



## Corporate Services Committee

**Date:** WEDNESDAY, 31 MAY 2023  
**Time:** 11.00 am  
**Venue:** COMMITTEE ROOM - 2ND FLOOR WEST WING, GUILDHALL

**Members:**

Deputy Alastair Moss	Alderman Susan Langley
Florence Keelson-Anfu	Gregory Lawrence
Deputy Randall Anderson	Deputy Edward Lord
Deputy Keith Bottomley	Catherine McGuinness
Alderman Sir Charles Bowman	Timothy James McNally
Deputy Henry Colthurst	Tom Sleigh
Anthony David Fitzpatrick	Mandeep Thandi
Steve Goodman OBE	James Tumbridge
Deputy Christopher Hayward	Deputy Philip Woodhouse

**Enquiries:** **Matthew Stickley, Governance and Member Services Manager**  
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### Accessing the virtual public meeting

Members of the public can observe all virtual public meetings of the City of London Corporation by following the below link:

<https://www.youtube.com/@CityofLondonCorporation/streams>

A recording of the public meeting will be available via the above link following the end of the public meeting for up to one civic year. Please note: Online meeting recordings do not constitute the formal minutes of the meeting; minutes are written and are available on the City of London Corporation's website. Recordings may be edited, at the discretion of the proper officer, to remove any inappropriate material.

Whilst we endeavour to livestream all our public meetings, this is not always possible due to technical difficulties. In these instances, if possible, a recording will be uploaded following the end of the meeting.

**Ian Thomas**  
**Town Clerk and Chief Executive**

# AGENDA

## Part 1 - Public Agenda

1. **APOLOGIES**

2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**

3. **ORDER OF THE COURT OF COMMON COUNCIL**

To receive the Order of the Court of Common Council dated 27<sup>th</sup> April 2023 appointing the committee and setting its Terms of Reference.

**For Information**  
(Pages 7 - 10)

### For Formal Decision

4. **ELECTION OF A CHAIRMAN**

To elect a Chairman in accordance with Standing Order 29.

**For Decision**

5. **ELECTION OF A DEPUTY CHAIRMAN**

To elect a Deputy Chairman in accordance with Standing Order 30.

**For Decision**

6. a) Minutes of the previous meeting (Pages 11 - 16)

To agree the public minutes and summary of the meeting held on 1 March 2023.

b) Minutes of the previous meeting (Pages 17 - 22)

To agree the public minutes and summary of the meeting held on 19 April 2023.

7. **CORPORATE SERVICES COMMITTEE APPOINTMENTS TO CITY OF LONDON CORPORATION COMMITTEES**

Report of the Town Clerk. Appendix B to follow.

**For Decision**  
(Pages 23 - 36)

**For Information**

**8. CORPORATE SERVICES COMMITTEE FORWARD PLAN**

Report of the Town Clerk and Chief Operating Officer.

**For Information**  
(To Follow)

**9. GENDER, ETHNICITY AND DISABILITY PAY GAPS WITH EQUALITY AND INCLUSION UPDATE (MARCH 2022 SNAPSHOT)**

Report of the Chief Operating Officer.

**For Information**  
(Pages 37 - 52)

**10. BAN THE BOX CAMPAIGN UPDATE**

Report of the Chief Operating Officer.

**For Information**  
(To Follow)

**11. MEMBER GOVERNANCE ENTERPRISE RESOURCE PLANNING (ERP) DELIVERY**

Report of the Chamberlain.

**For Information**  
(Pages 53 - 58)

**12. QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

**13. ANY OTHER BUSINESS THAT THE CHAIR CONSIDERS URGENT**

**14. EXCLUSION OF THE PUBLIC**

MOTION - That under Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Local Government Act.

**For Decision**

## **Part 2 - Non-Public Agenda**

15. **NON-PUBLIC MINUTES**

To agree the non-public minutes of the meetings held on 1 March 2023 and 19 April 2023.

**For Decision**  
(Pages 59 - 62)

16. **UPDATE ON THE REWARD REFRESH PROGRAMME**

Report of the Chief Operating Officer.

**For Decision**  
(To Follow)

17. **NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

18. **ANY OTHER BUSINESS THAT THE CHAIR CONSIDERS URGENT AND WHICH THE COMMITTEE AGREES SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

**Part 3 - Confidential Agenda**

**For Decision**

19. **OFFICER ELIGIBILITY FOR ELECTION**

Report of the Comptroller and City Solicitor.

**For Decision**

20. **BARBICAN CENTRE CREATIVE COLLABORATION DEPARTMENT STRUCTURE**

Report of the Barbican Centre CEO.

**For Decision**

**For Information**

21. **FINANCIAL SERVICES RECRUITMENT**

Report of the Chamberlain.

**For Information**

22. **UPDATE ON PAY NEGOTIATIONS**

Report of the Chief Operating Officer.

**For Information  
(To Follow)**