



Epping Forest & Commons Committee

Date: THURSDAY, 26 JANUARY 2023

Time: 11.00 am

Venue: COMMITTEE ROOM - 2ND FLOOR WEST WING, GUILDHALL

Members: Benjamin Murphy (Chairman) Andrew McMurtrie (Ex-Officio Member)
Deputy Graeme Doshi-Smith Deputy Philip Woodhouse
(Deputy Chairman) Verderer Michael Chapman DL
George Abrahams Verderer H.H. William Kennedy
Alderman Prem Goyal Verderer Paul Morris
Deputy Madush Gupta Verderer Nicholas Munday
Caroline Haines
Jaspreet Hodgson
Gregory Lawrence
The Rt. Hon. The Lord Mayor,
Nicholas Lyons

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Accessing the virtual public meeting

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<https://www.youtube.com/@CityofLondonCorporation/streams>

A recording of the public meeting will be available via the above link following the end of the public meeting for up to one civic year. Please note: Online meeting recordings do not constitute the formal minutes of the meeting; minutes are written and are available on the City of London Corporation's website. Recordings may be edited, at the discretion of the proper officer, to remove any inappropriate material.

Whilst we endeavour to livestream all of our public meetings, this is not always possible due to technical difficulties. In these instances, if possible, a recording will be uploaded following the end of the meeting.

Michael Cogher
Acting Town Clerk and Chief Executive

AGENDA

NB: Certain items presented for information have been marked * and will be taken without discussion, unless the Committee Clerk has been informed that a Member has questions or comments prior to the start of the meeting. These for information items have been collated into a supplementary agenda pack and circulated separately

Part 1 - Public Agenda

1. **APOLOGIES**

2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**

3. **MINUTES**

To consider minutes as follows:-

For Decision

- a) To agree the public minutes and non-public summary of the Epping Forest and Commons Committee meeting held on 13 October 2022 (Pages 7 - 12)
- b) To agree the public minutes and non-public summary of the Epping Forest and Commons Committee meeting held on 21 November 2022 (Pages 13 - 16)

Epping Forest

4. ***DIRECTOR'S REPORT**

Report of the Executive Director, Environment.

For Information

5. ***ASSISTANT DIRECTOR'S UPDATE (SEF 01/23)**

Report of the Executive Director Environment.

For Information

6. ***OPERATIONAL FINANCE PROGRESS REPORT (PERIOD 8 APRIL - NOVEMBER) 2022/23 - EPPING FOREST AND COMMONS**

Report of the Chamberlain.

For Information

7. **RISK MANAGEMENT UPDATE REPORT**

Report of the Executive Director, Environment.

For Decision
(Pages 17 - 88)

8. **LICENCES, SPORTS, WAYLEAVES AND PRODUCE FEES AND CHARGES FOR 2023/24 SEF 02/23**

Report of the Executive Director, Environment.

For Decision
(Pages 89 - 108)

9. **WANSTEAD PARK PONDS PROJECT UNIQUE PROJECT IDENTIFIER: 12058**

Report of the Executive Director, Environment.

For Decision
(Pages 109 - 128)

10. **WANSTEAD PARK - SHONKS MILL FLOOD ALLEVIATION SCHEME**

Report of the Executive Director, Environment.
(To Follow).

For Decision

The Commons

11. **THE COMMONS: LICENCES, SPORTS, WAYLEAVES AND PRODUCE FEES AND CHARGES FOR 2023/24**

Report of the Executive Director, Environment.

For Decision
(Pages 129 - 142)

12. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

13. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

Part 2 - Non-Public Agenda

14. **EXCLUSION OF THE PUBLIC**

MOTION: The following matters relate to business under the remit of the Court of Common Council acting for the City Corporation as charity Trustee, to which Part VA and Schedule 12A of the Local Government Act 1972 public access to meetings provisions do not apply. The following items contain sensitive information which it is not in the best interests of the charity to consider in a public meeting (engaging similar considerations as under paragraphs 3 and 5 of Schedule 12A of the 1972 Act) and will be considered in non-public session.

For Decision

15. **NON-PUBLIC MINUTES**

To consider minutes as follows:-

For Decision

- a) To agree the non-public minutes of the Epping Forest and Commons Committee meeting held on 13 October 2022 (Pages 143 - 144)
- b) To agree the non-public minutes of the Epping Forest and Commons Committee meeting held on 21 November 2022

(To Follow).

16. **GRANT OF EASEMENT**

Report of the Executive Director, Environment.

For Decision
(Pages 145 - 190)

17. **TENANCY TENDER ARRANGEMENTS**

Report of the Executive Director, Environment.
(To Follow).

For Discussion

18. **EPPING FOREST LAND AGENT**

To receive a verbal update of the Executive Director, Environment.

For Discussion

19. **NON PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

20. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

Part 3 - Confidential Agenda

21. **MINUTES**

To consider minutes as follows:-

For Decision

- a) To agree the confidential minutes of the Epping Forest and Commons Committee meeting held on 13 October 2022
- b) To agree the confidential minutes of the Epping Forest and Commons Committee meeting held on 21 November 2022

(To Follow).