



Port Health & Environmental Services Committee

Date: TUESDAY, 30 MAY 2023
Time: 11.00 am
Venue: COMMITTEE ROOMS, 2ND FLOOR, WEST WING, GUILDHALL

Members:

George Abrahams	Wendy Hyde
Shahnan Bakth	Henry Jones
Alderman Alexander Barr	Elizabeth Anne King
Deputy Christopher Boden	Deputy Natasha Maria Cabrera Lloyd-Owen
Tijs Broeke	Andrew McMurtrie
Timothy Butcher	Deputy Henry Pollard
Deputy Simon Duckworth	Jason Pritchard
Deputy Peter Dunphy	Hugh Selka
Mary Durcan	Oliver Sells KC
John Edwards	Deputy Dr Giles Shilson
Helen Fentimen	Alethea Silk
John Foley	Mandeep Thandi
Deputy Marianne Fredericks	Luis Felipe Tilleria
Steve Goodman OBE	Glen Witney
Alderman Prem Goyal	Irem Yerdelen
Caroline Haines	Henrika Priest
Jaspreet Hodgson	Alderman Kawsar Zaman

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Accessing the virtual public meeting

Members of the public can observe all virtual public meetings of the City of London Corporation by following the below link:

<https://www.youtube.com/@CityofLondonCorporation/streams>

A recording of the public meeting will be available via the above link following the end of the public meeting for up to one civic year. Please note: Online meeting recordings do not constitute the formal minutes of the meeting; minutes are written and are available on the City of London Corporation's website. Recordings may be edited, at the discretion of the proper officer, to remove any inappropriate material.

Whilst we endeavour to livestream all of our public meetings, this is not always possible due to technical difficulties. In these instances, if possible, a recording will be uploaded following the end of the meeting.

Ian Thomas
Town Clerk and Chief Executive

AGENDA

Part 1 - Public Agenda

1. **APOLOGIES**

2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**

3. **COURT ORDER**

To receive the Order of the Court of Common Council dated 27 April 2023 appointing the Committee and setting its Terms of Reference.

For Information
(Pages 7 - 8)

4. **ELECTION OF CHAIR**

To elect a Chair in accordance with Standing Order No. 29.

For Decision

5. **ELECTION OF DEPUTY CHAIR**

To elect a Deputy Chair in accordance with Standing Order No. 30.

For Decision

6. **MINUTES**

To agree the public minutes and non-public summary of the meeting held on 28 March 2023.

For Decision
(Pages 9 - 14)

7. **OUTSTANDING ACTIONS**

Report of the Town Clerk.

For Decision
(Pages 15 - 16)

8. **APPOINTMENTS TO SUB COMMITTEES AND REPRESENTATIVES TO OUTSIDE BODIES**

Report of the Town Clerk.

For Decision
(Pages 17 - 20)

9. **FOOD LAW ENFORCEMENT PLAN**

Report of the Executive Director, Environment.

For Decision
(Pages 21 - 58)

10. **REDUCTION AND RECYCLING PLAN 2023 - 2025**

Report of the Executive Director, Environment.

For Decision
(Pages 59 - 74)

11. **HIGH-LEVEL BUSINESS PLAN 2023/24 - ENVIRONMENT DEPARTMENT**

Report of the Executive Director, Environment.

For Information
(Pages 75 - 86)

12. **BUSINESS PLANS 2022/23: PROGRESS REPORT (PERIOD 3, DECEMBER 2022 - MARCH 2023)**

Report of the Executive Director, Environment.

For Information
(Pages 87 - 98)

13. **UPDATE ON THE IMPACT OF THE BORDER TARGET OPERATING MODEL ON PORT HEALTH & PUBLIC PROTECTION**

Report of the Executive Director, Environment.

For Information
(Pages 99 - 114)

14. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

15. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

Any items of business that the Chairman may decide are urgent.

16. **EXCLUSION OF THE PUBLIC**

MOTION – That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part I of the Schedule 12A of the Local Government Act.

Part 2 - Non-public Agenda

17. **NON-PUBLIC MINUTES**

To agree the non-public minutes of the meeting held on 28 March 2023.

For Decision
(Pages 115 - 118)

18. **HEATHROW ANIMAL RECEPTION CENTRE - FORWARD PLAN**

Report of the Executive Director, Environment.

For Information
(Pages 119 - 126)

19. **PORT HEALTH AND ENVIRONMENTAL SERVICES DEBTORS - PERIOD ENDING 31 MARCH 2023**

Report of the Executive Director, Environment.

For Information
(Pages 127 - 136)

20. **NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

21. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERED URGENT AND WHICH THE COMMITTEE AGREES SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**