



Digital Services Committee

Date: THURSDAY, 22 SEPTEMBER 2022

Time: 9.00 am

Venue: COMMITTEE ROOMS - WEST WING, GUILDHALL

Members:

Dawn Wright (Chair)	Alderman Timothy Hailes
Deputy Randall Anderson (Deputy Chairman)	Eamonn Mullally (Ex-Officio Member)
Deputy Rehana Ameer (Ex-Officio Member)	Judith Pleasance
Aaron Anthony Jose Hasan D'Souza	Paul Singh
Mary Durcan, Castle Baynard (Ex-Officio Member)	James Tumbridge
Alderman Professor Emma Edhem, City of London Police Authority Board (Ex-Officio Member)	Vacancy
Alderman Sir Peter Estlin	

Enquiries: Blair Stringman
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Accessing the virtual public meeting

Members of the public can observe this virtual public meeting at the below link:
<<https://youtu.be/uMhrrrvkNbA>>

A recording of the public meeting will be available via the above link following the end of the public meeting for up to one municipal year. Please note: Online meeting recordings do not constitute the formal minutes of the meeting; minutes are written and are available on the City of London Corporation's website. Recordings may be edited, at the discretion of the proper officer, to remove any inappropriate material.

John Barradell
Town Clerk and Chief Executive

AGENDA

NB: Certain items presented for information have been marked * and will be taken without discussion, unless the Committee Clerk has been informed that a Member has questions or comments prior to the start of the meeting. These for information items have been collated into a supplementary agenda pack and circulated separately

Part 1 - Public Items

1. **APOLOGIES**

2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**

3. **MINUTES**

To agree the public minutes and non-public summary of the meeting held on 12 July 2022.

For Decision
(Pages 5 - 10)

4. **MATTERS ARISING**

5. ***FORWARD PLAN FOR FUTURE MEETINGS**

Joint report of the Town Clerk and the Chief Operating Officer.

For Information

6. ***IT BUSINESS PLAN - MEDIUM TERM PRIORITIES**

Presentation from the Chief Operating Officer.

For Information

7. ***ERP PROGRAMME VERBAL UPDATE**

Verbal Update from the Chief Operating Officer.

For Information

8. **GATEWAY REPORTS**

Report of the Chief Operating Officer.

(Pages 11 - 26)

9. ***DITS - SERVICE DELIVERY SUMMARY**

Report of the Chief Operating Officer.

For Information

10. ***DITS RISKS REPORT**

Report of the Chief Operating Officer.

For Information

11. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB COMMITTEE**

12. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

13. **EXCLUSION OF THE PUBLIC**

MOTION - That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Local Government Act.

For Decision

Part 2 - Non Public Items

14. **NON-PUBLIC MINUTES**

To agree the non-public minutes of the meeting held on 12 July 2022.

For Decision
(Pages 27 - 30)

15. **MATTERS ARISING**

Joint report of the Town Clerk and the Chamberlain.

16. ***POLICE ACCOMMODATION UPDATE**

(To Follow).

For Information

17. ***IT SECURITY REPORTS**

(To Follow).

For Information

18. ***ORACLE PROPERTY MANAGER (OPN) REPLACEMENT**

Report of The City Surveyor.

For Information

19. **NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB COMMITTEE**

20. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE SUB COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

Part 3 - Confidential Items

21. **DITS SERVICE TRANSITION PROGRAMME UPDATE**

Report of The Chief Operating Officer.
(Confidential Item to be circulated Separately).

For Information