meeting held on 25 May 2021 (copy attached).

For Decision
(Pages 9 - 10)

9. **BURSARY APPLICATION AND CASH FLOW FORECASTS**

To consider the joint report of the Chamberlain and the Headmaster of the City of London School relating to 2 applications from existing hardship bursary cases for extension and renewal, and to receive a cashflow forecast of available resources in the School's Bursary Fund.

For Decision
(Pages 11 - 20)

10. **NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

For Discussion

11. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREES SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

For Discussion

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Bursary Committee

Composition

- The Chairman and Deputy Chairman of the full Governing Board shall act as Chairman and Deputy Chairman of the Committee respectively.
- Any three governors, one of whom shall be the Chairman or Deputy Chairman of the Board.
- The quorum shall be any three Governors.

Terms of Reference

The Bursary Committee at their sole discretion after considering recommendations by the Head of the School have power by a simple majority of those present and voting at a meeting of the Bursary Committee to apply the Fund for the advancement of public education by the following purposes:-

- (i) contributing towards the fees payable to the School on behalf of suitably qualified pupils who but for financial assistance having commenced education at the School would not be able to continue their education at the School;
- (ii) contributing towards the fees payable to the School on behalf of pupils of academic merit who but for financial assistance would not be able to obtain suitable education at the School;
- (iii) such other charitable purposes as shall be associated with the School as the Bursary Committee shall direct.

PROVIDED ALWAYS that no such bursary shall be made in respect of a pupil who is the issue of a parent of a member of the Board or of the spouse of such a member.

The Committee should report to each following Board of Governors' meeting.

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**BURSARY COMMITTEE OF THE BOARD OF GOVERNORS OF THE CITY OF
LONDON SCHOOL
Tuesday, 25 May 2021**

Minutes of the meeting of the Bursary Committee of the Board of Governors of the City of London School held virtually on Tuesday, 25 May 2021 at 9.15 am

Present

Members:

Tim Levene (Chairman)
Lesley Cartmell
Deputy Edward Lord
Ian Seaton

Officers:

Alan Bird	-	Head Teacher City of London School
Dr Richard Brookes	-	Senior Deputy Head, City of London School
Charles Griffiths	-	Bursar, City of London School
Steven Reynolds	-	Chamberlain's Department
Bukola Soyombo	-	Chamberlain's Department
Polly Dunn	-	Town Clerk's Department
Sarah Phillips	-	Town Clerk's Department

1. APOLOGIES

There were apologies received from Deputy James Thomson.

2. MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA

There were no declarations.

3. MINUTES

RESOLVED, that the public minutes and non-public summary of the meeting held on 29 September 2020, be approved as an accurate record.

4. QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE

There were no questions.

5. ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT

There was no other business.

6. EXCLUSION OF THE PUBLIC

RESOLVED, that under Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Local Government Act.

7. **NON-PUBLIC MINUTES**

RESOLVED, that the non-public minutes of the meeting held on 29 September 2020, be approved as an accurate record.

8. **BURSARY APPLICATION AND CASH FLOW FORECASTS**

Governors considered a joint report of the Chamberlain and the Bursar regarding bursary applications and cash flow forecasts.

9. **NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

There were no questions.

10. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREES SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

There was no other business.

The meeting ended at 10.22 am

Chairman

Contact Officer: Polly Dunn
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By virtue of paragraph(s) 3 of Part 1 of Schedule 12A
of the Local Government Act 1972.

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By virtue of paragraph(s) 1, 2, 3 of Part 1 of Schedule 12A
of the Local Government Act 1972.

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