



## Licensing Committee

**Date:** FRIDAY, 28 APRIL 2023  
**Time:** 1.45 pm  
**Venue:** COMMITTEE ROOM - 2ND FLOOR WEST WING, GUILDHALL

<b>Members:</b>	Brendan Barns	Jason Pritchard
	James Bromiley-Davis	Ceri Wilkins
	Deputy Peter Dunphy	Vacancy*
	Mary Durcan	Vacancy*
	Anthony David Fitzpatrick	Vacancy*
	Deputy Marianne Fredericks	Vacancy*
	Deputy Shравan Joshi	Vacancy*
	Deputy Graham Packham	

**\*MEMBERSHIP SUBJECT TO ELECTION AT THE COURT OF COMMON COUNCIL ON THURSDAY 27 APRIL 2023.**

**Enquiries:** Polly Dunn  
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<https://www.youtube.com/@CityofLondonCorporation/streams>

A recording of the public meeting will be available via the above link following the end of the public meeting for up to one civic year. Please note: Online meeting recordings do not constitute the formal minutes of the meeting; minutes are written and are available on the City of London Corporation's website. Recordings may be edited, at the discretion of the proper officer, to remove any inappropriate material.

Whilst we endeavour to livestream all of our public meetings, this is not always possible due to technical difficulties. In these instances, if possible, a recording will be uploaded following the end of the meeting.

**Ian Thomas**  
**Town Clerk and Chief Executive**

## AGENDA

NB: Certain matters for information have been marked \* and will be taken without discussion, unless the Committee Clerk has been informed that a Member has questions or comments prior to the start of the meeting. These information items have been collated in a supplementary agenda pack and circulated separately.

1. **APOLOGIES**

2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**

3. **ORDER OF THE COURT OF COMMON COUNCIL**

To receive the Order of the Court of Common Council from Thursday, 27<sup>th</sup> April 2023.

**For Information**  
(To Follow)

4. **ELECTION OF CHAIRMAN**

To elect a Chairman in accordance with Standing Order 29.

**For Decision**

5. **ELECTION OF DEPUTY CHAIRMAN**

To elect a Deputy Chairman in accordance with Standing Order 30.

**For Decision**

6. **APPOINTMENT OF SUB COMMITTEE CHAIRMEN AND REFERENCE SUB-COMMITTEE**

To appoint four Members, in addition to the Chairman, Deputy Chairman and Past Grand Committee Chairmen, to chair Licensing (Hearing) Sub Committee meetings for the ensuing year.

*To be considered in conjunction with item 11 on the agenda.*

**For Decision**

7. **PUBLIC MINUTES**

To agree the public minutes of the meeting held on 2 February 2023.

**For Decision**  
(Pages 5 - 10)

8. **\*MINUTES OF LICENSING (HEARING) SUB-COMMITTEES**

a) \*Boxpark Trading Limited – 9 February 2023

To receive the public minutes of the licensing hearing in respect of the premises Boxpark Trading Limited, Boxhall Metropolitan Arcade, Liverpool Street, EC2M 7PD on 9<sup>th</sup> February 2023.

b) \*Fit Kitchen – 27 February 2023

To receive the public minutes of the licensing hearing in respect of the premises Fit Kitchen, Basement & ground floor, 43-45 Eastcheap, London EC3M 1JA on 27<sup>th</sup> February 2023.

**For Information**

9. **\*APPEALS AGAINST LICENSING (HEARING) SUB-COMMITTEE DECISIONS**

The Comptroller and City Solicitor to be heard.

**For Information**

10. **\*DELEGATED DECISIONS OF THE EXECUTIVE DIRECTOR ENVIRONMENT PERTAINING TO PREMISES LICENCES**

Report of the Executive Director, Environment.

**For Information**

11. **DELEGATION OF FUNCTIONS**

Report of the Executive Director, Environment.

**For Decision**  
(Pages 11 - 16)

12. **GAMBLING ACT - ANNUAL REVIEW OF FEES 2023-24**

Report of the Executive Director, Environment.

**For Decision**  
(Pages 17 - 24)

13. **DRAFT HIGH-LEVEL BUSINESS PLAN 2023/24 - ENVIRONMENT DEPARTMENT**

Report of the Executive Director, Environment.

**For Decision**  
(Pages 25 - 38)

14. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

15. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

16. **EXCLUSION OF THE PUBLIC**  
**MOTION** - That under Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Local Government Act.

17. **NON-PUBLIC MINUTES**  
To agree the non-public minutes of the meeting held on 2 February 2023.

**For Decision**  
(Pages 39 - 40)

18. **\*Q1 - CITY OF LONDON POLICE LICENSING REPORT**  
Report of the City of London Police.

**For Information**

19. **\*OPERATION REFRAME - LATEST UPDATE**  
Report of the City of London Police.

**For Information**

20. **NON-PUBLIC QUESTIONS RELATING TO THE WORK OF THE COMMITTEE**

21. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**