



## Port Health & Environmental Services Committee

**Date:** TUESDAY, 28 MARCH 2023  
**Time:** 11.00 am  
**Venue:** COMMITTEE ROOMS, 2ND FLOOR, WEST WING, GUILDHALL

**Members:**

Deputy Keith Bottomley (Chairman)	Wendy Hyde
Mary Durcan (Deputy Chairman)	Henry Jones
George Abrahams	Elizabeth Anne King
Shahnan Bakth	Deputy Natasha Maria Cabrera Lloyd-Owen
Alderman Alexander Barr	Andrew McMurtrie
Deputy Christopher Boden	Deputy Henry Pollard
Tijs Broeke	Jason Pritchard
Timothy Butcher	Oliver Sells KC
Deputy Simon Duckworth (Chief Commoner)	Deputy Dr Giles Shilson
Deputy Peter Dunphy	Alethea Silk
John Edwards	Mandeep Thandi
Helen Fentimen	Luis Felipe Tilleria
Deputy Marianne Fredericks	Glen Witney
Steve Goodman OBE	Irem Yerdelen
Alderman Prem Goyal	Henrika Priest
Caroline Haines	Alderman Kawsar Zaman
Deputy Ann Holmes	

**Enquiries:** Ben Dunleavy  
[ben.dunleavy@cityoflondon.gov.uk](mailto:ben.dunleavy@cityoflondon.gov.uk)

### Accessing the virtual public meeting

Members of the public can observe all virtual public meetings of the City of London Corporation by following the below link:

<https://www.youtube.com/@CityofLondonCorporation/streams>

A recording of the public meeting will be available via the above link following the end of the public meeting for up to one civic year. Please note: Online meeting recordings do not constitute the formal minutes of the meeting; minutes are written and are available on the City of London Corporation's website. Recordings may be edited, at the discretion of the proper officer, to remove any inappropriate material.

Whilst we endeavour to livestream all of our public meetings, this is not always possible due to technical difficulties. In these instances, if possible, a recording will be uploaded following the end of the meeting.

**Ian Thomas**  
**Town Clerk and Chief Executive**

# AGENDA

## Part 1 - Public Agenda

1. **APOLOGIES**

2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**

3. **MINUTES**

To agree the public minutes and non-public summary of the meeting held on 24 January 2023.

**For Decision**  
(Pages 7 - 12)

4. **PUBLIC OUTSTANDING ACTIONS**

Members are asked to note the Committee's actions list.

**For Decision**  
(Pages 13 - 14)

5. **DRAFT HIGH-LEVEL BUSINESS PLAN 2023/24 - ENVIRONMENT DEPARTMENT**

Report of the Executive Director, Environment.

**For Decision**  
(Pages 15 - 26)

6. **PROPOSED CHARGES FOR STREET CLEANSING, WASTE COLLECTION AND PUBLIC CONVENIENCES 2023/24**

Report of the Executive Director, Environment.

**For Decision**  
(Pages 27 - 42)

7. **STREET TRADING FEES 2023/24**

Report of the Executive Director, Environment.

**For Decision**  
(Pages 43 - 48)

8. **IMPROVEMENTS TO METHODOLOGY OF THE CITY OF LONDON THAMES FISHERY RESEARCH EXPERIMENT**

Report of the Executive Director, Environment.

**For Decision**  
(Pages 49 - 52)

9. **RISK MANAGEMENT UPDATE**

Report of the Executive Director, Environment.

**For Information**  
(Pages 53 - 66)

10. **TRADING STANDARDS TEAM UPDATE**

Report of the Executive Director, Environment.

**For Information**  
(Pages 67 - 72)

11. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

12. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

13. **EXCLUSION OF THE PUBLIC**

MOTION – That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part I of the Schedule 12A of the Local Government Act.

**Part 2 - Non-public Agenda**

14. **NON-PUBLIC MINUTES**

To agree the non-public minutes of the meeting held on 24 January 2023.

**For Decision**  
(Pages 73 - 74)

15. **HEATHROW ANIMAL RECEPTION CENTRE - FORWARD PLAN**

Report of the Executive Director, Environment.

**For Decision**  
(Pages 75 - 94)

16. **PORT HEALTH AND ENVIRONMENTAL SERVICES DEBTORS - PERIOD ENDING 31 DECEMBER 2022**

Report of the Executive Director, Environment.

**For Information**  
(Pages 95 - 104)

17. **NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

18. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERED URGENT AND WHICH THE COMMITTEE AGREES SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**