



## Hampstead Heath Consultative Committee

**Date:** MONDAY, 16 JANUARY 2023

**Time:** 5.30 pm

**Venue:** THE GREENWOOD CENTRE, 37 GREENWOOD PLACE, NW5 1LB

**Members:**

William Upton KC (Chairman)	Helen Payne, (Friends of Kenwood)
Ray Booth, (Barnet Mencap)	Harunur Rashid, (Black and Minority Ethnic Communities representative)
Nick Bradfield, (Dartmouth Park Conservation Area Advisory Committee)	Susan Rose, (Highgate Conservation Area Advisory Committee)
John Foley	Ellin Stein, (Mansfield Conservation Area Advisory Committee & Neighbourhood Association Committee)
Merlin Fox, (Heath Hands)	Richard Sumray, (London Council for Sport and Recreation)
Matthew Frith, (London Wildlife Trust)	Jeff Waage, (Heath & Hampstead Society)
Colin Gregory, (Hampstead Garden Suburb Residents' Association)	David Walton, (Representative of Clubs using facilities on the Heath)
Michael Hammerson, (Highgate Society)	John Weston, (Hampstead Conservation Area Advisory Committee)
Dr Gaye Henson, (Marylebone Birdwatching Society)	Simon Williams, (Vale of Health Society)
Simon Hunt, (Open Spaces Society)	Steve Ripley, (Ramblers Association)
Sharlene McGee, (Leonard Cheshire)	

**Enquiries:** Blair Stringman  
Blair.Stringman@cityoflondon.gov.uk

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**Michael Cogher**  
Acting Town Clerk and Chief Executive

# **AGENDA**

## **Public Agenda**

### **1. APOLOGIES**

### **2. MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**

### **3. MINUTES**

- a) Draft minutes of Hampstead Heath Consultative Committee held on 7 November 2022 (Pages 5 - 10)

To agree the public minutes of the Hampstead Heath Consultative Committee meeting held on 7 November 2022.

- b) Draft minutes of Hampstead Heath, Highgate Wood and Queen's Park Committee (Pages 11 - 16)

To note the public minutes of the Hampstead Heath, Highgate Wood and Queen's Park Committee meeting held on 7 December 2022.

### **4. KENWOOD MASTERPLAN**

To receive a presentation of English Heritage.  
(Verbal Update).

**For Discussion**

### **5. SPORTS AND WELLBEING FORUM - DRAFT ACTION POINTS**

To receive the draft action points of the Hampstead Heath Sports & Wellbeing Forum meeting held on 15 December 2022.

**For Information**  
(Pages 17 - 20)

### **6. ASSISTANT DIRECTORS UPDATE**

Report of the Executive Director, Environment

**For Discussion**  
(Pages 21 - 36)

7. **FEES AND CHARGES 2023-24**

Report of the Executive Director, Environment.

**For Discussion**  
(Pages 37 - 50)

8. **APPOINTMENT OF THE MEMBER OF THE LONDON WILDLIFE TRUST**

Report of the Town Clerk.

**For Discussion**  
(Pages 51 - 52)

9. **HEATH HANDS JANUARY UPDATE**

To receive Heath Hands update from January 2023.

**For Information**  
(Pages 53 - 54)

10. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

11. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

12. **DATE OF NEXT MEETING**

17 April 2023  
19 June 2023

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## **HAMPSTEAD HEATH CONSULTATIVE COMMITTEE** **Monday, 7 November 2022**

Minutes of the meeting of the Hampstead Heath Consultative Committee held at Guildhall, West Wing, Committee Rooms on Monday, 7 November 2022 at 5.30 pm

### **Present**

#### **Members:**

William Upton KC (Chairman)  
John Foley  
Merlin Fox  
Colin Gregory  
Michael Hammerson  
Dr Gaye Henson  
Simon Hunt  
Helen Payne  
Richard Sumray  
Jeff Waage  
David Walton  
John Weston

#### **Officers:**

Jonathan Meares	- Natural Environment Division
Declan Gallagher	- Natural Environment Division
Paul Maskell	- Natural Environment Division
Stefania Horne	- Natural Environment Division
Blair Stringman	- Town Clerk's Department

#### **1. APOLOGIES**

Apologies for absence were received from Ray Both (Barnet Mencap).

#### **2. MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**

There were none.

#### **3. MINUTES**

**RESOLVED** – That the minutes of the Hampstead Heath Consultative Committee held on 26 September 2022 be approved as a correct record subject to the following amendments:

A Member (Hampstead Garden Suburb Residents' Association) suggested a correction on page 9 on the section on grass management paragraph two should read, 'in what circumstances would less than annual cutting be considered appropriate.'

##### **3.1 Draft minutes of Hampstead Heath, Highgate Wood and Queen's Park Committee**

The Committee were informed by the Town Clerk that the draft minutes of the Hampstead Heath, Highgate Wood and Queen's Park Committee were ready for distribution and would be sent outside of the meeting.

**RESOLVED** – That, the draft minutes of the Hampstead Heath, Highgate Wood and Queen's Park Committee be received outside the meeting.

4. **SPORTS AND WELLBEING FORUM - DRAFT ACTION POINTS**

The Committee received a report of draft action points of the Hampstead Heath Sports & Wellbeing Forum.

A Member (Hampstead Garden Suburb Residents' Association), asked for an update on the Parliament Hill athletic track project regarding timings and approval processes. Members were informed that there were no significant changes since the last meeting. It was noted that a review was being considered and Members would be provided with an update at the next meeting. The Assistant Director also confirmed the London Youth Games would take place on the 19<sup>th</sup> November 2022.

A Member (Hampstead Garden Suburb Residents' Association) asked if an update could be provided on funding improvements to cricket facilities at Parliament Hill, Highgate Woods and the Heath Extensions. The Assistant Director confirmed that the proposal is at consultation stage and key users are being contacted.

**RESOLVED** – That Members receive the report and note the contents.

5. **DIRECTORS UPDATE**

The Committee noted the report was withdrawn.

6. **ASSISTANT DIRECTORS UPDATE**

The Committee received a report of the Executive Director, Environment, providing the Assistant Director's Update.

Concerning the Sub-Divisional Plan, the Assistant Director reported that the national lottery heritage fund had been approached and they were positive about the Highgate Woods kiln restoration project, it was noted that a funding application was currently being drawn up. The Assistant Director said work had been undertaken with the Heath and Hampstead Society regarding the issue of grazing, including discussing the possibility of sheep grazing returning to the Heath. Members were also informed that the Affordable Art Fair had been moved to 6<sup>th</sup> May to avoid a clash with the coronation of His Majesty King Charles III.

In response to questions raised by a Member (London Council for Sport and Recreation), the Assistant Director confirmed a team had now been allocated to deal with licence schemes and progress needed to be made on implementing licences. Regarding planning concerning Murphy's Yard, it was noted that the no proposals have been re-submitted and the Natural Environment Department would work to feed into any new proposal. Concerning the café tendering, the

Assistant Director said surveyor site visits were scheduled for the coming week. Regarding waste and recycling, the Committee were informed about the challenges of litter management during the summer and the extent of the good weather. Concerning biosecurity, the Committee were notified that the Natural Environment Department was working with DEFRA on a pilot project at Highgate Wood for pheromone disruptions concerning oak processionary moth, it was hoped that this project would assist with a nature-based solution to manage the issue rather than large-scale spraying.

In response to a question on visitor numbers at Hampstead Heath raised by a Member (Heath and Hampstead Society) the Assistant Director noted that the Natural Environment Department wanted to strengthen its knowledge of where visitors were coming from and what it offered at a local level but also those who visit from distance, and this was being considered under a strategic framework.

A Member (London Council for Sport and Recreation) suggested that a report on how the midterm strategy would be reviewed be brought to Committee at a future meeting.

## **Events**

In response to questions by Members on the Affordable Arts Fair, the Assistant Director noted that discussions take place each year regarding financial circumstances, including how the partnership can be strengthened to continue to generate income.

## **Swimming**

The Assistant Director informed Members that the swimming season was extremely busy due to the good weather, it was noted that the Lido offered good community events that boosted participation. Members noted upcoming events taking place including the Christmas and New Year's Day dip. The Assistant Director said capital projects for the Ponds infrastructure improvement continued to progress well with planning permission being granted and procurement taking place. It was noted that any Amber risks in relation to budget risks would be mitigated through value engineering.

## **Parking Enforcement**

The Assistant Director confirmed that parking enforcement was being modernised and engagement would take place with contractors to enable investment in enforcement infrastructure such as number plate recognition.

## **Gift Aid**

The Assistant Director said the department was waiting for HMRC to provide feedback as all information had been submitted. It was noted that the department is proposing to work with Just Giving, a third-party contractor, who would help to simplify processes for users.

A Member (Hampstead Garden Suburb Residents' Association) asked whether the Gift Aid Project had gone beyond a pilot and was now in place permanently. The Assistant Director confirmed that the Gift Aid was still a pilot which included Hampstead Heath, Highgate Wood and Queen's Park. As such, the pilot would look at implementing Gift Aid for Hampstead Heath and thereafter be extended to all charities if successful.

In response to questions raised by Members, the Assistant Director agreed to take feedback on changes and updates to be made to the website for Hampstead Heath website regarding messaging.

### **Queen's Green Canopy**

Members were informed by the Assistant Director that all trees for the Queen's Green Canopy had been purchased and deliveries were expected. It was noted that events for tree planting would be made available to Members.

Regarding Keats House, the Chairman noted that the mulberry tree had been acknowledged as one of the 70 ancient trees across the country that were part of the Queen's Green Canopy.

A Member (Highgate Society) commented that it would be good to see a focus also on restoring ancient hedgerows and replacing veteran oaks. In response, the Assistant Director confirmed there were several trees, specifically oaks which would be marked and planted in line with ancient hedgerows, and the point raised would also be considered.

### **Good News**

The Assistant Director highlighted the Heath Extension playground, noting it had been a partnership project with the community which had raised nearly £50,000, thanks were given to all those involved in the project. In response to a question raised by a Member regarding the Heath extension playground, the committee discussed the naming of the playground. It was decided that this should be discussed at a local level by the residents association in conjunction with other interest groups, and their views would be sought before it was considered further by the committee.

The Assistant Director informed the committee that Hampstead Heath had one of the highest participation figures for learning and participation this summer with over 12,000 children involved in play activities and 8,000 in learning activities with schools.

A Member (Friends of Kenwood) commented that in future when planning educational activities further collaboration with the Heath and Kenwood estate should be considered. The Member also informed the Committee that there was a master planning exercise taking place regarding Kenwood.

In response to questions raised by Members, the Assistant Director said it was important to have an overview of the various way participation takes place,



Members were also informed that there was a strategic framework for the Natural Environment Department that has been reviewed which focuses on learning and participation.

**RESOLVED** – That Members receive the report and note the contents.

7. **CLIMATE ACTION STRATEGY PROJECT**

The Committee received a presentation of the Executive Director, Environment, providing information on the Climate Action Strategy for 2020-2027.

**RESOLVED** – That Members receive the presentation and note the contents.

8. **HEATH HANDS NOVEMBER UPDATE**

The Committee received the draft action points of the Hampstead Heath Sports & Wellbeing Forum from November 2022.

The Chairman asked if further information could be provided on the opening of an interpretation centre. The Committee was informed that an opportunity would be available for people to visit the Dairy and learn more about the ecology of the Heath with further information to be provided at the next Committee meeting.

**RESOLVED** – That Members receive the report and note the contents.

9. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

There were no questions.

10. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

There were no urgent items.

11. **DATE OF NEXT MEETING**

The Committee noted the dates of the next meeting.

**The meeting ended at 7.15pm**

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Chairman

**Contact Officer: Blair Stringman**  
**Blair.Stringman@cityoflondon.gov.uk**

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## **HAMPSTEAD HEATH, HIGHGATE WOOD AND QUEEN'S PARK COMMITTEE** **Wednesday, 7 December 2022**

Minutes of the meeting of the Hampstead Heath, Highgate Wood and Queen's Park Committee held at Committee Rooms, 2nd Floor, West Wing, Guildhall on Wednesday, 7 December 2022 at 4.00 pm

### **Present**

#### **Members:**

William Upton KC (Chair)  
Alderman Gregory Jones KC (Deputy Chairman)  
Deputy John Absalom  
John Beyer  
Councillor Marcus Boyland  
Timothy Butcher  
John Foley  
Alderman Prem Goyal  
Deputy Madush Gupta  
Caroline Haines (Ex-Officio Member)  
Emily Hills  
Pauline Lobo  
Wendy Mead  
Councillor Arjun Mittra  
Alethea Silk

#### **Officers:**

Sally Agass	- Natural Environment Department
Jako Beatrix	- Chamberlain's Department
Neil Chambers	- Chamberlain's Department
Ellen Fouweather	- Town Clerk's Department
Declan Gallagher	- Natural Environment Department
Elisabeth Hannah	- Natural Environment Department
Joanne Hill	- Natural Environment Department
Stefania Horne	- Natural Environment Department
Paul Maskell	- Natural Environment Department
Simon Owen	- Chamberlain's Department
Blair Stringman	- Town Clerk's Department
Edward Wood	- Comptroller & City Solicitor's

### **MATTERS ARISING**

**RESOLVED** – That Pauline Lobo, nominated by the Ramblers' Association, be appointed as a Member of the Management Committee for the consideration of business relating to Hampstead Heath, in accordance with the London Government Reorganisation (Hampstead Heath) Order 1989.

### **1. APOLOGIES**

Apologies for absence were received from Andrew McMurtrie.

2. **MEMBERS DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THIS AGENDA**

Timothy Butcher declared a non-pecuniary interest in respect of item 5, regarding the appointment of a contractor for the delivery of a landscape scale project around Burnham Beeches and encompassing the National Trust/Dorneywood Trust land. It was noted Timothy Butcher was a Member of Buckinghamshire Council.

3. **MINUTES**

**RESOLVED** – That the public minutes and non-public summary of the meeting held on 5 October 2022 be approved as a correct record.

4. **OTHER MINUTES**

4.1 **Hampstead Heath Consultative Committee**

**RESOLVED** – That the draft minutes be noted.

5. **DIRECTOR'S REPORT**

The Committee received a report of the Executive Director, Environment concerning the Director's update on the work of the Natural Environment Division and Environment Department since the last Committee in October 2022. It was noted that the new descriptions of what the individual open spaces charities did had not yet been finalised and the wording provided in the report would be subject to further revision before the Charity Commission website was updated.

**RESOLVED** – That, the report be noted.

6. **ASSISTANT DIRECTOR'S UPDATE**

The Committee considered a report of the Assistant Director, Environment concerning an update on matters relating to Hampstead Heath, Highgate Wood and Queen's Park since October 2022.

In response to a question raised by the Chairman, the Assistant Director, Environment explained that there had been some temporary arrangements put in place on the path leading up to Parliament Hill due to the need for emergency repairs. A date for their completion would be confirmed as soon as possible to the Committee.

In response to a question raised by a Member, the Assistant Director, Environment noted that conversations concerning access by anglers to the Men's Bathing Pond north bank had been held between the Hampstead & Highgate Angling Society and swimmers. Measures had been put in place to enable the north bank to be used for angling and restricted to use by the angling society members.

In response to a question raised by a Member about the proposed use of a contractor for parking enforcement, the Assistant Director, Environment confirmed that there would be no cost involved in using a third party contractor

for parking enforcement, as they would receive remuneration from the enforcement charges that were successfully recovered. The Assistant Director confirmed that there would be a profit-sharing arrangement and there was a similar arrangement already in place at Epping Forest.

**RESOLVED** – That,

- a) Members agree the proposal to implement parking enforcement arrangements, as set out in paragraphs 9-16 of the report.

**7. \*OPEN SPACES BUSINESS PLAN 2022/23 - PROGRESS REPORT (MID-YEAR, APRIL-SEPTEMBER 2022)**

The Committee received a report of the Executive Director, Environment concerning an update on progress made against the 2022/23 High-Level Business Plan of the Open Spaces Department.

In response to a question raised by the Chairman regarding the performance measures, the Executive Director, Environment confirmed that the High-Level Business Plan covers the whole of the Natural Environment Division, as such it is a strategic level plan

**RESOLVED** – That, the report be noted.

**8. \*OPERATIONAL FINANCE PROGRESS REPORT (PERIOD 6 APRIL - SEPTEMBER) 2022/23 - HAMPSTEAD HEATH, HIGHGATE WOOD AND QUEEN'S PARK**

The Committee received a report of the Chamberlain concerning an update on the operational finance position from April -September 2022/23 for Hampstead Heath, Highgate Wood and Queen's Park.

In response to a question raised by the Chairman, the Chamberlain confirmed that the athletics track project as outlined under paragraph 15 of the report was given approval by the Resources Allocation Sub-Committee on 7 December 2022.

In response to a question raised by a Member, the Chamberlain confirmed that concerning paragraph 17 this was the debt position at the end of September 2022 and debts from July have now been paid.

**RESOLVED** – That, the report be noted.

**9. DEPARTMENTAL AND SERVICE COMMITTEE BUDGET ESTIMATES 2023/24**

The Committee considered a report for approval of the Chamberlain concerning the revenue and capital budgets for the Hampstead Heath Highgate Wood and Queen's Park Committee for 2023/24.

In response to a question raised by the Chairman concerning energy price increases, the Chamberlain confirmed that the current budget for Hampstead Heath, Queen's Park and Highgate Wood was £115k. For the current financial

year 2022/23 the Chamberlains Department would pay for any increases out of its contingency budget. However, for 2023/24 it was noted there was no expectation that cuts would be made to existing running budgets.

In response to a question raised by a Member concerning inflationary issues, the Chamberlain noted that pay awards for the following year had not yet been decided and the Department were not aware of any large contract budgets which would cause issues for the Hampstead Heath, Highgate Wood and Queen's Park Committee. It was noted that the Corporation was currently reviewing its spending priorities across the organisation and additional revenue streams that could be generated by the individual charities were also being considered to help with any potential shortfalls. The Executive Director, Environment said that one of the ambitions of the Department was to deliver the Charity income generation strategy which would be brought back to the Committee in the future with further detail.

**RESOLVED** – That,

- a) Members approved the Hampstead Heath, Highgate Wood and Queen's Park Committee's proposed revenue budget for 2023/24 for submission to Finance Committee;
- b) Members approved the Hampstead Heath, Highgate Wood and Queen's Park Committee's capital and supplementary revenue project budgets for 2023/24 for submission to Finance Committee;
- c) Members agreed that amendments for the 2022/23 and 2023/24 budgets arising from changes to recharges or for any further implications arising from corporate contracts, Target Operating Model (TOM), energy price increases, changes to the Cyclical Works Programme (CWP) and capital charges during budget setting be delegated to the Chamberlain in consultation with the Executive Director Environment subject to approval to the Town Clerk in consultation with the Chair and Deputy Chair of the Committee and;
- d) Members noted that the draft budget does not include estimated increases in energy costs which are currently being reviewed in light of changing market prices with budgets to be adjusted once a final agreement on energy forecasts is made.

**10. QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

There were no questions.

**11. ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

The following items of urgent business were raised:

- The Chairman noted that the Royal Society for the Protection of Birds (RSPB) had confirmed that they were no longer able to provide a nominee to be a Member of the Management Committee. As such,

views had been canvased regarding a replacement, with colleagues from the Natural Environment Department suggesting that the London Wildlife Trust (LWT) would be a suitable alternative body, as they also represent ecological interests. It was noted that a prospective candidate had been approached by the LWT and confirmation of their interest was awaited. The views of the Consultative Committee would also be sought before any appointment came back to the Management Committee for decision.

**12. EXCLUSION OF THE PUBLIC**

**RESOLVED** – That, the following matters relate to business under the remit of the Court of Common Council acting for the City Corporation as charity Trustee, to which Part VA and Schedule 12A of the Local Government Act 1972 public access to meetings provisions do not apply. The following items contain sensitive information which it is not in the best interests of the charity to consider in a public meeting (engaging similar considerations as under paragraphs 3 and 5 of Schedule 12A of the 1972 Act) and will be considered in non-public session.

**13. NON-PUBLIC MINUTES**

**RESOLVED** – That, the non-public minutes of the meeting held on 5 October 2022 be approved as a correct record.

**14. QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

There were no questions.

**15. ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

There were no items of urgent business.

**The meeting ended at 6.32pm**

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Chairman

**Contact Officer: Blair Stringman**  
**blair.stringman@cityoflondon.gov.uk**

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## Hampstead Heath Sports & Wellbeing Forum

Thursday 15 December 2022, 6.30pm

Parliament Hill Meeting Room

### Attending

Alderman Gregory Jones	GJ	(Chair) Deputy Chairman Hampstead Heath Management Committee
Richard Sumray	RS	Hampstead Heath Consultative Committee
David Walton	DW	Hampstead Heath Consultative Committee
Emma Rae	ER	Parliament Hill Fields Lido
Mary Powell	MP	Kenwood Ladies' Bathing Pond
Chris Piesold	CP	Licensed Activity - Winter Swimming Club
Joseph Lowe	JL	Athletics
Sandy Nairne	SN	Licensed Activity - Croquet
John Carrier	JC	Target groups and underrepresented groups
Felicity Moyer	FM	Mixed Bathing Pond
Ella Mitchell	EM	Rugby
Richard Caylor	RC	Bowls
Brian Prestley	BR	Bowls
Mike Smith	MS	Highgate Men's Bathing Pond
Karin Oleinikova	KO	Heath Hands
Colin Houston	CH	Heath Hands
Paul Maskell	PM	Officer from Hampstead Heath
Declan Gallagher	DG	Officer from Hampstead Heath
Kate Radusin	KR	(Note taker) Officer from Hampstead Heath

### Apologies

William Upton	WU	Chair, Hampstead Heath Management Committee
Stefania Horne	SH	Assistant Director, Hampstead Heath
Rudolf Benjamin	RB	Tennis coaching
Marc Hutchinson	MH	Licensed Activity - Winter Swimming Club
Robert Gibbs	RG	Angling
Dr Frankie Blackmore	FB	Target groups and underrepresented groups
Jane Myatt, GP	JM	Target groups and underrepresented groups
Cindy Galvin	CG	Trustee representing Heath Hands
Debbie Bush	DB	Pro-Active Camden (PAC).
Mike Sands	MS	Mixed Bathing Pond
Paul Jeal	PJ	Officer from Hampstead Heath
Anandi Shah	AS	Licensed Activity - ParkRun
Ray Booth	RB	Mental Health

## **Meeting Action Points & notes**

### Outstanding Actions from the last meeting (28.09.2022) & matters arising

#### *2023 Meeting Dates –*

- ACTION – Meeting dates to be circulated. The location of upcoming meetings is to be confirmed. A meeting will be held at Guildhall (possibly during winter 2023).

### Capital Project Updates

#### *Swimming –*

Tender evaluation is being undertaken. **ACTION – COL to circulate update to Stakeholders in accordance with comms plan.**

Officers would work to provide a swimming provision of some sorts during the works to maintain a level of access.

#### *Athletics Track –*

A Stakeholder meeting took place in late November, with a further meeting to be arranged in early January 2023 to look again at the specification of the project.

Remedial works will need to be undertaken in spring 2023 to ensure the night of 10K event can take place. The main resurfacing works will commence in July 2023. A small number of school sports days will be impacted by the works. Alternative provision will be made where possible to enable the sports days to go ahead elsewhere at Parliament Hill and schools are being kept updated. It is not yet clear yet if planning permission will be required for the works. The major elements of the project relate to resurfacing and the floodlights.

Thanks were recorded for Members and Officers who had supported the Capital Funding application process and award.

### Fees & Charges

GJ outlined the proposals for a 5% increase for sports and leisure charges. There was general support for an increase of 5% which is well below inflation and in line with a number of London boroughs.

MS and MP asked if further information could be provided to show the link between increased staff wages/costs and the inflation increase proposed.

JL noted that RPI is currently 14%, so 5% is a generous offer. It was suggested that considerations could be given to allowing public swimming when the Lido is privately hired during the evenings/weekends.

MS asked if consideration could be given to extending the free morning swim time to midday, so people can use free travel to get to the ponds.

MP asked if a direct debit for season tickets (monthly or quarterly) could be made available to make them more affordable and for a free 6 month pass for refugees to be considered.

ER asked if an hourly rate only at the Lido car park be considered alongside more secure bike parking at the Lido.

GJ highlighted that notes from this forum will be part of the HHCC meeting as part of the discussion of the fees and charges. The meeting is scheduled for the 16 January 2023.

EM appreciate 5% being below inflation, however this will impact on the Club and asked if a season book booking rate could be considered.

RS highlighted the importance of benchmarking and that a thorough review of the fees and charge could be carried out in 2023/24.

#### PAC Updates

PM read out the following updates from DB:

*We've submitted an Expression of Interest to the Football Foundation for Playzone funding. We'll find out in the new year if we've been successful and invited to submit full application to develop Playzone projects. Playzones will see the development of (small) multi-sport local recreational pitches. The application will be developed by a consortium including PAC and Arsenal in the Community and other Camden community partners to ensure that the project has community engagement and 'ownership' at the heart of the application.*

*Update in relation to children's weight data (linked to a long term study) - This refers to results of the Camden Health Related Behaviour Questionnaire undertaken end of last year/beginning of this year. Survey was undertaken by 50% Camden primary and secondary schools. 1300 primary and 1300 secondary pupils completed the survey, which is higher than 2017 survey and gives good representation. Figures relating to the levels of physical activity participation levels are lower than in previous years. PAC has prioritised our immediate response on Teen Girls. We have initial projects taking place including a pilot project with year 5 girls in a primary school focused on using mental health specialist to help sports coaches develop resilience and enable participants to have positive experiences which will increase the likelihood of the girls choosing to participate in activities in the future. We're working with sports clubs and organisation to invite them to deliver taster sessions in the projects. Will provide further updates as this progresses.*

**ACTION – Heath Clubs to get in touch with DB if they have girls specific activities and wish to be part of any the pilots.**

KO confirmed a Community Grant has been secured by Heath Hands to develop family walks and potentially women only walks.

ER if there is new research data, this is very useful for getting funding for sport England.

#### Update on recent events

PM provided an update on the London Youth Games. All 32 London boroughs were represented with 2,000 young runners taking part in the event.

The South of England Cross Country will not be held on the Heath in 2023, however the 100<sup>th</sup> anniversary of the Middlesex will be held on the Heath on 21 January 2023.

#### AOB

#### **ACTION – COL to provide an update on the Parliament Hill Masterplan in early 2023.**

RC raised concerns around changes to the parking bays on the public highway (Highgate Road) from the London Borough of Camden and the impact this may have on fixtures.

PM suggested that local schools may be approached regards potential for car parking.

CH provided an update on Camden's weekly health walk, 'Walking for Health', which takes place each Monday. From January 2023 Heath Hands will take over the running of the weekly walks.

DG works to the Cricket pitches at Parliament Hill and the Heath Extension will be undertaken before the next season.

GJ noted the opportunity for Freedom of the City nominations for sporting figures.

<b>Committee(s):</b> Hampstead Heath Consultative Committee	<b>Date(s):</b> 16 January 2023
<b>Subject:</b> Assistant Directors Update	<b>Public</b>
Which outcomes in the City Corporation's Corporate Plan does this proposal aim to impact directly?	<b>1, 2, 3, 4, 5, 11 &amp; 12</b>
Does this proposal require extra revenue and/or capital spending?	<b>No</b>
If so, how much?	<b>N/A</b>
What is the source of Funding?	<b>N/A</b>
Has this Funding Source been agreed with the Chamberlain's Department?	<b>N/A</b>
<b>Report of:</b> Executive Director, Environment	<b>For Discussion</b>
<b>Report author:</b> Stefania Horne, Assistant Director	

## Summary

This report provides Members with an update on matters relating to Hampstead Heath, since November 2022.

## Recommendation

Members are asked to:

- Note the report.

## Main Report

### Management Framework

1. An update on Sub-Divisional Plan 2022-25 projects is attached (appendix 1).

### Events

2. Recent events include:
  - Remembrance Day event (11 Nov 2022) at Whitestone Pond, when a wreath was laid, attended by Heath staff.
  - London Youth Games (19 November 2022)
  - Hampstead Heath Christmas Fayre (1 December 2022 – 8 January 2023)
  - Christmas Day Swim (25 December 2022)
  - New Years Day Swim (1 January 2023)
3. Upcoming events include:
  - Middlesex Centenary Cross Country (21 January 2023)

## **Swimming**

4. A project on a page summary has been prepared in relation to the Swimming – Safety, Access and Security Capital Project (appendix 2).

## **Athletic Track**

5. A project on a page update the Parliament Hill Athletics Track is attached at appendix 3.

## **Queen's Green Canopy**

6. Ten Elm trees have been planted at the Hampstead Heath Extension forming a new avenue on the south western side of the cricket pitch. Further tree planting is planned for January 2023, with an event on the 14 January coinciding with the Hampstead Heath Consultative Committee walk, and a further event on the 18 January.

## **Car Parking Enforcement**

7. A contractor has been identified to implement the proposals for a streamlined enforcement system. The new system will be launched in April 2023.

## **Good News**

8. A recent survey of bat boxes on Hampstead Heath uncovered a number of bats with three species identified including Common and Soprano Pipistrelles and a Noctule. This survey indicates there is a healthy population of bats on the Heath and that they are using the boxes the Conservation Team have installed.

## **Corporate & Strategic Implications**

9. The projects and works outlined in this report contribute towards the achievement of the three aims set out in the City of London Corporate Plan 2018-23: Contribute to a flourishing society, Support a thriving economy and Shape outstanding environments.
10. The projects and works outlined in this report contribute towards the achievement of the Hampstead Heath Management Strategy 2018-2028 Strategic Outcomes A: The Heath is maintained as a flourishing green space and historic landscape, B: Improved quality of life for Heath visitors, C: The Heath is inclusive and welcoming to a diverse range of visitors and D: Greater number of and diversity of People taking care of the Heath.

## **Financial Implications**

11. Donations are currently being sought for the following project:
  - Model Boating Pond Island - wildlife sanctuary (£50,000). The Trees and Conservation Officer and Heath Ecologist are also drafting an application to the London Wildlife Trust's Rewilding London Fund for works to install additional reed beds and protect the island at the Model Boating Pond. £6,253.00 has currently been raised towards this project.

12. Donations can be made via the City of London website:  
<https://www.cityoflondon.gov.uk/things-to-do/green-spaces/hampstead-heath/donate-to-hampstead-heath>

#### Resource Implications

13. No impact.

#### Climate Implications

14. Included within the Sub-Divisional Plan 2022-25 are a series of projects which contribute towards achieving the City of London's Climate Action Strategy, which was launched in October 2020. A key part of the strategy is conserving and enhancing biodiversity alongside reducing carbon emissions. The Climate Action Strategy will be embedded into future strategies which are currently being drafted within the Natural Environment Division.

#### Legal Implications

15. No impact.

#### Risk Implications

16. Risks are monitored and recorded through the Hampstead Heath Charity Risk Register.

#### Equality Implications

17. No impact.

#### Security Implications

18. Security implications are monitored and recorded through the Hampstead Heath Charity Risk Register.

#### **Appendices**

- Appendix 1 – Sub-Divisional Plan 2022-25 (January update)
- Appendix 2 – Project on a Page (Swimming Capital Project)
- Appendix 3 – Project on a Page (Athletics Track)

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## HAMPSTEAD HEATH, HIGHGATE WOOD AND QUEEN'S PARK SUB-DIVISIONAL PLAN 2022-2025

### Introduction

This Sub-Divisional Plan is part of the Management Framework for the Hampstead Heath, Highgate Wood, Queen's Park and Keats House Sub-Division, which sits within the City of London Corporation's Natural Environment Division.

The Division is comprised of three individual charities, each with their own Charitable Objects:

Hampstead Heath (803392)	The preservation of Hampstead Heath for the recreation and enjoyment of the public.
Highgate Wood & Queen's Park (232986)	The preservation in perpetuity by the City of London Corporation of the open spaces known as Highgate Wood and Queen's Park, Kilburn for the use by the public for exercise and recreation.
Keats House (1053381)	To preserve, maintain and restore for the education and benefit of the public the house and grounds known as Keats House as a museum and memorial to John Keats.

The Sub- Divisional Plan is part of a hierarchy of strategies and plans which form a 'golden thread', translating City Corporation Strategic Outcomes into operational delivery, as follows:

- Corporate Plan, 2018-23.
- The Natural Environment strategic framework
- Hampstead Heath Management Strategy 2018-28
- Conservation Management Plans
- Three-year Sub-Divisional Plan that guides implementation.
- An Annual Works Programme and Project Plans, supported by detailed specifications and guidance

**Green** – Project is on track (timescale/budget)

**Red** – Project is behind schedule/over budget

**Amber** – Mitigations are required (timescale/budget)

**Blue** – Project has not started

- Performance Development Approach (PDA), detailing individual's targets to achieve the outcomes and objectives above.

The Sub-Divisional Plan is written for a three-year rolling period and is reviewed and updated annually to identify milestones achieved and inform the projects and priorities for future periods. A version of the Sub-Divisional Plan has been developed for each Charity.

### **Criteria for Divisional Plan Projects:**

The definition and criteria of projects to be included in the Plan are as follows:

- Projects requiring formative community engagement and consultation.
- Capital Projects over £50k.
- Projects spanning more than one financial year.
- Complex and high-risk projects.
- Projects with involvement of other Divisions, for example the City Surveyors.

Hampstead Heath, Highgate Wood, Keats House & Queen's Park Projects				
Ref	Project Details	Key Dates	RAG	Notes on progress
1	<b>Deliver Efficiencies, Savings and Income Generation Projects</b> Implement the approved Budget for 2022/23. Investigate opportunities for gift aid to support donations.	On-going.		A number of initiatives are in place to increase effectiveness including: introduction of a gift aid process for donations, review of lido and ponds booking systems, review of enforcement in car parks and review of the Lido.
2	<b>Support Implementation of the Target Operating Model (TOM)</b> Review operational arrangements to align with the TOM.	Phase 2 Implementation 2022/23.		TOM phase 1 completed, and implemented from 4 April 2022. TOM phase launched December 2022 with implementation from January 2023.
3	<b>Develop our Workforce</b> Deliver a range of initiatives to ensure the health, well-being, learning and development of our workforce.	On-going.		Linking to the city staff development and learning programme, this includes new modules i.e. public speaking. Opportunities to act up are in place and further opportunities includes apprenticeships and collaborations, i.e. training to become a green flag judge
4	<b>Compliance with the ULEZ</b> In order to meet the emission requirements and manage the financial implications of the ULEZ, implement the agreed vehicle replacement plan to minimise the impact upon the environment.	Completed		Vehicle replacement programme completed. Vehicles will remain under review to ensure compliance with regulations.
5	<b>Divisional Radio System</b> Procure an alternative Radio system.	On-going.		The new Mast is operational. Signal boosting technology is being investigated. Further testing to be carried out on the effectiveness of a radio system which uses push to talk technology over the cellular network.

**Green** – Project is on track (timescale/budget)

**Red** – Project is behind schedule/over budget

**Amber** – Mitigations are required (timescale/budget)

**Blue** – Project has not started

Hampstead Heath, Highgate Wood, Keats House & Queen's Park Projects				
Ref	Project Details	Key Dates	RAG	Notes on progress
6	<b>Promote Health Connections</b> Work together with Partners, including Heath Hands and the NHS, to promote health & wellbeing.	On-going.		Work continues to strengthen the referral process with a number of activities managed by Heath Hands.
7	<b>Licencing schemes</b> Undertake consultation and engagement to inform the development of a licencing scheme for Fitness Trainers, and Professional Dog Walking. Implement a Licencing for Forest Schools.	On-going.		Professional Dog Walking Licences have been processed and monitoring of the licencing scheme will progress in the new year.
8	<b>Develop Heritage Outcomes</b> Engage with Historic England and local historians to:  Develop a Heritage Conservation Management Plan for the Heath.  Incorporate preservation and interpretation actions to preserve and interpret archaeological and heritage into the existing Compartment Management Plans.	2023/24.		An audit of heritage across the new Natural Environment Division has been undertaken. The initial audit, which is expected to be completed by late spring, will be reported to the Divisional Director to inform TOM Phase 2 and the future management of these assets as part of the Natural Environment overall strategy.
9	<b>Bio-Security Management</b> Proactive management of threats, including pest and diseases which impact upon the condition of trees, plants and wildlife.	On-going.		Consultations with DEFRA and Forestry commission are in place to test different methodologies and options.

**Green** – Project is on track (timescale/budget)

**Red** – Project is behind schedule/over budget

**Amber** – Mitigations are required (timescale/budget)

**Blue** – Project has not started

Hampstead Heath, Highgate Wood, Keats House & Queen's Park Projects				
Ref	Project Details	Key Dates	RAG	Notes on progress
10	<b>Planning</b> Regular monitoring of development and planning applications to ensure that the Heath is protected.	On-going.		Current planning applications being monitored include:  - Jack Straws Castle (Hampstead Heath). Party Wall discussions are on-going.  We are awaiting further news on the Murphy's Yard development proposals.
11	<b>Climate Action Strategy</b> Open Spaces seek opportunities to enhance carbon capture while enhancing biodiversity and resilience. These actions will contribute towards the City Corporation achieving Net 0 by 2027 in scope 1 & 2 emissions.	2027 Net 0 scope 1 & 2.  2040 Net 0 Scope 1, 2 & 3.		A programme of allowing areas of amenity grassland to develop into meadow is planned for 2023, following consultation. This will support the Climate Action Strategy's objectives on carbon removals, and also increase biodiversity value across the Heath.
12	<b>Litter, Waste &amp; Recycling</b> Reduce reliance on external contracts. Undertaken public engagement in relation to recycling.	On-going.		Positive discussion with the City Veolia contract management team took place to manage the contract more effectively.
13	<b>Review of Systems</b> Undertake a review of current arrangements in relation to online booking, FPN's and CRM to identify efficiencies and improve the customer experience.	On-going.		In partnership with Epping Forest, FPNs are being introduced. Initial set up of back-office process is underway, further training necessary for frontline and back office staff.
14	<b>Visitor Engagement</b> Undertake surveys and capture data to understand visitor trends and satisfaction.	On-going.		A new swimming survey will be launched in early 2023.

**Green** – Project is on track (timescale/budget)

**Red** – Project is behind schedule/over budget

**Amber** – Mitigations are required (timescale/budget)

**Blue** – Project has not started

Hampstead Heath, Highgate Wood, Keats House & Queen's Park Projects				
Ref	Project Details	Key Dates	RAG	Notes on progress
15	<b>Asset Management</b> Review and implement site specific Asset Management Plans.	On-going.		An asset management plan is in place to ensure effective management of the built assets to meet statutory obligations, generate efficiencies and improve buildings to support effective service delivery. As well as considering key buildings, the plan also considers the Cyclical works plan that identifies priority interventions.
16	<b>Interventions to mitigate impacts from increasing visitor pressures</b> Interventions to address impacts on wildlife, erosion, compaction, path maintenance, waymarking and signage improvements.	On-going.		A number of fenced off areas have successfully recovered but will remain fenced off as they are now providing refuges for wildlife. More restoration works will be carried out in the new year when ground conditions have improved.
17	<b>Café Tendering</b> Undertake a tender procurement for the Golders Hill Park Café, Parliament Hill Café, Parliament Hill Fields Lido Café, Heath Extension Kiosk, Queen's Park Café and Highgate Wood Pavilion Café.	2023		External consultants with Food and Beverage expertise will be asked to submit advisory marketing reports, fee profiles and marketing budget estimates, with key estimated dates or time periods for stages of the marketing process, to inform the future marketing process for the cafes.
18	<b>Volunteering Opportunities</b> Maximise volunteering opportunities by offering a range of activities and working in partnership with Heath Hands and other key partners.	On-going.		The Trees and Conservation Manager is working with the Heath Hands Development Officer identifying potential funding opportunities focusing on nature recovery, biodiversity and climate action.
HH1	<b>Swimming Capital Project</b> Progress through the Capital Project Gateway Procedures a programme of	Implement 2022/23.		See project on a page update include within the meeting agenda pack.

**Green** – Project is on track (timescale/budget)

**Red** – Project is behind schedule/over budget

**Amber** – Mitigations are required (timescale/budget)

**Blue** – Project has not started

Hampstead Heath, Highgate Wood, Keats House & Queen's Park Projects				
Ref	Project Details	Key Dates	RAG	Notes on progress
	safety, access and security improvements across the Bathing Ponds and Lido.			
HH2	<b>Parliament Hill Athletics Track Reconstruction Capital Project</b> To reconstruct the Athletics Track Surface in order to maintain U.K. Athletics (UKA) TrackMark Standard Level 1.	2022/23.		See project on a page update include within the meeting agenda pack.
HH3	<b>Playgrounds</b> Implement improvements at the Hampstead Heath Extension.	Completed.		The playground re-opened on 5 November 2022.
HH4	<b>Cycling</b> Install additional cycle parking at entrances and facilities. Improve cycle signage, waymarking and maps. Where appropriate, work with Partners to implement cycle bursts for children using the Heath to travel to and from school.	On-going.		Link to review of Management Strategy.
HH5	<b>Golders Hill Park Accessible Car Park</b> Undertake a tendering process to appoint a Consultant to develop options which facilitate safe weekend and Bank Holiday opening of the Car Park.	2022/23		New car park markings have been installed.  Next steps: -Installation of signage & comms. -Enforcement.
HH6	<b>Golders Hill Park Zoo</b> Undertake an options appraisal to inform discussions with the Hampstead Heath	Summer 2022 (present options to HHCC).		An Officer Project steering group has been set up to implement priorities as agreed by HHMC.

**Green** – Project is on track (timescale/budget)

**Red** – Project is behind schedule/over budget

**Amber** – Mitigations are required (timescale/budget)

**Blue** – Project has not started

Hampstead Heath, Highgate Wood, Keats House & Queen's Park Projects				
Ref	Project Details	Key Dates	RAG	Notes on progress
	Consultative Committee regarding the long-term sustainability of the Zoo.			<p>New visitor experiences are being shaped up to be promoted in the summer.</p> <p>Two Scottish Wildcats are now part of the collection at Golders Hill Park Zoo, in line with the development plan.</p>
HH7	<b>Master Plan for optimising facilities at Parliament Hill</b> Undertake a review of facilities and buildings at Parliament Hill to inform provision of a visitor centre, maintain suitable accommodation for staff and volunteers, as well as improved sports facilities and improved learning facilities.	September 2022.		<p>A Parliament Hill masterplan has been updated following feedback with the HHCC and the sports forum and further engagement with wider Heath users will take place in 2023.</p> <p>(Linked to project 15)</p>
HH8	<b>Mid-Term Review – Hampstead Heath Management Strategy 2018-2028</b>	2023-24		

**Green** – Project is on track (timescale/budget)

**Red** – Project is behind schedule/over budget

**Amber** – Mitigations are required (timescale/budget)

**Blue** – Project has not started



SWIMMING - Access, Safety & Security	Outcome	Lead	Overall status	
	Improved safety, access and security across the three Bathing Ponds.	Edwin Birch/Richard Chamberlain (C. Surveyors) Stefania Horne/ Paul Maskell (HH)	<div>R</div>	
Date of Report: 29 December 2022    Phase: Procurement				
Page 33	Highlights		Next Steps	
	<ul style="list-style-type: none"><li>Tender period ended 10<sup>th</sup> December 2022.<ul style="list-style-type: none"><li>4 bids were received</li><li>All bids were over the pre-tender estimate of £490k</li><li>A funding gap has been identified and further discussions are taking place to identify additional funding streams and value engineering opportunities.</li><li>The winning proposal is in line with the construction programme estimated at 12 weeks, however this would require the contract to be entered into no later than the end of January 2023 to allow a sufficient mobilisation period.</li></ul></li></ul> <p><b>Looking ahead:</b></p> <ul style="list-style-type: none"><li>Discussions regarding additional funding streams are being explored</li></ul>		Gateway 5 Report – January 2023 (Dependant on additional funding)	
			Start on Site – TBC	
			Project Completion – May 2023	
Risks and Issues		Reasons for RAG Status		
Key Risks				
1. Market uncertainty and cost increases due to market conditions and inflation		1. Following the tender, additional funding is required in order to enter into contract in January 2023.		
2. Work sequence & access restrictions changes		2. Schedule is red pending contract confirmation.		
3. Completing construction work by the end of May 2023				

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<b>Committee</b>	<b>Dated:</b>
Hampstead Heath Consultative Committee	16 January 2023
<b>Subject:</b> Fees and Charges 2023-24	<b>Public</b>
<b>Which outcomes in the City Corporation's Corporate Plan does this proposal aim to impact directly?</b>	<b>2, 3, 4, 5, 11 &amp; 12</b>
<b>Does this proposal require extra revenue and/or capital spending?</b>	<b>N</b>
<b>If so, how much?</b>	<b>N/A</b>
<b>What is the source of Funding?</b>	<b>N/A</b>
<b>Has this Funding Source been agreed with the Chamberlain's Department?</b>	<b>N/A</b>
<b>Report of:</b> Juliemma McLoughlin, Executive Director Environment	<b>For Discussion</b>
<b>Report author:</b> Stefania Horne, Assistant Director - Environment Department	

## Summary

This report sets out the proposed fees and charges for a range of sports and services provided at Hampstead Heath for 2023-24.

The increase is in line with benchmarking and based on cost recovery, considering that the main costs are salary costs and also to continue to facilitate participation, taking account the rising costs of living.

It is proposed that the majority of charges are increased by 5% or increased to align with relevant benchmarks, as set out in appendix 1.

## Recommendations

It is recommended that:

- The Hampstead Heath Consultative Committee discuss the proposed fees and charges for 2023-24, as set out in Appendix 1 of this report.

## Main Report

### Background

1. Charges for a wide range of services, recreation and sporting activities provided across the City of London Corporation's Open Spaces are reviewed annually, to ensure that prices and ticket options are relevant and appropriate.
2. The income generated from fees and charges contribute towards the cost of providing sports and recreational facilities across Hampstead Heath.

3. Sports fees and charges are not based on full cost recovery and are significantly subsidised by the Charities to promote participation in formal and informal recreation to support health and well-being.

### **Proposed Charges 2023-24**

4. It is proposed that the majority of charges are increased by 5%, or increased to align with relevant benchmarks, as set out in appendix 1.
5. Officers have undertaken benchmarking to ensure charges remain in-line with local providers. The level of inflation is over 10% (at December 2022) and the proposal to increase the majority of fees and charges by 5% is aligned with a number of London boroughs that are increasing around this level to encourage participation and accessibility noting the increased cost of living.
6. The proposed fees and charges include concessionary rates, offering a 40% discount on the standard adult charge, except where indicated.
7. Following local benchmarking we are proposing to increase car parking charges by 15% for 0-2 hours & 2-4 hours, and by 11% for the additional hours. The additional hours charge is set to discourage commuter parking to ensure the parking facilities are available for Heath visitors. Free parking is provided for Blue Badge holders.
8. Car parking charges will be subject to a wider Natural Environment review during 2023/24. A further report will be presented to Committee following the review.

### **Corporate & Strategic Implications**

#### Strategic Implications

9. This contributes towards the achievement of the three aims set out in the City of London Corporate Plan 2018-23. Contribute to a flourishing society (1-4), Support a thriving economy (5) and Shape outstanding environments (9-12).
10. The proposed fees and charges directly support the Hampstead Heath Management Strategy 2018-2028 Strategic Outcomes A: The Heath is maintained as a flourishing green space and historic landscape, B: Improved quality of life for Heath visitors, C: The Heath is inclusive and welcoming to a diverse range of visitors and D: Greater number of and diversity of People taking care of the Heath.
11. The proposed fees and charges support the three objectives and outcomes set out in the Open Spaces Business Plan 2022-23 (a) Open spaces and historic sites are thriving and accessible, (b) Spaces enrich people's lives and (c) Business practices are responsible and sustainable.

### Financial Implications

12. The City's Financial Regulations require all Departments to recover full costs when setting charges to persons or external organisations or submit reasons to the appropriate service Committee when that objective is not met. It is therefore at the discretion of individual spending Committees to determine the actual level of fees and charges relative to the services they provide, after taking into account local considerations and priorities.

### Legal Implications

13. Hampstead Heath (Charity No. 803392) is a registered Charity and the City of London Corporation is the corporate trustee. Members are reminded that any decision they take in respect of the Charity must be in the best interests of that Charity. The City of London Corporation has statutory powers to charge for a wide range of facilities and services.

### Risk Implications

14. The projected income for 2023-24 could be further impacted by COVID-19, as recorded in the Natural Environment Risk Register.

### Equality Implications

15. A Test of Relevance has been completed in relation to the proposed fees and charges. A full Equality Analysis is not recommended.

### Climate Implications

16. The City of London Corporation has a Climate Action Strategy which seeks to achieve Net 0 by 2040. There will be a range of measures implemented to realise this including increasing carbon sequestration and storage across the Open Spaces alongside biodiversity enhancement and resilience measures.

### **Conclusion**

17. Hampstead Heath continues to provide excellent value for money sports and recreational opportunities. The income generated through fees and charges contributes towards the cost of providing sports and recreational facilities and maintaining Hampstead Heath.
18. It is proposed that the majority of charges are increased by 5%, or increased to align with relevant benchmarks, as set out in appendix 1.

### **Appendices**

- Appendix 1 – Proposed Fees and Charges for 2023-24

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## **APPENDIX 1 – HAMPSTEAD HEATH**

The proposed charges will operate from 1 April 2023 and include VAT at 20%, except where stated.

### **NOTES**

1. Fees and charges have been increased by 5%.
2. Concession and Junior charges reflect a 40% discount on the adult ticket prices, except:
  - (\*1) Junior swimming session tickets, which reflect a 70% discount on the adult rate.
  - (\*2) Junior tennis coaching reflects a 20% discount on the price of adult coaching, to account for increasing coaching staff costs.

Concessions apply to people in receipt of State Benefits including: Universal Credit, Job Seekers Allowance, Personal Independence Payments and Housing Benefit as well as people with a Freedom Pass; Disabled Card; Students, those 60 and over and under 16's.

3. (\*3) Club Members receive an additional 30% discount on Season Ticket rates, as per the Athletics Track Club Night Booking Conditions.
4. (\*4) Car Parking fees for 0-2 and 2-4 hours have been increased by 15% and the fee for additional hours over 4 hours has been increased by 11%. These fees have been benchmarked and are lower than other local providers.
5. (\*5) Compound charges have been increased by 10%.

<b>PARLIAMENT HILL ATHLETICS TRACK</b>	Charges 1/4/2021 (+1.3%)	Charges 1/4/2022 (+4.9%)	Proposed Charges 1/4/2023 (+5%)
Meetings – Full Day Hire, Mon-Fri (excluding Bank Holidays)	£266.92	£280.00	£294.00
Meetings – AM or PM Hire, Mon-Fri (excluding Bank Holidays)	£134.22	£140.80	£147.84
Meetings – Full Day Hire, Weekends & Bank Holidays	£332.77	£349.10	£366.56
Meetings – AM or PM Hire, Weekends & Bank Holidays	£166.12	£174.25	£182.96
Club Booking – Hourly Hire, Mon-Fri (excluding Bank Holidays)	£24.07	£25.25	£26.51
School Use – Full Day Hire, Mon-Fri (excluding Bank Holidays)	£160.15	£168.00	£176.40
School Use – AM or PM Hire, Mon-Fri (excluding Bank Holidays)	£80.53	£84.50	£88.70
Corporate Event Hire	Price on Application	Price on Application	Price on Application
Hourly Session Ticket – Adult	£4.55	£4.80	£5.04
Hourly Session Ticket – Concession	£2.73	£2.90	£3.02
12 Month Season Ticket – Adult	£80.02	£83.95	£88.15
12 Month Season Ticket – Concession	£48.01	£50.35	£52.89
12 Month Season Ticket – Adult (Club Rate)	£56.01	£58.75	£61.70* <sup>3</sup>
12 Month Season Ticket – Concession (Club Rate)	£33.60	£35.30	£37.02
1 Month Season Ticket – Adult	£22.79	£23.90	£25.10
1 Month Season Ticket – Concession	£13.67	£14.35	£15.06* <sup>3</sup>

<b>CRICKET</b>	Charges 1/4/2021 (+1.3%)	Charges 1/4/2022 (+4.9%)	Proposed Charges 1/4/2023 (+5%)
Reserved Match Pitch, Heath Extension (Mon-Sun) & Parliament Hill (Mon-Fri)	£97.24	£102.00	£107.10
Reserved Match Pitch, Parliament Hill (Weekends)	£106.36	£111.55	£117.13
Junior Pitch, Heath Extension (Mon-Sun) & Parliament Hill (Mon-Fri)	£58.34	£61.20	£64.26
Cricket Net Hourly Hire	£8.10	£8.50	£8.93
Private Changing Room Hire	£46.59	£48.85	£51.29
Private Changing Room Key Deposit	£25.00	£25.00	£26.25
Cleaning Charge	£5.00	£5.25	£5.51

<b>FOOTBALL</b>	Charges 1/4/2021 (+1.3%)	Charges 1/4/2022 (+4.9%)	Proposed Charges 1/4/2023 (+5%)
Reserved Match Pitch	£91.17	£95.65	£100.43
Junior Reserved Match Pitch	£54.70	£57.40	£60.26
School Session Hire	£54.70	£57.40	£60.26
Private Changing Room Hire	£46.59	£48.85	£51.29
Private Changing Room Key Deposit	£25.00	£25.00	£26.25
Cleaning Charge	£5.00	£5.25	£5.51
Goal Net Hire	£15.19	£15.95	£16.75
Goal Net Damage Charge	Cost +20% admin fee	Cost +20% admin fee	Cost +20% admin fee

<b>PETANQUE</b>	Charges 1/4/2021 (+1.3%)	Charges 1/4/2022 (+4.9%)	Proposed Charges 1/4/2023 (+5%)
Hourly Rink Hire	£4.05	£4.25	£4.46
Boules Hire Deposit	£20.00	£20.00	£21.00

<b>RUGBY</b>	Charges 1/4/2021 (+1.3%)	Charges 1/4/2022 (+4.9%)	Proposed Charges 1/4/2023 (+5%)
Reserved Match Pitch (1PM Kick Off)	£91.17	£95.65	£100.43
Junior Reserved Match Pitch	£54.70	£57.40	£60.26
School Session Hire	£54.70	£57.40	£60.26
Private Changing Room Hire	£46.59	£48.85	£51.29
Private Changing Room Key Deposit	£25.00	£25.00	£26.25
Cleaning Charge	£5.00	£5.25	£5.51

<b>SOFTBALL/ROUNDERS</b>	Charges 1/4/2021 (Benchmark)	Charges 1/4/2022 (+4.9%)	Proposed Charges 1/4/2023 (+5%)
Reserved Match Pitch	£69.00	£72.40	£76.02

<b>BOWLS</b>	Charges 1/4/2021 (Benchmark)	Charges 1/4/2022 (+4.9%)	Proposed Charges 1/4/2023 (+5%)
Hourly Hire - Adult	£8.61	£9.05	£9.50
Hourly Hire - Concession	£5.16	£5.45	£5.70
Bowls Hire Deposit	£20.00	£20.00	£21.00

<b>CROQUET</b>	Charges 1/4/2021 (+1.3%)	Charges 1/4/2022 (+4.9%)	Proposed Charges 1/4/2023 (+5%)
Hourly Hire - Adult	£8.61	£9.05	£9.50
Hourly Hire - Concession	£5.16	£5.45	£5.70

<b>TENNIS</b>	Charges 1/4/2021 (+1.3%)	Proposed Charges 1/4/2022 (+4.9%)	Proposed Charges 1/4/2023 (+5%)
Annual Membership	£30.13	£31.60	£33.18
Pay & Play Membership	£0	£0	£0
Hourly Court Hire - Adult	£9.37	£9.80	£10.29
Hourly Court Hire - Concession	£5.62	£5.90	£6.17
Junior Group Coaching – Beginners/Improvers 5x 1 hour weekly lessons	£48.21	£50.55	£60.66*2
Group Coaching – Beginners/Improvers 5x 1 hour weekly lessons	£60.27	£63.20	£66.36
Group Coaching – Beginners/Improvers 5x 1.5 hour weekly lessons	£90.41	£94.85	£99.59
Group Coaching – Beginners/Improvers 5x 2 hour weekly lessons	£120.54	£126.45	£132.77

<b>SWIMMING – LIDO</b>	<b>Charges 1/4/2021 (+1.3%)</b>	<b>Charges 1/4/2022 (+4.9%)</b>	<b>Proposed Charges 1/4/2023 (+5%)</b>
Lido Early Morning/Evening/Winter - Adult	N/A	£4.25	£4.46
Lido Early Morning/Evening/Winter - Concession	N/A	£2.55	£2.68
Lido Early Morning/Winter - Junior	N/A	£1.30	£1.34* <sup>1</sup>
Lido 1 Hour Session - Adult	£4.05	£4.25	£4.46
Lido 1 Hour Session - Concession	£2.43	£2.55	£2.68
Lido 1 Hour Session - Junior	£1.21	£1.30	£1.34* <sup>1</sup>
Lido 3 Hour Session - Adult	£7.09	£7.45	£7.82
Lido 3 Hour Session - Concession	£4.25	£4.45	£4.69
Lido 3 Hour Session - Junior	£2.12	£2.25	£2.35* <sup>1</sup>
Lido 1 Month Season Ticket - Adult	£48.62	£51.00	£53.55
Lido 1 Month Season Ticket - Concession	£29.17	£30.60	£32.13
Lido 6 Month Season Ticket - Adult	£137.76	£144.50	£151.73
Lido 6 Month Season Ticket - Concession	£82.65	£86.70	£91.04
Lido 12 Month Season Ticket - Adult	£202.60	£212.50	£223.13
Lido 12 Month Season Ticket - Concession	£121.56	£127.50	£133.88
Lido Sauna Session Ticket	N/A	£3.15	£3.31
Lido Sauna Season Ticket	N/A	£66.60	£69.93

<b>SWIMMING - LIDO &amp; BATHING PONDS</b>	Charges 1/4/2021 (+1.3%)	Charges 1/4/2022 (+4.9%)	Proposed Charges 1/4/2023 (+5%)
Lido & Bathing Ponds 6 Month Season Ticket – Adult	£156.00	£163.65	£171.83
Lido & Bathing Ponds 6 Month Season Ticket - Concession	£93.60	£98.20	£103.10
Lido & Bathing Ponds 12 Month Season Ticket - Adult	£224.88	£235.90	£247.70
Lido & Bathing Ponds 12 Month Season Ticket - Concession	£134.92	£141.55	£148.62
Lido & Bathing Ponds 6 Month Season Ticket (Free Morning Swim before 9.30AM - U16's	£0	£0	£0
Lido & Bathing Ponds Season Ticket (Free Morning Swim before 9.30AM - Over 60's	£0	£0	£0

<b>SWIMMING - BATHING PONDS</b>	Charges 1/4/2021 (+1.3%)	Charges 1/4/2022 (+4.9%)	Proposed Charges 1/4/2023 (+5%)
Bathing Pond Session - Adult	£4.05	£4.25	£4.46
Bathing Pond Session - Concession	£2.43	£2.55	£2.68
Bathing Pond Session - Junior	-	£1.30	£1.34 <sup>*1</sup>
Bathing Ponds 6 Month Season Ticket - Adult	£66.85	£70.10	£73.61
Bathing Ponds 6 Month Season Ticket - Concession	£40.11	£42.05	£44.16
Bathing Ponds 12 Month Season Ticket - Adult	£126.62	£132.80	£139.44
Bathing Ponds 12 Month Season Ticket - Concession	£75.97	£79.70	£83.66

<b>CAR PARKING</b>	Charges 1/4/2021 (+9.58%- 12.5%)	Charges 1/4/2022 (+11.11-12.5%)	Proposed Charges 1/4/2023 (+11-15%)
0-2 hours	£4.50	£5.00	£5.75* <sup>4</sup>
2-4 hours	£9.00	£10.00	£11.50* <sup>4</sup>
Additional hourly charge above 4 hours	£8.00	£9.00	£9.99* <sup>4</sup>

<b>TRADITIONAL FAIRS</b>	Charges 1/4/2021 (+1.3%)	Charges 1/4/2022 (+4.9%)	Proposed Charges 1/4/2023 (+5%)
Pitch hire fee	1.3% increase	4.9% increase	5% increase

<b>LICENSES</b>	Charges 1/4/2021 (+1.3%)	Charges 1/4/2022 (+4.9%)	Proposed Charges 1/4/2023 (+5%)
Angling	£10.13	£10.60	£11.13
Professional Dog Walking License	£300.00	£300.00	£315.00
Replacement Dog Walking License ID	£20.00	£20.00	£21.00
Forest Schools	5% of advertised fees	5% of advertised fees	5% of advertised fees

<b>BANDSTAND HIRE</b>	Charges 1/4/2021 (+1.3%)	Charges 1/4/2022 (+4.9%)	Proposed Charges 1/4/2023 (+5%)
Parliament Hill, 3 hour hire	£62.29	£65.35	£68.62
Golders Hill Park, 3 hour hire	£62.29	£65.35	£68.62



<b>HOURLY ROOM HIRE</b>	Charges 1/4/2021 (+1.3%)	Charges 1/4/2022 (4.9%)	Proposed Charges 1/4/2023 (+5%)
Parliament Hill Meeting Room	£30.39	£31.85	£33.44
Parliament Hill Bowls Pavilion Meeting Room	£30.39	£31.85	£33.44
Cleaning Charge	£5.00	£5.25	£5.51

<b>COMPOUNDS</b>	Charges 1/4/2021 (+10%)	Charges 1/4/2022 (+10%)	Proposed Charges 1/4/2023 (+10%)
Daily Charge for the siting of skips or scaffolding withing a fenced area.	0.57 per M <sup>2</sup> (Minimum daily charge £73.70)	0.63 per M <sup>2</sup> (Minimum daily charge £81.05)	0.69 per M <sup>2</sup> (Minimum daily charge £89.16* <sup>5</sup> )
Weekly Forest School Storage Charge (Highgate Wood)	Price on application	Price on application	Price on application

<b>MEMORIAL BENCHES &amp; PLAQUES</b>	Charges 1/4/2021 (+1.3%)	Charges 1/4/2022 (+4.9%)	Proposed Charges 1/4/2023 (+5%)
Engraved Bench (Hampstead Heath)	£2,598.34	£2,725.65	£2,861.93
Engraved Bench (Pergola & Hill Garden)	£4,677.02	£4,906.20	£5,151.51

<b>EVENTS</b>	Charges 1/4/2021 (+1.3%)	Charges 1/4/2022 (+4.9%)	Proposed Charges 1/4/2023 (+5%)
Application Fee - Community Events	£25.00	£25.00	£26.25
Application Fee - Commercial Events	£50.00	£50.00	£52.50
Electricity - Daily connection charge	£52.16	£54.70	£57.44
Electricity - Unit Charge	Unit charge	Unit charge	Unit Charge
Water - Daily connection charge	£52.16	£54.70	£57.44
Water - Unit Charge	Unit charge	Unit charge	Unit Charge
Waste & Recycling - Hourly collection cost	£52.16	£54.70	£57.44
Waste & Recycling - Disposal cost	£156 per ton	£163.65 per ton	£171.83 per ton
Event Ground Hire Charge	Price on Application	Price on Application	Price on Application
Event Ground Hire Restoration Charge	Price on Application	Price on Application	Price on Application
Event Environmental Impact Charge	Price on Application	Price on Application	Price on Application
Hourly Staff Charge	Price on Application	Price on Application	Price on Application

<b>FILMING &amp; PHOTOGRAPHY</b>	Charges 1/4/2021	Charges 1/4/2022	Proposed Charges 1/4/2023
Filming	Price on application	Price on Application	Price on Application
Photography	Price on Application	Price on Application	Price on Application

<b>Committee:</b> Hampstead Heath Consultative Committee – For Discussion Hampstead Heath Highgate Wood & Queen’s Park Committee – For Decision	<b>Dated:</b> 16 January 2023  8 February 2023
<b>Subject:</b> Appointment of the Member of the London Wildlife Trust to the Hampstead Heath Highgate Wood & Queen’s Park Committee.	<b>Public</b>
<b>Which outcomes in the City Corporation’s Corporate Plan does this proposal aim to impact directly?</b>	<b>N/A</b>
<b>Does this proposal require extra revenue and/or capital spending?</b>	<b>N</b>
<b>If so, how much?</b>	<b>N/A</b>
<b>What is the source of Funding?</b>	<b>N/A</b>
<b>Has this Funding Source been agreed with the Chamberlain’s Department?</b>	<b>N/A</b>
<b>Report of:</b> Town Clerk & Chief Executive	<b>For Discussion</b>
<b>Report author:</b> Blair Stringman, Town Clerk’s Department	

## Summary

Approval is sought for the appointment of a new external Member of the Hampstead Heath Highgate Wood & Queen’s Park Committee, nominated by the London Wildlife Trust, to represent ecological interests.

## Recommendations

It is recommended:

- a) That Matthew Frith, nominated by the London Wildlife Trust, be appointed as a Member of the Management Committee for the consideration of business relating to Hampstead Heath, in accordance with the London Government Reorganisation (Hampstead Heath) Order 1989.

## Main Report

### Background

1. A person nominated by the Royal Society for the Protection of Birds (RSPB) has been a Member of the Management Committee for many years. Due to a wealth of emerging priorities the RSPB have informed the Town Clerk that they are unable to support attendance at future meetings. As such they are unable to nominate a new Member of the Committee, to fill the current vacancy.

## **Current Position**

2. Under article 8 of The London Government Reorganisation (Hampstead Heath) Order 1989, three Members of the Hampstead Heath Management Committee shall be appointed from among persons who are neither Members nor employees of the City Corporation and "...after consultation with such bodies appearing to the City to represent local, ecological, environmental or sporting interests as it considers appropriate."
3. Following conversations with the Natural Environment Department, it was recommended that the London Wildlife Trust (LWT) would be a suitable alternative body to nominate a Member of the Management Committee, representing similar ecological interests. Subsequent discussions have taken place with Matthew Frith, who is already a Member of the Consultative Committee, nominated by the LWT. He is willing to take on the additional role if this meets with approval.
4. Given that under the 1989 Order the Consultative Committee is also required to represent a variety of local, ecological, environmental and sporting interests, including five Members to be appointed after consultation with ecological groups, this is considered to be a sufficient level of consultation.
5. There is a statutory framework for the appointment of external Members and the terms of reference delegate authority to the Management Committee to exercise all of the City Corporation's powers and duties relating to Hampstead Heath.

## **Proposal**

6. Following consultation with the Hampstead Heath Consultative Committee, that Matthew Frith, nominated by the London Wildlife Trust, be appointed as a Member of the Management Committee for the consideration of business relating to Hampstead Heath, in accordance with the London Government Reorganisation (Hampstead Heath) Order 1989.

## **Corporate & Strategic Implications –**

Financial implications – None.

Resource implications – None.

Legal implications – Contained within the body of this report.

Risk implications – None.

Equalities implications – None.

Climate implications – None.

Security implications – None.

### **Blair Stringman**

Governance Officer

Town Clerk's Department

E: [Blair.Stringman@cityoflondon.gov.uk](mailto:Blair.Stringman@cityoflondon.gov.uk)



## Heath Hands Update – January 2023

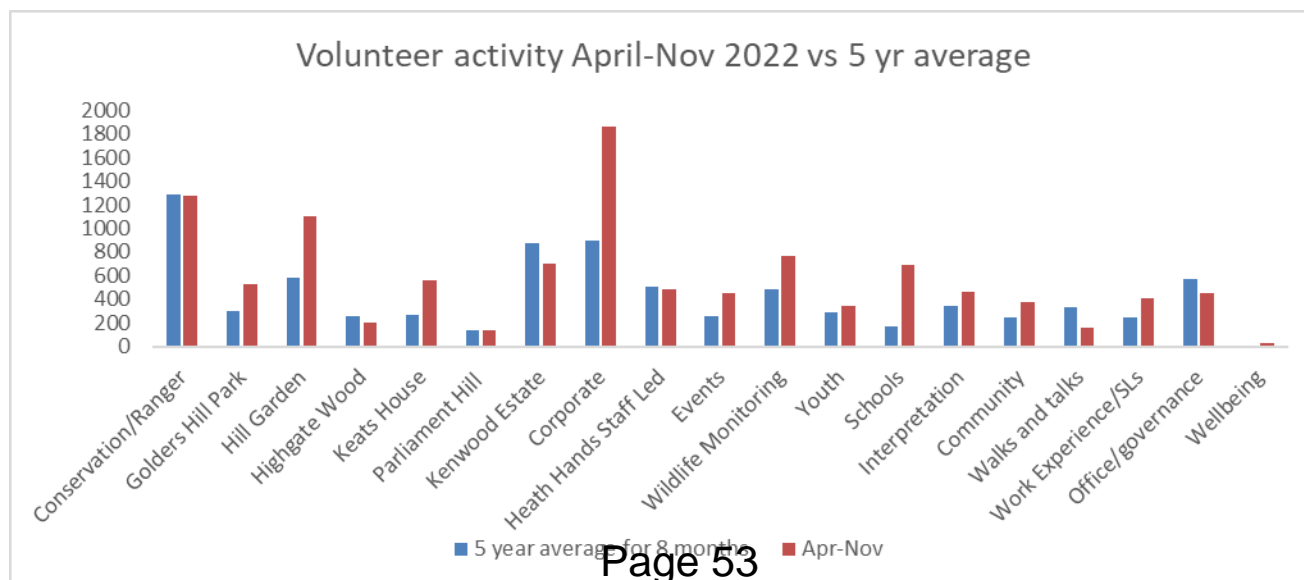
### Highlights

- Over 11,000 **hours** contributed by volunteers since April 2022 (see Fig. 1)
- Over 400 volunteer **sessions** delivered
- Over 4000 **participants** across all our public activity programmes:
  - More than 900 children participated in **Heath Friendly School** activities and in expanding **youth** programmes
  - Over 1,300 public engagements at **Wildlife Interpretation** sessions
  - Successful Hampstead Heath photo **exhibition** at Hive and Dairy in December 2022 completing our year of public events (following community fun day, Afghan kite festival and conkers)
- Nearly 300 sessions and activities delivered by **Heath Hands staff** and volunteer Session Leaders since April 2022 (see Fig. 2)
- 41 companies took part in **corporate volunteering** days (or half-days) in 2022, over 700 volunteers
- Excellent response to our **Annual Volunteer Survey** with 98% of respondents satisfied and volunteers reporting positive outcomes from our programmes (see Fig. 3)
- Delivery of Camden Council's **Health Walks** project transferred to Heath Hands

### Coming up

- New '**Nature's Calendar**' monitoring programme in partnership with London Natural History Society starting in January tracking seasonal changes to plants
- **Wildlife Interpretation** restarts with bird identification walks and activities for Big Garden Birdwatch in January 2023 – more info: <https://www.heath-hands.org.uk/whatson>
- Pilot project for **young people not in education**, and more free **family activities** in February
- Development of health **walks** programme, focusing on different audiences such as families
- Opening of **Nature Interpretation Centre** at Dairy planned for March 2023 – invitations to come

Fig 1. Volunteer activity across sites (year to date): 11,020 versus 5 year (to date) average (8,078)



Activities delivered by Heath Hands  
Apr-Nov 2022-23 (total 281)

Category	Count
Conservation	10
Parliament Hill	9
Gardens	31
Youth	38
Schools	24
Corporate	33
Public events	8
Interpretation	27
Walks and talks	31
Wellbeing	20
Community	50