



Digital Services Committee

Date: TUESDAY, 12 JULY 2022
Time: 9.00 am
Venue: HYBRID PUBLIC MEETING (ACCESSIBLE REMOTELY)

Members:

Dawn Wright (Chair)	Alderman Sir Peter Estlin
Deputy Randall Anderson (Deputy Chair)	Alderman Timothy Hailes
Deputy Rehana Ameer (Ex-Officio Member)	Eamonn Mullally (Ex-Officio Member)
Tijs Broeke (Ex-Officio Member)	Judith Pleasance
Aaron D'Souza	Paul Singh
Mary Durcan (Ex-Officio Member)	James Tumbridge
Alderman & Professor Emma Edhem, (Ex-Officio Member)	

Enquiries: Rhiannon Leary
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Accessing the virtual public meeting

Members of the public can observe this public meeting at the below link:
<https://youtu.be/32vE5p97krY>

This meeting will be a virtual meeting and therefore will not take place in a physical location. A recording of the public meeting will be available via the above link following the end of the public meeting for up to one municipal year. Please note: Online meeting recordings do not constitute the formal minutes of the meeting; minutes are written and are available on the City of London Corporation's website. Recordings may be edited, at the discretion of the proper officer, to remove any inappropriate material.

John Barradell
Town Clerk and Chief Executive

AGENDA

Public Items

1. **APOLOGIES**

2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**

3. **MINUTES**

To agree the public minutes and non-public summary of the meeting held on 4 May 2022.

For Decision
(Pages 5 - 12)

4. **MATTERS ARISING**

5. **FORWARD PLAN FOR FUTURE MEETINGS**

Joint report of the Town Clerk and Chamberlain.

For Information
(Pages 13 - 14)

6. **DITS PROJECT PORTFOLIO**

Presentation from the Chief Operating Officer.

For Information
(Pages 15 - 20)

7. **DIGITAL SKILLS STRATEGY**

Joint report of the Chief Strategy Officer, the Director of Community and Children's Services and the Director of Innovation and Growth.

For Information
(Pages 21 - 40)

8. **DIGITAL MATURITY DASHBOARD**

Report of the Chief Operating Officer.

For Information
(Pages 41 - 46)

9. **COL-COLP SHARED SERVICES AGREEMENT (OLA)**

Report of the Chief Operating Officer.

For Information
(Pages 47 - 70)

10. **DITS SERVICE UPDATE (INCLUDING ANY DATA BREACHES)**

Report of the Chief Operating Officer.

For Discussion
(Pages 71 - 76)

11. **DITS RISKS UPDATE (COL AND COLP)**

Report of the Chief Operating Officer.

For Information
(Pages 77 - 90)

12. **LIBRARY MANAGEMENT SYSTEM**

Report of the Director of Community and Children's Services

For Information
(Pages 91 - 112)

13. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

14. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

15. **EXCLUSION OF THE PUBLIC**

MOTION - That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Local Government Act.

For Decision

Non-Public Items

16. **NON-PUBLIC MINUTES**

To agree the non-public minutes of the meeting held on 4 May 2022.

For Decision

17. **DITS TOM UPDATE**

Report of the Chief Operating Officer.

For Information
(Pages 113 - 118)

18. **IT SECURITY REPORTS INCLUDING APPENDICES**

Report of the Chief Information Security Officer.

For Information
(Pages 119 - 168)

GATEWAY REPORTS

19. **POLICE TELEPHONY UPGRADE**

Report of the Chief Operating Officer.

For Information
(Pages 169 - 176)

20. **IN-CAR AUDIO-VISUAL**

Report of the Commissioner, City of London Police.

For Information
(Pages 177 - 202)

21. **NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE
SUB COMMITTEE**

22. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND
WHICH THE SUB COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE
PUBLIC ARE EXCLUDED**

Confidential items

23. **CONFIDENTIAL MINUTES OF THE PREVIOUS MEETING**

To agree the confidential minutes of the meeting held on 4 May 2022.

For Decision