



## Fraud and Cyber Crime Reporting and Analysis Service Procurement Committee

**Date:** MONDAY, 12 SEPTEMBER 2022

**Time:** 2.00 pm

**Venue:** COMMITTEE ROOMS, GUILDHALL, LONDON, EC2V 7HH

**Members:**

Dawn Wright (Chairman)	Tijs Broeke
Deputy James Thomson (Deputy Chair)	Deputy Henry Colthurst
Deputy Rehana Ameer	Alderman Timothy Hailes
Deputy Randall Anderson	Deputy Christopher Hayward
Deputy Keith Bottomley	

**Enquiries:** John Cater  
John.Cater@cityoflondon.gov.uk

### Accessing the virtual public meeting

Members of the public can observe this virtual public meeting at the below link:  
<https://youtu.be/WJUdasuT7aQ>

A recording of the public meeting will be available via the above link following the end of the public meeting for up to one municipal year. Please note: Online meeting recordings do not constitute the formal minutes of the meeting; minutes are written and are available on the City of London Corporation's website. Recordings may be edited, at the discretion of the proper officer, to remove any inappropriate material.

**John Barradell**  
Town Clerk and Chief Executive

# AGENDA

## Part 1 - Public Agenda

1. **APOLOGIES**

2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**

3. **MINUTES**

To agree the public minutes of the meeting held on 16<sup>th</sup> June 2022.

**For Decision**  
(Pages 5 - 6)

4. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

5. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

6. **EXCLUSION OF THE PUBLIC**

**MOTION** - That under Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Local Government Act.

**For Decision**

## Part 2 - Non-Public Agenda

7. **RECAP, OBJECTIVES AND FUTURE DELIVERABLES OF FCCRAS - PRESENTATION**

The Service Director to be heard.

**For Information**  
(Pages 7 - 18)

8. **FCCRAS AND ACTION FRAUD UPDATE REPORT**

Report of the Assistant Commissioner.

**For Information**  
(Pages 19 - 28)

9. **NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**
  
10. **ANY OTHER NON-PUBLIC BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

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**FRAUD AND CYBER CRIME REPORTING AND ANALYSIS SERVICE  
PROCUREMENT COMMITTEE  
Thursday, 16 June 2022**

Minutes of the meeting of the Fraud and Cyber Crime Reporting and Analysis Service Procurement Committee held at on Thursday, 16 June 2022 at 11.00 am

**Present**

**Members:**

Deputy Randall Anderson  
Deputy Keith Bottomley  
Tijs Broeke  
Deputy Christopher Hayward  
Deputy Shravan Joshi  
Dawn Wright

**Officers:**

Christopher Bell -  
John Cater

**1. APOLOGIES**

Apologies were received from Deputy Henry Colthurst and Deputy James Thomson.

**2. MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**

There were no declarations.

**3. ORDER OF THE COURT OF COMMON COUNCIL**

The Committee received the Order of the Court of Common Council from Thursday, 21st April 2022 appointing the Committee until the first meeting of the Court in April 2023.

**4. ELECTION OF THE CHAIRMAN**

**RESOLVED** – That Dawn Wright be elected Chairman in accordance with Standing Order 29 for the year ensuing

**5. ELECTION OF THE DEPUTY CHAIRMAN**

**RESOLVED** – That Deputy James Thomson be elected Deputy Chairman in accordance with Standing Order 30 for the year ensuing.

**6. QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

A Member proposed that the quorum for the Committee should be reduced from six to three. The Chairman endorsed the proposal, and this was supported unanimously by the Committee.

A Member asked that officers circulate some background reading material (including the Gateway 6 Outcome Report regarding Action and Know Fraud) to

the Committee which provided some historical context about the establishment and remit of the Committee. The Town Clerk would circulate this after the meeting.

The Chairman asked officers to circulate a schedule of meeting dates for the Committee for 2022/23. The Town Clerk would work with officers over the coming weeks to get dates in the diary.

7. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**  
There was no other business.

**The meeting ended at 11.10 am**

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Chairman

**Contact Officer: John Cater**  
**John.Cater@cityoflondon.gov.uk**

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A  
of the Local Government Act 1972.

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