



Fraud and Cyber Crime Reporting and Analysis Service Procurement Committee

Date: TUESDAY, 17 MAY 2022

Time: 9.00 am

Venue: COMMITTEE ROOMS, GUILDHALL, LONDON, EC2V 7HH

Members: Deputy Randall Anderson Deputy Christopher Hayward
Deputy Keith Bottomley Deputy James Thomson
Tijs Broeke Dawn Wright
Deputy Henry Colthurst

Enquiries: John Cater
John.Cater@cityoflondon.gov.uk

Accessing the virtual public meeting

Members of the public can observe this virtual public meeting at the below link:
TBC

A recording of the public meeting will be available via the above link following the end of the public meeting for up to one municipal year. Please note: Online meeting recordings do not constitute the formal minutes of the meeting; minutes are written and are available on the City of London Corporation's website. Recordings may be edited, at the discretion of the proper officer, to remove any inappropriate material.

John Barradell
Town Clerk and Chief Executive

AGENDA

1. **APOLOGIES**

2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**

3. **ORDER OF THE COURT OF COMMON COUNCIL**

To receive the Order of the Court of Common Council from Thursday, 21st April 2022.

For Information
(Pages 5 - 6)

4. **ELECTION OF THE CHAIRMAN**

To elect a Chairman in line with Standing Order 29.

For Decision

5. **ELECTION OF THE DEPUTY CHAIRMAN**

To elect a Deputy Chairman in line with Standing Order 30.

For Decision

6. **PUBLIC MINUTES**

To agree the public minutes of the meeting held on 1st October 2021.

For Decision
(Pages 7 - 10)

7. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

8. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

9. **EXCLUSION OF THE PUBLIC**

MOTION - That under Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Local Government Act.

For Decision

10. **NON-PUBLIC MINUTES**

To agree the non-public minutes of the meeting held on 1st October 2021.

For Decision
(Pages 11 - 14)

11. **FRAUD AND CYBER CRIME REPORTING AND ANALYSIS SERVICE - NEXT GENERATION AND CURRENT SERVICE UPDATE**

Report of the Commissioner of the City of London Police.

For Decision
(Pages 15 - 50)

12. **PRESENTATION - ITPN MODERATED AND RECOMMENDED DOWNSELECT**

Report of the Commissioner of the City of London Police.

Papers to follow.

For Information

13. **CLARIFICATION OF FINANCIAL APPROVAL AND GATEWAY PROCEDURES FOR FRAUD & CYBER CRIME REPORTING & ANALYSIS SERVICE (FCCRAS)**

Joint Report of the Town Clerk, the Chamberlain, and the Commissioner of the City of London Police.

For Decision
(Pages 51 - 74)

14. **NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

15. **ANY OTHER NON-PUBLIC BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

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Agenda Item 3

KEAVENY, Mayor	RESOLVED: That the Court of Common Council holden in the Guildhall of the City of London on Thursday 21 st April 2022, doth hereby appoint the following Committee until the first meeting of the Court in April, 2023.
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FRAUD AND CYBER CRIME REPORTING AND ANALYSIS SERVICE PROCUREMENT COMMITTEE

1. **Constitution**

A non-ward committee comprising:

- Chair and Deputy Chair of City of London Police Authority Board
- Chair and Deputy Chair of Policy and Resources Committee
- Chair and Deputy Chair of Finance Committee
- Chair and Deputy Chair of the Operational Property and Projects Sub (Policy and Resources and Finance) Committee
- Chair and Deputy Chair of Digital Services Committee

The above Committees may also propose additional individuals from their membership where they believe they will bring relevant expertise and experience to the Committee's deliberations (limited to one nomination per Committee).

2. **Quorum**

The quorum consists of any six Members.

3. **Membership 2022/23**

The Members referred to in paragraph 1, above.

4. **Terms of Reference**

For a period of three years, from April 2021 to April 2024, to be responsible for oversight of all matters relating to the procurement of the Next Generation Fraud and Cyber Crime Reporting and Analysis Service, including the extension and maintenance of the existing service.

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**FRAUD AND CYBER CRIME REPORTING AND ANALYSIS SERVICE
PROCUREMENT COMMITTEE
Friday, 1 October 2021**

Minutes of the informal meeting of the Fraud and Cyber Crime Reporting and Analysis Service Procurement Committee held virtually on Friday, 1 October 2021 at 10.00 am

Present

Members:

Hugh Morris
Deputy James Thomson
Randall Anderson
Deputy Keith Bottomley
Deputy Jamie Ingham Clark
Jeremy Mayhew
Deputy Robert Merrett

Officers:

Ian Dyson	-	Commissioner of the City of London Police
Christopher Bell	-	City of London Police
Oliver Bolton	-	Deputy Head of the Police Authority
Alistair Cook	-	Treasurer, Police Authority
Polly Dunn	-	Town Clerk's Department
Sarah Phillips	-	Town Clerk's Department
James Gibson	-	Chamberlain's Department
Rebecca Horton	-	City of London Police
Ronnie Adams	-	City of London Police
Siobhan Lee	-	City of London Police
Tricia Mulvee	-	City of London Police
Gareth Miles	-	City of London Police

1. APOLOGIES

The Town Clerk reminded Members, and any Members of the public that are observing the meeting on-line, that this was an informal meeting. Any views reached by the Committee today would have to be considered by the Town Clerk after the meeting in accordance with the Court of Common Council's Covid Approval Procedure who will make a formal decision having considered all relevant matters. This process reflected the current position in respect of the holding of formal Local Authority meetings and the Court of Common Council's decision of 15th April 2021 to continue with virtual meetings and take formal decisions through a delegation to the Town Clerk and other officers nominated by him after the informal meeting has taken place and the will of the Committee is known in open session. Details of all decisions taken under the Covid

Approval Procedure would be available on line via the City Corporation's webpages

Apologies were received from Alderman Sir Peter Estlin, Deputy Catherine McGuinness, Christopher Hayward and Tijs Broeke.

2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**

There were no declarations.

3. **TERMS OF REFERENCE**

Members received the Terms of Reference as set by the Court of Common Council on 4 March 2021.

4. **ELECTION OF CHAIRMAN**

In accordance with Standing Order 39, as the only Member expressing a willingness to stand, Hugh Morris was declared Chairman for the year ensuing.

5. **ELECTION OF DEPUTY CHAIRMAN**

In accordance with Standing Order 40, as the only Member expressing a willingness to stand, Deputy James Thomson was declared Deputy Chair for the year ensuing.

6. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

There were no questions.

7. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

There was no other business.

8. **EXCLUSION OF THE PUBLIC**

RESOLVED – that under Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Local Government Act.

9. **NOTE OF INQUORATE MEETING**

RESOLVED, that the note of the inquorate meeting held on 21 July 2021, be noted.

10. **PRESENTATION - FCCRAS PROCUREMENT STAGE 1 - SUPPLIER DOWN SELECT RECOMMENDATIONS**

Members considered a presentation and proposals of the Service Delivery Director, on behalf of the Commissioner, regarding the FCCRAS Procurement Stage 1 – Supplier down select.

11. **NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

There were no questions.

12. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREES SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

There was no other business.

The meeting ended at 10.30 am

Chairman

Contact Officer: Polly Dunn
polly.dunn@cityoflondon.gov.uk

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