



Civic Affairs Sub-Committee

Date: MONDAY, 18 JULY 2022

Time: 1.45 pm

Venue: COMMITTEE ROOM, WEST WING, 2ND FLOOR WEST WING

Members:

Deputy Edward Lord (Chair)	Deputy Sir Michael Snyder
Deputy Simon Duckworth (Chief Commoner) (Deputy Chairman)	Alderman Gregory Jones QC
Deputy Keith Bottomley	Emily Benn
Tijs Broeke	James Bromiley-Davis
Mary Durcan	Sophie Anne Fernandes
Deputy Christopher Hayward	Deputy Dr Giles Shilson
Alderman Ian David Luder	Alderman Sir William Russell
Alderman & Sheriff Nicholas Lyons	Nicholas Bensted-Smith
Deputy Brian Mooney	

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Accessing the virtual public meeting

Members of the public can observe this virtual public meeting at the below link:
www.youtube.com/watch?v=Z02ExJ1Ptkg

A recording of the public meeting will be available via the above link following the end of the public meeting for up to one municipal year. Please note: Online meeting recordings do not constitute the formal minutes of the meeting; minutes are written and are available on the City of London Corporation's website. Recordings may be edited, at the discretion of the proper officer, to remove any inappropriate material.

John Barradell
Town Clerk and Chief Executive

AGENDA

Part 1 - Public Agenda

1. **APOLOGIES**

2. **MEMBERS DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**

3. **MINUTES**

To agree the minutes of the Civic Affairs Sub-Committee meeting held on 17 May 2022.

For Decision
(Pages 7 - 16)

4. **WORK PROGRAMME**

Report of the Town Clerk.

For Information
(Pages 17 - 18)

Members Facilities and Support

5. **MEMBER'S WORKSPACE REQUIREMENTS**

Joint report of the Town Clerk and City Surveyor.

For Decision
(Pages 19 - 28)

6. **MEMBER DEVELOPMENT AND TRAINING**

Report of the Town Clerk.

For Decision
(Pages 29 - 32)

Ethical Standards

7. **MEMBERS' CODE OF CONDUCT**

Comptroller and City Solicitor to be heard.

For Discussion

8. **STANDARDS**

Monitoring Officer to be heard.

For Information

General Business

9. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB-COMMITTEE**

10. **ANY OTHER BUSINESS THAT THE CHAIR CONSIDERS URGENT**

11. **EXCLUSION OF THE PUBLIC**

The following matters relate to functions of the Court of Common Council which are not subject to the provisions of Part VA and Schedule 12a of the Local Government Act 1972, relating to public access to meetings. The matters will, therefore, be considered in non-public session unless the committee determines to the contrary.

For Decision

Part 2 - Non Public Agenda

12. **MINUTES**

To agree the non-public minutes of the Civic Affairs Sub-Committee meeting held on 17 May 2022.

For Decision
(Pages 33 - 40)

13. **DELEGATED AUTHORITY REPORT**

Report of the Town Clerk.

For Information
(Pages 41 - 42)

Benefices

14. **BENEFICES UPDATE**

Chair to be heard.

For Information

(Pages 43 - 44)

Hospitality

15. **APPLICATIONS FOR THE USE OF GREAT HALL**

Report of the Remembrancer.

For Decision
(Pages 45 - 48)

16. **COMMITTEE HOSPITALITY**

Report of the Remembrancer.

For Discussion
(Pages 49 - 60)

Applications for Hospitality - For Decision

a) Application A (Pages 61 - 66)

Report of the Remembrancer.

b) Application B (Pages 67 - 72)

Report of the Remembrancer.

c) Application C (Pages 73 - 78)

Report of the Remembrancer.

d) Application D (Pages 79 - 84)

Report of the Remembrancer.

17. **REVIEW OF THE GUILDHALL ELIGIBLE CATERERS LIST**

Report of the Remembrancer.

For Decision
(Pages 85 - 94)

18. **CORPORATE AND STAKEHOLDER ENGAGEMENT EVENTS**

Report of the Director of IG (TO FOLLOW).

For Information

Part 3 - Confidential Agenda

19. **MINUTES**

To agree the confidential minutes of the Civic Affairs Sub-Committee meeting held on 17 May 2022.

For Decision

20. **MEMBERS' BUSINESS TRAVEL AND TRANSPORTATION POLICIES**

Report of the Town Clerk.

For Discussion

21. **MEMBER REQUESTED ITEM**

For Discussion