



Civic Affairs Sub-Committee

Date: TUESDAY, 17 MAY 2022

Time: 3.30 pm

Venue: COMMITTEE ROOM, 2ND FLOOR, WEST WING, GUILDHALL

Members:

Deputy Edward Lord (Chair)	Alderman Ian Luder
Deputy Simon Duckworth (Chief Commoner) (Deputy Chairman)	Alderman & Sheriff Nicholas Lyons
Deputy Keith Bottomley	Deputy Brian Mooney
Tijs Broeke	Deputy Sir Michael Snyder
Deputy Henry Colthurst	Alderman Sir David Wootton
Mary Durcan	Alderman Gregory Jones QC
Deputy Christopher Hayward	Vacancies, Court of Common Council

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Accessing the virtual public meeting

Members of the public can observe this virtual public meeting at the below link:

www.youtube.com/watch?v=Qti688dAfLU

A recording of the public meeting will be available via the above link following the end of the public meeting for up to one municipal year. Please note: Online meeting recordings do not constitute the formal minutes of the meeting; minutes are written and are available on the City of London Corporation's website. Recordings may be edited, at the discretion of the proper officer, to remove any inappropriate material.

John Barradell
Town Clerk and Chief Executive

AGENDA

Part 1 - Public Agenda

1. **APOLOGIES**

2. **MEMBERS DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**

3. **MEMBERSHIP AND TERMS OF REFERENCE OF CIVIC AFFAIRS SUB-COMMITTEE**

To receive the Civic Affairs Sub-Committee Terms of Reference and Membership, as agreed by Policy and Resources Committee at its meeting on Thursday 5th May 2022.

For Information
(Pages 7 - 10)

Member Facilities and Support

4. **PARENTAL ARRANGEMENTS FOR MEMBERS**

Town Clerk to be heard.

For Discussion

5. **MEMBERS' WORKSPACE REQUIREMENTS AND GUILDHALL MASTERPLAN**

Chair to be heard.

For Decision

6. **MEMBERS' ADMINISTRATIVE SUPPORT**

Chair to be heard.

For Discussion

7. **MEMBERS' TRANSPORTATION ARRANGEMENTS**

Town Clerk to be heard.

For Discussion

8. **NEW MEMBER INDUCTION PROGRAMME AND INITIAL FEEDBACK**

Town Clerk to be heard.

For Information

9. **REVIEW OF THE NEW MEMBERS' FINANCIAL ASSISTANCE SCHEME AND OPTIONS FOR PHASE 2**

Report of the Town Clerk.

For Information
(Pages 11 - 28)

10. **COURT OF COMMON COUNCIL - ARRANGEMENTS FOR MEMBERS**

Chair to be heard.

For Discussion

Ethical Standards

11. **MEMBERS' CODE OF CONDUCT - COMPLAINTS PROCEDURE AND ANCILLARY MATTERS FROM THE PANEL OF INDEPENDENT PERSONS.**

Joint report of the the Town Clerk & Chief Executive and the Comptroller & City Solicitor.

For Decision
(Pages 29 - 58)

12. **STANDARDS**

Monitoring Officer to be heard.

For Information

General Business

13. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB-COMMITTEE**

14. **ANY OTHER BUSINESS THAT THE CHAIR CONSIDERS URGENT**

15. **EXCLUSION OF THE PUBLIC**

The following matters relate to functions of the Court of Common Council which are not subject to the provisions of Part VA and Schedule 12a of the Local Government Act 1972, relating to public access to meetings. The matters will, therefore, be considered in non-public session unless the committee determines to the contrary.

For Decision

Part 2 - Non Public Agenda

Benefices

16. **TO NOTE THE MINUTES OF THE BENEFICES SUB-COMMITTEE MEETING ON 7TH FEBRUARY 2022**

For Information
(Pages 59 - 62)

17. **BENEFICES**

Chair to be heard.

- Benefices Sub-Committee Briefing Document attached.

For Decision
(Pages 63 - 68)

Hospitality

18. **TO NOTE THE MINUTES OF THE HOSPITALITY WORKING PARTY MEETING ON 15TH FEBRUARY 2022**

For Information
(Pages 69 - 76)

19. **CITY EVENTS PROGRAMME**

Report of Remembrancer.

For Information
(Pages 77 - 80)

20. **APPLICATIONS FOR HOSPITALITY APPROVED BY UNDER URGENCY PROVISIONS AND DELEGATED AUTHORITY.**

Report of the Town Clerk.

For Information
(Pages 81 - 82)

21. **HOSPITALITY DECISION MAKING DELEGATIONS**
Report of the Remembrancer.
For Decision
(Pages 83 - 84)
22. **APPLICATIONS FOR HOSPITALITY**
For Decision
23. **COMMITTEE HOSPITALITY BUDGET**
Chair to be heard.
For Decision
24. **FORTHCOMING EVENTS**
Report of the Remembrancer.
For Information
(Pages 85 - 88)
25. **FORTHCOMING PUBLIC AFFAIRS EVENTS**
Report of the Director of Innovation and Growth (To Follow).
For Information
26. **APPLICATIONS FOR THE USE OF GUILDHALL**
Report of the Remembrancer.
For Decision
(Pages 89 - 92)
27. **VARIOUS RECEPTIONS - FINAL ACCOUNTS**
Joint report of the Chamberlain and Remembrancer.
For Information
(Pages 93 - 116)
28. **SUMMARY OF COMMITTED HOSPITALITY FUNDING FOR 2021-22, 2022-23 AND 2023-34**
Joint report of the Chamberlain and Remembrancer.
For Information
(Pages 117 - 130)

29. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB-COMMITTEE**

For Information

30. **ANY OTHER BUSINESS THAT THE CHAIR CONSIDERS URGENT**

For Information

Part 3 - Confidential Agenda

31. **APPLICATION FOR HOSPITALITY**

For Decision